

# Kansas City Public Schools

## 2024-2025 Work Calendar for non-school based 12-month employees and Principals/Assistant Principals

### July

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### August

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### September

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### October

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### November

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### December

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Central Office; Principals/Assistant Principals; Security office and field personnel; Ex Ed Admin, office support; Athletics; Custodians, all Maintenance employees; Early Learning Admin, office support; Student Intervention personnel; directors and coordinators, Prof Development office

support; Federal Programs Operations personnel  
12-month employees are expected to work every week day July 1 to June 30, except for Paid Holidays, Special Paid Holidays designated by the Superintendent or days in which an employee utilizes PTO or vacation pay.

**Paid for 261 days, of which 19 are holidays**

**DISTRICT PAID HOLIDAYS ARE HIGHLIGHTED**

**SUPERINTENDENT PAID HOLIDAYS DESIGNATED FOR 2024-2025 (THESE ARE DECIDED ON AN ANNUAL BASIS)**

### IMPORTANT DATES:

July 4	Independence Day
August 16	Non-Work Day for Teachers
Sep 2	Labor Day
Nov 25-29	Thanksgiving Break
Dec 18 - Jan 1	Winter Break
Jan 20	Martin Luther King, Jr. Day
Feb 17	President's Day
April 18	Spring Holiday
May 26	Memorial Day
June 19	Juneteenth

### INCLEMENT WEATHER DAY PROCEDURE

12-month employees who work at departments/sites other than schools shall report for work at the regular start time unless notified by their supervisor at the direction of the Superintendent. On some inclement weather days employees may be given a delayed start time, and directed to report to their respective worksites by 10:00 am. If on a delayed-start day, an employee chooses to not report on-site, they may use a PTO day in order to be paid. However, if these employees are directed not to report to work due to safety concerns, they are expected to work from home and shall receive compensation for the inclement weather/emergency days.

### January

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

### February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

### March

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### April

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					