

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING**  
**TUESDAY, JANUARY 10, 2023 – 5:30 P.M.**  
**MEDIA CENTER ROOM #1121**

*The meeting was livestreamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The regular meeting is called to order at 5:31 p.m. by Tim Hand, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Tim Hand, President; Heath Gordon, Vice-President; Bev Evans, Fred Grusendorf; Josh Shannon; Eric Knapp; Max Gilluly

**District Personnel:** Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Sara Donlon, 7-12 Principal; Megan Retchless, Director of Special Education & CPSE/CSE Chair; Paula Mighells, Curriculum Coordinator/Dean of Students; Erin Ostrander, Business Official (via Zoom); Pam Winterhalter, District Clerk

**Staff Members:** Kim Marciano

**The Pledge of Allegiance was recited.**

**Persons to Address the Board:**

- No persons to address the Board

**Presentations to the Board:**

- Megan Retchless announced *Matilda* as our current Community Book Read from January 3<sup>rd</sup> to March 3<sup>rd</sup>. Books were available at the winter concerts and are still available if anyone would like one. Read Across America for grades PK-6 runs from February 27 to March 3<sup>rd</sup>. On February 10<sup>th</sup> GV will host a STEAM Carnival from 4:00-6:00 with many activities. A dinner fundraiser will be available to benefit the Drama Club. The Drama Club will present *Matilda* on March 10, 11 & 12, 2023.
- Dr. Schmitt acknowledged and thanked Megan Retchless, Kaitlyn Bailey, Lindsay Simpson, Donna Slawson and Nicole Norasethaporn for running the Community Book Read and all the above activities.

**APPROVE MINUTES:** Motion made by Max Gilluly, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated December 20, 2022, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS: Printed copies available for public**

**Sara Donlon:** Mrs. Donlon highlighted the STEAM carnival event on February 10<sup>th</sup> from 4-8 p.m. with many activities planned.

**Brian Edmister:** Mr. Edmister stated that Dr. Schmitt filled in as Santa and visited the PreK rooms before Christmas break.

**FINANCIAL REPORTS:**

- Business Office/District Treasurer's Report by Ms. Ostrander – The State of the State Address was today by Governor. The Budget will be reviewed at the January 24<sup>th</sup> work session.

**APPROVE TREASURER’S REPORTS:** Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer’s Reports as submitted: Extra-Curricular Activity Account 12/1-12/31/22, General Fund - Community Bank, NA Account 12/1-12/31/22, School Lunch Fund 12/1-12/31/22, Payroll Account 12/1-12/31/22, Agency Account 12/1-12/31/22, Scholarship Fund 12/1-12/31/22, Risk Retention (U.I. Reserve) 12/1-12/31/22, Capital Fund 12/1-12/31/22, Special Aid Account 12/1-12/31/22.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE REVENUE STATUS REPORT AND APPROPRIATION STATUS DETAIL**

**REPORT:** Motion made by Fred Grusendorf, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status Report and the Appropriation Status Detail Report dated 7/1/2022-12/31/2022 as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Bev Evans, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated January 5, 2023 as submitted: General Fund #6, Federal Fund #5, School Lunch Fund #6.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve the following substitutes: *Heidi Musingo* as substitute teacher; *Thomas Musingo, Jr.* as substitute teacher; and *Nichole Chamberlain* as substitute teacher aide, clerical & cafeteria, pending fingerprint clearance.
2. Approve *CSE/CPSE Recommendations* dated January 5, 2023 as submitted.
3. Approve the contract with Dr. Daniel Mruzek from *Golisano Autism Center* in Rochester, New York to provide consultant services for the period of January 10, 2023 – December 31, 2023, unless terminated by either party. The rate of pay is \$200.00 per hour (up to 20 hours), be it on-site or remote.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**PERSONNEL ACTION ITEMS:**

**AMEND MOTION:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the December 20, 2022 Board of Education Meeting for *Kyle Dougherty*. **Amend her start date:** for a probationary period of four years to commence on December 21, 2022 and conclude on December 20, 2026. **To read:** effective January 3, 2023 for a probationary period of four years to commence on January 3, 2023 and conclude on January 2, 2027.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Heidi White* as Teacher Aide effective January 2, 2023 to accept the position of Teacher Assistant.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT FULL-TIME TEACHER AIDE POSITION:** Acting on the recommendation of the Superintendent – Motion made by Heath Gordon, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Marie Hutchison* as teacher aide effective January 11, 2023. There is a 10-month probationary period from January 11, 2023 and concluding on November 10, 2023. The rate of pay shall be \$15.35 per hour with benefits under the CSEA contract. (*Replacing Heidi White*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE LONG-TERM SUBSTITUTE TEACHER AIDE POSITION:** Acting on the recommendation of the Superintendent – Motion made by Bev Evans, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *Jaurdan Wallace* to a non-probationary position of long term substitute teacher aide effective January 11, 2023 until on or about June 23, 2023. The rate of pay shall be \$14.20 per hour with benefits, as per Board Policy. (*Working as a 1:1 aide in Brandy Hutchison's room*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Rhonda Slocum* as Cashier/Food Service Worker due to retirement effective June 23, 2023.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT LONG-TERM SUBSTITUTE ELEMENTARY ART TEACHER:** Acting on the recommendation of the Superintendent - Motion made by Max Gilluly, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints *Lauren Boshart* to a non-probationary position of long term substitute as Elementary Art Teacher effective on or March 6, 2023 through on or about June 23, 2023. The salary shall be 1/200<sup>th</sup> of Step 1 as per the GVEA contract without benefits, as per Board Policy.

(*for Shawna Shultz maternity leave*)

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPOINT MENTOR:** Acting on the recommendation of the Superintendent – Motion made by Josh Shannon, seconded by Bev Evans - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following teacher mentor for the remainder of the 2022-23 school year, pay as per GVEA contract:

**Mentor**

Pat Kozlowski

Ashley Auman

**Mentee**

Lauren Boshart (Long Term Substitute for Shawna Shultz)

John Werner

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ACCEPT RESIGNATION:** Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Heath Gordon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of *Anne Campbell* as Wellness Director and 10<sup>th</sup> Grade Advisor, effective January 20, 2023.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

Upcoming Board Meetings:

- Tuesday, January 24, 2023 at 5:30 p.m. – Work Session Only  
Email any items to Dr. Schmitt for the Agenda.
- Tuesday, February 28, 2023 at 5:30 p.m. – Regular Board of Education Meeting  
Day Automation will be in attendance

Informational / Discussion:

- The Allegany County Department of Social Services sent a thank you letter for the quick actions of our GVCS staff, and for the use of the cafeteria as a warming center in December for families needing a warm place to go when the power was out for a long length of time.

**ADJOURNMENT:** Motion made by Heath Gordon, seconded by Josh Shannon - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:09 p.m.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk