

**ST. MARY PARISH PUBLIC SCHOOL
MAINTENANCE GRADE 3 GRASS CUTTER/PAINTER**

POSITION: Maintenance Grade 3 Grass Cutter/Painter

REPORTS TO: District Maintenance Foreman

TERMS OF EMPLOYMENT: Following the probationary period as set forth in policy GBG, terms of employment are 240 days.

SALARY RANGE: Salary in accordance with the approved St. Mary Parish Salary Schedule.

QUALIFICATIONS:

1. High school education/GED or equivalent experience.
2. Mechanical ability in the repair and maintenance of lawn and equipment.
3. Farm experience or horticulture training and landscaping work would be beneficial.
4. Must be organized, personable, cooperative, and responsive to the needs of the school district.
5. Must be able to lift and carry a 75 pounds infrequently and 35 pounds frequently.
6. Possess a valid Louisiana driver's license.
7. Must pass physical examination, criminal background check and drug screen.

CLASSIFICATION UNDER FAIR LABOR STANDARDS ACTS (FLSA): Non-Exempt

EVALUATION: PERFORMANCE RESPONSIBILITIES:

1. Responsible for the exterior appearance of school district buildings: keep grass cut, cultivate trees, shrubs, and flowers.
2. Maintain tools, equipment, and vehicles in good operating condition.
3. Perform duties in a safe manner to insure the prevention of injuries.
4. Maintain inventory of materials, tools, and supplies.
5. Perform such tasks and assume additional responsibilities as the district maintenance foreman, Superintendent or designee may assign.

QUALIFICATIONS: The Maintenance Grade 3 Grass Cutter/Painter must be able to perform each essential duty satisfactorily. The requirements described herein are representative of the knowledge, skill, and/or ability essential to job performance. While performing duties, the Maintenance Grade 3 Grass Cutter/Painter is frequently required to stand, walk, speak, hear, and sometimes sit. The Maintenance Grade 3 Grass Cutter/Painter may occasionally push or lift up to 75 lbs., such as boxes of materials. The Maintenance Grade 3 Grass Cutter/Painter is frequently exposed to a work environment noise level, which is moderate to loud. The Maintenance Grade 3 Grass Cutter/Painter must have sufficient visual acuity to be able to work with computer monitor, print texts, and handwritten documents. The Maintenance Grade 3 Grass Cutter/Painter must possess basic language and communication skills to read, write, discuss, and present information to others in a clear, concise manner. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Annual physicals are required in accordance with job duties.

Information contained in this job description is in compliance with the American with Disabilities Act (A.D.A.) and not considered an exhaustive list of duties performed for this position. Additional duties are performed by the individuals currently holding this position. Additional duties may be assigned by the superintendent and/or superintendent's designee.

This job description is a summary of the primary duties and responsibilities of the position. It is not intended to be a comprehensive listing of all duties and responsibilities. The St. Mary Parish School Board reserves the right to change this description at its discretion.

The signature and date indicate the undersigned has received access to an electronic or hard copy version of the job description and the St. Mary Parish Personnel Evaluation Plan and understands the duties and responsibilities required.

SIGNATURE _____ DATE _____