

**MILLER PLACE UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
BOARD MINUTES
JULY 9, 2024**

Kind of Meeting: Annual Organizational Business Meeting
Place of Meeting: Miller Place High School
Time of Meeting: 6:00 P.M.

Those Present:

Board Trustee:	Mr. John Galligan
Board Trustee:	Mr. Bryan Makarius
Board Trustee:	Ms. Johanna Testa
Board Trustee:	Ms. Lisa Reitan
Superintendent of Schools:	Mr. Seth A. Lipshie
Assistant Superintendent:	Ms. Susan G. Craddock
School Business Official:	Ms. Colleen V. Card
Executive Director for Educational Services:	Ms. Sandra Wojnowski
District Clerk:	Ms. Coreen Moschella

Those Absent:

Board Trustee:	Ms. Andrea Spaniolas
Director Human Resources:	Mr. Christopher Herrschaft

Invitees:

Attorney for the District:	Mr. Matt Mehnert
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PLEASE NOTE: THE MINUTES, AS WRITTEN, ARE SUBJECT TO CHANGE AND ARE NOT CONSIDERED AN OFFICIAL RECORD UNTIL THEY HAVE BEEN APPROVED BY THE BOARD OF EDUCATION AT THE AUGUST 21, 2024, BUSINESS MEETING.

A. ANNUAL ORGANIZATION BOARD MEETING

1. Ms. Moschella called the meeting to order at 6:05 p.m. and she reviewed the Emergency Procedures.

B. RECOGNITION

1. Ms. Moschella acknowledged the veterans, and their families present at the meeting.
2. There was no media present at the meeting.

C. OATHS OF OFFICE

1. Oath of Office – Elected Trustee:

The oath of office was administered to Board Trustee, Bryan Makarius, by the District Clerk, Ms. Moschella.

2. Oath of Office – Superintendent of Schools:

The oath of office was administered to Superintendent of Schools, Mr. Seth Lipshie, by the District Clerk, Ms. Moschella.

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D. OFFICER ELECTION

The District Clerk announced the elections of the 2024-25 officer positions for the Board of Education. She stated that there is no need for first and second motions for the nomination process. Board members just need to nominate a board member for the particular office. She then called for nominations for the Office of President of the Board of Education.

1. Officer Election – President:

Mr. Makarius nominated Ms. Reitan. There were no other nominations. Ms. Moschella called for a vote. Ms. Reitan received four (4) votes; Ms. Reitan was elected President-elect of the Board of Education.

The oath of office was administered to the President-elect by the District Clerk, Ms. Moschella.

Ms. Reitan assumed control of the organizational meeting.

2. Officer Election – Vice President:

Ms. Reitan asked for nominations for the Office of Vice President of the Board of Education.

Ms. Reitan nominated Mr. Makarius. There were no other nominations. Ms. Reitan called for a vote. Mr. Makarius received four (4) votes. Mr. Makarius was elected Vice President-elect of the Board of Education.

The oath of office was administered to the Vice-President-elect by the District Clerk, Ms. Moschella.

E. APPOINTMENTS AND OTHER ANNUAL RESOLUTIONS

1. Appointment of District Clerk/Deputy District Clerk

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Louise Tromba as the District Clerk for the 2024-25 fiscal year effective July 10, 2024 and appoints Ms. Patricia Morbillo, Deputy District Clerk in their absence for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the District Clerk and Deputy District Clerk. Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

The oath of office will be administered to the District Clerk, Ms. Louise Tromba, and the Deputy District Clerk, Patricia Morbillo at a later date.

2. Appointment of School District Treasurer/Deputy School District Treasurer:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Madison LePage as the School District Treasurer and Mr. Donald Pearce as the Deputy School District Treasurer for the 2024-25 fiscal year.”

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Ms. Reitan asked for a motion to appoint the School District Treasurer and the Deputy School District Treasurer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

The oath of office was administered to the School District Treasurer, Ms. Madison LePage, and Deputy School District Treasurer, Mr. Donald Pearce, at a later date.

3. Standard Work Day – Board Appointed Officials

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish a standard workday of seven hours for the position of District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, District Clerk, Ms. Louise Tromba, and Deputy District Clerk, Ms. Patricia Morbillo, whose current terms runs from July 1, 2024 to June 30, 2025. These employees participate in a time keeping system and shall be credited as such for employee retirement service time reporting.”

Ms. Reitan asked for a motion to establish a standard workday for the District Treasurer and District Clerk.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

4. Appointment – Emergency Health Care Provider, Medical Director and Chief Medical Inspectors:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints as Emergency Health Care Provider and Medical Director, Dr. Mark Wasserman and/or Ms. Hillary Scheier and as Chief Medical Inspector, Dr. Mark Wasserman and/or Ms. Hillary Scheier for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Emergency Health Care Provider, Medical Director, and Chief Medical Inspector.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

5. Appointment – Legal Counsel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Guercio & Guercio as both labor and general counsel for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Legal Counsel.

Ms. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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6. Appointment – Insurance Brokers:

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Industrial Coverage Corp. as the insurance broker for the general insurance policies, fiduciary, group travel, and tank pollution policies; J.J. Stanis as the insurance broker for the student accident insurance policies; and other insurance brokers as needed for the District for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the insurance broker.
Mr. Makarius moved, seconded by Ms. Galligan.

Yes 4; No 0; Motion Carried

7. Appointment – External Auditor

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP as the District External Auditor for the 2024-25 fiscal year at a level of compensation not to exceed \$55,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint External Auditor.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

8. Appointment – Financial Statement Preparation Firm

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Cullen & Danowski, LLP to prepare the financial statements for the 2024-25 fiscal year at a level of compensation not to exceed \$4,000 and authorizes the Board President and School Business Official to sign the engagement letter and related audit paperwork.”

Ms. Reitan asked for a motion to appoint the Financial Statement Preparation firm.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

9. Appointment – Internal Auditor

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Nawrocki Smith, LLP as the District Internal Auditor for the 2024-25 fiscal year at a level of compensation not to exceed \$70,000 and authorizes the Board President to sign the engagement letter.”

Ms. Reitan asked for a motion to appoint the Internal Auditor.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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10. Appointment – Claims Auditor

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the firm of Macdonald, Rand & Vollaro as the District Claims Auditor for the 2024-25 fiscal year as per agreement.”

Ms. Reitan asked for a motion to appoint the Claims Auditor.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

11. Appointment – District Architect

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Michael J. Guido, Jr., Architect P.C. as the District’s Architect for the 2024-25 fiscal year as per agreement.”

Ms. Reitan asked for a motion to appoint the District Architect.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

12. Appointment – Attendance Officers

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Attendance Officers for the 2024-25 school year:

- Grades K-2 Ms. Katherine Wiwczar, R.N.
- Grades 3-5 TBD, R.N.
- Grades 6-8 Ms. Erin Southworth, R.N.
- Grades 9-12 Ms. Kimberlee Gelibter, R.N.”

Ms. Reitan asked for a motion to appoint the Attendance Officers.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

13. Authorization – Pay for Serving on the Board of Elections and the Board of Registration

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes payment of \$16.50 per hour or minimum wage if higher to persons serving on the Board of Elections of the School District, and \$17.50 per hour to the Chief Inspector serving on the Board of Elections for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint the Board of Registration.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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14. Appointment – ESEA Title I, II & IV Coordinator

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Administrator for Instruction and Data Reporting, Mr. Kurt Roth, as the ESEA Title I, II, IV Grant Coordinator for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint the ESEA Title I & II Coordinator.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

15. Appointment – Employee Hearing Officer for Discipline

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Director of Human Resources, Mr. Chris Herrschaft, as the Employee Hearing Officer for Discipline and Other Charges for the 2024-25 school year. In the absence of Mr. Chris Herrschaft, the Board of Education hereby appoints, Assistant Superintendent, Ms. Susan G. Craddock, as Employee Hearing Officer for Discipline and Other Charges for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint the Employee Hearing Officer for Discipline.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

16. Appointment – School Purchasing Agent

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Carrie Little as the School Purchasing Agent for the 2024-25 fiscal year, and appoints Ms. Tracy Camarda as the School Purchasing Agent in their absence.”

Ms. Reitan asked for a motion to appoint the Purchasing Agent.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

17. Appointment – Certifying Officer for Payroll

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, as the Certifying Officer for the School District's payroll for the 2024-25 fiscal year. In the absence of the Superintendent of Schools, the Assistant Superintendent, Ms. Susan G. Craddock, or the Director of Human Resources, Mr. Chris Herrschaft, are authorized to certify the School District's payroll for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint a Certifying Officer for Payroll.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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18. Appointment – Certifying Officer for Federal Aid Proposals and Reports

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Certifying Officer for Federal Aid Proposals and Reports for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint the Certifying Office for Federal Aid Proposals & Reports.

Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

19. Appointment – Approving Agent for Reimbursed Expenses

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, as the Approving Agent for reimbursed expenses for the Assistant Superintendent, Ms. Susan Craddock, for the 2024-25 fiscal year, and furthermore appoints the Board of Education President to approve the reimbursed expenses of the Superintendent of Schools. In the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Miller Place Union Free School District Board President may approve the Assistant Superintendent, Ms. Susan Craddock, reimbursed expenses for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint Approving Agent for Reimbursed Expenses.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

20. Appointment – Records Access Officer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the District Clerk, Ms. Louise Tromba, as the District Records Access Officer for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Records Access Officer.

Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

21. Appointment – Deputy Records Access Officer

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints, Executive Director for Educational Services, Ms. Sandra Wojnowski, as the Deputy Records Access Officer for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Deputy Records Access Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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22. Appointment – Asbestos Compliance Officer

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Facilities, Mr. Dennis Warsaw, or their designee as the Asbestos Compliance Officer for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Asbestos Compliance Officer.

Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

23. Appointment – Treasurer & Auditor for Extraclassroom Activity Funds

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Ms. Anne DuBois to serve as Extraclassroom Activity Fund Treasurer and Ms. Carrie Little to serve as Extraclassroom Activity Fund Auditor for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Treasurer & Auditor for the Extra Classroom Activity Fund.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

24. Appointment – Committee on Special Education

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Special Education for the 2024-25 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Danielle Quiroz, Ms. Jamie Mistretta, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Allison Koenig, Ms. Kerry Kaszubski, and Mr. Chris Marsala;

Sub-Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Ms. Jamie Mistretta, Dr. Cara Biondo, Ms. Allison Koenig, Ms. Kerry Kaszubski, and Mr. Chris Marsala;

504 Committee Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Kelly McGuinness, Dr. Cara Biondo, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Stacey Martinez, Ms. Jamie Mistretta, Ms. Kerry Kaszubski, Ms. Allison Koenig, Mr. Chris Marsala, Ms. Christine MacDowell;

Parent Member: Ms. Dawn McCarthy;

Psychologists: Ms. Kelly McGuinness, Ms. Shannon McNulty, Ms. Desiree Shanks, Ms. Staci Martinez, Dr. Cara Biondo, Ms. Jamie Mistretta, Ms. Danielle Quiroz, Ms. Allison Koenig;

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Additional Committee Members: The student’s parent(s), school physician (when requested), building or program administrator, the student’s general education teacher(s), special education teacher, related service teacher, an individual who can interpret the instructional implications of evaluation results, other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, if appropriate, the student, and guidance counselor.”

Ms. Reitan asked for a motion to appoint the Committee on Special Education.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

25. Appointment – Committee on Preschool Special Education

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the individuals to the Committee on Preschool Special Education for the 2024-25 school year:

Chairpersons: Ms. Sandra Wojnowski, Mr. Jeremy Koch, Ms. Kelly McGuinness, Dr. Cara Biondo, and Ms. Staci Martinez;

Parent Member: Ms. Dawn McCarthy;

Additional Committee Members: The student’s parent(s), a general education teacher (Birth-6) of the child whenever the child is or may be participating in the regular education environment, special education teacher of the child, or, if appropriate, not less than one special education provider of the child, a professional who participated in the evaluation of the child (may include the child’s teacher), other persons having knowledge or special expertise regarding the child, including related services personnel as appropriate, for a child in transition from early intervention programs and services, at the request of the parent, the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child, and an appropriate professional from the County (at their option).”

Ms. Reitan asked for a motion to appoint the Committee on Preschool Special Education.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

26. Appointment – Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby appoints the Impartial Hearing Officers for conducting CSE and CPSE-related appeals for the 2024-25 school year that are listed on NYSED’s semi-annual Updated Rotational Selection List of Impartial Hearing Officers and gives the Board President the right to designate Hearing Officers for the individual hearings pursuant to law.”

Ms. Reitan asked for a motion to appoint Impartial Hearing Officers for Conducting CSE & CPSE Related Appeals.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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27. Appointment – Surrogate Parents for the Committee on Special Education

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Surrogate Parents for the Committee on Special Education for the 2024-25 school year: Ms. Dawn McCarthy.”

Ms. Reitan asked for a motion to appoint the Surrogate Parents for the Committee on Special Education.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

28. Appointment – District Title IX Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ron Petrie or their designee as the District Title IX Officer for the 2024-25 school year.”

Ms. Reitan asked for a motion to appoint the District Title IX Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

29. Appointment – Section 504 Compliance Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Services, Ms. Sandra Wojnowski, or their designee, as the District Section 504 Compliance Officer for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Section 504 Compliance Officer.

Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

30. Appointment – Racial Harassment Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Racial Harassment Officer for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to appoint the Racial Harassment Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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31. Appointment – Sexual Harassment Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee, as the District Sexual Harassment Officer for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Sexual Harassment Officer.
Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

32. Appointment – Dignity for All Students Act (DASA) Coordinators

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the employees as Dignity for All Students Act Coordinators for the 2024-25 school year:

Grades K-2	Ms. Laura Gewurz
Grades 3-5	TBD
Grades 6-8	Mr. Matt Clark
Grades 9-12	Mr. Kevin Slavin
District-wide	Mr. Chris Herrschaft."

Ms. Reitan asked for a motion to appoint the Dignity for All Students Act (DASA) Coordinators.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

33. Appointment – Bond Counsel

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Hawkins, Delafield & Wood LLP as the District Bond Counsel for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Bond Counsel.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

34. Appointment – Municipal Advisor:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Munistat Services Inc. as the District Municipal Advisor for the 2024-25 fiscal year and authorizes the Board President to sign the updated contract."

Ms. Reitan asked for a motion to appoint the Municipal Advisor
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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35. Appointment – Tax Shelter Annuity (TSA) Third Party Administrator

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Omni Financial Group, Inc. as the District Tax Shelter Annuity Third Party Administrator for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Tax Shelter Annuity (TSA) Third Party Administrator. Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

36. Establish – Surety Bond

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card, to arrange for surety bonds, if required, for the 2024-25 fiscal year:

Superintendent of Schools	\$1,000,000
Assistant Superintendent	\$1,000,000
School Business Official	\$1,000,000
Board of Education President	\$1,000,000
Human Resources Director	\$1,000,000
District Treasurer	\$1,000,000
Payroll Clerk	\$1,000,000
Accounts Payable Clerk	\$1,000,000
Benefits Clerk	\$1,000,000
Assistant Business Admin./Extraclassroom Treasurer	\$1,000,000
District Clerk	\$ 400,000
Purchasing Agent/Extraclassroom Auditor	\$ 400,000
Food Service Coordinator	\$ 400,000
All Other Personnel (standard policy amount for all personnel)	\$ 100,000."

Ms. Reitan asked for a motion to establish the Surety Bond amount. Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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37. Establish – Petty Cash Accounts

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes and directs the School Business Official, Ms. Colleen Card to arrange for Petty Cash Accounts, if needed, for the 2024-25 fiscal year:

Superintendent	\$100
Assistant Superintendent	\$100
School Business Official	\$100
Executive Director for Educational Services	\$100
Director of Human Resources	\$100
MPHS Principal	\$100
NCRMS Principal	\$100
LADSBS Principal	\$100
AMPS Principal	\$100
Director of Facilities	\$100
Food Service (per cash draw)	\$ 50

The Board further resolves that the disbursement of petty cash shall be restricted to a maximum of \$75.00 per receipt.”

Ms. Reitan asked for a motion to establish the Petty Cash Accounts.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

38. Designation – Official Depositories:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Official Depositories for accounts for the 2024-25 fiscal year:

General Fund Accounts	M&T Bank, Webster Bank, Hanover Bank
Bond 2021	M&T Bank, other depositories as needed
Federal	M&T Bank
Extra Classroom	M&T Bank
Payroll	M&T Bank
Accounts Payable	M&T Bank
Trust and Agency	M&T Bank
Scholarship	M&T Bank
Cafeteria	M&T Bank
Capital	M&T Bank.”

Ms. Reitan asked for a motion to designate the Official Depositories.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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39. Authorization – Treasurer & Auditor to Sign Extraclassroom Activity Fund Checks

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Extraclassroom Activity Funds Treasurer, Ms. Anne Dubois, and Extraclassroom Auditor, Ms. Carrie Little, Extraclassroom Activity Funds Auditor to sign all Extraclassroom Activity Fund Checks for the Extraclassroom Activities for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to authorize the Treasurer & Auditor to Sign Extra Classroom Activity Fund Checks.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

40. Authorization to Sign District Checks

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage and/or the Deputy District Treasurer, Mr. Donald Pearce, to sign all District checks and withdrawals for the 2024-25 fiscal year and in the absence of the District Treasurer, the District Clerk, the Deputy District Clerk, or the President of the Board of Education may substitute for the District Treasurer, Ms. Madison LePage or the Deputy District Treasurer, Mr. Donald Pearce, as necessary. The District Clerk, District Treasurer, Deputy District Treasurer, Deputy District Clerk or Board of Education President are authorized to sign checks in excess of \$10,000 which require a second signature.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Sign All Checks.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

41. Authorization – School District Treasurer/Deputy School District Treasurer to Invest Monies

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to invest monies for the 2024-25 fiscal year with the approval of the School Business Official, Ms. Colleen Card.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Invest Monies.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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42. Authorization – School District Treasurer/Deputy School District Treasurer to Deposit Funds

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the District Treasurer, Ms. Madison LePage, Deputy District Treasurer, Mr. Donald Pearce, or their designee to deposit funds in a checking account, savings account, escrow account or through the purchase of Certificates of Deposit in: Bank of America, Dime Community Bank, Capital One Bank, Chase Bank, CIT Bank, The First National Bank of Long Island, Flushing Bank, Hanover Bank, HSBC Bank, M&T Bank, NYCLASS (New York Cooperative Liquid Assets Securities System), NY Community Bank, NYLAF (New York Liquid Asset Fund), FlagStar Bank, TD Bank, Webster Bank, and Wells Fargo Bank, for the 2024-25 fiscal year so long as each provides appropriate collateral.”

Ms. Reitan asked for a motion to authorize the District Treasurer to Deposit Funds.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

43. Authorization – Superintendent of Schools to Make Budget Transfers

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or designee, School Business Official, Ms. Colleen Card, to make budget transfers as necessary for the 2024-25 fiscal year and to report such transfers to the Board at its next regularly scheduled business meeting. Any line transaction exceeding \$200,000.00 requires prior Board approval.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Make Budget Transfers.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

44. Authorization – Superintendent of Schools to Assign and Use Administrative Interns

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and use Administrative Interns for the 2024-25 fiscal year as deemed necessary.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and Use Administrative Interns.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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45. Authorization – Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service and Other Personnel:

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2024-25 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, to assign and/or transfer certificated, civil service and other personnel, furthermore, in the absence of the Superintendent of Schools, Mr. Seth Lipshie, the Director of Human Resources, Mr. Chris Herrschaft, or Assistant Superintendent, Ms. Susan Craddock, are authorized to assign and/or transfer certificated, civil service and other personnel.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign and/or Transfer Certificated, Civil Service & Other Personnel.

Mr. Galligan moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

46. Authorization–Superintendent to Approve Use, Rates and Categories of Facilities Use

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District for the 2024-25 fiscal year hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to approve the use of facilities for community organizations for the 2024-25 fiscal year according to the Board approved policies; and

FUTHERMORE, the Board of Education of the Miller Place Union Free School District establishes the rates and categories for Use of Facilities, as per the attached Facilities Use memo.”

Ms. Reitan asked for a motion to authorize the Superintendent to Approve Use, Rates and Categories of Facilities Use

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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47. Authorization – Superintendent of Schools to Employ Substitute Personnel

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to employ Substitute Personnel at the rates listed for 2024-25 fiscal year and to adjust these rates as necessary to meet the required minimum wage regulations:

- | | | |
|---|---------------------|---|
| a. Clerical | \$ 16.00 | per hour or minimum wage, if higher |
| b. Teacher Aide | \$ 16.00 | per hour or minimum wage, if higher |
| c. Teacher Assistant | \$125.00 | per day for a 7 hour day including lunch |
| d. Buildings & Grounds | \$ 16.00 | per hour or minimum wage, if higher |
| e. Guard | \$ 16.00 | per hour or minimum wage, if higher |
| f. Maintenance Workers | \$ 20.00 | per hour or minimum wage, if higher |
| g. Nurses | \$175.00 - \$400.00 | per day for a 7 hour day including lunch |
| h. Per Diem Teacher Substitutes | \$135.00 | per day for a 7 hour day including lunch for day 1 to day 40; |
| | \$145.00 | per day for a 7 hour day including lunch for day 41 on; |
| | \$145.00 | per day for a 7 hour day including lunch for continuing subs
beyond one year with the District for the 2024-25 school year |
| i. Permanent Teacher Substitutes | \$175.00 | per day for a 7 hour day including lunch |
| j. Permanent Teacher Substitutes
-Leave Replacements | \$190.00 - \$325.00 | per day for a 7 hour day including lunch.” |

Ms. Reitan asked for a motion to authorize Superintendent of Schools to Employ Substitute Personnel

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

48. Authorization – Superintendent of Schools to Pay for Physical Examinations

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to pay \$250.00 per hour for physical examinations required by State Law and Board Policy and sports physicals performed on school campuses but if the number of physicals exceeds that amount (calculation based on \$7 per physical), then the higher total amount will be paid. Payment schedules for non-sports physicals is \$7 each. Payment schedules is \$250 an hour for the following services: review of immunization exemptions, review of suspected head injuries, for office visits, and /or and all other services that may be required for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Pay for Physical Examinations.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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49. Authorization – Superintendent of Schools to Assign Homebound Instruction

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, or their designee to assign homebound instruction for the 2024-25 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Assign Homebound Instruction.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

50. Authorization – Superintendent of Schools to Provide Special Transportation

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to provide special transportation for students with special education needs attending Long Island schools as deemed necessary and appropriate for the 2024-25 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Provide Special Transportation.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

51. Authorization – Superintendent of Schools to Develop Transportation Routes & Schedules

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent of Schools, Mr. Seth Lipshie, the School Business Official, Ms. Colleen Card, or their designee to develop transportation routes and schedules to transport public, private, and parochial school pupils in accordance with the law, Board policy and the provisions of the budget for the 2024-25 school year."

Ms. Reitan asked for a motion to authorize the Superintendent of Schools to Develop Transportation Routes and Schedules.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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52. Authorization – Payment of Mileage Reimbursement Rate

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby establishes the current IRS mileage reimbursement rate, as may be amended by the IRS from time to time, as the District’s mileage reimbursement rate for employees or Board members who use their personal automobiles in the service of the school district, and authorization for the Superintendent of Schools, Mr. Seth Lipshie, or their designee to officially approve the use of private automobiles in the service of the school district for the 2024-25 fiscal year.”

Ms. Reitan asked for a motion to authorize Payment of Mileage Reimbursement Rates.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

53. Policies – Annual Re-adoption

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby re-adopts all prior policies including but not limited to Code of Ethics (2160), Parent Involvement Policy and related subseries (1900); Property Tax Exemption for Senior Citizens (6211), Investment (6240), Purchasing (6700), Purchasing Regulation (6700.R), Expense Reimbursement (6830), and Expense Reimbursement Regulation (6830.R), for the 2024-25 fiscal year as per their most recently Board approved version posted on the District website.”

Ms. Reitan asked for a motion to re-adopt the above-listed policies.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

54. Report – Credit Cards Report – Regulation 3420.R

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Credit Card Report for the period of June 2023 through May 2024.”

Ms. Reitan asked for a motion to accept the Credit Card Report.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

55. Report – Mobile Devices Report – Regulation 3410.R

RECOMMENDED MOTION: “BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby accepts the enclosed Mobile Devices Report for the period of June 2023 through May 2024.”

Ms. Reitan asked for a motion to accept the Mobile Devices report.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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56. Designation – Official Newspaper

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby designates the Suffolk County editions of, Long Island Business News and Times Beacon Record as the District’s official newspapers for publication of legal notices for the 2024-25 fiscal year, and South Shore Press, New York Times, and Suffolk County Newsday on an as-needed or emergency basis."

Ms. Reitan asked for a motion to designate the Official Newspapers.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

57. Designation – Membership & Dues for the Board of Education:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education hereby approves that the BOE memberships and dues for the 2024-25 fiscal year at an estimated cost of:

- Nassau-Suffolk School Boards Association \$ 3,575
- New York State School Boards Association \$11,185
- SCOPE \$ 2,992."

Ms. Reitan asked for a motion to approve the Board of Education Membership and dues.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

58. Designation – Board of Education Meeting Dates:

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby approves the Board of Education Meeting Dates for the 2024-25 school year:

Wednesday,	August 21, 2024	8:00 P.M.	Business
Wednesday,	September 25, 2024	8:00 P.M.	Business
Wednesday,	October 30, 2024	8:00 P.M.	Business
Wednesday,	November 20, 2024	8:00 P.M.	Business
Wednesday,	December 11, 2024	8:00 P.M.	Business
Wednesday,	January 22, 2025	8:00 P.M.	Business
Tuesday,	February 26, 2025	8:00 P.M.	Business
Wednesday,	March 26, 2025	8:00 P.M.	Business
Wednesday,	April 23, 2025	8:00 P.M.	Business Meeting/BOCES Vote
Tuesday,	May 6, 2025	7:00 P.M.	Budget Hearing
Tuesday,	May 20, 2025	6:00 A.M.-9:00 P.M.	Budget Vote
Wednesday,	May 28, 2025	8:00 P.M.	Business
Wednesday,	June 18, 2025	8:00 P.M.	Business
Wednesday,	July 2, 2025	6:00 P.M.	Organizational Meeting."

Ms. Reitan asked for a motion to designate the Board of Education Meeting Dates.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

**MILLER PLACE UNION FREE SCHOOL DISTRICT
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59. Appointment – Homeless Liaison

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Executive Director for Educational Service, Ms. Sandra Wojnowski, or their designee as the District's Homeless Liaison for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Homeless Liaison.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

60. Appointment – Residency Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the Residency Officer for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Residency Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

61. Appointment – Records Management Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the School Business Official, Ms. Colleen Card, or their designee as the District's Records Management Officer for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Records Management Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

62. Appointment – Physicians for Suspected Head Injuries

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints Orthopedic Associates of Long Island and/or St. Charles Hospital Concussion Management Program as the District's physicians for suspected head injuries for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Physicians for Suspected Head Injuries.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

63. Appointment – District AED Coordinator

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Administrator for Physical Education, Health, Athletics, and Intramurals, Mr. Ron Petrie, or their designee as the District's AED Coordinator for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the District AED Coordinator.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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64. Participation in the New York State Public Schools Trust-Workers' Compensation

RECOMMENDED MOTION: "BE IT RESOLVED, WHEREAS the Miller Place Union Free School District is a member of the "New York State Public Schools Statewide Workers' Compensation Trust," an intermunicipal cooperative organized and operated pursuant to Section 119-o of the General Municipal Law (hereinafter the "Plan"); and

WHEREAS, the Board of Education of the Miller Place Union Free School District has determined that it is in the interests of the Miller Place Union Free School District to continue to participate in the Plan for the 2024-25 fiscal year;

NOW THEREFORE BE IT RESOLVED, that the School Business Official, Ms. Colleen Card, hereby is designated to represent the Miller Place Union Free School District as a Trustee of the Board of Trustees of the Plan; and to attend and vote (in person or by proxy) at any meeting of the Members of the Plan and/or the Board of Trustees;

NOW THEREFORE BE IT FURTHER RESOLVED, that the Director of Human Resources, Mr. Chris Herrschaft, and School Business Official, Ms. Colleen Card, are hereby designated to represent the Miller Place Union Free School District in connection with its participation in the Plan and;

BE IT FURTHER RESOLVED, that the Board hereby approves the NYS Public Schools Statewide Workers' Compensation Trust Agreement as amended and;

BE IT FURTHER RESOLVED, that Mr. Chris Herrschaft, Ms. Colleen Card and their designees shall be the Miller Place Union Free School District's authorized users of PMA Cinch, the risk management information system owned and operated by the Plan's third party administrator, PMA Management Corp."

Ms. Reitan asked for a motion to continue to participate in the New York State Public Schools Statewide Trust for Workers Compensation.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

65. Standard Unit Work Day for 2024-25

RECOMMENDED MOTION: "BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District shall establish the standard workday for groups of employees for the 2024-25 school year:
Miller Place UFSD Secretarial and Clerical Unit—7 hour day including lunch
Miller Place UFSD Operations Unit—8 hour day including lunch
Miller Place Teachers' Association, Chapter of Registered Nurses—7 hour day including lunch
Miller Place Teachers' Association—7 hour day including lunch
Miller Place Confidential Employees—7 hour day including lunch."

Ms. Reitan asked to establish the Standard Unit Workday for the named units.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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66. Appointment – Chief Emergency Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Superintendent of Schools, Mr. Seth Lipshie, or their designee as the District's Chief Emergency Officer for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Chief Emergency Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

67. Appointment – Opioid Overdose Prevention Program Director

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the Director of Human Resources, Mr. Chris Herrschaft, or their designee as the District's Opioid Overdose Prevention Program Director for the 2024-25 fiscal year."

Ms. Reitan asked for a motion to appoint the Opioid Overdose Program Director.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

68. Appointment – District Data Protection Officer

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints, Assistant Superintendent, Ms. Susan Craddock, as the District Data Protection Officer for the 2024-25 school year."

Ms. Reitan asked for a motion to appoint the Data Protection Officer.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

69. Appointment – Acting Principal

RECOMMENDED MOTION: "BE IT RESOLVED, that the Board of Education of the Miller Place Union Free School District hereby appoints the following Assistant Principals, Acting Principals in the absence of the Principal, for the 2024-25 school year: Ms. Tricia Cucinello, Mr. Joseph Zito, Mr. Robert S. White, Ms. Debra White, Ms. Diana Tufaro."

Ms. Reitan asked for a motion to appoint the Acting Principal

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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70. Real Property Law, section 467 Partial Tax Exemption for Real Property of Persons Age 65 & Older with Limited Income

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 467 Partial Tax Exemption for Real Property of Senior Citizens Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying senior citizens who (1) is owned by persons 65 years of age or older, or by certain other persons (contact Assessor for ownership requirements), whose income does not exceed the maximum established by local option (see income limit chart below), (2) is used exclusively for residential purposes, and (3) has been owned by at least one of its owners for a minimum of 12 consecutive months prior to application for exemption or for a period of time considered to be the equivalent of 12 consecutive months (contact Assessor for required construction start date or other time requirement) is partially exempt from general municipal taxes. No exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. With respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, social security benefits **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, taxable IRA and distributions from a retirement account **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons Aged 65 and Over with Limited Income, income **may not** be offset by medication and prescription expenses paid and not reimbursed by insurance.

- **Local option 1:** Exemption and maximum income: For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2:** *Sliding scale of exemption:* For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value and, for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible senior citizen tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM EXEMPTION EFFECTIVE FOR 2024/25			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

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Ms. Reitan asked for a motion to approve the Real Property Law, section 467 as presented.
Mr. Galligan moved, seconded by Mr. Makarius.

Yes 4; No 0; Motion Carried

71. Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 459 C Partial Exemption for Real Property of Persons with Disabilities & Limited Incomes Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property that (1) is owned by one or more persons with disabilities; by spouses or by siblings, at least one of whom has a disability and whose income, as defined under Ownership Requirements below, is limited by reason of such disability, and (2) is used exclusively for residential purposes is partially exempt from general municipal taxes. Unless allowed by local option, no exemption may be granted by a school district to property where a resident child attends a public elementary or secondary school. This exemption may not be granted to property currently receiving an exemption pursuant to RPTL §467 for the same municipal tax purpose. No exemption is allowed from special ad valorem levies or special assessments. With respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, social security benefits **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, taxable IRA and distributions from a retirement account **are counted** as income; and with respect to the calculation of income for the purposes of the tax exemption for Persons with Disabilities and Limited Income, income **may not** be offset by medication and prescription expenses paid and not reimbursed by insurance.

- **Local option 1: Exemption and maximum income:** For the basic 50 percent exemption, the law allows each county, city, town, village or school district to set the maximum income limit at any figure between \$3,000 and \$29,000. Localities have the further option of giving exemptions of less than 50 percent to persons with disabilities whose incomes are more than \$29,000. Under the “sliding scale” options, a qualifying owner can have a yearly income as high as \$37,399.99 and get a 5 percent exemption in places where they are using the maximum limit. (see chart below)
- **Local option 2: Sliding scale exemption:** For each \$1,000 increase in income, a reduced exemption ranging from 45% to 35% of assessed value, and for each further \$900 increase in income, a reduced exemption ranging from 30% to 5% of assessed value. (see chart below)
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible persons with disabilities tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.

MAXIMUM OVER 65 EXEMPTION EFFECTIVE FOR 2024/25			
UNDER		\$29,000	50%
\$29,001	TO	\$29,999	45%
\$30,000	TO	\$30,999	40%
\$31,000	TO	\$31,999	35%
\$32,000	TO	\$32,899	30%
\$32,900	TO	\$33,799	25%
\$33,800	TO	\$34,699	20%
\$34,700	TO	\$35,599	15%
\$35,600	TO	\$36,499	10%
\$36,500	TO	\$37,399.99	5%

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Ms. Reitan asked for a motion to approve the Real Property Law, section 459C as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

72. Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 466 C for Real Property of Volunteer Firefighters/Ambulance Workers Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid by qualifying persons property who’s primary residence is owned by an enrolled member of an incorporated volunteer fire company, fire department, or ambulance service so long as the property owner has been such a member for at least five years. The amount of exemption is limited to 10 percent of the assessed value of the property without any specified dollar limit. The incorporated volunteer fire company, fire department, or ambulance service **must** provide a list of eligible members to the Assessor’s office by taxable status date certifying the 5 year and 20 years membership. The exemption may be granted in addition to any other exemption authorized by law.

- **Local option 1:** To extend a lifetime exemption to applicants who have been certified as enrolled members of an incorporated volunteer fire company, fire department, or ambulance service for at least twenty years.
- **Local option 2:** To extend the exemption to the unremarried spouse of a deceased member of a volunteer fire company or ambulance company having at least 20 years of active service.
- **Local option 3:** To extend this exemption to the unremarried spouse of a deceased member of a volunteer fire company or voluntary ambulance service who had been a member of the volunteer fire company or volunteer ambulance service for at least twenty years, and who also had been receiving the exemption prior to his or her death.
- **Local option 4:** To extend this exemption to the unremarried spouse of a member of a volunteer fire company or volunteer ambulance service killed in the line of duty who had been an member of the volunteer fire company or volunteer ambulance service for at least five years, and who also had been receiving the exemption prior to his or her death.
- **Local option 5:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible firefighter/ambulance worker tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 366C as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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73. Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Alternative Veterans' Exemption Resolution:

Resolution: To grant a reduction in the amount of property taxes paid for by qualifying veterans or the spouse of the qualifying veteran or the unremarried surviving spouse of the qualifying veteran (1) who is their primary residence (2) who received an expeditionary medal, or under certain conditions: (3) of the merchant marine service, (4) of the American Field Service, or (5) who served as a Pan American World Airways flight crew and aviation ground support employee may be eligible for partial exemption from general municipal taxes.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veterans' service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the alternative veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the alternative veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to military personnel who served in the Reserve component of the United States Armed Forces that were deemed on active duty under Executive Order 11519, dated March 24, 1970, designated as Operation Graphic Hand, if such member was discharged or released therefrom under honorable conditions, provided that such veteran meets all other qualifications for the exemption.
- **Local option 3:** To extend this exemption to a Gold Star Parent (defined as the parent of a child who died in the line of duty while serving in the United States Armed Forces during a period of war).
- **Local option 4:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Alternative veteran or unremarried spouse of a veteran tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458A as presented.

Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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74. Real Property Law, section 458B for Real Property of Cold War Veterans' Exemption

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby approves the Real Property Law, section 458A for Real Property of Cold War Veterans' Exemption Resolution:

Resolution: To the extent allowed by local option, the primary residence of a veteran of the United States armed forces who served during the Cold War is partially exempt from general municipal taxes. The property must be owned by a Cold War veteran, the spouse of a Cold War veteran, or the unremarried surviving spouse of a deceased Cold War veteran.

The percentage exemption that applies to the assessed value of a qualifying property depends on both the nature of the veteran's service and the local law adopted by the taxing jurisdiction. Veterans who sustained service-related disabilities, as evidenced by receipt of disability compensation rating from the Veterans Administration or the Department of Defense are eligible for a percentage exemption equal to one-half of their disability in addition to the wartime and combat zone exemptions. Veterans who died in service of a service-connected disability are considered to have a disability rating of 100%.

The District has authorized the basic maximum income limit listed in the below chart:

	Reduced Maximum		Basic Maximum	Increased Maximum							
Wartime	6,000	9,000	12,000	15,000	18,000	21,000	24,000	27,000	30,000	33,000	36,000
Combat	4,000	6,000	8,000	10,000	12,000	14,000	16,000	18,000	20,000	22,000	24,000
Disability	20,000	30,000	40,000	50,000	60,000	70,000	80,000	90,000	100,000	110,000	120,000

- **Local option 1:** To extend this exemption where a school district has adopted the Cold War veterans' exemption, but not the eligible funds veterans' exemption, a veteran who receives the eligible funds veterans' exemption may apply for the Cold War veterans' exemption solely to receive it for school purposes while continuing to receive the eligible funds exemption for county, city, town, and/or village purposes.
- **Local option 2:** To extend this exemption to remove the 10-year limit on exemption. If a taxing jurisdiction that offers the exemption does not take such action, the Cold War Veterans exemption that it offers will continue to expire after 10 years.
- **Local option 3:** To allow that portion of a cooperative apartment corporation held by an otherwise eligible Cold War veteran or unremarried spouse tenant/stockholder to be eligible for an exemption from real property taxes. Eligible stockholders would receive an adjustment to their monthly maintenance fees by the cooperative apartment corporation to reflect the benefit of the exemption.”

Ms. Reitan asked for a motion to approve the Real Property Law, section 458B as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

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F. MOVEMENT TO EXECUTIVE SESSION

Ms. Reitan asked for a motion to go into Executive Session for matters concerning specific personnel and specific legal.

Mr. Makarius moved, seconded by Mr. Galligan, to go into Executive Session at 6:35 p.m. for matters concerning specific legal and specific personnel.

Yes 4; No 0: Motion Carried

G. MOVEMENT FROM EXECUTIVE SESSION

Ms. Reitan asked for a motion to move out of the Executive Session.

Mr. Makarius moved, seconded by Mr. Galligan, to move out of the Executive Session at 6:59 p.m.

Yes 4; No 0: Motion Carried

H. MESSAGES

1. Superintendent Message

Ms. Reitan introduced Mr. Lipshie to give his message. Mr. Lipshie reported on the graduation that on June 26, 2024, two-hundred and twenty students from the Class of 2024 received their diplomas and this was Miller Place School District's 50th graduating class. He stated that we were fortunate to be joined by former District Administrator's and alumni from the Class of 1975. He mentioned that the keynote speaker was former Miller Place School District teacher, coach, principal and superintendent Raymond Sommerstad. He congratulated all of the graduates and the ceremony can be viewed on the District's website. He also mentioned that over the summer we will prepare our buildings and orient new staff for the opening of schools. He stated that we have restructured administrative staff to provide strong instruction and support for our students and as part of the strategic plan that focuses on student success. The District will continue bond construction work that includes the new Andrew Muller Primary School gymnasium.

2. Board Members Message

Ms. Reitan greeted the community and congratulated the 2024 grads. She also thanked the Board for nominating and electing her as President for the 2024-25 school year. Ms. Testa mentioned that it was a nice ceremony.

I. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes **related to agenda items only**, state name, resident, or non-resident.

There were several comments from the community about summer and homework assignments including policy and grading of summer homework assignments.

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J. CONSENT AGENDA – MINUTES

1. Minutes

This resolution is to approve the meeting minutes of the Board of Education.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby accepts, as written, the minutes of the June 12, 2024 Business Meeting, June 18, 2024 Business Meeting, June 20, 2024 Business Meeting.”

K. CONSENT AGENDA - FINANCE/FACILITIES

1. Treasurers Reports

This resolution is to approve the Treasurers Reports for the period ending May 31, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Treasurers Reports for the period ending May 31, 2024.”

2. Financial Reports

This resolution is to approve the Financial Reports for the period ending May 31, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented the Financial Reports, for the period ending May 31, 2024.”

3. Extra Classroom Activity Reports

This resolution is to approve the Extra Classroom Activity Reports as submitted by Ms. Carrie Little for the period ending May 31, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Extra Classroom Activity Reports for the period ending May 31, 2024.”

4. Claims Auditor Report

This resolution is to approve the Claims Auditor Report as submitted by MacDonald, Rand & Vollaro, LLP - Certified Public Accountants for the period ending May 31, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts, as presented, the Claims Auditor Report for the period ending May 31, 2024.”

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5. Food Service Management Bid #25-05 Extension and Related Contract

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to extend the bid and approve the Whitsons Nutrition, LLC food service management contract for the 2024-25 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the Food Service Management bid extension #25-05, to Whitsons Nutrition, LLC as the lowest responsible bidder proposal meeting bid specifications. The purpose of this bid is to provide for the operation of the Food Service Program by a Food Service Management Company. This bid extension #25-05 is for the 2024-25 school year with the option of extending each year, for a five-year time period in accordance with NYSED regulations;

FURTHERMORE, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Food Service Management Contract with Whitsons Nutrition, LLC and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such agreement.”

6. Contracts – Individuals with Disabilities Education Act (IDEA) Flow Through Funds

Mr. Lipshie and Ms. Card are requesting your approval of the Federal Individuals with Disabilities Education Act (IDEA) Flow Through Funds service provider agreements that are required as part of receiving IDEA funds for services to district students.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached list of Individuals with Disabilities Education Act (IDEA) service provider agreements and furthermore, authorizes the Board President to sign such agreements.”

7. Obsolete Assets

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to declare the District owned asset list as obsolete and its possible sale, and/or disposal.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools that the Board of Education of the Miller Place Union Free School District hereby approves the District owned assets list as obsolete and its possible sale, and/or disposal.”

8. District Transportation Performance Bond Waiver

Mr. Lipshie and Ms. Card are requesting your approval of the resolution to accept the First Student request to waive the submission of a performance bond for the 2024-25 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the First Student request to waive the submission of a performance bond for the

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2024-25 school year, with the condition that at any time during the year the District may reverse such decision and First Student will need to submit a performance bond to the District within ten days.”

9. Agreement – Seneca Risk Consulting Group, LLC Contract

Mr. Lipshie and Ms. Card are requesting your approval of the contract extension with Seneca Risk Consulting Group for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2024-25 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the contract extension with Seneca Risk Consulting Group, LLC for Patient Protection and Affordable Care Act Employer Responsibility and IRS reporting requirements for the 2024-25 school year and furthermore authorizes the President of the Board of Education to sign such agreement.”

L. CONSENT AGENDA – PERSONNEL

1. Personnel List:

Mr. Lipshie and Mr. Herrschaft recommend and request your approval of the attached personnel list of July 9, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the attached Personnel List of July 9, 2024, as presented. For any probationary appointment for a classroom teacher or building principal that except to the extent required by the applicable provisions of the Education Law, in order to be granted tenure the classroom teacher or building principal shall have received composite or overall APPR ratings pursuant to Education Law §§3012-c and/or 3012-d of either E or H in at least three of the four preceding years and if the classroom teacher or building principal receives an I composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at this time.”

2. Authorization–Superintendent of Schools to Change Part-time Clerical Rate

Mr. Lipshie and Mr. Herrschaft are requesting your acceptance of the resolution to change the pay rate for starting part-time secretarial and clerical union employees to the prevailing minimum wage rate to meet the required NYS minimum wage regulations effective December 31, 2024.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that the Board of Education of the Miller Place Union Free School District hereby authorizes the Superintendent to change the pay rate for starting part-time secretarial and clerical union employees to the prevailing minimum wage rate to meet the required NYS minimum wage regulations effective December 31, 2024.”

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3. Memorandum of Agreement with The Miller Place Operations Unit C.S.E.A., Local 1000

Mr. Lipshie and Mr. Herrschaft are requesting your approval of The Miller Place Operations Unit C.S.E.A., Local 1000 Memorandum of Agreement- Employee #2470.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves The Miller Place Operations Unit C.S.E.A., Local 1000 Memorandum of Agreement-Employee No 2470.”

M. CONSENT AGENDA - SPECIAL EDUCATION RECOMMENDATIONS

1. CSE and CPSE Recommendations

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the CSE and CPSE recommendations.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby accepts the recommendations of the CSE’s and CPSE’s dated: CPSE AMPS 4-3-24; CPSE AMPS 4-8-24; CPSE AMPS 4-9-24; CPSE AMPS 4-10-24; CPSE AMPS 4-11-24; CPSE AMPS 4-12-24; CPSE AMPS 4-18-24; CPSE AMPS 4-29-24; CPSE AMPS 5-3-24; CPSE AMPS 5-6-24; CPSE AMPS 5-8-24; CPSE AMPS 5-10-24; CPSE AMPS 5-16-24; CPSE AMPS 5-29-24; CPSE AMPS 6-7-24; CSE AMPS 4-8-24; CSE AMPS 4-11-24; CSE AMPS 4-18-24; CSE AMPS 4-29-24; CSE AMPS 5-29-24; CSE AMPS 6-5-24; CSE AMPS 6-11-24; CSE AMPS 6-12-24; CSE AMPS 6-21-24; CSE LADSBS 6-14-24; CSE LADSBS 6-18-24; CSE LADSBS 6-21-24; CSE MPHS 3-8-24; CSE MPHS 6-13-24; CSE OOD 2-12-24; CSE OOD 5-23-24.”

2. Contracts – Center Moriches UFSD Summer Program

Mr. Lipshie and Mrs. Wojnowski are requesting your approval of the Special Education Instructional Services Summer Contracts with Center Moriches UFSD, for the dates of service July 8, 2024 to August 16, 2024 for student identification numbers 600040111 and 600040460.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contracts with Center Moriches UFSD for Special Educational Services from July 8, 2024 to August 16, 2024 for student identification numbers 600040111 and 600040460 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

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3. Contracts – Center Moriches UFSD School Year Program

Mr. Lipshie and Mrs. Wojnowski are requesting your approval of the Special Education Instructional Services school year contracts with Center Moriches UFSD, for the dates of service September 1, 2024 to June 30, 2025 for student identification number 60004011 and 600040460.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the school year contracts with Center Moriches UFSD for Special Educational Services from September 1, 2024 to June 30, 2025 for student identification numbers 60004011 and 600040460 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

4. Contracts – Little Flower UFSD

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Little Flower Union Free School District contracts for students #600042967, 600042966, 600041013.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the Little Flower Union Free School District contracts for students #600042967, 600042966, 600041013 and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreements.”

5. Contract – Three Village CSD Summer Program

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the Special Education Instructional Services summer Contract with Three Village CSD, for the dates of service July 8, 2024 to August 16, 2024 for student identification numbers 101714, 600041587, 600040189, 600041819, 600041955 and 600040411.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contract with Three Village CSD for Special Educational Services from July 8, 2024 to August 16, 2024 for student identification numbers 101714, 600041587, 600040189, 600041819, 600041955 and 600040411 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreement.”

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6. Contract – Three Village CSD School Year Program

Mr. Lipshie and Mrs. Wojnowski are requesting your approval of the Special Education Instructional Services school year contract with Three Village CSD, for the dates of service September 1, 2024 to June 30, 2025 for student identification number 600040111.

RECOMMENDED MOTION: “**BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District authorizes the contracts with Three Village CSD for Special Educational Services from September 1, 2024 to June 30, 2025 for student identification number 600040111 and furthermore authorizes the President of the Miller Place Union Free School District Board of Education and Superintendent of Schools to sign such agreements.”

7. Contract – All Suffolk Auto School

Mr. Lipshie and Ms. Wojnowski are requesting your approval of the All-Suffolk Auto School contract.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Miller Place Union Free School District hereby approves the All-Suffolk Auto School contract and furthermore authorizes the President of the Board of Education and Superintendent of Schools to sign such agreements.”

N. CONSENT AGENDA - CURRICULUM AND INSTRUCTION

1. Professional Development Plan (PDP):

Mr. Lipshie and Ms. Craddock recommends and requests your approval of the resolution to approve the Professional Development Plan for the 2024-25 school year.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District approves the Professional Development Plan for the 2024-25 school year as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan.”

2. Chemical Hygiene Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Chemical Hygiene Plan.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Chemical Hygiene Plan for 2024-25 school years as presented and furthermore authorizes the President of the Miller Place Union Free School District Board of Education to sign such plan, if necessary.”

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3. District Comprehensive School Counseling Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the District Comprehensive School Counseling Plan.

RECOMMENDED MOTION: “BE IT RESOLVED, that it is the Board of Education of the Miller Place Union Free School District hereby approves the School Counseling Plan for the 2024-25 school year as presented.”

4. Elementary Response to Intervention (RtI) Plan (K-5):

Mr. Lipshie and Ms. Craddock are requesting your approval of the resolution to approve the Elementary Response to Intervention (RtI) Plan (K-5).

RECOMMENDED MOTION: “BE IT RESOLVED, that it is the Board of Education of the Miller Place Union Free School District hereby approves the Elementary Response to Intervention (RtI) Plan (K-5) for 2024-25 school year as presented.”

O. CONSENT AGENDA - OTHER

1. Cybersecurity Contingency Management and Incident Response Plan:

Mr. Lipshie and Ms. Craddock are requesting your approval of the Cybersecurity Contingency Management and Incident Response Plan for the Miller Place School District.

RECOMMENDED MOTION: “BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the Cybersecurity Contingency Management and Incident Response Plan developed for the Miller Place School District for the 2024-25 school year as presented.”

P. CONSENT AGENDA – APPROVAL

Ms. Reitan asked for a motion to approve the Consent Agenda as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

Q. REPORTS AND PRESENTATIONS

1. District-Wide Comprehensive School Safety Plan Public Hearing

Ms. Reitan asked Ms. Card to review the school safety plan. Ms. Card stated that the District is required each year to review at a Public Hearing the District-wide Comprehensive School Safety Plan. This plan is mandated by the NYSED in accordance with the Safe Schools Against Violence in Education (SAVE) legislation. This plan shows general procedures, programs and curricula that the District has implemented to prevent or minimize the effects of serious incidents or emergencies. This plan also facilitates the coordination of the District with local, state and federal agencies in the event that an incident or emergency should occur. This plan has some minor edits for staffing changes and this draft plan is posted on the district website. Ms. Card noted that the Board will approve the comprehensive district-wide school safety plan at the August 2024 Board of Education meeting.

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2. Bond 2021 Report

Ms. Reitan asked Ms. Card to give her bond update. Ms. Card discussed the AMPS gymnasium, MPHS ventilation and paving project is presently in NYSED review, NCRMS projects are continuing and LADSBS projects are continuing. Ms. Reitan: Asked about the MPHS paving project and emergency access road will be next summer. Ms. Card said that once we have approval it will go out-to-bid and the work will be completed next summer. The Board asked about the robotics room and Ms. Card stated that this is in design and waiting on the architect. Mr. Galligan asked about the air conditioning at AMPS and LADSBS. Ms. Card stated that we are waiting on the electrical companies to complete their work. All of the bond information can be found on the district website under departments > business office > bond information for your reference.

R. DISCUSSION – None

S. DISCUSSION AND ACTION

1. Code of Conduct 2024-25:

Mr. Lipshie and Mr. Herrschaft are requesting your approval of the 2024-25 Code of Conduct.

RECOMMENDED MOTION: “**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education of the Miller Place Union Free School District hereby approves the 2024-25 Code of Conduct.”

Mr. Lipshie stated that the date was changed and no other changes have been made to the 2024-25 Code of Conduct at this time.

Ms. Reitan asked for a motion to approve the Code of Conduct 2024-25 as presented.
Mr. Makarius moved, seconded by Mr. Galligan.

Yes 4; No 0; Motion Carried

T. BOARD POLICIES – First Time Reading

6670	Petty Cash Funds and Cash in School Buildings
9010.2	Sexual Harassment
9010.2 E-1	Complaint Form for Reporting Sexual Harassment
9010.2 R	Sexual Harassment Regulation
9140.1	Employee Complaint Procedure
9140.1 R	Employee Complaint Procedure Regulation

U. BOARD POLICIES – Review

5285	Concussion Management
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V. BOARD POLICIES – Action - None

W. OTHER – None

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X. PUBLIC BE HEARD

Comments are limited to 2 minutes per person and a total of 30 minutes; state name, resident, or non-resident. All comments are to be directed to the Board of Education. The Board of Education follows Policy 1440 – Public Complaints about District Personnel in which the Board discourages complaints or criticisms about individual District personnel at our public meetings. If there is a concern about individual District personnel, please contact the Superintendent of Schools.

There were several comments from the community about LADSBS principal and nurse, future DEI committee and concussion management policy.

Y. ADJOURNMENT OF MEETING

Ms. Reitan asked for a motion to adjourn the meeting. Mr. Makarius moved, seconded by Mr. Galligan, to adjourn the meeting at 7:25 P.M.

Yes 4; No 0; Motion Carried

Respectively submitted by Ms. Coreen Moschella District Clerk