



Dear Colonial Hills Families:

Due to some feedback from families regarding safety and observations made by myself and other staff, I would like to try something different with our drop off this year. Obviously, my primary goal is to always make sure student safety is the priority while hopefully making the morning routine more efficient and less chaotic. Here are the important points to note:

- School hours this year are 7:40-2:20.
  - Bus drop off will be at 7:30
  - Car drop off and walker arrival will be at 7:30
- Greenwich will be closed to car traffic at drop off and dismissal (daycare vans only).
- Drop off traffic will flow one way following the arrows.
- Parents should pull up to the curb along the north side of Colonial, stopping only long enough for students to get out of the car and then proceed forward. Parents should not park on Colonial and get out of the car with students. Traffic should flow west on Colonial, parents will pull up to the curb and students should exit the car only on the curb side.
- When pulling up for drop off, students need to be ready to exit the car (curb side only). They should have their backpack in hand and be ready to go!
- If you would like to park your car and walk your student up to the intersection to drop them off, you can park on Greenwich south of Park Blvd.
- There will be a staff member on duty in the morning and after school at the top of the ravine at South Field for families who would like to use that area for drop off and pick up (I strongly encourage this as it helps reduce congestion at the Colonial/Greenwich intersection).
- We will continue to ask parents who walk students to school to say goodbye at the corner/intersection of Colonial and Greenwich.
- For now, dismissal procedures will remain the same as previous years (with the exception Greenwich being closed). Walkers and car riders will be walked out at 2:20.