

SHREWSBURY BOROUGH SCHOOL DISTRICT
May 22, 2024 - Regular Meeting, 6:30 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

1. Opening Procedures

1.0 Call to order – 6:38 pm

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press on April 27, 2024 and the Star Ledger on April 24, 2024 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. A copy of this schedule is posted on the district’s website.

1.4 Roll Call:

Ms. Groom (President)	Ms. Hepburn-Goldberg
Ms. Barber	Ms. Choi
Mr. Galvin	Ms. McCullough
Ms. Moore	Mr. Ngo

Absent: Ms. Gourley-Thompson

Also Present:

Mr. MacConnell, Superintendent
 Ms. Case, Business Administrator
 Mr. Donio, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Executive Session

2.1 It was motioned by Ms. Groom, seconded by Ms. Barber to move into Closed Executive Session at 6:38 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Ms. Choi	X				
Mr. Galvin	X			X	
Ms. Hepburn-Goldberg	X				
Ms. McCullough	X				
Ms. Moore	X				
Mr. Ngo	X				

Ms. Gourley-Thompson				X	
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, (0) members voted no, and one (1) member was absent

2.2 It was motioned by Ms. Groom, seconded by Mr. Ngo to reconvene into public session at 7:04 pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Ms. Choi	X				
Mr. Galvin	X				
Ms. Hepburn-Goldberg	X				
Ms. McCullough	X				
Ms. Moore	X				
Mr. Ngo	X				
Ms. Gourley-Thompson				X	
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, (0) members voted no, and one (1) member was absent

3.0 Honored and Recognized:

- 8th Grade Graduates
- Retirees
- Teacher and Education Professionals of the Year

4.0 Correspondence to the Board

It was motioned by Ms. Groom, seconded by Ms. Barber, to approve the following Correspondence to the Board as listed:

Email received May 1, 2024, hunterdubel@gmail.com, regarding “Concerns Regarding Shrewsbury Borough School”

Email received May 10, 2024, jenny_kil618@verizon.net, regarding “Drop off procedure”

5.0 Public Participation - Agenda Items Only - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes’ duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board’s intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

6.0 Superintendent's Report - Mr. MacConnell

- Honor Educators of the Year: Carol Meyer and Katy Fitzpatrick
- Honor Ethan Welch and Dempsey Woolston
- Honor 8th Grade Students from Sport and Club
- LEAD Graduation
 - T-Shirt Winner - Lyla Rawding
 - Essay Winner - Alex Campanile
 - Runners Up: Eve Eyerman and Eli Agresti
- Teacher Appreciation Week - THANK YOU SPTA! Massage Monday, Bagel Masters, Coffee from Booskerdoo and Cookies from Mrs. Perdelwitz, Flowers, Staff Lunch from Bubbakoo's, Brandywine Seniors made cups with goodies for the teachers
- NJSLA Testing is completed
- Holocaust Speaker for 7th & 8th Grade
 - On the afternoon of May 6th, our 7th & 8th grade @SBS_Tigers enjoyed hearing from Mrs. Azriela Jaffe, author of 12 books/memoirs on the Holocaust and @RutgersU professor in public speaking.
- Last Student Council Dance
- Spring Concert
 - On May 20th our Chorus, Concert Band and Rock Band wowed our staff, students and parents at two performances—one during the school day and one in the evening. The chorus performed the music of Taylor Swift, Rock Band performed a medley of Songs that Rock, and our Concert Band performed patriotic anthems.
- New Jersey School Climate Improvement (NJ SCI) Survey started this week.
 - 3rd-8th Grade students will be done by May 24th.
 - Staff has until May 26th to complete it.
 - Parents/Guardians have until June 2nd.

Coming Up:

- 8th Grade activities coming up like CPR, LEAD, Volleyball Game, and Washington DC trip
- May 23rd - 7th & 8th - William Duffy to present Tribute to Fallen Heros
- May 27th - 11am - Memorial Day Ceremony
 - Winners of Poem Contest: 6th - Elizabeth Allora, 7th - Dylan Thoms, 8th - Sabrina DaSilva
- May 31st - Field Day
- June 3rd (Rain Date 4th) - Bike to School Day
- June 8th - FSE Grapes and Grains
- June 12th - 17th - 12:30 Dismissal Days
- June 12th - Awards Ceremony 9am
- June 12th - Graduation
 - Admission - Only if name is on the list
 - Doors open at 5:30
 - Children under 17 will not be admitted without adult
 - Once in - no reentry
 - Large bags or drinks prohibited
 - Parking at the Grove
- June 17th - Last Day of School, Reports Published

6.0 Superintendent’s Report – continued

It was motioned by Mr. Galvin, seconded by Ms. Groom, to approve the following items as listed:

6.1 The Superintendent recommends that the Shrewsbury School District Board of Education approve the following District HIB Reports.

April 2024	1 - Non-Confirmed HIB
May 2024	1 - Non-Confirmed HIB

6.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the 2022-2023 District and School Grade Report as required under the Anti-Bullying Bill of Rights.

District Grade=68

School Grade=68

The maximum score possible is 78

6.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the following for the 2024-2025 school year:

- Danielson Framework
- NJPEPL - Supervisor Evaluation Tool

7.0 Finance & Facilities - Mr. Ngo

The Finance & Facilities Committee met on May 20, 2024

It was motioned by Mr. Ngo, seconded by Mr. Galvin to approve the following minutes as listed:

7.1 The Superintendent recommends the Shrewsbury School Borough District Board of Education approve the following minutes as listed:

- 6.1.1 Workshop Meeting Minutes, May 1, 2024
- 6.1.2 Regular Meeting Minutes, May 1, 2024
- 6.1.3 Executive Meeting Minutes, May 1, 2024

7.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following:

Payroll for April 2024 and the **Bills list** for May 2024 (available for review in the Board Secretary’s Office)
Policy #6470 Payment of Claims

April 15, 2024 Payroll	\$286,571.52
April 30, 2024 Payroll	\$280,963.40
Total April 2024 Payroll	\$567,534.92
Total May 2024 Bills & Claims	\$709,691.45

Transfer of Funds for April 2024 (available for review in the Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS NJAC 6A:20-2.13 “Over expenditure of Funds” states “a district Board of Education shall not incur any obligation or approve any payment in excess of the amount appropriated by the district Board of Education in the line item pursuant to NJSA 18A:22-8.1”.

NOW THEREFORE BE IT RESOLVED that the attached line item transfers be approved

Board Secretary’s Monthly Certification for April 2024

PURSUANT TO NJAC 6A:20-2.13(d), I certify that as of April 30, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Shrewsbury School District Board of Education pursuant to NJSA 18A:22-8 and 18A:22-8.1

Board of Education Certification Budget Major/Fund Status for April 2024

PURSUANT TO NJAC 6A:20-2.13(D), we certify that as of April 2024, after review of the Secretary’s monthly financial report (appropriation section), and open consultation with appropriate district officials, that to the best of our knowledge no major account fund has been over expended in violation of NJAC 6A:20-2(B), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the school year.

I, Lindsey Case, Part-time School Business Administrator/Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.”



School Business Admin/Board Secretary

Treasurer’s Report

PURSUANT TO NJAC 6A:20-2.13(D), approve the Treasurer’s Report for April 2024.

7.3 The following Fire and Evacuation Drills occurred during **April 2024**:

School Name	Security Drill Type	Date & Time
Shrewsbury Borough School	Fire Drill	4/29/24 - 1:31pm
Shrewsbury Borough School	Lockdown	4/26/24 - 11:13am

7.4 Open Public Meetings Act

The Superintendent recommends the Shrewsbury Borough School District Board of Education approve the following:

WHEREAS, Chapter 231, P.L. 1975 (Open Public Meetings Law) requires the Board of Education of Shrewsbury Borough, in the County of Monmouth to give notice of its scheduled meetings which will be held as indicated on the attached unless otherwise indicated, and

WHEREAS, Chapter 231 P.L. 1975 authorized a public body to meet in Executive Session under certain limited circumstances, and

WHEREAS, said law requires the Board of Education to adopt a resolution at a public meeting before it can meet in Executive Session.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION:

1. That it does hereby authorize the meetings listed on the attached schedule beginning in July 2024 through June 2025.
2. That it does hereby determine that it may be necessary to meet in Executive Session on the dates shown on the attached schedule, and that the matters discussed will be made public when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

The Board will meet at 6:30 pm as indicated on the attached schedule, unless otherwise noted. Action will be taken, unless otherwise advertised. Meetings will take place at the locations named on the attached schedule.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board Secretary is hereby directed to maintain a copy of the Board of Education Meeting dates and locations in the Shrewsbury Borough School, 20 Obre Place, Shrewsbury, NJ and a copy of the same will be posted in the district school; the Borough of Shrewsbury; and the District website.

7.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Environmental Services Firm of Rullo & Juillet Associates Inc. hereby retained at the contractual amount of \$2,120 to provide the following consultative and updating required services necessary in conjunction with the laws of Asbestos Hazard Management, Right to Know, PEOSH and AHERA for the 2024-2025 school year.

7.6 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the 2024-2025 Standard Operating Procedure.

7.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the 2024-2025 Purchasing Manual.

Rationale: The annually updated Purchasing Manual is provided to assist all Board of Education employees in the proper purchasing practices to be in full compliance with:

- New Jersey Public School Contract Laws Title 18A:18A, et seq.;
- New Jersey Administrative Code N.J.A.C. 5:34 et seq.;
- Board of Education Policy;
- NJ QSAC;
- Local Finance Notices (NJ Division of Local Government Services); and
- Other federal and state laws and codes.

It has been designed to achieve three goals:

- Follow the law and Board policy on purchasing;
- Promote efficiency in the purchasing practices; and
- Achieve savings of money through proper purchasing practices

7.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current Long-Range Facility Plan as approved by the New Jersey Office of Facilities on March 14, 2022 for the 2024-2025 school year.

7.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current Emergency Management Procedure Manual for the 2024-2025 school year.

7.10 The Superintendent recommends that the Shrewsbury Borough School District Board of Education reconfirm the adoption of the present Board of Education Policy Manual and all existing bylaws and procedures as they currently exist for the 2024-2025 school year.

7.11 The Superintendent recommends that the Shrewsbury Borough School District appoint Acacia Financial Group as Financial Advisors of Record and to file the Secondary Market Disclosures at a cost not to exceed \$1,500 for the 2024-2025 school year.

7.12 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Spiezle Architectural Group as the Architect of Record for the 2024-2025 school year.

7.13 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint the firm of Holman Frenia Allison, P.C. as Auditors for a fee of not to exceed \$28,500 to audit the 2024-2025 school year.

7.14 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Cooper Levenson as Counsel to the Board of Education for the 2024-2025 school year at the contractual rate of \$175 per hour and as per the agreement.

7.15 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve David Balken and Balken Risk Management Company as the district's Insurance Broker of Record for line insurance including Property, Casualty, E&O, Liability, and District required bonding, Auto and Student Insurance for the 2024-2025 school year.

7.16 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Brown & Brown Benefit Advisors, Inc. as Broker of Record for the District's Health, Prescription and Dental Program and Claims Consultant for the period of July 1, 2024 through June 30, 2025.

7.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Horizon Blue Cross/Blue Shield as a third party administrator for the district's voluntary FSA plan for all eligible employees for the 2024-2025 school year.

7.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following providers to provide 403 (b) plans to eligible employees for the 2024-2025 school year as follows:

AXA Equitable
MetLife

7.19 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Frontline/Aesop Substitute Program annual contract renewal in the amount not to exceed \$7,500 and Frontline IEP Direct Special Education Support Program annual contract renewal in the amount not to exceed \$16,500 for the 2024-2025 school year.

7.20 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Alliance Pest Control to implement the district's IPM Program as required at the cost not to exceed \$1,650 for the 2024-2025 school year.

7.21 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Superior Boiler for the annual boiler inspection/maintenance contract in the cost not to exceed \$2,500 for the 2024-2025 school year.

7.22 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Encore for the annual fire sprinkler inspection and the annual tagging and inspection of the fire extinguishers as required in the amount not to exceed \$4,000 for the 2024-2025 school year.

7.23 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Cooper Electric for the generator maintenance contract in the amount not to exceed \$1,100 for the 2024-2025 school year.

7.24 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Coskey for the annual clock and bell maintenance contract in the amount not to exceed \$2,800 for the 2024-2025 school year.

7.25 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve CQI Water Treatment for the annual chemical treatment for the boiler and heating system contract in the amount not to exceed \$1,100 for the 2024-2025 school year.

7.26 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Delisa Waste Services for the waste recycling contract in the amount not to exceed \$3,000 for the 2024-2025 school year.

7.27 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Freehold Music for the stage stereo system contract in the amount not to exceed \$1,000 for the 2024-2025 school year.

7.28 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Haige Security Services for annual monitoring/maintenance of the Fire/Burglar Alarm System at the annual cost not to exceed \$9,000 for the 2024-2025 school year.

7.29 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Kencore for the annual Elevator/wheelchair lift inspection/maintenance contract in the amount not to exceed \$600 for the 2024-2025 school year.

7.30 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve National Dust Company for the annual mat cleaning contract in the amount not to exceed \$4,500 for the 2024-2025 school year.

7.31 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Nickerson Inc. for the bleacher and gym curtain maintenance contract in the amount not to exceed \$5,200 for the 2024-2025 school year.

7.32 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Systems 3000 Finance, Personnel/Payroll Program annual contract renewal in the amount not to exceed \$30,000 for the 2024-2025 school year.

7.33 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Strauss Esmay Policy Update contract renewal in the amount not to exceed \$5,000 for the 2024-2025 school year.

7.34 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Genesis' various module contract renewal in the amount not to exceed \$19,000 for the 2024-2025 school year.

7.35 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Blackboard contract renewal in the amount not to exceed \$1,200 for the 2024-2025 school year.

7.36 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the district participation in the following shared services/cooperative purchasing consortiums as required for the 2024-2025 school year:

- ACES
- ACT
- Educational Data Services
- EIRC
- Hunterdon County Educational Services Commission (HCESC)
- IPM Coordinator Ontech for E-Rate
- Middlesex Regional Educational Services Commission (MRESC)
- Monmouth Ocean Educational Services Commission (MOESC)

7.37 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following annual appointments for the 2024-2025 school year:

Affirmative Action Officer for Contracts	Ms. Lindsey Case
Affirmative Action Officer	Dr. Roseanne Ansell
Anti-Bullying Coordinator	Ms. Cheryl Salway
Custodian of District Records	Ms. Lindsey Case
Data Coordinator	Ms. Cheryl Salway
District AHERA Coordinator	Mr. Mike Tillett
District School Safety Specialist	Mr. Brent MacConnell
Early Childhood	Dr. Roseanne Ansell
ESEA Coordinator	Ms. Cheryl Salway
Homeless Liaison	Mr. Brent MacConnell
Public Agency Compliance Officer	Ms. Lindsey Case
Right to Know Officer	Mr. Michael Tillett
School Safety Specialist	Mr. Brent MacConnell
School Board Secretary	Ms. Lindsey Case
School Funds Investor	Ms. Lindsey Case
Special Education Coordinator	Dr. Roseanne Ansell

7.38 The Superintendent recommends that the Shrewsbury Borough School District Board of Education appoint Lindsey Case School Business Administrator/Board Secretary as the district’s Qualified Purchasing agent be authorized to award contracts up to the bid threshold of \$44,000 or current threshold pursuant to NJSA 40A:11-3(c) and 18A:18A-3(b) for the 2024-2025 school year.

7.39 The Superintendent recommends that the Shrewsbury Borough School District Board of Education designate TD Bank, Citizens and New Jersey Asset and Rebate Management Program (NJ/ARM) as Official Depository of Board funds for the 2024-2025 school year.

7.40 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the authorized signatures on the following Board accounts at TD Bank, Citizens and NJ/ARM the Board approved official depository of Board Funds for the 2024-2025 school year:

Accounts	Authorized Signature
General (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Agency (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Payroll (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
Unemployment Compensation Trust (2)	Treasurer of School Monies (Facsimile) and Board President (Facsimile) or Board Secretary (Facsimile)
NJ Cash Management Fund (2)	Treasurer of School Monies (Facsimile) and board President (Facsimile) or Board Secretary (Facsimile)
Student Activities (2)	Superintendent/Board President and Board Secretary
Food Services (2)	Superintendent/Board President and Board Secretary
Petty Case (2)	Superintendent/Board President and Board Secretary
Referendum (1)	Board Secretary

7.41 The Superintendent recommends that the Shrewsbury Borough School District Board of Education designate the Business Administrator as the investor of Board funds pursuant to 17:12B-241 for the 2024-2025 school year.

7.42 The Superintendent recommends that the Shrewsbury Borough School District Board of Education authorize maintaining the present Business Office Petty Cash Account in the amount of \$500 for the 2024-2025 school year.

7.43 The Superintendent recommends that the Shrewsbury Borough School District Board of Education authorize the Superintendent and Business Administrator to implement the 2024-2025 Budget pursuant with local and state policies and regulations.

7.44 The Superintendent recommends that the Shrewsbury Borough School District Board of Education request that the Municipality provide local tax levy funds for General Current Expense and Debt Service for the 2024-2025 school year in 12 monthly payments commencing July 2024 as per the mutually agreed upon schedule by both the Municipality and the Board of Education.

7.45 The Superintendent recommends that the Shrewsbury Borough School District Board of Education adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) for New Jersey Public Schools for the 2024-2025 school years.

7.46 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept services as follows:

WHEREAS, there exists a need for related services, therapies and/ evaluations as per a student’s IEP; and
 WHEREAS, funds are available for this purpose, and

NOW THEREFORE be it resolved by the Shrewsbury Board of Education to award the following contracts as per agreement for the 2024-2025:

DeMonte Physical Therapy	\$100.00/hr Ind \$75.00/hr Grp/ \$350.00/Eval
Advance Education Advisement	\$86.00/hour
Progressive Therapy of New Jersey	\$120.00/hour
Adam Krass Consulting	\$1,500/Evaluation
G&A/DPCJ	\$660/Evaluation
NeurAbilities	\$750/Evaluation
Steven Dyckman, MD	\$1,500/Evaluation
Amanda Doerr, Speech Language Therapist	\$75.00/hour/ \$350.00/Evaluation
Diane Ames, Occupational Therapist	\$76.50/hour/ \$350.00/Evaluation
Bayada	\$65.00/hour
General Healthcare Resources	\$70.00/hour

7.47 The Superintendent recommends that the Board of Education approve the following student services for the 2023-2024 and 2024-2025 school year:

Student#	Service	Provider	Cost
7130	Neurological Evaluation	Neurabilities	\$750.00

7.48 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the submission of the Application for Special Education Extraordinary Aid, FY 2023-2024 to the County Office.

7.49 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following students to attend an out of district placement for the 2024 Extended School Year and the 2024-2025 School Year

Student #	School	Cost	Effective Dates
6458	Bayshore Jointure Commission	\$64,500.00	07/01/24-06/30/25
5773	Hawkswood School	\$87,049.20	07/01/24-06/30/25
7062	Search Day Program	\$89,247.02	07/01/24-06/30/25
7106	Hawkswood School	\$87,049.20	07/01/24-06/30/25

7.50 WHEREAS, the Shrewsbury Borough School District Board of Education deems the property/obsolete books to be surplus property which is no longer useful for school purposes,

THEREFORE, be it resolved that the Shrewsbury Borough School District Board of Education authorize the School Business Administrator to offer the property/obsolete books for sale to other public entities without advertisement for bids in accordance with 18A:18A-45 c-f.

7.51 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following as obsolete items which are no longer useful for school purposes, Oompa Loompa costumes and wigs.

7.52 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the donation from the Shrewsbury Youth Athletic Association in the amount of \$1,194 towards the purchase of baseball/softball uniforms.

7.53 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the donation from the Foundation for Shrewsbury in the amount of \$1,500 for the reimbursement from Troller Electric for the purchase of wire to hook audio and stage lights for the musical production of Willie Wonka.

7.54 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the donation from the Shrewsbury Patent Teach Group Inc in the amount of \$150 towards the fourth-grade trip.

7.55 The Superintendent recommends that the Shrewsbury Borough School District Board of Education accept the donation from the Shrewsbury Parent Teacher Group Inc in the amount of \$14,850 towards the PEEC - 6th grade trip.

7.56 Change Order #GC-1 - Addition and Renovations, Shrewsbury Borough Elementary School

Contract	Addition and Renovations, Shrewsbury Borough Elementary School
Contractor	Benjamin R. Harvey Company, Inc.
Change Order #	GC-1
Amount	+\$38,144.00
Description	Provide material and labor for revised electric work as outlined in PR #3, dated Apr 16, 2024
Total Change Order	+\$38,144.00

7.57 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Monmouth-Ocean Educational Services Commission to provide Coordinated Transportation Services to the Shrewsbury School District from July 1, 2024 through June 30, 2028.

8.0 Curriculum and Instruction - Mr. Ngo

Committee Report: The Curriculum and Instruction Committee met May 14, 2024

It was motioned by Mr. Ngo, seconded by Mr. Galvin, to approve the following items as listed:

8.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following professional development:

Staff Member	Program/Workshop	Training Date	PD/Travel Cost
Yolanda Roeder	Red Bank Regional World Language Articulation, Little Silver, NJ	May 14, 2024	\$0.00

9.0 Personnel - Mr. Galvin

Committee Report: The Personnel Committee met on May 21, 2024

It was motioned by Mr. Galvin, seconded by Ms. Barber, to approve the following items as listed:

9.1 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the Summer Academic Program (SAP) 2024 which will run from July 1, 2024 through July 31, 2024 (with the exception of July 4 in observance of Independence Day), Monday to Thursday, staff hours are from 8:00 am - 1:00 pm with student program instruction from 8:30 am - 12:30 pm.

9.2 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Home Instruction for student #7131 for 5 hours per week at \$45.00/hour not to exceed \$1,125.00 from approximately May 23, 2024 to June 26, 2024 during the 2023-2024 school year as follows:

Name	Content Area	Hourly Rate	Hours/Week
Birzin, Rachel	English	\$45.00/hour	1 hour/week
Birzin, Rachel	Language Arts	\$45.00/hour	1 hour/week
Birzin, Rachel	Mathematics	\$45.00/hour	1 hour/week
Miele, Dana	Science	\$45.00/hour	1 hour/week
Miele, Dana	Social Studies	\$45.00/hour	1 hour/week

9.3 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the contract for Lindsey Case, Part-Time School Business Administrator/Board Secretary for the 2024-2025 school year, approved by the County Executive Superintendent.

9.4 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the medical leave for Debra Gore from June 6, 2024 - June 17, 2024 for the 2023-2024 school year.

9.5 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Denise Zimmerman’s revised start date as May 28, 2024 as previously approved on May 1, 2024 for the 2023-2024 school year.

9.6 - **TABLED** - The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Cheryl Salway as Assistant Principal for the 2024-2025 school year. - **TABLED**

9.7 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the recission of Laura Fox as Art Club Advisor for the 2023-2024 school year as previously approved on June 28, 2023.

9.8 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following teachers for the Summer Academic Program from July 1, 2024 through July 31, 2024 (with the exception of July 4th in observance of Independence Day). Staff hours are from 8:00 am - 1:00 pm with student program instruction from 8:30 am - 12:30 pm. Teachers to be paid their approved hourly rate for up to 90 hrs through the ARP Summer ESSER ARP Evidence-based Summer Learning and Enrichment Activities Grant, for a total not to exceed \$13, 940.

Name	Hour Rate	Total Cost
Tammy Kane	\$78.48	\$7,063.20
Laura Ehlers	\$74.12	\$6,670.80

9.9 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following rates for substitutes for the 2024-2025 school year

Regular Substitutes

- \$125.00/day for regular substitutes
- \$62.50/half day
- *\$85.00/day for summer substitutes

Long Term Substitutes

- \$125.00/day for days 1-20 consecutively worked in same position
- Per Diem rate of BA Step 1 on the salary guide for long term substitutes (21+ consecutive days in the same position).

Nurse Substitutes

- \$200/day for nurse substitutes

Custodial Substitutes

\$19/hr for custodial substitutes/summer coverage

9.10 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals as substitutes for the 2024-2025 school year.

Substitutes:

Madeline Barreca	Kari Larsen	Simone Monahan
Andrea Dadap	Gail Maloney	Melinda Peters
Rebecca Goldzweig	Angela Mastrangelo	Cindy Tammaro
Amber Katzelnick	Kelly McCormick	Gabrielle Williams

9.11 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following employees be eligible for mileage reimbursement for normal district business for the 2024-2025 school year as follows:

Brent MacConnell	Kara Crespo	Staci Fox
Lindsey Case	Alanna O’Handley	Kathleen Fitzpatrick
Roseanne Ansell	Cindy Rodriguez	Kristina Kiely
Cheryl Salway		

9.12 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the current district Job Descriptions for the 2024-2025 school year.

9.13 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following list of paid holidays for all twelve-month employees for the 2024-2025 school year:

Independence Day	Thursday	July 4, 2024
Labor Day	Monday	September 2, 2024
Rosh Hashanah	Thursday	October 3, 2024
Thanksgiving Day	Thursday	November 28, 2024
Thanksgiving Holiday	Friday	November 29, 2024
Christmas	Wednesday	December 25, 2024
New Year’s Day	Wednesday	January 1, 2025
Martin Luther King Day	Monday	January 20, 2025
President’s Day	Monday	February 17, 2025
Good Friday	Friday	April 18, 2025
Easter Monday	Monday	April 21, 2025
Memorial Day	Monday	May 26, 2025

9.14 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals for our Behavioral Threat Assessment and Management Team for the 2024-2025 school year:

Brent MacConnell	Roseanne Ansell
Cheryl Salway	Mike Lahey
Sergeant Joe Barnicle	Kathleen Fitzpatrick
Kristina Kiely	Darianne Masticola
Laura Kaplan Fox	Detective Dan Cristofano

9.15 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the 12-month non-union employee’s summer hours as Monday - Thursday 8:00am to 4:30pm with half hour lunch effective June 24, 2024 through August 16, 2024.

9.16 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Dr. Brenda Goon as School Physician at the rate \$4,000 for the 2024-2025 school year.

9.17 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the salaries as per the current contract for the professional staff as listed for the 2024-2025 school year. See Attached

9.18 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following Paraprofessionals for the 2024-2025 school year:

<u>Name</u>	<u>Hourly Rate</u>
Lee Ann Arnts	\$19.85
Norvell Chick	\$25.20
Karen Degenhart	\$28.93
Debra Gore	\$18.70
Lisa Wikoff	\$17.62

Para II

Carolyn McLaughlin	\$37.90
Patrice Roche	\$22.85
Coleen Stambaugh	\$31.10

9.19 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following individuals with salaries and hourly rates where applicable for the 2024-2025 school year:

Head Luncheon Aide/Food Service Bookkeeper

Annie Shea	\$17,130
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Lunch Aides

	<u>Hourly Rate</u>
Carmella Brown	\$16.97
Phyllis Khani	\$15.74
Christine Mustillo	\$15.74
Annie Shea	\$16.97
Deana Sole	\$15.74
Florence Truhan	\$15.74
Marguerite Welsh	\$15.74

9.20 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following salaries as per the current contract for the Custodial/Maintenance Unit for the 2024-2025 school year.

Maintenance/Custodial Staff (As per contract inclusive of Black Seal):

Daniel Cherisca	\$44,081
Joseph Cherry	\$42,414
Dwayne Morgan	\$42,414
Scott Reinhardt	\$57,675

9.21 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve the following salaries for the 12-month employees for the 2024-2025 school year.

12 Month Staff:

Kathleen Crespo	Secretary to Superintendent	\$54,080
Alanna O’Handley	School Secretary	\$48,672
Michael Tillet	Supervisor of B&G	\$92,739

Administration:

Brent MacConnell	Superintendent	\$186,066.52
Roseanne Ansell	Supervisor of CST	\$113,629
Cheryl Salway	Supervisor of C&I/ Assistant Principal	\$101,674

9.22 The Superintendent recommends that the Shrewsbury Borough School District Board of Education approve Steven Stochlinski as Hall Monitor at the rate of \$22.07/hr for the 2024-2025 school year.

10.0 Policy - Ms. Barber

Committee Report: The Policy Committee met May 9, 2024

11.0 School & Community Relations - Ms. Hepburn-Goldberg

Committee Report: The School and Community Committee met on May 8, 2024

12.0 Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Ms. Choi	X				
Mr. Galvin	X				
Ms. Hepburn-Goldberg	X				
Ms. McCullough	X				
Ms. Moore	X				
Mr. Ngo	X				
Ms. Gourley-Thompson				X	
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, (0) members voted no, and one (1) member was absent

13.0 Unfinished Business - None

14.0 Public Participation - All Topics

- E. Cuervo (Union President) - Read a statement: passed a ballot 5/9 for a vote of no confidence. Explaining the vote and goal is to express concerns. Presents findings to the Board. Poor climate and low 60 members took a survey on climate. 3/10/23 discipline, communication & special education support. Workshopped ideas on how to improve. January met, then reviewed improvements April 2024.
- J. O'Rourke - Goal #1 screener K,
- Goal #2 - research & tiered type for RTI
- T. Kane - #3 provide PD and have concerned due to last year in 1st grade and 6 months for training
- E. Cuervo - Continued lack. Little to no interaction
 - Emails and delay in response
 - Teachers are called into
 - Verbal direction
 - Lacks knowledge of IT plans
 - List of accommodations
 - Best practices for meaning instruction
 - I.A. short staffing
 - Reduction in force in I.A.
 - Lack of lunch duty presence
 - Failure to respond to PD
 - SEL support
 - Staff afraid to speak out
 - Publicly informing 87% voted no confidence
 - All info will be redacted
- Attorney spoke, not commenting on Union acts. Introduced himself, expressed recruitment about 11 years ago due to SPED litigation in the district. Mission was to address lawsuits, best practices, and SPED dept is

functioning in a much different shape with multiple supervisors through the years. Working closely, and might be the most difficult job and we see this through-out the districts we represent.

15.0 Board President’s Report - Ms. Groom

16.0 Adjournment

It was motioned by Mr. Galvin, seconded by Ms. Groom, to adjourn the meeting at 8:33 pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Ms. Choi	X				
Mr. Galvin	X				
Ms. Hepburn-Goldberg	X				
Ms. McCullough	X				
Ms. Moore	X				
Mr. Ngo	X				
Ms. Gourley-Thompson				X	
Ms. Groom	X				

On a voice vote, eight (8) members voted yes, zero (0) members voted no and one (1) member was absent.