

SHREWSBURY BOROUGH SCHOOL DISTRICT
January 5, 2023 - Re-Organization Meeting, 7:00 PM
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

1.0 Opening Procedures

- 1.1 Call to Order - Ms. Case
- 1.2 Flag Salute
- 1.3 Opening Statement

"In compliance with Pl 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was advertised in the Asbury Park Press on October 16, 2022. A copy of this notice is posted at the entrance to the Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk on October 14, 2022 and is on file in that office."

2.0 Certification of Election Results

The Board Secretary will read the official results of the Annual School Election held on Tuesday, November 8, 2022.

Members of the Board of Education for three - three year terms:

Election of Board Members	Votes Cast
Carolyn Barber	980
Karen Hepburn-Goldberg	908
Jessica Groom	969
Ryan Howard	844
Write-in	32

BE IT RESOLVED, that the Board have the Statement of Results of the 2022 School Election made part of the annual organization meeting minutes.

3.0 Oath of Office

The Board Secretary will confer the Oath of Office upon the following elected Board Members:

Name	Length of Term
Carolyn Barber	3 Year Term
Karen Hepburn-Goldberg	3 Year Term
Jessica Groom	3 Year Term

4.0 Roll Call

Name	Term Expires
Carolyn Barber	December 2025
Michael Galvin	December 2024
Heather Gourley-Thompson	December 2023
Jessica Groom	December 2025
Pam Hemel	December 2024
Karen Hepburn-Goldberg	December 2025
Christopher Jannuzzi	December 2023
Becky Montgomery	December 2023
David Ngo	December 2024

4.1 Absent

Name	Term Expires
Becky Montgomery	December 2023

5.0 Board President Nominations

5.1 The Board Secretary calls for nominations for the President of the Shrewsbury Borough Board of Education.

Nominating Motions:

Ms. Groom, nominated by Ms. Hemel, seconded by Ms. Gourley-Thompson

5.2 Voice vote to close nomination Ms. Hemel, seconded by Ms. Gourley-Thompson

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				

On a voice vote, 8 members voted yes, 1 member was absent.

5.3 Roll call vote for Ms. Groom as President of the Shrewsbury Borough of Education.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				

Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				

On a roll call vote, 8 members voted yes, 1 member was absent.

5.4 President Groom assumes Chair of Office.

6.0 Board Vice-President Nominations

6.1 Board President calls for nominations for Vice President of the Shrewsbury Borough Board of Education.

Nominating Motions:

Ms. Gourley-Thompson, Nominated by Ms. Hemel, seconded by Ms. Groom

6.2 Voice vote to close nominations

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				

On a voice vote, 8 members voted yes, 1 member was absent.

6.3 Roll call vote for Ms. Gourley-Thompson as Vice President of the Shrewsbury Borough Board of Education.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				

Ms. Montgomery				X	
Mr. Ngo	X				

On a roll vote, 8 members voted yes, 1 member was absent.

6.4 The newly recognized Board shall read, acknowledge and discuss the Board Member Code of Ethics.

7.0 Action Items

It was motioned by Ms. Hemel and seconded by Mr. Jannuzzi to approve items 7.1 through 7.2 as listed:

7.1 Approval of Depositories

BE IT RESOLVED, that the Shrewsbury Borough School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Shrewsbury Borough School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Investors Bank

TD Bank (read into the agenda for approval)

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructions required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

7.2 The Superintendent recommends the Board of Education approve the authorized signatures on the following Board accounts for the 2022-2023 school year:

General (Any 2)	1. President /Vice-President 2. Business Administrator/ Superintendent 3. Treasurer of School Monites/Superintendent
Agency (Any 2)	1. President/Superintendent 2. Business Administrator
Student Activity (Any 2)	1. Superintendent/President 2. Business Administrator
Food Services (Any 2)	1. Superintendent/President 2. Business Administrator
Unemployment Comp. Trust (Any 2)	1. Superintendent/President 2. Business Administrator
Petty Case (Any 2)	1. Superintendent/President 2. Business Administrator
Salary (Any 2)	1. Business Administrator 2. Treasurer of School Monies/Superintendent/President
Referendum(1)	1. Business Administrator

It was motioned by Ms. Barber and seconded by Ms. Hemel to approve the following items as listed:

Vote/Roll Call on Agenda Items

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				

On a roll call vote, 8 members voted yes, 1 member was absent

8.0 Public Participation - None

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak must state their name and municipality of residence. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

9.0 Adjournment

It was motioned by Ms. Hemel, seconded by Ms. Barber, to adjourn the meeting at 7:13 pm.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Ms. Groom	X				
Ms. Gourley-Thompson	X				
Ms. Hemel	X				
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery				X	
Mr. Ngo	X				

On a voice vote 8 members voted yes, 1 member was absent.