

SHREWSBURY BOROUGH SCHOOL DISTRICT  
February 15, 2023 - Regular Meeting, 6:30 PM  
Media Center, 20 Obre Place, Shrewsbury, NJ 07702

MINUTES

**1. Opening Procedures**

1.0 Call to order – 6:34 pm

1.1 Flag salute

1.2 Opening Statement

1.3 “Public notice of this was emailed to the Asbury Park Press on December 23, 2021 in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform.”

1.4 Roll Call:

Ms. Groom (President)

Ms. Gourley-Thompson (Vice President)

Ms. Barber

Ms. Hepburn-Goldberg

Mr. Jannuzzi

Ms. Montgomery

Mr. Ngo

Absent:

Mr. Galvin

Ms. Hemel

Also Present:

Mr. MacConnell, Superintendent

Ms. Case, Business Administrator

K. Gifford, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

**2.0 Executive Session**

2.1 It was motioned by Ms. Gourley-Thompson, seconded by Ms. Montgomery to move into Closed Executive Session I at 6:35 pm to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or

negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin				X	
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, two (2) members were absent

2.2 It was motioned by Ms. Gourley-Thompson, seconded by Ms. Montgomery to reconvene into public session at 7:01 pm

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin				X	
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, two (2) members were absent

### 3.0 Correspondence to the Board

- 3.1 Email received, Jan 23, 2023, [daniellekmcnulty@gmail.com](mailto:daniellekmcnulty@gmail.com), regarding “parent concern”
- 3.2 Email received, Jan 24, 2023, [hunterdubel@gmail.com](mailto:hunterdubel@gmail.com), regarding “School Property Buffer”
- 3.3 Email received, Jan 25, 2023, [cml7739@gmail.com](mailto:cml7739@gmail.com), regarding “ Re: 12/21/22 E-mail”

#### **4.0 Public Participation - Agenda Items Only - None**

The Board of Education recognizes the value of public comment on matters of interest to the school community. Individuals wishing to speak **must state their name and address**. Comments are limited to three minutes' duration, but an individual may speak a second time after all others who wish to speak on the topic have been heard. All statements should be directed to the Board President and no participant may address or question Board members individually. All speakers are requested to express themselves in a civil manner, with due respect for the dignity and privacy of others whose legal rights may be affected. Please note: While it is not the Board's intention to stifle comment on matters of legitimate concern, the public should be aware that if their statements violate the rights of others under the law of defamation or invasion of privacy, they may face personal liability to the injured party. If speakers are uncertain of the legal ramifications of their comments, the Board urges them to seek guidance beforehand from their own legal advisor.

#### **5.0 Superintendent's Report - Mr. MacConnell - read his report to the public**

It was motioned by Ms. Groom, seconded by Mr. Jannuzzi to approve the following item as listed:

5.1 The Superintendent recommends that the Board of Education approve the District HIB Report for the month of January 2023.

5.2 The Superintendent recommends that the Board of Education approve the 2023-2024 SBS Draft District calendar.

#### **6.0 Finance & Facilities - Mr. Jannuzzi - provided report**

It was motioned by Ms. Groom, seconded by Ms. Barber to approve the following items as listed:

6.1 The Superintendent recommends the Board of Education approve the following minutes as listed:

- 6.1.1 Regular Meeting Minutes, January 18, 2023
- 6.1.2 Executive Meeting I Minutes, January 18, 2023
- 6.1.3 Executive Meeting II Minutes, January 18, 2023

6.2 The Superintendent recommends the Board of Education approve the following bills:

January 13, 2023 Payroll	\$328,772.53
January 20, 2023 Payroll	\$274,626.69
February 2023 Bills & Claims	\$169,548.17
<b>Total</b>	<b>\$772,947.39</b>

6.3 The Superintendent recommends the Board of Education approve the following final transfers within the 2022-2023 General Fund as listed in the attached report for December 2022.

6.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of December 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6.5 The Superintendent recommends that the Board approve the Preschool Program Tuition at a rate of \$1,050/month for a total of \$10,500/year for the 2023-2024 school year.

6.6 Recommend that the Board of Education approve the following student services for the 2022- 2023 school year:

Student#	Service	Provider	Cost
7106	Occupational Therapy Evaluation	Diane Ames	\$ 350
7076	Occupational Therapy Evaluation	Diane Ames	\$ 350
7106	Physical Therapy Evaluation	DeMonte Physical Therapy	\$ 350
7076	Physical Therapy Evaluation	DeMonte Physical Therapy	\$ 350

6.7 WHEREAS, N.J.S.A. 40A:11-11 (5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Monmouth-Ocean Educational Services Commission (MOESC), hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 15, 2023 the governing body of the Shrewsbury Borough Board of Education, County of Monmouth, State of New Jersey, pursuant to N.J.A.C 5:34-7.6 (a), duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Monmouth-Ocean Educational Services Commission (MOESC),

**AUTHORITY**

Pursuant to the provisions of N.J.S.A. 40A:11-11(5) and N.J.A.C 5:34-7.6 (a), the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with Monmouth-Ocean Educational Services Commission (MOESC), the Lead Agency.

## **CONTRACTING UNIT**

The Lead Agency shall comply with the Public School Contracts Law (N.J.S.A. 18A:18A-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

## **EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

6.8 The Superintendent recommends the Board of Education approve Shrewsbury Borough School District to waive out of the SEMI Program (Special Education Medicare Initiative) for 2023-2024 school year.

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2023-2024 school year, and

WHEREAS, the Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2023-2024 budget year,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023–2024 school year.

6.9 The Superintendent recommends that the Board approve a revision to Monmouth Ocean Educational Services Commission (MOESC) to provide Behavior Management Training previously approved by the Board at the Meeting on January 18, 2023 to reflect the change of up to 19 staff members at a rate of \$102/person not to exceed \$1,938.

Acct: 20-270-200-320-01

6.10. Appointment of Epic Management, Inc. for Referendum Services- Construction Management

WHEREAS, there exists a need for construction management services for the Board of Education for the Referendum; and

WHEREAS, the Shrewsbury Borough School District Board of Education received quotes for professional services and Epic Management, Inc. was the lowest responsive quote and the highest rated according to our evaluation rubric; and

WHEREAS, the Public School Contracts Law (NJSA 18A: 18A-5) permits the awarding of a contract for professional services without competitive bidding and

WHEREAS, the appointment of a construction management firm is considered a professional service under the meaning of the Act;

NOW THEREFORE BE IT RESOLVED, that the Board of Education appoints Epic Management, Inc. as the Construction Manager of Record for the Referendum project.

This contract shall be set at a rate not to exceed \$335,000.

**7.0 Curriculum and Instruction - Mrs. Montgomery - read report**

Committee Report: The Curriculum and Instruction Committee met January 10, 2023

It was motioned by Ms. Gourley-Thompson, seconded by Mr. Ngo, to approve the following items as listed:

7.1 The Superintendent recommends that the Board of Education approved the revised District Testing Calendar as attached:

7.2 The Superintendent recommends that the Board approve the following class trip(s):

<b>Class/Group</b>	<b>Destination</b>	<b>Date(s)</b>	<b>Cost of Trip</b>	<b>Cost of Transportation</b>
Gifted & Talented	Liberty Science Center	March 30, 2023	\$85.00/student, 17 students \$1,445	\$0.00 (Included w/membership in Shore Consortium for the Gifted & Talented)
7th Grade Class	Sandy Hook Beach Club Up; Highlands, NJ	April 20, 2023 April 21, 2023 (rain date)	\$0.00	\$1,200.00

7.3 Recommend that the Board of Education approve the following professional development for the 2022-2023 school year as follows:

<b>Staff Member</b>	<b>Program/Workshop</b>	<b>Training Date</b>	<b>PD/TravelCost</b>
Nina Potter	NJAMLE Annual Conference @ Brookdale Community College	3.15.2023	\$125.00
Chrissy Bonura	NJAMLE Annual Conference @ Brookdale Community College	3.15.2023	\$125.00

**8.0 Personnel - Ms. Barber - read report**

Committee Report: The Personnel Committee met on January 17, 2023

It was motioned by Ms. Montgomery, seconded by Ms. Gourley-Thompson to approve the following items as listed:

8.1 The Superintendent recommends the Board of Education approve unpaid leave for Yolanda Roeder from January 26, 2023 through February 7, 2023.

8.2 The Superintendent recommends that the Board of Education approve Angela Mastrangelo as Long Term Leave Replacement (Jenna Jungfer) effective February 16, 2023 through June 12, 2023 of the 2022-2023 school year.

8.3 The Superintendent recommends the Board of Education approve Giana Simonelli for the position of Softball Coach at the stipend of \$2,527 as per the SBEA contract.

8.4 The Superintendent recommends the Board of Education approve Giana Simonelli as a substitute for the 2022-2023 school year.

8.5 The Superintendent recommends that the Board of Education approve Jon Russo as Computer Network Technician/Information Services Specialist at the salary of \$60,000 (prorated) for the remainder of the 2022-2023 school year.

8.6 The Superintendent recommends that the Board of Education approve the following teachers as substitutes for the After School Academic Support Program at the rate of \$45.98 for the 2022-2023 school year:

Cheryl Peterson

Laura Ehlers

Kelly Buskey

Alissa Watts

8.7 The Superintendent recommends that the Board of Education approve the split stipend of Trip Coordinator equally between Kathleen Crespo and Alanna O’Handley as Trip Coordinators for the remainder of the 2022-2023 school year at the prorated rate of \$669.76 (50% each).

## **9.0 Policy - Ms. Montgomery**

Committee Report: The Policy Committee did not meet this month

It was motioned by Ms. Gourley-Thompson, seconded by Ms. Montgomery, to approve items as listed:

9.1 The Superintendent recommends that the Board of Education approve the following policies and regulations in Policy Alert 229 for the second reading.

P 1648.11	The Road Forward COVID-19 – Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5200	Attendance (M) (Revised)
P 5512	Harassment, Intimidation, or Bullying (M) (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)
P & R 8330	Student Records (M) (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

**10.0 School & Community Relations - Ms. Hepburn-Goldberg - read report**

Committee Report: The School and Community Committee met February 13, 2023

**11.0 Vote/Roll Call on Agenda Items**

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin				X	
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, two (2) members were absent.

**12.0 Unfinished Business**

- Ms. Gourley-Thompson - Update on Shrewsbury Alliance on 2/13/23 and discussed taking care of yourself, working with lunch bunch and guidance. Monmouth County Wellness even at Brookdale next Thursday. 3 months away is Ridge Road Run for prevention of suicide on 5/7/23.

**13.0 Public Participation - All Topics - None**

**14.0 Board President's Report - Ms. Groom - None**

**15.0 Adjournment**

It was motioned by Ms. Montgomery, seconded by Ms. Gourley-Thompson, to adjourn the meeting at 7:23 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Barber	X				
Mr. Galvin				X	
Ms. Hemel				X	
Ms. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Ms. Montgomery	X				
Mr. Ngo	X				
Ms. Gourley-Thompson	X				



	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Ms. Groom	X				

On a voice vote, seven (7) members voted yes, two (2) members were absent