

## Lauderdale County Virtual Academy: 2024-2025

# Welcome to Online Learning

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In partnership with Imagine Edgenuity/EdgeEX, we are committed to your intellectual growth and achievement. To honor our commitment to you, this online coursework contains best-in-class instruction taught by highly qualified educators, self-check practice activities, teacher-graded written assignments, and various projects and assessments; all have been designed to help you master this course.

### LCVA Requirements

Online learning requires a high level of responsibility and motivation to succeed. *Some of those responsibilities are:*

- Being prepared and ready to learn before you begin your coursework
- Staying on target by completing the assigned work every day
- Taking notes (written or electronic) as you listen to the instructional activities
- Comprehending online reading selections
- Composing thoughtful, well-written responses with minimal grammatical errors
- Asking for help when you have questions or misunderstandings
- Studying before your assessments
- Tracking your progress and grades
- Treating others in this course, classroom, or lab with the same respect you expect from them

### Academic Integrity

Successful students have pride in the work they do and take ownership of their learning. We understand that with tools like Brainly, GradeSaver, and Google, it's easy to find immediate answers to your questions. At the LCVA, you are responsible for understanding the difference between using the web to help and support your learning versus using the web to cheat. Cheating is against LCVA policy and has consequences.

## Acceptable use of Artificial Intelligence (AI)

-ChatGPT, GrammarlyGO, Brainly, etc.

Generative Artificial Intelligence (**GenAI**) tools are a significant technological advancement that has the potential to support your learning. But with any new technology, there are significant limitations and risks associated with its use, misuse, and overuse.

### Responsible Use Policy: AI Tools & Systems

- **AI Output Review:** Always review and critically assess outputs from AI tools before submission or dissemination. Staff and students should never rely solely on AI-generated content without review.
- **Bias and Misinformation:** Be aware that AI-generated content may possess biases or inaccuracies. Always verify AI-produced results using trusted sources before considering them in academic work. All AI text generators can and often do, produce plausible sounding but false information (known as "hallucinations").
- **Safety & Respect:** Users must not use AI tools to create or propagate harmful, misleading, or inappropriate content.
- **Transparency:** Any use of AI to aid assignments, projects, or research must be declared.
- **Usage:** AI tools will be used for educational purposes only. Misuse or malicious use of AI technologies will lead to disciplinary action.

### Privacy Policy: AI & Data Collection

- **Personal Information:** Staff and students are prohibited from entering confidential or personally identifiable information into unauthorized AI tools.

### Academic Integrity Policy: AI Assistance

- **Assessments:** AI tools may be used as a tutor or studying assistant to prepare for assessments, such as exams or quizzes, but not in the context of completing exams or quizzes.
- **Assignments:** Students can use AI tools for specific parts of their assignments, such as brainstorming or initial research, but the core content and conclusions should be original.
- **Bias & Critical Thinking:** Teachers and students alike should critically evaluate AI-generated content for potential biases or inaccuracies and understand the limitations of AI and the importance of cross-referencing with trusted sources.
- **Citations:** Any AI-generated content used in assignments must be appropriately cited; its use must be disclosed and explained. As part of the disclosure, students may cite their use of an AI system using the MLA Style.
  - [MLA Style - Generative AI](#)
- **Plagiarism:** AI tools may be used for brainstorming or preliminary research, but using AI to generate answers or complete assignments without proper citation or passing off AI-generated content as one's own is considered plagiarism.

To support the appropriate use of GenAI tools in your learning, the following four steps should be taken when determining if and when to use GenAI tools. **If these four (4) steps are not followed, your use of GenAI tools will be considered an academic integrity violation.**

**Step 1** Check with your teacher to determine if the assignment, project, or assessment can be completed with the support of a GenAI tool.

**Step 2** If the tool is allowed, track your conversation with the tool by cutting and pasting the interaction into a document that you can share with your teacher.

**Step 3** Cite the use of the tool when submitting your work.

***Format:***

"Description of chat" prompt. Name of AI tool, version of AI tool, Company, Date of chat, URL.

***Example:***

"Explain how rocks and fossils can assist geologists in relative dating." prompt.  
ChatGPT, 23 Mar. version, OpenAI, 4 Mar. 2023, [chat.openai.com/chat](https://chat.openai.com/chat).

***In-Text Citation***

("Explain how rocks and fossils assist geologists")

**Step 4** Provide a simple Statement of GenAI Use to describe and justify your use of these tools to augment, not replace thinking.

**Examples:** "Google Bard was used to generate the idea about X." "ChatGPT was used to help organize early drafts of this project." "ChatGPT was used to explain protein folding to a 10th grader." "ChatGPT was used to brainstorm ideas for the creation of this paper."

**\*\*Most AI tools capture and reuse a significant amount of user data. You should not share private information with ChatGPT or similar programs.**

## LCVA Student Expectations

Academic dishonesty jeopardizes your success and your integrity. In completing this online coursework, you agree to

- Be honest at all times
- Actively encourage academic integrity in yourself and your LCVA peers
- Discourage any form of academic dishonesty and cheating
- Inform your instructor, administrator, or someone you trust if you have a reasonable belief and/or evidence that academic dishonesty has occurred

While not all academic dishonesty is listed below, common forms are:

- Using unauthorized materials and/or resources throughout this coursework
- Copying work from another student or the web
- Allowing another student to copy your work
- Using a technological/communication device and/or resource during an assessment
- Having anyone else but you complete any part of your coursework for you
- Using online searches to find answers to your assessment questions
- Pasting answers to assessment questions online for others to see

## Academic Dishonesty Consequences

**First Offense:** Zero recorded for the assignment, and the assignment will be reset

**Second Offense:** Zero recorded for the assignment, the assignment will be reset and parents notified

**Third Offense:** Zero recorded for the assignment and permanent removal from the LCVA

Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

“Integrity is the *seed for achievement*. It is the principle that never fails.”

\* \* \*

Earl Nightingale, *Pearl Harbor Survivor*

# LCVA Edgenuity Academic Integrity Policy

**I am aware that:**

- I am required to check the announcement section and my Lauderdale County email (@students.lcschools.org) every day.
- The Course Report has every tool necessary to help me regulate my progress and online behavior
- I am responsible for taking notes for each lesson for quizzes and tests. This can be via eNotes, Guided Notes, or a traditional paper notebook. If I don't take notes, I will be required to redo the direct instruction lecture.
- I will be given two (2) attempts to master each test with a 60% or higher, and if I do not master the test after two attempts, I am required to complete an assignment at the teacher's discretion to earn another attempt to master the test.
- I must complete all required coursework before the end of each nine-week grading period.
- If I am behind or failing, contact will be made with my parents/guardians, and I will attend an in-person class with an LCVA facilitator.

**I am committed to:**

- Actively participating in the online education program.
- Log in daily and keep up with my targeted completion percentage
- Pass all tests with a 60% or higher.
- Communicate with the teacher regarding any problems I have with the assignments or program.
- Abide by the district technology acceptable use requirements.

**I pledge that I will *not*:**

- Plagiarize or cheat while completing my coursework.
- Irresponsibly use artificial intelligence.
- Post assessments, assignments, or answers to assessments or assignments, or any other curricular materials on any media, social or otherwise, that can be seen by other students or anyone else.
- Give unauthorized assistance on assessments or assignments.
- Allow parents/mentors/guardians to give unauthorized assistance on assessments or assignments.

My signature below confirms that I have read and agree to abide by the Academic Integrity Policy. Violations could result in a warning, loss of credit, and/or expulsion from the LCVA.

Student Signature: \_\_\_\_\_

Student Printed Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_



School of Excellence  
2023 - 2024



# A GUIDE FOR STUDENTS: SHOULD I USE AI?

## Why do you want to use an AI Chatbot? I want it to...

