

**SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
TUESDAY, JANUARY 19th, 2021
MINUTES**

1.0 Opening Procedures

- 1.1 Call to order – 6:32 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

"In compliance with P1 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on December 16th, 2020. On December 16th, 2020 a copy of this notice was posted at the Bell Foyer Entrance and the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk on December 29th, 2020 and is on file in that office."

- 1.4 Roll Call:

Mrs. Barber	Mrs. Montgomery
Mrs. Gourley-Thompson	Mrs. Groom
Mrs. Hemel	Mr. Sweeney
Mrs. Hepburn-Goldberg	Mr. MacConnell, Superintendent
Mrs. Humes	Ms. Avento, Business Administrator
Mr. Jannuzzi	Board Attorney

2.0 Closed Executive Session

- 2.1 It was motioned by Mrs. Hemel, seconded by Mrs. Montgomery, to move into Closed Executive Session at 6:35 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

2.2 It was motioned by Mrs. Barber, seconded by Hepburn-Goldberg, to reconvene into public session at 7:30 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

3.0 Communications ~ There were no communications to the Board.

4.0 Public Participation ~ Agenda Items Only – There was no Public Participation

5.0 Superintendent’s Report ~ Mr. MacConnell

5.1 Superintendent’s Report

The Superintendent reported on the following:

- We are happy to have some virtual Extra-Curricular Clubs start up in January for the students. The following clubs were approved for the 2020-2021 school year:
 - Chess Club – Mr. Devine
 - Coding Club – Miss Bremekamp
 - Debate Club – Mr. Biringer
 - Model UN Club – Mr. Biringer
 - STEM Club – Mrs. Wiesel
 - Student Council – Mrs. Buskey & Ms. Potter
 - Ted Ed Club – Miss Bremekamp
 - Young Entrepreneurs – Mrs. Wiesel & Miss Schlosser
 - Drama Club – Miss Faria & Mr. Buckle
 - Theater Production – Miss Faria & Mr. Buckle
- The district will be doing away with virtual Fridays starting February 5th.
- Virtual Graduation Committee has met to begin discussions.
- Please be mindful of revised travel guidelines. Travel is not encouraged at this time.
- Report Cards for Marking Period 2 will be published in the parent portal on Thursday, January 28th
- Marking Period 3 will begin on Friday, January 29th.
- Please be reminded school be closed on Monday, February 15th for President’s Day.
- Parent Teacher Conferences will be held as follows:
 - Wednesday, February 17th – 1:30 – 3:00 PM
 - Thursday, February 18th – 6:30 – 8:30 PM
 - Friday, February 19th – 1:30 – 3:00 PM

It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Barber, to approve item 5.2 through 5.7 as amended:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the Month of December 2020.
- 5.3 Recommend the Board of Education approve the 2020-2021 Statement of Assurance Report regarding the Use of Paraprofessional Staff and the submission of the SOA to the county office on or before January 31st, 2021 as required for the 2020-2021 school year.
- 5.4 Recommend that the Board of Education approve the waiver of Special Education Medicaid Initiative (SEMI) Program as the district has fewer than forty (40) Medicaid eligible classified students that the participation would not provide a cost benefit to the district as follows:

Whereas, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021 school year; and

Whereas, the Shrewsbury Board of Education desires to apply for this waiver but due to the fact that it projects having fewer than forty(40) Medicaid eligible classified students that the participation in SEMI would not provide a cost benefit to the district based on the projection of the district's available SEMI reimbursement for the 2020-2021 budget year.

- 5.5 Recommend the Board of Education reapprove Brent MacConnell as the School District Liaison to law enforcement authorities for the 2020-2021 school year.
- 5.6 Recommend that the Board of Education approve the Student Safety Data System Submission - Report Period 1 for the 2020-2021 school year.
- 5.7 Recommend that the Board of Education reapprove the Shrewsbury Borough School District Mentoring Plan for the 2020-2021 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by Mrs. Hemel, seconded by Mrs. Humes, to approve item 6.1 as amended:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:
 - 6.1.1 Regular Meeting Minutes, December 15th, 2020
 - 6.1.2 Executive Session Meeting Minutes, December 15th, 2020
 - 6.1.3 Reorganization Meeting Minutes, January 5th, 2021

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

7.0 Facilities Committee ~ Mrs. Groom

- 7.1 Committee Report:

Mrs. Groom reported that the Committee met on January 19th, 2021 and reviewed the following:

- Starting referendum discussions as the district’s debt service is expiring in 2/23
- The district Audit is going well and should be wrapping up shortly

It was motioned by Mrs. Groom, seconded by Mrs. Humes, to approve the following as amended:

- 7.2 Recommend that the Board of Education approve the Shrewsbury Borough School District to participate in interscholastic basketball competition with a start date to be determined.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber		X			
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg		X			
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, seven (7) members voted yes two (2) members voted no.

8.0 Finance Committee ~ Mrs. Groom

8.1 Committee Report

Mrs. Groom reported that the Committee met January 19th, 2021 and reviewed the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below:

It was motioned by Mrs. Groom, seconded by Mrs. Gourley-Thompson, to approve items 8.2 through 8.7 as amended:

8.2 Recommend that the Board of Education approve the following bills:

December 2020 Payroll – 2 nd half	\$257,448.95
January 2021 Payroll – 1 st half	\$260,685.94
January 2021 Bills & Claims	<u>\$114,480.51</u>
	\$632,615.40

8.3 Recommend that the Board of Education approve the following transfers within the 2020-2021 General Fund as amended:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-000-222-177-01 Salaries – Media Tech.	23,347.38	11-190-100-340-01 Purchased Technical Svc.	60,000
11-000-252-177-01 Salaries – Technology	35,560.28		
11-000-222-100-03 Salaries – Media Summer	1,092.34		
Rcl for purchased professional services			
11-000-262-107-01 Lunch Aide Salaries	33,765	11-000-100-569-01 District funds transferred to Charter School	33,765
Rcl for District funds transferred to the Charter School for 2 students.			
11-204-100-106-03 Salaries LLD Aide Summer	1,643	11-204-100-101-03 Salaries LLD Teacher Summer	1,643
Rcl for addtl funds needed			

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of December 31st, 2020, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

 Debora Avento

 Date

8.5 Recommend that the Preliminary Board Secretary's Report for the month of November 2020 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve the following student services for the 2020-2021 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
#7014	Developmental Pediatrics	Neurological Evaluation	\$600
#7049	DeMonte Therapy	Physical Therapy Evaluation	\$285
#7060	Beech Tree Psychiatric Svc.	Comprehensive Psychiatric Eval	\$450
#7076	Developmental Pediatrics	Neurological Evaluation	\$600

8.7 Recommend that the Board of Education approve the following damaged/obsolete items to be discarded as per the attached listing for the 2020-2021 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Committee met on January 14th, 2021 and discussed the following:

- There will be no more virtual Fridays effective February 5th, 2020
- Increasing instructional time for students identified by the RTI process as well as other student that are struggling with virtual instruction.
- Congratulations to student who received honors
- Professional Development
- School Calendar

It was motioned by Mrs. Montgomery, seconded by Mr. Jannuzzi, to approve item 9.2 and 9.3 as amended:

9.2 Recommend the Board of Education approve the ESY 2021 Program to run July 1, 2021-July 29, 2021 from 8:30am-12:30pm Monday through Thursday (except for Monday, July 5, 2021 in observance of Independence Day)

9.3 Recommend that the Board of Education approve the following professional development for the 2020-2021 school year as list. The Professional development listed is virtual. There will be no expense reimbursement.

9.4 Continued:

<u>Staff Member</u>	<u>Program/ Workshop/Training</u>	<u>Date</u>	<u>Cost</u>
Jessica Wakula	FEA: The Road Back Through An Equity Lens	1/25/21	\$60
Jessica Wakula	FEA: Leadership Strategies to Address Learning Gaps	2/01/21	\$60

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on January 15th, 2021 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by Mrs. Barber, seconded by Mrs. Gourley-Thompson,, that the Board of Education approve item 10.2 through 10.4 as amended:

- 10.2 Recommend that the Board of Education approve Cindy Newman the following for Peer Tutoring at the extracurricular rate of \$43.14/hr. effective January 16th, 2021 for the 2020-2021 school year.
- 10.3 Recommend that the Board of Education approve the revised half day substitute rate to \$48 for half day for the 2020-2021 school year.
- 10.4 Recommend the Board of Education approve the following Extra Curricular Stipend Positions as listed below for the 2020-2021 school year:

<u>Activity/Sport</u>	<u>Advisor</u>	<u>Amount</u>
Band Director	Vinnie Peri	\$2,527
Chorus Director	Vinnie Peri	\$1,425
Athletic Coordinator	Skye Tiplady	\$1,425

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

11.0 Policy ~ Mrs. Humes

11.1 Committee Report: Mrs. Humes reported that the Policy Committee did not meet this month.

12.0 School and Community Relations ~ Mrs. Humes

12.1 Committee Report:

Mrs. Humes reported that the Policy Committee met on January 12th, 2020 and discussed the following:

- Covid Update
- Adding Fridays as in person instructional time
- Basketball Program
- Spring Break

13.0 Old Business ~ There was no old business.

14.0 New Business ~

Mrs. Gouley-Thompson reported that the Alliance met discussed the following:

- Supporting Stressed out parents and overwhelmed children during this difficult time
- There will be a Google Meet for all Shrewsbury residents on Tuesday, January 26th, 2020 at 7:30 p.m. A link for the Google Meet will be posted on the Alliance's section of the Borough's website.
- Mrs. Gourley-Thompson also read a poem in support of the community.

15.0 Public Participation ~

Four members of the public spoke. Topics included the following:

- Thanking the Board and Administration for their consideration of participating in a modified basketball season.
- Question regarding whether the extra help will include all Special Education student
- Comment about understanding that adding in person extra-curricular activities will be as safe as we can make them but asked the Board to also consider the added risk for the families.
- Question regarding whether the movement in the upper grades can be limited so that students are sitting in the same desks.

16.0 President's Comments ~ Mr. Sweeney

Mr. Sweeney wished everyone a Happy New Year but reminded everyone that we are still facing the same issues as we move in to the New Year. Mr. Sweeney thanked the Administration, Faculty and Staff along with the students and their families that have all been a part of making our efforts to provide our students with the best opportunities that we can during this difficult time. He reminded everyone that we are stronger when we work together as a community.

17.0 Closed Executive Session

- 17.1 It was motioned by Mr. Jannuzzi, seconded by Mrs. Gourley-Thompson, to move into Closed Executive Session at 8:16 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

- 17.2 It was motioned by Mrs. Hemel, seconded by Mrs. Barber, to reconvene into public session at 9:14 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

18.0 Adjournment

- 18.1 It was motioned by Mrs. Groom, seconded by Mrs. Montgomery, to adjourn the meeting at 9:16 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

Respectfully Submitted,

Debi Avento
Business Administrator/Board Secretary