

**SHREWSBURY BOROUGH BOARD OF EDUCATION  
SHREWSBURY, NEW JERSEY  
REGULAR MEETING  
THURSDAY, MARCH 18<sup>th</sup>, 2021  
MINUTES**

**1.0 Opening Procedures**

- 1.1 Call to order – 6:32 p.m.
- 1.2 Flag salute
- 1.3 Opening Statement

"In compliance with PI 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on February 17<sup>th</sup>, 2021. On February 17<sup>th</sup>, 2021 a copy of this notice was posted at the Bell Foyer Entrance and the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk and is on file in that office."

1.4 Roll Call:

Mrs. Barber – arrived at 7:07 p.m.	Mrs. Montgomery
Mrs. Gourley-Thompson	Mrs. Groom
Mrs. Hemel	Mr. Sweeney
Mrs. Hepburn-Goldberg	Mr. MacConnell, Superintendent
Mrs. Humes	Ms. Avento, Business Administrator
Mr. Jannuzzi	Board Attorney

**2.0 Closed Executive Session**

- 2.1 It was motioned by Mrs. Hemel, seconded by Mrs. Groom, to move into Closed Executive Session at 6:34 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X			X	
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, eight (8) members voted yes, one (1) member was absent.

2.2 It was motioned by Mrs. Hepburn-Goldberg, seconded by Mrs. Montgomery, to reconvene into public session at 7:31 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

### 3.0 Communications ~

- Email from Mrs. Pagano requesting updates on the covid protocol at SBS
- Email from Mrs. Pagano requesting more specific updates from the district
- Email from Mrs. Feldman requesting consideration to push back the start date of the 2:00 p.m. days
- Email from Mrs. Jafolla asking for clarification on how decisions are made to be in school or virtual
- Email from Mrs. Choi requesting consideration to push back the start date of the 2:00 p.m. days
- Email from Mrs. Connors requesting consideration of either a refund, partial refund, or credit to future pay-to-play sports
- Email from Mrs. Doogan requesting reconsideration of implementing the 2:00 p.m. days

### 4.0 Public Participation ~ Agenda Items Only

Eight members of the public spoke. Topics included the following:

- Opposition for moving to 2:00 p.m. days in school due to the positive cases in the school
- Requests to delay moving to 2:00 p.m. days until after a quarantine following spring break
- Statement that students should be in school as long as possible
- Request for the Superintendent to have the school quarantine after spring break as families will be traveling and with extended families
- Recognizing a spelling bee winner
- Request for the Board of Education to reduce the pay to play fees
- Request for the additional 90 minutes of school time to include lunch and recess time not just instruction

### 5.0 Superintendent's Report ~ Mr. MacConnell

5.1 Superintendent's Report:

The Superintendent, board and Faculty Advisors honored the students that participated in the following activities:

- Spelling Bee Winners
- Students Honoring Veterans Volunteers
- Peace Island Institute Essay Contest Winners
- STEM Competition Winners and Participants

5.1 Superintendent’s Report Continued:

- Kindergarten registration continues with over 60 students registered so far for the 2021-2022 school year.
- The SPTA started the following new clubs for students.
  - SPTA Zoo Crew Club
  - Art Club – for Grades 1 - 3
  - STEM Jr. Club = for Grades Pre K – 2<sup>nd</sup> Grade
  - Lego Club – for Pre K – 8<sup>th</sup> Grade
  - Virtual Escape Room – for Grade 5<sup>th</sup> – 8<sup>th</sup>
- SPTA Tiger Week will be held in school and virtual the week of March 22<sup>nd</sup> with many exciting activities for the students.
  - Monday, March 22 – Family Scavenger Hunt via Facebook live at 7:00 PM
  - Tuesday, March 23 – Draw a Tiger Contest
  - Wednesday, March 24 – After School Bingo and Design you own Ice Cream Flavor
  - Thursday, March 25 – Virtual Tiger Assembly with the San Antonio zoo for Gr. 3<sup>rd</sup> – 4<sup>th</sup> and 7<sup>th</sup> – 8<sup>th</sup> and Tigerwear Thursday
  - Friday, March 26 – Virtual Tiger Assembly with the San Antonio Zoo for Gr. Pre -K – 2 and 5<sup>th</sup> – 6<sup>th</sup> and Paint your own Tiger Cookie and Virtual Tiger Auction
- Please be reminded 3<sup>rd</sup> Marking Period Report Cards will be published by 3:00 PM on Thursday, April 1<sup>st</sup>.
- The annual Spring School Musical Peter Pan Jr. will be livestreamed this year as follows:
  - Friday, May 21: 7:00 PM
  - Saturday, May 22 - 7:00 PM
  - Sunday, May 23 - 2:00 PM
- Please be reminded school will be closed for Spring break as follows: Friday, April 2<sup>nd</sup> – Monday, April 5<sup>th</sup>. School will reopen on Tuesday, April 6<sup>th</sup>.
- I would like to wish everyone a safe and Happy Spring Break!

It was motioned by Mrs. Hemel, seconded by Mr. Jannuzzi, to approve item 5.2 through 5.4 as amended:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the Month of February 2021.
- 5.3 Recommend the Board of Education approve the Draft 2021-2022 school calendar.
- 5.4 Recommend the Board of Education approve the revised school schedule of 8:30 a.m. to 2:00 p.m. on a date to be determined.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

## 6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by Mrs. Groom, seconded by Mrs. Montgomery, to approve items 6.1 as amended:

- 6.1 Recommend that the Board of Education approve the following minutes as listed:
  - 6.1.1 Regular Meeting Minutes, February 17<sup>th</sup>, 2021
  - 6.1.2 Executive Session Meeting Minutes, February 17<sup>th</sup>, 2021
  - 6.1.3 Budget Workshop Meeting Minutes, February 25<sup>th</sup>, 2021

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

## 7.0 Facilities Committee ~ Mrs. Groom

7.1 Committee Report:

Mrs. Groom reported that the Committee met on March 15<sup>th</sup>, 2021 and reviewed the following:

- Outdoor classroom Update
- Use of Facilities moving forward
- Drive in Movie event
- Parking lot events

## 8.0 Finance Committee ~ Mrs. Groom

8.1 Committee Report

Mrs. Groom reported that the Committee met March 15<sup>th</sup>, 2021 and reviewed the bills and claims, discussed pay to play rates, current value of the district’s debt service, budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below.

It was motioned by Mrs. Groom, seconded by Mrs. Hemel, to approve items 8.2 through 8.10 as amended:

8.2 Recommend that the Board of Education approve the following bills:

February 2021 Payroll – 2 <sup>nd</sup> half	\$259,276.39
March 2021 Payroll – 1 <sup>st</sup> half	\$274,677.58
March 2021 Bills & Claims	\$152,647.00
PERS Mandatory Pension Payment	<u>\$145,605.00</u>
Total:	\$832,205.97

8.3 Recommend that the Board of Education approve the following transfers within the 2020-2021 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-204-100-106-03 Salary ESY IA Rcl for addtl funds needed	689	11-000-217-610-01 Extraordinary Supplies	689
11-000-230-820-01 Judgement Rcl for addtl funds needed	1,000	11-000-230-340-01 Purchase Tech Svc	1,000
11-000-230-820-01 Judgement Rcl for addtl funds needed	15,605	11-000-291-241-01 Mandatory PERS Pension Payment	15,605

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of February 28<sup>th</sup>, 2021, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
 Debora Avento

\_\_\_\_\_  
 Date

8.5 Recommend that the Preliminary Board Secretary's Report for the month of January 2021 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education rescind the Shared Services Agreement between Little Silver Board of Education and Shrewsbury Board of Education for Business Services as per contract at the prorated rate of \$28,000 per year effective on or about April 21, 2021 for the 2020-2021 school year.

8.7 Recommend that the Board of Education approve the Shared Services Agreement between the Matawan-Aberdeen Board of Education and Shrewsbury Board of Education for Business Services as per contract at the prorated rate of \$26,000 per year effective on or about April 21<sup>st</sup>, 2021 for the 2020-2021 school year.

8.8 Recommend that the Board of Education approve the following student services for the 2020-2021 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
#7080	Developmental Pediatrics of NJ	Neurodevelopmental Assmnt	\$600

8.9 Recommend the Board of Education approve the following Pay-To-Play rates for the 2020-2021 school year:

Baseball	\$210
Softball	\$210
Track	\$ 87

8.10 Recommend that the Shrewsbury Borough Board of Education approve the submission of the Tentative Proposed 2020-2021 School District Budget to the Monmouth County Department of Education for review as follows:

General Fund: \$9,223,420  
 Special Revenue \$ 241,265  
 Debt Service \$ 250,600  
 Total Base Budget: \$9,715,284

**BE IT RESOLVED** that the 2021-2022 School District Budget will result in a General Fund Tax Levy of 8,673,724 and;

**BE IT FURTHER RESOLVED** to acknowledge that the 2021-2022 School District Budget as described above includes a Debt Service Tax Levy of \$ 250,599 and;

**BE IT FURTHER RESOLVED** that district’s professional development and travel reimbursement expenses for the 2021-2022 school year are not to exceed \$66,000.

**BE IT FURTHER RESOLVED**, that as per NJAC 6A:23A-5.2 (a) and 5.8 (c) provide that the Board of Education shall establish and approve in the annual school budget a maximum expenditure amount that may be allotted for professional services and student activities for 2021-2022 school year in the amounts listed on the support document attached to the budget submission.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

## 9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Committee met on March 16th, 2021 and discussed the following:

- Draft district calendar for the 2021-2022 school year
- Reading Support
- Extending the school day to 2:00 p.m.
- Ms. Wakula was awarded a \$500 grant
- Continue to look at revisions to the Spanish program

## 10.0 Personnel Committee ~ Mrs. Barber

### 10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on March 17<sup>th</sup>, 2021 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by Mrs. Barber, seconded by Mr. Jannuzzi, that the Board of Education approve item 10.2 through 10.4 as amended:

- 10.2 Recommend that the Board of Education accept the resignation of Michael Marsella as Custodian effective March 19<sup>th</sup>, 2021 for the 2020-2021.
- 10.3 Recommend that the Board of Education approve Darren Steinbrick as a Custodian at prorated the salary of \$31,000 to begin on or about March 19<sup>th</sup>, 2021 for the 2020-2021.
- 10.4 Recommend the Board of Education approve the following Extra-Curricular Stipend Positions as listed below for the 2020-2021 school year:

<u>Advisor</u>	<u>Activity/Sport</u>	<u>Amount</u>
Kenny Ludwig	Baseball	\$2,527
Skye Tiplady/Alyssa Amato	Softball	\$2,527/2
Josh Biringer	Track	\$2,527

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

## 11.0 Policy ~ Mrs. Humes

11.1 Committee Report: Mrs. Humes reported that the Policy Committee met on March 1st, 2021 and discussed the policies listed below and the following:

- School recognized for support of the Safe Routes to School Initiative
- Expansion of the school zone on rt. 35
- Policies listed below

It was motioned by Mrs. Humes, seconded by Mrs Hemel, to approve item 11.2 as listed:

11.2 Recommend the Board of Education approve Policy Alert # 222 for 1st Reading for the 2020-2021 school year:

- Policy # 0145 – Board Member Resignation and Removal (M) (Revised)
- Policy 0164.6 – Remote Public Board Meetings during a Declared Emergency (M) (New)
- Policy 1642 – Earned Sick Leave (M) (Revised)
- Policy 1643 – Family Leave (M) (New)
- Policy 3431.1 – Family Leave (M) (**Abolished**)
- Policy 4431.1 – Family Leave (M) (**Abolished**)
- Policy # 3431.3 – New Jersey Family Leave Insurance Program (**Abolished**)
- Policy # 4431.3 – New Jersey Family Leave Insurance Program (**Abolished**)
- Policy & Regulation # 5330.01 – Administration of Medical Cannabis (M) (Revised)
- Policy 7425 – Lead Testing of Water in Schools (M) (Revised)
- Regulation 7425 – Lead Testing of Water in Schools (M) (New)
- Policy & Regulation # 7430 – School Safety (M) (**Abolished**)
- Policy # 2415 – Every Student Succeeds Act (M) (Revised)
- Policy # 2415.01 – Academic Standards, Academic Assessments, and Accountability (M) (**Abolished**)
- Policy # 2415.0 – Title 1 – fiscal Responsibilities (M) (Revised)
- Policy # 2415.03 – Highly Qualified Teachers (M) (**Abolished**)
- Policy # 2415.05 – Student Surveys, Analysis, and/or Evaluations (M) (Revised)
- Policy & Regulation # 2415.20 – Every Student Succeeds Act Complaints (M) (Revised)
- Policy # 4125 – Employment of Support Staff Members (M) (Revised)
- Policy # 6360 – Political Contributions (M) (Revised)
- Policy # 8330 – Student Records (M) (Revised)
- Policy # 9713 – Recruitment by Special Interest Groups (M) (Revised)
- Policy # 7461 District Sustainability

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a roll call vote, nine (9) members voted yes.

## 12.0 School and Community Relations ~ Mrs. Humes

12.1 Committee Report:

Mrs. Humes reported that the School and Community Relations Committee met on March 10<sup>th</sup>, 2021 and discussed the following:

- Positive Covid cases in the school
- 8<sup>th</sup> grade graduation
- Community Communication: The Committee is addressing the concerns of the parent group



### 13.0 Old Business ~ There was no Old Business.

### 14.0 New Business ~

Mrs. Gourley-Thompson reported that the Alliance met on March 8<sup>th</sup>, 2021. The chalk walk will be rescheduled in April. The Alliance will be hosting a 1 year of the Pandemic meet up to share experiences on April 12<sup>th</sup>, 2021 at 7:30 p.m.

### 15.0 Public Participation ~

Two members of the public spoke. Topics included:

- Question that if starting 2:00 p.m. days are not possible, what parameters the district is using to make those decisions.
- Requested that the Board use the survey already provided
- Thank you to the Board for committing to an in person 8<sup>th</sup> grade graduation

### 16.0 President's Comments ~ Mr. Sweeney

Mr. Sweeney thanked everyone for attending the meeting and congratulated all of the students that were honored at the beginning of the meeting. It was so nice to see SBS students accomplishing so much. He commented that he has spoken to quite a few new people to the district and encourage communication to the Board. Mr. Sweeney wished everyone a safe and Happy Passover and a Happy Easter.

The will be a second Executive Session but no action will be taken.

### 17.0 Closed Executive Session

17.1 It was motioned by Mrs. Humes, seconded by Mrs. Montgomery, to move into Closed Executive Session at 8:50 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

17.2 It was motioned by Mrs. Hemel, seconded by Mrs. Groom, to reconvene into public session at 9:13 p.m..

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

## 18.0 Adjournment

18.1 It was motioned by Mrs. Hemel, seconded by Groom, to adjourn the meeting at 9:13 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel	X				
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney	X				

On a voice vote, nine (9) members voted yes.

Respectfully Submitted,

Debi Avento  
Business Administrator/Board Secretary