

SHREWSBURY BOROUGH BOARD OF EDUCATION
SHREWSBURY, NEW JERSEY
REGULAR MEETING
WEDNESDAY, NOVEMBER 17th, 2021
MINUTES

1.0 Opening Procedures

1.1 Call to order – 6:40 p.m.

1.2 Flag salute

1.3 Opening Statement

“Public notice of this was emailed to the Asbury Park Press on October 29th, 2021, in accordance with the Open Public Meetings Act PL 1975 CH 231, effective January 16, 1976. Notice has been posted in the Fern Ross entrance and Bell Foyer entrance to Shrewsbury Borough School. A copy of this notice is also on file in the office of the Borough Clerk. The public notice also included that the meeting will be using a virtual platform.”

1.4 Roll Call:

Mrs. Barber

Mrs. Gourley-Thompson – arrived at 6:45 p.m

Mrs. Hemel - absent

Mrs. Hepburn-Goldberg– arrived at 6:45 p.m

Mrs. Humes

Mr. Jannuzzi

Mrs. Montgomery

Mrs. Groom

Mr. Sweeney -absent

Mr. MacConnell, Superintendent

Ms. Avento, Business Administrator

Mr. Donio, Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

2.0 Closed Executive Session

2.1 It was motioned by Mr. Jannuzzi, seconded by Mrs. Groom, to move into Closed Executive Session at 6:42 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson				X	
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg				X	
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a voice vote, five (5) members voted yes, four (4) members were absent.

- 2.2 It was motioned by Mrs. Gouley-Thompson, seconded by Mrs. Barber, to reconvene into public session at 7:30 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a voice vote, seven (7) members voted yes, two (2) members were absent.

3.0 Communications ~

- Email from Mrs. Pagano regarding concerns of the students re: seasonal celebrations
- Email from Mrs. Ellis regarding the close student contact during lunch
- Email from Mrs. Heller regarding the “No food” policy in district
- Follow up email from Mr. Moore, Mrs. L. Curley and Mrs. McTighe requesting a written review of teacher retention at SBS.

4.0 Public Participation ~ Agenda Items Only

One member of the public spoke. Topics included:

- Following up on the letter sent regarding the Board’s review of teacher retention

5.0 Superintendent’s Report ~ Mr. MacConnell

5.1 Superintendent’s Report: The Superintendent reported on the following:

- The Foundation 5K Race was held on this beautiful chilly Sunday, October 17th. Many staff members as well as students and their families came out and supported this great cause.

Continued:

- The annual Halloween Parade was held on Friday, October 29th. We were very fortunate to have a sunny beautiful day.
- The 4th Grade class students and the staff and families collected new socks for the month of October to be donated to Holiday Express. They collected and donated over 600 pairs of socks for this wonderful organization. Thank you to all who donated to this worthy cause.
- On Wednesday, November 11th the Veteran's Day Celebration was held. We had an outstanding turn out for the "Salute to Veterans. A total of 60 Veterans attended. The PTA provided coffee and water for the Veterans and their guests. The Veterans were given pins for the hats which were given in years past. If any Veteran did not have a hat one was given along with the pin. Thank you to Mr. Peri and the Chorus and Kindergarteners for its special songs for the Veterans. I would also like to thank the custodians for their hard work to prepare the bell circle for the celebration.
- Report Cards were published in the Parent Portal for Marking Period 1 on Thursday, November 11th.
- Marking Period 2 began on Friday, November 12th.
- Parent Teacher Conferences will be held virtual on Thursday, November 18th, Friday, November 19th and Monday, November 22nd
- We will be delivering the frozen turkeys that are collected on Tuesday, November 23rd to be donated to Lunch Break in Red Bank with the various donations of stuffing, canned goods, dinner rolls, assorted pies, etc. They are always very appreciative of the generous donations from Shrewsbury Borough School.
- Please be reminded Wednesday, November 24^h is a 12:30 dismissal day for the Thanksgiving Break and school is closed on Thursday, November 25th and 26th for Thanksgiving.
- The Shrewsbury Tree Lighting will be held on Monday, November 29th at 4:00 PM at the Gazebo at Borough Hall.
- Warning Notices will be published in the parent portal on Friday, December 17th at 3:00 PM.
- I would like to take this opportunity to wish all families and staff members a Very Happy and Safe Thanksgiving!

It was motioned by Mrs. Groom, seconded by Mrs. Heburn-Golberg, to approve item 5.2 through 5.4 as amended:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the Month of October 2021.
- 5.3 Recommend the Board of Education approve the submission of the Statement of Assurance (SOAs) the 2021-2022 school year.
- 5.4 Recommend that the Board of Education approve the 2021-2022 HIB Self-Assessment Report for submission to the Department of Education as required.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven members voted yes, two members were absent.

6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Hepburn-Goldberg, to approve items 6.1 as amended:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:
 - 6.1.1 Regular Meeting Minutes, October 19th, 2021
 - 6.1.2 Executive Session Meeting Minutes, October 19th, 2021
 - 6.1.3 Referendum Workshop Meeting Minutes, October 28th, 2021
 - 6.1.4 Executive Session Meeting Minutes, October 28th, 2021
 - 6.1.5 Referendum Workshop Meeting Minutes, November 10th, 2021
 - 6.1.6 Executive Session Meeting Minutes, November 10th, 2021

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven members voted yes, two members were absent.

7.0 Facilities Committee ~ Mrs. Groom

7.1 Committee Report:

Mrs. Groom reported that the Committee met virtually on November 16th, 2021 and discussed the following:

- Gym Use
- Yearbooks
- Team uniforms

8.0 Finance Committee ~ Mrs. Groom

8.1 Committee Report

Mrs. Groom reported that the Committee met virtually on November 16th, 2021 to review the bills and claims, transfers, discussed budget strategies and current status of the budget, reviewed ongoing state directives and the items listed below.

It was motioned by Mrs. Groom, seconded by Mrs. Barber, to approve items 8.2 through 8.9 as amended:

8.2 Recommend that the Board of Education approve the following bills:

October 2021 Payroll – 2 nd half	\$ 273,728.27
November 2021 Payroll – 1 st half	\$ 294,291.07
November 2021 Bills & Claims	<u>\$ 239,063.86</u>
	\$ 807,083.20

8.3 Recommend that the Board of Education approve the following transfers within the 2020-2021 General Fund as amended:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-190-100-106-02 Instructional Aides Sal Rcl for additional funds needed	35,000	11-190-100-340-02 Purchase Tech Svc	35,000
11-000-100-562-00 Spec Ed Tuition Public Rcl for additional funds for a change in placement	33,500	11-000-100-566-01 Spec Ed Tuition Prvt	33,500
11-000-251-340-01 Other Purchase Tech Rcl for additional funds needed	5,000	11-000-251-100-02 Business Office OT	5,000

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of October 31st, 2021, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Debora Avento

Date

8.5 Recommend that the Preliminary Board Secretary's Report for the month of October 2021 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve the contract for Spiegle Architects as submitted.

8.7 Recommend that the Board of Education approve Laura Bishop Communications Public Relation firm in the amount of \$15,000 for the 2021-2022 school year.

8.8 Recommend that the Board of Education approve the following student services for the 2021-2022 school year:

<u>Student #</u>	<u>Service</u>	<u>Vendor</u>	<u>Cost</u>
483	Psychiatric Evaluation	Freehold Child Diag. Ctr.	\$1,000
483	Neurodevelopmental Assessment	G&A Associates/DPNJ	\$ 600
7085	Occupational Therapy Evaluation	Diane Ames	\$ 350

8.9 Recommend that the Board of Education approve the following damaged/obsolete books/furniture /miscellaneous items to be discarded as follows for the 2021-2022 school year:

<u>Quantity</u>	<u>Description</u>	<u>Information</u>	<u>Reason</u>
87	Computers	Acer C810	Obsolete
1	Computer	Acer C910	Obsolete
1	Computer	AcerCB5-311	Obsolete
1	Projector	Dell 1209S	Obsolete
1	Monitor	Dell	Obsolete
2	Projectors	Epson 450Wi	Obsolete
9	Computers	HP	Obsolete
9	Computers	iPad/iPad Mini	Obsolete
1	Kindle	Kindle Fire	Obsolete

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven members voted yes, two members were absent.

9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Committee met on November 16th, 2021 and discussed the following:

- Thank you to the Foundation for the gifts of technology
- Start Strong
- 2 Professional

It was motioned by Mrs. Montgomery, seconded by Mrs. Gourley-Thompson, to approve items 9.2 as listed:

- 9.2 Recommend that the Board of Education approve the following field trip at no cost to the Board of Education for the 2021-2022 school year. All costs to be paid by students:

Class/Group: Band & Chorus
 Destination: Great Adventure
 Date(s): May 16th, 2022
 Cost of Trip: \$35 per student
 Cost of Transportation: \$450

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven members voted yes, two members were absent.

10.0 Personnel Committee ~ Mrs. Barber

10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on November 16th, 2021 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by Mrs. Barber, seconded by Mrs. Gourley-Thompson, that the Board of Education approve item 10.2 through 10.7 as amended:

- 10.2 Recommend the Board of Education approve the following Extra Curricular Stipend Position for the 2021-2022 school year:

<u>Extra Curricular Activity</u>	<u>Advisor</u>	<u>Stipend Rate</u>
Lego WeDo & Builders Club	Lazaros Kolasis	\$1,425.00

- 10.3 Recommend the Board of Education approve maternity leave for Allison Hillen, School Nurse from on or about April 17, 2022 - June 30, 2022, for the 2021-2022 school year.
- 10.4 Recommend the Board of Education approve the suggested revised Custodial/Maintenance Salary Sidebar Agreement for the 2020-2023 contract effective December 1st, 2021.
- 10.5 Recommend that the Board of Education approve Jamie Ramos as Custodian at the pro-rated salary of \$32,000 to begin on or about December 1st, 2021 for the 2021-2022 school year.
- 10.6 Recommend that the Board of Education approve Annie Shea to provide clerical assistance in the Business Office at the rate of \$15.50 per hour on an as needed basis for the 21-22 school year.

- 10.7 Recommend the Board of Education approve maternity leave for Kristina Kiely from on or about March 28, 2022 - June 30, 2022, for the 2021-2022 school year.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

11.0 Policy ~ Mrs. Humes

- 11.1 Committee Report: Mrs. Humes reported that the Committee did not meet this month.

It was motioned by Mrs. Humes, seconded by Mrs. Montgomery, to approve item 11.2 as listed:

- 11.2 Recommend the Board of Education approve Policy Alert # 225 for 2nd Reading for the 2021-2022 school year:

Policy Alert 225

- P 1648.13 School employee Vaccination Requirements (M) (New)
- P 1648.14 Safety Plan for Healthcare Settings in School Buildings - COVID (M)(New)
- P 2425 Emergency Virtual or Remote Instruction Program (M) (New)
- P & R 5751 Sexual Harassment of Students (M) (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

12.0 School and Community Relations ~ Mrs. Gourley-Thompson

12.1 Committee Report

Mrs. Gourley-Thompson reported that the Committee did not meet this month.

13.0 Old Business ~ There was no Old Business.

14.0 New Business ~ Mrs. Gourley-Thompson reported on the Shrewsbury Community Alliance.

15.0 Public Participation ~

One member of the public spoke. Topics included the following:

- Question regarding what is the action plan to reach out to the teachers to ask them what they need

16.0 Vice President's Comments ~ Mrs. Groom

Hello and thank you for joining us this evening.

Congratulations to Michael Galvin & Davin Ngo who will be joining the Board in January. We are all looking forward to working with you! Please know that we take any comments that have been made & discuss them at a committee level. We appreciate you taking the time to be here and wish everyone a happy and healthy Thanksgiving!

17.0 Closed Executive Session

- 17.1 It was motioned by Mrs. Groom, seconded by Mr. Jannuzzi, to move into Closed Executive Session at 8:00 p.m. to discuss confidential personnel matters and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

17.2 It was motioned by Mrs. Gourley-Thompson, seconded by Mrs. Montgomery, to reconvene into public session at 8:45 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

On a roll call vote, seven (7) members voted yes, two (2) members were absent.

18.0 Adjournment

18.1 It was motioned by Mrs. Montgomery, seconded by Mrs. Gourley-Thompson, to adjourn the meeting at 8:45 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mrs. Gourley-Thompson	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mrs. Humes	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mrs. Groom	X				
Mr. Sweeney				X	

Respectfully Submitted,

Debi Avento
Business Administer/Board Secretary