

**SHREWSBURY BOROUGH BOARD OF EDUCATION**  
**SHREWSBURY, NEW JERSEY**  
**REGULAR MEETING**  
**THURSDAY, FEBRUARY 17<sup>th</sup>, 2022**  
**Minutes**

**1.0 Opening Procedures**

1.1 Call to order – 6:36 p.m.

1.2 Flag salute

1.3 Opening Statement

"In compliance with PI 1975, Chapter 231, Open Public Meetings Act, notice of this meeting was emailed to the Asbury Park Press on December 23<sup>rd</sup>, 2021. On December 23<sup>rd</sup>, 2021 a copy of this notice was posted at the Bell Foyer Entrance and the Fern Ross Entrance to Shrewsbury Borough School. In addition, a copy of this notice was emailed to the Borough Clerk on December 29<sup>th</sup>, 2020 and is on file in that office."

1.4 Roll Call:

Mrs. Barber

Mr. Galvin

Mrs. Hemel - Absent

Mrs. Hepburn-Goldberg

Mr. Jannuzzi

Mrs. Montgomery

Mr. Ngo - Absent

Mrs. Gourley-Thompson - Absent

Mrs. Groom

Mr. MacConnell, Superintendent

Ms. Avento, Business Administrator

Board Attorney

1.5 Mission Statement:

The mission of the Shrewsbury Borough School District, a system built on successful cooperation among family, school and community, is to prepare all students to achieve excellence and to become responsible citizens through rigorous educational programs consistent with the New Jersey Core Curriculum Content State Standards and which respect individual differences and diversity. Students will be prepared to meet the challenges presented in the regional high school and the world beyond.

**2.0 Closed Executive Session**

2.1 It was motioned by Mr. Jannuzzi, seconded by Mrs. Groom, to move into Closed Executive Session at 6:38 p.m. to discuss confidential personnel matters or Board Business and/or matters of attorney/client privilege and/or matters of litigation and/or negotiations or contractual matters from which the public may be excluded. Minutes of this meeting will be made available to the public when the need for confidentiality no longer exists.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

- 2.2 It was motioned by Mrs. Groom, seconded by Mr. Jannuzzi, to reconvene into public session at 7:34 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X			X	
Mr. Ngo				X	
Mrs. Gourley-Thompson					
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

### 3.0 Communications ~

- Email from Mr. & Mrs. Pagano requesting review and updates to SBS Covid protocols.
- Email from Mrs. Fairbanks requesting review and updates to SBS Covid protocols.

### 4.0 Public Participation ~ Agenda Items Only - There was no Public participation.

### 5.0 Superintendent's Report ~ Mr. MacConnell

5.1 Superintendent's Report: Mr. MacConnell reported on the following:

- Report Cards for Marking Period 2 were published in the parent portal on Thursday, January 27, 2022.
- LEAD U Assemblies were held Thursday February 3, 2022 for Grads 6, K-2, and 5 during Physical Education class. LEAD U Assemblies were held Friday February 4, 2022 for Grades 7, 3-4 and 8 during Physical Education class.

5.1 Continued:

- The School-Wide Spelling Bee will be held on Tuesday, February – Friday, February during 6<sup>th</sup> period for Grades 5<sup>th</sup> – 6<sup>th</sup>. Two winning students from each grade – by –grade spelling bee will then move on to our school-wide spelling bee.  
Parent Teacher Conferences will be held as follows with a 12:30 dismissal each day for the students:
  - Wednesday, February 23<sup>rd</sup> – 1:30 – 3:00 PM
  - Thursday, February 24<sup>th</sup> – 6:30 – 8:30 PM
  - Friday, February 25<sup>th</sup> – 1:30 – 3:00 PM
- The Drama Production this year will be Frozen Jr. The cast has been selected and rehearsal’s have begun.
- The Student Council had Spirit Week for the week of February 7<sup>th</sup> -11<sup>th</sup> culminating with a Buddy Activity Community Service project.
- The SPTA will be starting new clubs for students. For all clubs at SBS, students will take a 15 minute mask break, supervised by the club parent. Then the club parent will escort children into the building and attend the club to assist the instructor.
  - Snapology Club - 3-5<sup>th</sup> Grade - 3:15 pm - 4:00 pm  
**Mondays** at SBS in the **Art Room**, Parent: Nicole Howard
  - Space Club - K-3<sup>rd</sup> Grade 3:15 pm - 4:00 pm  
**Tuesdays** in the Library/Media Center, Instructor:William Clark, Club Parent: Nicole Howard
  - Lego Club - K-G K-5<sup>th</sup> - 3:15 pm - 4:00 pm  
**Thursdays** at SBS in the Library/Media Center, Instructor: Mrs. Cuervo, Club Parent: Nicole Howard
  - Yoga Club - K-5 - 3:15 pm - 4:00 pm  
**Fridays** at SBS in the Gym, Instructor: Rebecca Ehnert, Class Parent: Nicole Howard
- Warning Notices will be published in the parent portal on Thursday, March 3<sup>rd</sup>.
- New Jersey State Mask Mandate will be lifted on March 7, 2022.
- Engineered Competition for 7<sup>th</sup> and 8<sup>th</sup> Grade will be held March 8, 2022 from 9:00am - 12:00pm in the Library/Media Center.
- Kindergarten Registration has been going on since the beginning of January online. We have over 40 Kindergarten students registered for the 2022-2023 school year so far.
- SPTA Theater Week was held in school and virtual starting the week of January 31<sup>st</sup>- February 4, 2022.

It was motioned by Mrs. Barber, seconded by Mrs. Hepburn-Goldberg, to approve item 5.2 through 5.4 as listed:

- 5.2 Recommend that the Board of Education approve the District HIB Report for the Month of January 2022.
- 5.3 Recommend that the Board of Education approve the District’s Professional Development and Mentoring Plans for the 2022-2023 school year.
- 5.4 Recommend that the Board of Education approve the revised school calendar.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 6.0 Business Administrator’s Report ~ Ms. Avento

It was motioned by Mr. Galvin, seconded by Ms. Avento, to approve items 6.1 as listed:

- 6.1 Recommend that the Board of Education approve the following minutes as amended:
  - 6.1.1 Regular Meeting Minutes, December 16<sup>th</sup>, 2021
  - 6.1.2 Executive Session Meeting Minutes, December 16<sup>th</sup>, 2021
  - 6.1.3 Reorganization Meeting Minutes, January 6<sup>th</sup>, 2022
  - 6.1.4 Regular Meeting Minutes, January 19<sup>th</sup>, 2022
  - 6.1.5 Executive Session Meeting Minutes, January 19<sup>th</sup>, 2022

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber			6.1,6.4,6.5		
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.  
Mrs. Barber abstained on 6.1, 6.4, 6.5.

## 7.0 Facilities Committee ~ Mr. Jannuzzi

7.1 Committee Report:

Mr. Jannuzzi reported that the Committee met on February 9<sup>th</sup>, 2022 and reviewed the following:

- Change in Referendum vote date to 10/4/22
- The district submitted a revised Long Range Facility Plan as required to the Department of School Facilities as required to add the projects that will be a part of the referendum.

## 8.0 Finance Committee ~ Mr. Jannuzzi

8.1 Committee Report

Mr. Jannuzzi reported that the Committee met February 9<sup>th</sup>, 2022 and reviewed the bills and claims, discuss budget strategies & current status of the budget and year end procedures, reviewed ongoing state directives and the items listed below:

- Audit: CAFRA Late due to the state releasing required information late.
- Review Pay to Play
- Discussed the 22/23 Budget

It was motioned by Mr. Jannuzzi seconded by Mrs. Groom, to approve items 8.2 through 8.9 as amended:

8.2 Recommend that the Board of Education approve the following bills:

January 2022 Payroll – 2 <sup>nd</sup> half	\$ 282,745.76
February 2022 Payroll – 1 <sup>st</sup> half	\$ 278,008.70
February 2022 Bills & Claims	<u>\$ 146,958.39</u>
	\$ 707,712.85

8.3 Recommend that the Board of Education approve the following transfers within the 2021-2022 General Fund as listed:

<u>From</u>	<u>Amount</u>	<u>To</u>	<u>Amount</u>
11-000-100-561-00 Tuition Other	6,760	11-000-100-569-01 Tuition for Charter School	9,020
11-000-213-100-04 Nurse - Summer Transfer for Increase in Charter School Tuition	2,260		
11-000-263-420-01 Contract Svc Ground Rcl for Additional Funds Needed	4,000	11-000-263-610-01 Supplies Grounds	4,000

8.4 Pursuant to N.J.A.C. § 6A:23A-16.10(c) (3), I certify that as of January 31<sup>st</sup>, 2022, after review of the appropriations section of the monthly financial reports and upon consultation with appropriate district officials, to the best of my knowledge no major account or fund has been overextended in violation of N.J.A.C. § 6A:23A-16.10(c) (3), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
Debora Avento

\_\_\_\_\_  
Date

8.5 Recommend that the Preliminary Board Secretary's Report for the month of December 2021 with the respective Treasurer's Report be accepted, filed for audit, attached to, and made part of the official minutes of this meeting.

8.6 Recommend that the Board of Education approve the following student services for the 2021-2022 school year:

<u>Student</u>	<u>Service Provider</u>	<u>Service</u>	<u>Cost</u>
7080	Diane Ames	Occupational Therapy	\$350
7089	Diane Ames	Occupational Therapy	\$350
7089	Beech Tree Psychiatric	Psychiatric Evaluation	\$450
7049	Diane Ames	Occupational Therapy	\$350
5644	Demonte Therapy	Physical Therapy Evaluation	\$285
5245	Demonte Therapy	Physical Therapy Evaluation	\$285
7090	Amanda Doerr	Speech Language Evaluation	\$350
7091	Amanda Doerr	Speech Language Evaluation	\$350
5245	G&A Asso/DPCNJ	Neurodevelopmental Assess	\$600
6259	Diane Ames	Occupational Therapy Eval	\$350
7092	Amanda Doerr	Speech Language Evaluation	\$350

8.7 Recommend that the Board of Education approve the following damaged/obsolete items to be discarded as per the attached listing for the 2021-2022 school year:

<u>Quantity</u>	<u>Description</u>	<u>Information</u>	<u>Reason</u>
16	Books	McDougal Littell Math Course 2	Outdated/ 2008
1	Speed Scrub Linak	Model 2601 Ser#121000-11002400	Outdated Equip

8.8 Recommend that the Board of Education approve the Tuition Rate for the Full-Day Preschool at \$1,000.00 per month for the 2022-2023 school year.

8.9 Recommend that the Board of Education approve the district to participate in the NJEdge Co-Op for Technology.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, two (2) members were absent

## 9.0 Curriculum Committee ~ Mrs. Montgomery

9.1 Committee Report

Mrs. Montgomery reported that the Committee met on February 15th, 2022 and discussed the following:

- 3 Year ELL Plan
- Grading Procedures
- Staff Professional Day 2/18/22
- Budget – Upcoming
- Foundation purchase of Literably
- Civics course in 8<sup>th</sup> grade curriculum

It was motioned by Mrs. Montgomery, seconded by Mrs. Groom, to approve item 9.2 as listed:

9.2 Recommend that the Board of Education approve the English Language Learner Three-Year Program Plan for the 2021-2024 school years.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 10.0 Personnel Committee ~ Mrs. Barber

### 10.1 Committee Report:

Mrs. Barber reported that the Personnel Committee met on February 16<sup>th</sup>, 2022 and discussed matters of a confidential nature.

Upon the recommendation of the Superintendent, it was motioned by Mrs. Barber, seconded by Mr. Jannuzzi, that the Board of Education approve item 10.2 through 10.8 as amended:

- 10.2 Recommend that the Board of Education approve the following substitute teacher(s) for the 2021/2022 school year:

Jolene Berardi

Elizabeth Guli

- 10.3 Recommend the Board of Education approve Ann Frankle's early return from maternity leave on May 1, 2022.
- 10.4 Recommend the Board of Education rescind the appointment of Kenny Ludwig as Baseball Coach for the 2021-2022 school year.
- 10.5 Recommend the Board of Education approve the following Extra Curricular Stipend Position for the 2021-2022 school year:
- | <u>Extra-Curricular Activity</u> | <u>Advisor</u> | <u>Stipend Rate</u> |
|----------------------------------|----------------|---------------------|
| Softball Coach                   | Todd Havard    | \$2,527.00          |
| Baseball Coach                   | Dan Devine     | \$2,527.00          |
- 10.6 Recommend the Board of Education approve the Horizon Agency Substitute Nurse Althena Gibbons, RN to cover the maternity leave for Allison Hillen, School Nurse from on or about April 17, 2022 - June 30, 2022 for the 2021-2022 school year.
- 10.7 Recommend the Board of Education approve the revised maternity leave for Laura Kaplan Fox, Teacher, from on or about April 1, 2022 until November 1, 2022 for the 2021-2022 and 2022-2023 school year.

- 10.8 Recommend the Board of Education approve Abigail Healy for a medical leave of absence effective February 28, 2022 through March 28, 2022.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X		10.7		
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a roll call vote, six (6) members voted yes, three (3) members were absent.  
Mrs. Montgomery abstained from 10.7.

## 11.0 Policy ~ Mr. Ngo (Mrs. Hepburn-Goldberg reported for Mr. Ngo)

- 11.1 Committee Report: Mr. Ngo reported that the Policy Committee met on February 11<sup>th</sup>, and discussed the policies listed below.

It was motioned by Mrs. Hepburn-Goldberg, seconded by Mr. Galvin, that the Board of Education approve item 11.2 for a first reading as listed:

- 11.2 Recommend the Board of Education approve Policy Alert # 226 for a first reading for the 2021-2022 school year:

### Policy Alert # 226

- P 2415.05 Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) Rev  
P & R 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) Rev  
P 2452 Adult High School (M) (Revised)  
R 2460.30 Additional/Compensatory Special Education and Related Services (M) (New)  
P 2622 Student Assessment (M) (Revised)  
R 2622 Student Assessment (M) (New)  
P 3233 Political Activities (Revised)  
P 5460 High School Graduation (M) (Revised)  
P 5541 Anti-Hazing (M) (New)  
P 7540 Joint Use of Facilities (Revised)  
P & R 8465 Bias Crimes and Bias-Related Acts (M) (Revised)  
P 9560 Administration of School Surveys (M) (Revised)

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				



On a roll call vote, six (6) members voted yes, three (3) members were absent.

## 12.0 School and Community Relations ~ Mrs. Hepburn-Goldberg

### 12.1 Committee Report:

Mrs. Hepburn Goldberg reported that the School & Community Relations Committee met on February 10th, 2022 and discussed the following:

- 8<sup>th</sup> Grade Graduation
- Awards Ceremony
- Live Streaming
- Mask Policy
- Referendum Planning

**13.0 Old Business** ~ There was no old business.

**14.0 New Business** ~ There was no new business.

**15.0 Public Participation** ~ There was no public participation.

## 16.0 President's Comments ~ Mrs. Groom

Mrs. Groom thanked everyone who was in attendance. She announced that our next Board Meeting will be on March 24<sup>th</sup> and that the Red Bank Regional Superintendent Mr. Louis Moore will be here to speak about Red Bank Regional High School/

## 18.0 Adjournment

18.1 It was motioned by Mrs. Groom, seconded by Mrs. Montgomery, to adjourn the meeting at 7:59 p.m.

	AYE	NAY	ABSTAIN	ABSENT	COMMENTS
Mrs. Barber	X				
Mr. Galvin	X				
Mrs. Hemel				X	
Mrs. Hepburn-Goldberg	X				
Mr. Jannuzzi	X				
Mrs. Montgomery	X				
Mr. Ngo				X	
Mrs. Gourley-Thompson				X	
Mrs. Groom	X				

On a voice vote, six (6) members voted yes, three (3) members were absent.

Respectfully Submitted,

Debi Avento  
Business Administrator/Board Secretary