



Riverview Intermediate Unit 6
270 Mayfield Road
Clarion, PA 16214



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www.riu6.org

RIU Safety Committee Meeting
Monday, May 20, 2024
2:00 Boardroom

Members Present: Dr. Stahlman, Shawn Algoe, Daphne Himes, Deena Croyle, Andrea Williams, Cindy Smathers, Greg Machokas, Ben Brobst, Tim Aites, Sue Wolbert

Minutes:

1. Review/Approval of the April 22, 2024 Committee Meeting Minutes
 - i. Cindy made a motion to approve with Andrea 2nd - approved
2. Workers' Compensation Update for the period April 23 through May 20, 2024
 - i. We had several incidents but only one claim that will be closing out soon. There was a student that dropped to the ground and an employee went down on knee.
3. Current Concerns / Hot Topics / Safety Prep Drills
 - Safety & Security Update –
 - The fire alarm was triggered again. We thought we had this issue resolved but will have the company come and evaluate it as there are some additional situations that are showing a consistent trend with the alarms being triggered. With the apartment in the basement, the shower has been in use every time the alarm has been triggered. There is no vent in the bathroom which might cause an issue with the steam/heat, etc. This will be investigated further.
 - The new phone system has been fully installed and is operational. We are in the process of now obtaining a quote for the overhead intercom system to be connected to this system as well for the meeting areas.
 - Duct cleaning will take place at headquarters June 6 & 7, 2024. Most HQ staff will work remotely that day, so that we are not all in the way of the company while performing their work.
 - Training needs & Drills - nothing to report at this.
 - Emergency Plan Review – Annual Security Report is due 7/15. This will be presented at the board meeting and then forwarded to the state.
 - Additional Items for the Committee - nothing at this time
4. Items to be completed before the next meeting - Reminder email sent out about the Duct cleaning. We will need to perform another fire drill in June.
5. Next Meeting: June 17th at 2:00 in the boardroom
6. Schedule for 24/25 Meetings, all at 2:00 in the Boardroom: 7/15, 8/19, 9/16, 10/21, 11/18, 12/16, 1/20, 2/17, 3/17, 4/21, 5/19, 6/16