

2024-2025 Disclosure Document
Julie Krueger
Library Technology Teacher (K-6)
Backman Elementary

Salt Lake City School District Library Mission Statement

The mission of the Library Learning Center is to ensure that students and staff are effective users of ideas and information. A strong Library Learning Center program, administered by a certified Library Technology Teacher, positively affects student achievement. The Library Technology Teacher is a certified teacher, instructional partner, information specialist and program coordinator.

- As a certified teacher, the Library Technology Teacher collaborates with members of the learning community to analyze learning and information needs, to locate and use resources that will meet those needs, and to understand and communicate the information the resources provide.
- As an instructional partner and member of the educational team, the Library Technology Teacher promotes and models curriculum development and effective, collaborative teaching.
- As an information specialist, the Library Technology Teacher provides leadership and expertise in acquiring and evaluating information resources in all formats.
- As a program coordinator, the Library Technology Teacher works collaboratively with members of the learning community to define the policies of the library media program and to guide and direct all the activities related to it.

Salt Lake City School District Library Selection and Use

Backman Elementary School Library Technology Center, as well as other Library Learning Centers in the Salt Lake City School District, exists to provide informational resources for teachers and students, assist students in developing literacy and research skills, and offer recreational reading opportunities. The Center fosters a positive environment that encourages inquiry and discovery using organized, accessible resources. Our goal is to have a current, engaging, relevant, and diverse collection, providing information on a wide variety of topics geared to the ages of our students. When selecting books, we strive to keep current informational materials, which are connected to the needs of the core curriculum, and recreational reading titles based on the interests of our students as our budgets allow. Backman Library Technology Program teaches students to be independent lifelong seekers of knowledge who are capable of information retrieval and who value libraries and learning.

Parents are encouraged to take an active interest in their child's reading materials. They should have discussions with their child about what is, and what is not, appropriate for their child. Our library serves a broad age and interest range. Parents and students should realize that not every book in the library will be appropriate for each child in the school. If a title does not work for a particular student, he or she is encouraged to return it and find a book that is a "better fit". Mrs. Krueger is happy to help your child find an appropriate book that meets his or her interests.

Library Class Description

Students in grades Kindergarten to Sixth Grade visit the library for weekly lessons. During the weekly lessons, students learn technology skills, library, and information skills. Students are exposed to a variety of children's literature that will foster a love for reading.

Course Goals and Objectives

Backman's Library Program follows the Library Media Core Standards provided by the Utah State Board of Education. The curriculum includes three major strands: Reading Engagement, Information and Research, and Media Literacy. Each of these strands is addressed in a scope and sequence pattern taking into consideration the age and ability of the student.

The Utah State Core Curriculum K-5 Standards can be found at the following website:

<http://www.uen.org/core/core.do?courseNum=6500>

The Utah State Core Curriculum 6-12 Standards can be found at the following website:

<http://www.uen.org/core/core.do?courseNum=6512>

Reading Engagement focuses on various genres found in the library collection with an emphasis on award winning books. Appropriate use and care of books is stressed. Discussions of different authors and their works are incorporated where appropriate for the grade level. Book talks and reading with/to students is highly emphasized to encourage the students to read on their own.

Information and Research is taught using the "Big6" model of research. Third through Sixth Grade students will participate in research units. These units incorporate both library media and grade level curriculum objectives. The research unit culminates in the production of some form of project that will allow the student to share the knowledge he/she has gained about the research topic.

Media Literacy focuses on teaching the student what media literacy is, how to be a good digital citizen, as well as the principles of good media production. The ability to analyze, question, and think critically about media is stressed.

Grades are assigned to grades 1st through 6th and based on student behavior, regular class attendance, and participation, including the completion of assigned work.

Instructional Materials

Varieties of materials are used to teach the library curriculum. They include some of the following: library books, magazines, Utah's Online Library, eBooks, computers, additional Internet resources.

Instructional Practices

During the Research Process, students will receive mini lessons teaching them about a pertinent research skill. They will then apply the skill as it relates to their individual research project.

Direct face-to-face instruction takes place in the lower grades for literacy appreciation, library skills, and media literacy.

Library Policies

Book Check Out:

Every class will attend the Library Media Center once a week to check out books. Students are taught how and encouraged to take good care of the library books they check out. I ask that at least one of the books be at their appropriate reading level.

Kindergarten and First Graders may check out **one** book each week and returned within two weeks.

Second Grade students may check out two books each week and returned within two weeks.

Third Graders may check out **two** books (one on their reading level and one of their choices) each week and returned within two weeks.

Fourth Grade may check out **three** books (two on their reading level and one of their choices) and returned within two weeks.

Sixth Graders may check out **three** books (one on their reading level and two of their choices) and returned within two weeks.

Overdue Books:

No overdue fines are charged. However, if a student has forgotten his/her books for two consecutive weeks, an overdue notice will be given. This notice should be taken home, so parents can assist, if necessary, in getting the books returned to the school. New books will not be checked out until overdue books are returned.

Lost or Damaged Books:

During the time that the book(s) are checked out, the student is responsible for the care of the book(s). If a book is lost or damaged, **we will ask for the replacement cost of the book.** This fine will be placed on the student's account and remains there *even through high school*, which could result in certain privileges being withheld.

Course Requirements

Students are expected to use their time in the Library Technology Center to their advantage. This can be accomplished by participating in the lessons and applying themselves in learning new skills, checking out books to increase reading skills and to develop a love of reading.

Student Behavior Expectations

The Backman Elementary Discipline Decision Tree Plan will be followed and enforced in the Library Technology Center.

Library Rules:

- Sit quietly while listening to the teacher or other student
- Show respect for others, the books, and equipment
- Use appropriate language and voice volume
- Keep hands, feet, and objects to self.
- Leave the library neat and clean; this includes no food or drink in the library.

Consequences for Not Following Rules:

- First Consequence: Verbal Warning, Redirection
- Second Consequence: Teacher/Student Conference, behavior logged in Power Teacher
- Third Consequence: Think Time, Parent Contact, behavior logged in Power Teacher
- Fourth Consequence: Sent immediately to the office to speak with the principal. Behavior logged in Power Teacher.

Contact Information

Julie Krueger, Email: Julie.krueger@slcschools.org

(801) 578-8100

Office Hours: M (2:30-2:45), T (2:30-3:00)

PLEASE TEAR OF THIS PAGE AND RETURN IT TO THE LIBRARIAN ON YOUR NEXT SCHEDULED CLASS SO THAT YOU CAN CHECK OUT LIBRARY BOOKS.

Signatures

I have received and reviewed this document with my student,

Student Name

Home Room Teacher's Name

***By signing this I understand that if I lose or damaged any library books I will be required to pay for a new or gently used copy of the same book.**

Students' Signature

Date

Parent/Guardian Signature

Date