

Elementary Laptop Responsibilities

Thanks to the funding provided by the Capital Technology Levy, the Lake Washington School District (LWSD) provides and assigns students a laptop computer or equivalent device for use at school and potentially home to promote achievement, research information, develop academic and digital citizenship skills, and provide learning opportunities in core curriculum.

This document provides guidelines and information about expectations for students who are being issued these devices. The use of district-provided technology requires students to abide by the Student Code of Conduct and all LWSD policies related to technology acceptable use.

When using a laptop at school, and by checking out a laptop, students and families agree to abide by the guidelines herein.

Computer Rules & Guidelines:

DO:

- Use equipment for educational purposes
- Use equipment in an appropriate manner
- Use good judgment

DO NOT:

- Do not install, uninstall, or change any application, game, or operating system.
- Do not use for anything illegal, indecent, bullying, harassing, or inappropriate messages.
- Do not place stickers or otherwise mark the laptop.
- Do not try to get around filtering, use proxies, special ports, or change browser settings.

DAILY EXPECTATIONS:

- Student will use the laptop to improve student learning.
- Student shall tell an adult right away if something is wrong with the computer.
- Student is responsible for taking care of the device. If there is damage or misuse of the computer, the student may lose the privilege of using the technology in class or checking out a computer for use at home.

Resources:

- Computers and related technology taken home must be checked out to the student through the Library Destiny tracking system. Laptops must be returned and checked in at the end of the school year.
- [Student Acceptable Use Procedures](#)
- 24X7 Family Technology Access Support: 425-936-1322 and ftaccess@lwsd.org
- Teachers and Staff helping students: Contact LWSD Helpdesk via [MySupport](#), email or phone x61366