

Minutes of Maple Valley School Board

Meeting: Regular

Location: Tower City, ND

When: July 10, 2024

Present: Joey Bata, George Richman, Megan McKay, Dustin Theurer, Bryce Kasowski. Jennifer Koller. Sara Zaun, Amanda Olauson, Dan Wendel. Attending: Cathy Janish, Dan Larson.

1. Call to Order: 6:05 pm.

2. Nominations for offices:

a. Nominations for Board President: Joseph Bata,
Board President 2024-2025 Joseph Bata

b. Nominations for Vice President: Dustin Theurer, George Richman
Vice President 2024-2025 Dustin Theurer

3. Agenda:

Addition to the Agenda: New Businesses -L- Coaching Contracts

A motion was made by D. Theurer and seconded by D. Wendel to approve the amended Agenda. MCU.

4. Minutes: A motion was made by D.Wendel and seconded by A.Olauson to approve the minutes from 6/24/24 Canvassing and 6/24/24 Regular board meetings. MCU.

5. Bills to Approve:

A motion was made by D.Theurer and seconded by B.Kasowski to approve the the bills as presented. MCU

BATA, JOSEPH 257.28, BEK COMMUNICATIONS 200.04, BUSINESS ESSENTIALS 507.99, CHAMBERS, FAITH 30.00, CLANCY, COLLEEN 200.00, CORPORATE TECHNOLOGIES 250.00, DOCU SHRED 54.34, FIKE, JAYE 30.00, FORUM COMMUNICATIONS 204.00, HANDY HOME & HARDWARE 172.80, HIGH PLAINS WATER 20.00, JENNIFER KOLLER 436.84, JOHN R. GREEN 169.15, KAPAUN, CINDY 162.84, KASOWSKI TIRE AND SERVICE 3,859.35, KASOWSKI, BRYCE 28.94, LILJA, STACEY 200.00, MAPLE VALLEY PUBLIC SCHOOLS 71,166.45, MAPLE VALLEY SCHOOL 20,860.70, McGuire, Angela 208.04, MCKAY, MEGAN 735.39, MENARDS 14.03, NELSON, RHONDA 200.00, NORTH DAKOTA ATTORNEY GENERAL 123.75, OLAUSON, AMANDA 146.86, PERMA-BOUND 67.20, PRESTON, CASSIE 407.00, RICHMAN, GEORGE 84.42, SANFORD HEALTH OCCUPATIONAL MEDICINE 769.00, SAVVAS LEARNING 365.04, SCHEELS 30,438.99, SP&E INC 60,100.00, STEIN'S 2,736.15, STOWMAN-ERICKSON MERIDEE 6.70, STUDIES WEEKLY 2,237.27, SUPERPUMPER 4,299.07, TOFSRUD, CHRISTOPHER 268.80, TYPING.COM 499.50, VALLEY CITY TIMES-RECORD 562.32, VEX Robotics 26,515.00, WENDEL, DAN 249.51, WEX HEALTH 50.00, WINDSTREAM 43.60, XCEL ENERGY 122.14, ZAUN, SARA 248.44, Total 230,308.94

6. Accounts:

A motion was made by M.McKay and seconded by S.Zaun to approve the General Fund, Activities and Hot Lunch accounts as presented. MCU.

7 Reports:

Superintendent:

Bus repairs underway, Building cleaning and repairs- some new carpet needed, painting some rooms. Robotics class went well, 10-11 students. We have 2-3 years on the equipment, looking at possible competitive team from Nov-March. Roof damage claim reopened- as more damage found. Our internet access points are coming in- already funded with grant. Pre-K Best in Class grant in place, mentor has visited, Amanda Lien is the Pre-K para , have 16 students, capped at 20.

Principals, AD, SRO not attending.

Career & Tech: Nothing to report

President: Reminded the board that NDSBA Convention is in October- and New Board member seminar also.

8. Old Business:

A. Building Project.

Fundraising- New construction has 'soft opening' 7/11/24 5:30pm-7pm- Open House. Will have guests review the "Donor Wall" for spelling /corrections before it is created. 50-70 attendees expected. Aug. 13 "Grand Opening" . J.Bata ran through the timeline of things left to complete. Review of key job plans.

Aug. 13- "Grand Opening" on Back-to-School night. 3pm start- 6:30pm Ribbon cutting, 7:00pm Exhibition Volleyball game. Interior Design Committee to organize the event- have Photo Shoot booth, Food Truck/Concessions, Contact media.

B. Oriska Property.

Pulling together Purchase Agreement for \$25,000 listing 4 parcels, closing date August 30, Earnest money \$5,000, seller cover closing costs. Having Daniel Larson and Buyers sign then Attorney to draw it up.

Finish up items for School & Board- Take down signage, clean out school owned items from the building and grounds.

C. Weight Room Property.

Two Bids received:

*David Peterson- \$82,000 intent of use: Bar or rent it out.

*FMJ Electric-A.Haseleu- \$81,187 pending rezone to commercial- use: FMJ Business location.

A motion was made by D.Wendel and seconded by A. Olauson to accept the FMJ bid due to a clear purpose of intent. MCU.

Roll Call Vote: G.Richman: yes, S.Zaun: yes, M.McKay: yes, A.Olauson: yes,

J.Koller: yes, B.Kasowski: yes, D.Wendel: yes, D.Theurer: yes, J.Bata: yes. 9-yes 0-no.

9. New Business

- A. Designate Authorized Representative of Federal & State Programs and Grants for District.

A motion was made by J.Koller and seconded by D.Wendel to approve Daniel Larson as the Authorized Representative of Federal & State Programs and Grants for District, to include, but not limited to Title, Reap, & School Food Services.

- B. Designate Section 504 Coordinator, Title IX Coordinator, and Institutional Authority for School Immunization law.

A motion was made by A. Olauson and seconded by J. Koller to approve Daniel Larson as the Section 504 Coordinator, Title IX Coordinator, and Institutional Authority for School Immunization Law- ND Century Code 23-07-17.1

- C. Appoint Committees for 2024-2025

Interior Design:	<u>. J.Bata, M.McKay, D.Theurer, A.Olauson .</u>
Finance:	<u>. D.Theurer, G.Richman, A.Olauson .</u>
Curriculum:	<u>. S.Zaun, M.McKay, J.Koller, A.Olauson .</u>
Building/Grounds/Equipment:	<u>. J.Bata, G.Richman, B.Kasowski, D.Wendel .</u>
Vocation Ed (1) SVACTC:	<u>. M.McKay (backup) D. Theurer .</u>
Board Policy:	<u>. S.Zaun, J.Koller, A.Olauson .</u>
Negotiations:	<u>. M.McKay, J.Bata, J.Koller, A.Olauson .</u>
Technology/Website:	<u>. S.Zaun, M.McKay, D.Theurer .</u>
COOP/Activities:	<u>. G.Richman, D.Theurer, M.McKay .</u>
Hiring/Personell	<u>. D.Theurer, S.Zaun, J.Koller, A.Olauson .</u>

- D. Set Date, Time and Location of Regular School Board meetings.

*All meetings start at 6:00 pm

August 12-	Monday	September 11-	Wednesday	October 9-	Wednesday
November 13-	Wednesday	December 11-	Wednesday	January 8-	Wednesday
February 12-	Wednesday	March 12-	Wednesday	April 9-	Wednesday
May 14-	Wednesday	June 23-	Monday	July 9-	Tuesday

- E. Update Smart Stay Open Plan

A motion was made by M.McKay and seconded by S.Zaun to approve the Smart Stay Open Plan.

- F. Proposed Budget, Budget Overview, Mill Levy- 2024-2025

Reviewed Budget, presented the Budget Overview revenue and expenses in its preliminary state for 24-25, and reminded board that the mills levied are presented to the county as dollars and not our desired mills totalling 85 Mills, so we need a motion to set the mills/dollars to maintain our current 85 total mills.

A motion was made by D.Theurer and seconded by M.McKay to approve the budet and set the mill Levy for 2024-2025 at \$2.75 million- General Mills, \$450,000 Misc. Mills, \$175,000 Special Reserve Mills to maintain Mills at 70-General, 12-Misc. and 3-Special Reserve.

Roll Call Vote: G.Richman: yes, S.Zaun: yes, M.McKay: yes, A.Olauson: yes,
J.Koller: yes, B.Kasowski: yes, D.Wendel: yes, D.Theurer: yes, J.Bata: yes. 9-yes 0-no.

G. Fee's.

Current Fee structure is working well, do see prices going up to get officials to work games, perhaps next year the gate fee may need to be raised. Need to review the COOP process for the sale of seasonal passes, communications with Ticket takers as well.

Discussion on Fob fee for the Fitness center – Current Fob was \$50

A motion was made by S.Zaun and seconded by B.Kasowski to approve the annual fee at \$100 per Fob for use of Fitness Center and Gym. MCU.

H. Designate Official Newspaper.

A motion was made by D.Theurer and seconded by G.Richman to approve the Valley City Times Record as the official school newspaper. MCU.

I. Annual Financial Report.

A motion was made by D.Theurer and seconded by D.Wendel to approve the Annual Financial Report. MCU.

J. Special Reserve.

A motion was made by D.Theurer and seconded by G. Richman to approve the move of funds from Special Reserve, to the General fund, that are in excess of \$200,000. MCU.

K. Date & Time of the Annual Budget Meeting.

Determine the date/time/location of the Annual Budget Meeting per NDCC40-40-06.

A motion was made by D.Wendel and seconded by J.Koller to approve the Annual Budget meeting to be held at the Maple Valley School -Library- on 9/11/24 at 6:00 pm.

L. Coaches Contracts.

A motion was made by G.Richman and seconded by B.Kasowski to approve the coaches contracts as presented. MCU.

10. Next Meetings:	July 24 th	6:00pm	-3-5 yr Planning meeting
	August 12 th	6:00pm	-Regular Board meeting

11. Adjournment: A motion was made by D.Wendel and seconded by B.Kasowski to adjourn the meeting at 8:12 pm MCU.

Business Manager: _____ date: _____

Board President : _____ date: _____