

# Welcome to Community Education

# **TABLE OF CONTENTS**

# ENRICHMENT CLASSES......3-8

Create | Culinary | Dance | Driver's Education Feel Great | Fitness | Mastering Skills Parent Empowerment | Sewing/Needle Work Theatre

# CHILD CARE ENRICHMENT.....9

Bronco Club After School Care

# POLICY AND PROCEDURES......10

# REGISTRATION FORM......11

# STAFF

#### Kris Green

**Director of Community Education** 

# **Stacey Elliott**

**Executive Administrative Assistant** 

#### Julie Chastain

Bronco Club District Coordinator

Jean-Marie Otto

Operations Clerk

communityed@mustangps.org

405-376-7843

AFTER HOURS: 405-243-2067

# Dance Pg. 5 Fitness Pg. 6 SPONGEBOR NUSICAL Theatre Pg. 8

Administration Office-909 S. Mustang Rd. Office Hours: Mon-Fri (8:00a to 4:30p)

# **Community Education Closures**

Community Education will be closed, and no classes will take place on the following dates.

Sundays | January 1-7, 20 | February March 4, 6, 11, 14-24 | April 18 | May 26 June 19 | July 4&5

# **CONNECT WITH US:**



COMMUNITYED@Mustangps.org



/MustangCommunityEducation



@mustang\_commed

# Our Mission

Mustang Community Education's mission is to enrich the lives of all community members by promoting citizen involvement and providing lifelong learning opportunities. Individual and family lives are enhanced through programs and activities that not only educate, but entertain, motivate, and rejuvenate. We provide a variety of affordable, quality programs that enrich and inspire our community's life experiences.



# BARN QUILT CREATIONS (13+) - Lindy Peterson

You will embark on an exciting journey into the art of barn quilting! In this class, you'll be guided step-by-step from start to finish, while also exploring the fascinating history of quilt trails. By the end of the class, you'll take home a vibrant, 2x2 ft. masterpiece on a pre-cut and primed wood piece, perfect for displaying on any barn, fence, or wall. Just bring a hairdryer and a sack lunch and get ready to create something beautiful!

100FW24 - Mustang High School - C116 Sat 1 Class \$5

9:00a-4:00p Oct 26

# KID'S DIY HOLIDAY GIFT WORKSHOP (Ages 8-12)

#### Jessica Hinkle

Your child will step into the festive spirit with our delightful DIY Holiday Gift Making Workshop. With 4-5 creative stations, your child will have a blast crafting one-of-a-kind gifts for family and friends. Enjoy light refreshments and visit our gift-wrapping station, making it the perfect kickoff for winter break. Ideal for kids who love creating thoughtful presents without the hassle of shopping. Sign up now and watch your child's creativity shine this holiday season!

107FW24 - Mustang High School - C116 Thurs 1 Class \$39

Thurs 1 Class \$39 **NEW** 5:30-8:00p Dec 19



Join us for a delightful DIY class where you'll create wood pumpkin porch decor featuring a trio of charming pumpkins! Perfect for adding a festive touch to your fall decor, this hands-on workshop will guide you through the process of assembling, painting & embellishing your porch pumpkins. Bring your creativity, bring your friends,

it'll be a festive time! 101FW24 - Mustang High School - C116 Sat 1 Class \$45

11:00a-12:30p Sept 21

#### ST. PADDY'S DAY DOOR DECOR (16+) - Kris Green

You will learn to craft your own St. Patrick's Day door hanger in this creative DIY class. This hands-on workshop will guide you through the process of designing and painting a festive round wood door hanger. Perfect for beginners and experienced crafters alike, this class provides all the materials you need. Come with friends or make new ones, and enjoy a lively, artistic atmosphere.

102FW24 - Mustang High School - C116 Thur 1 Class \$5

6:00-7:30p Jan 30

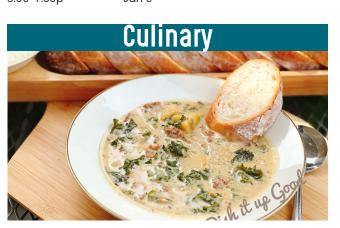


## VALENTINE'S DAY DOOR CHARM (16+) - Kris Green

Celebrate love & creativity with our DIY class!
You'll have the opportunity to design and craft a charming wood door hanger perfect for adding a touch of charm and romance to your home decor. We'll provide the materials you need and by the end of the class you'll have a beautiful, personalized Valentine's door hanger ready to display or give as a heartfelt gift. Join us for a fun & creative experience.

103FW24 - Mustang High School - C116

Thur 1 Class \$59 6:00-7:30p Jan 9



# AIR FRYER ADVANCED (13+) - Kirsten Madaus

Do you think air fryers are just for fries? Think again! Get ready to level up your air frying skills with Kirsten's demonstration. Take the journey with us through the world of air fryer cooking learning the secrets to creating a wide variety of dishes without even turning on your stove. From savory delights like Tandoori Salmon & Potatoes to sweet indulgences like Basque Style Cheesecake, you'll learn to whip up delicious and healthy meals in no time. Whether you're an omnivore, a veggie fanatic, or a dessert enthusiast, there's something for everyone in this two-part series.

104FW24 ONLINE

Tues 2 Classes 6:30-8:00p Oct 1 & 8

9 NEW

## BAKALAVA & SPANAKOPITA (18+) - Tess Georgakopoulos

Want to add a touch of Greece to your meals? Join us for a culinary adventure with Tess as she guides you through the art of making Greek pastries! Discover the secrets behind Baklava, a delectable, layered pastry made with phyllo, chopped nuts, and syrup, and Spanakopita, a savory pastry filled with spinach and cheese, and wrapped in delicate phyllo. In this hands-on class, Tess will share her special twist on these classics. You'll learn to create her unique "Baklava Rolls" and master the technique for crafting perfect spanakopita triangles. If you've ever wanted to unveil the secret recipes and bring a taste of Greece to your kitchen, this is your chance!

105FW24 ONLINE

Tues 1 Class 5:00-7:30p Nov 12 \$39



# Culinary

# BLAST FROM THE PAST DINER DINNER MEAL (18+)

#### - Tess Georgakopoulos

Step back in time and relive the nostalgia of Saturday afternoons spent at your favorite local diner, eagerly awaiting a weekly treat. Join Tess for an unforgettable culinary journey where you'll learn to recreate a gourmet-level diner dinner, evoking memories that will make you smile or bring a tear to your eye. This class promises to transport you to those cherished moments of the past with every delicious bite.

106FW24 ONLINE

Sat 1 Class 4:00-6:30p Nov 2



### **CLASSIC HOMEMADE PIEROGI & SWEET BERRY PIEROGI**

# (18+) - Tess Georgakopoulos

Have fun discovering how to make your own pierogis with two types of homemade dough and filling that will make you and your family's taste buds dance for joy. You will also learn how to freeze these little dumplings to make ahead and store for a rainy day.

108FW24 ONLINE

Tues 1 Class \$39

5:00-7:00p Nov 19

# COPYCAT CINNABON® CINNAMON ROLLS, BASQUE BURNT CHEESECAKE, & HOT COCOA BOMBS (18+)

#### - Tess Georgakopoulos

Celebrate the joy of homemade sweets and treats with our delightful class, perfect for the holidays and year-round indulgence. Learn to create three wonderful delights: freshly baked cinnamon rolls, luscious Basque burnt cheesecake, and velvety hot cocoa bombs. Make these treats for a memorable family breakfast, wrap them up as thoughtful gifts, or start a new holiday tradition by baking together with your children or significant other. Join us and add a touch of homemade magic to your celebrations!

109FW24 ONLINE

Sat 1 Class \$45 4:00-6:30p Dec 14



#### FESTIVE APPETIZERS & BOARDS (13+) - Kirsten Madaus

Use your kitchen gadgets to create yummy appetizers for holiday gatherings, game nights, or just for fun. Join Kirsten as she demonstrates Instant Pot Hot Crab & Shrimp Dip, Air Fryer Buffalo Cauliflower, Goat Cheese & Garlic Crostini, Jalapeno Rarebit Poppers, and much more! \*No air fryer or Instant Pot? No problem! Recipes include oven/stovetop directions as well.

110FW24 ONLINE

Tues 1 Class \$29 6:30-8:00p Nov 12



# GOURMET DETROIT STYLE PIZZA, PRETZEL CRUST PIZZA,

# & PIZZA SAUCE (18+) - Tess Georgakopoulos

What brings us joy? The irresistible aroma of freshly made pizza! Discover the delight of crafting pizza in your own kitchen with Tess's fun-filled pizza cook-along class. Tess will guide you step-by-step through the process of creating two marvelous gourmet pizza creations, making take-out pizza a thing of the past. Join us for a culinary adventure that promises delicious results and unforgettable memories!

111FW24 ONLINE

Sat 1 Class 4:00-6:30p Sept 28 \$39 NEV

NEW

# HAND-PULLED NOODLES FROM SCRATCH (18+)

#### - Ploy Khunisorn

Discover the joy of making hand-pulled noodles in our engaging interactive class! You'll be surprised at how

easy and fun it is to create these noodles from scratch. Learn two different techniques for pulling noodles as we make two delicious varieties: Biang Biang and Lamian noodles. Transform your Biang Biang noodles into a flavorful noodle salad with chili sauce and turn your Lamian noodles into

a comforting miso noodle soup. Join us and master the art of hand-pulled noodles, adding exciting

and master the art of hand-pulled noodles, adding exciting new dishes to your culinary repertoire!

112FW24 ONLINE

Tues 1 Class \$35 6:00-8:00p Oct 8

# INSTANT POT/SHEET PAN/SKILLET MEALS (13+)

#### - Kirsten Madaus

Do you want to simplify supper with one pot cooking? Using a sheet pan, skillet, or pressure cooker to make a complete meal saves time and energy. Join Kirsten as she demonstrates Skillet Gnocchi with sausage and peas, Sheet Pan Quesadillas, Pressure Cooker Beef Stroganoff Soup and much more!

113FW24 ONLINE

Tues 1 Class 6:30-8:00p Sept 24

NEW

\$29

# JAPANESE MISO RAMEN FROM SCRATCH (18+)

#### - Ploy Khunisorn

This class is not about the instant ramen you ate in college. Join us as we delve into the art of making authentic Japanese miso ramen from scratch. We'll begin by crafting homemade ramen noodles, followed by braising flavorful cha shu chicken and preparing a rich miso broth. Our ramen will be served with marinated soft-boiled eggs and an array of delicious toppings, creating a comforting, and satisfying meal. By the end of this class, you'll have the skills and confidence to recreate this delectable dish in your own kitchen, impressing family and friends with your culinary prowess.

114FW24 ONLINE

Tues 1 Class 6:00-8:00p Dec 10

NEW

\$35

# KOREAN STREET FOOD (18+) - Ploy Khunisorn

Craving the taste of Korea? Homestyle Korean cooking is vibrant, vegetable-rich, and adjustable

to your preferred spice level. In this interactive class, you'll learn to make a delicious chicken bulgogi bibimbap, a classic Korean rice bowl. We'll guide you through preparing chicken bulgogi, seasoned spinach, cucumber salad, kimchi, a perfectly cooked egg, and a mouthwatering sauce to tie it all together. Join us and bring the authentic flavors of Korea

to your home kitchen! 115FW24 ONLINE

Tues 1 Class 6:00-8:00p Jan 28



# MONTHLY MEAL PLANNING (13+) - Kirsten Madaus

Are you tired of staring blankly into your fridge, wondering what to make for dinner? Are you bored with takeout and uninspiring meals? Fear not! Join Megan and Kirsten for a fun-filled weekend that will transform your kitchen game. This class is perfect for anyone looking to elevate their meal planning skills. From "Month of Meatless Mondays" to "Taco Tuesdays Ten Ways" to "Souper Sundays," there's something for everyone. Megan and Kirsten will share their expert tips and tricks to make meal prep and planning a breeze. Say goodbye to mealtime stress and hello to delicious, hassle-free dinners!

116FW24 ONLINE

1 Class \$39

3:00-5:00p Dec 7

# VIETNAMESE STREET FOOD (18+) - Plov Khunisorn

Embrace the vibrant and delicate flavors of Vietnamese cuisine, celebrated for its fresh herbs, crisp vegetables, and savory dipping sauces. Join us for an interactive cooking class where you'll master the art of crafting Vietnamese fresh rolls with a delectable dipping sauce and prepare a fragrant and comforting chicken noodle soup (pho). Don't miss this opportunity to explore the culinary delights of Vietnam in a fun and engaging atmosphere!

117FW24 ONLINE

Tues 1 Class 6:00-8:00p Dec 17

\$35

# **ZUPPA TOSCANA, ITALIAN WEDDING MEATBALL SOUP** & HOMEMADE BAGUETTES (18+) - Tess Georgakopoulos

Do you love Olive Garden's Zuppa Toscana soup? Join Tess in our exciting class where you'll learn her delicious copycat version of this beloved dish. But that's not all—Tess will also teach you how to make her own take on Italian Wedding Meatball Soup and a quick version of homemade baquettes. These original, no-fail recipes are sure to become family favorites in your home. Don't miss out on this opportunity to elevate your cooking skills and delight your loved ones with these hearty, comforting dishes!

118FW24 ONLINE

1 Class Sat 4:00-6:30p Oct 12





My husband and I took the online pierogi cooking class and it was fantastic! Tess's instructions were clear, and now we can make delicious pierogi from scratch. Our teenagers also approved! Highly recommend it to anyone wanting to up their cooking game!

-Homemade Classic Pierogi participant.

# Dance

## **ALL THAT JAZZ AND BALLET TOO - Tippi Toes Dance**

Students will explore the rich and diverse world of dance, blending the elegance of ballet with the spirited and rhythmic movements of jazz. Led by experienced and passionate instructors, this class is an engaging fusion of classical techniques and contemporary styles, creating a well-rounded dance experience. Attire: comfortable top and leggings or shorts, leotard, jazz, ballet, or tennis shoes or socks.



\$180

Location: Centennial Elementary Gym 119FW24 - Mini (Ages 3-5)

12 Classes Wed \$180

5:30-6:15p Sept 11-Dec 11

120FW24 - Junior (Ages 6-10)

12 Classes Sept 11-Dec 11 6:15-7:00p

# Driver's Education

# **DRIVER EDUCATION (15+)**

- Cowboy Driving Academy

Join us on the road to becoming a responsible and confident driver! We are dedicated to fostering lifelong skills, and what better way to empower our youth than by offering a comprehensive and convenient Drivers Education program right here on the Mustang High School campus. Our Comprehensive Driver Education Program is designed to equip participants with the essential knowledge and skills needed to become effective and



# Great - Online Courses



#### METABOLISM BOOSTERS & BUSTERS (18+)

- Janice Novak, M.S

What if you could lose up to 20 pounds in a year without eating less. By revving up your metabolism, you can burn more calories every day, lose fat, boost energy, feel stronger and more fit. You will learn 20 simple things you can do every day to achieve your goals.

121FW24

Tues 1 Class

6:00-7:30p \$29 Oct 15

# OVERCOME YOUR CARBOHYDRATE CRAVINGS (18+)

- Janice Novak, M.S.

Have you ever experienced those days when you just can't seem to stop eating? Do you find yourself craving starches, snacks, and sweets, only to feel like the more you eat, the stronger those cravings become? If so, you're not alone, and there's a solution. Join us for a workshop where we'll unveil a practical two-week plan designed to put an end to your cravings (yes, really!), aid in weight loss, and maintain balanced insulin levels. Say goodbye to the vicious cycle of food cravings and weight gain. No hype, just straightforward facts and strategies to help you take control of your eating habits and achieve your wellness goals. 122FW24

Tues

6:00-7:30p Dec 3 \$29

# **POSTURE & OSTEOPOROSIS: BUILDING BETTER BONES** (18+) - Janice Novak, M.S.

1 Class

Have you ever noticed that your posture could use some improvement? Perhaps you've seen your reflection and noticed your head leaning forward or your shoulders and upper back rounded. Join us to learn simple yet effective techniques that can help you improve your posture and stand taller and straighter. In this class, we'll focus on exercises designed to flatten the upper back, un-round the shoulders, and strengthen the core to help you achieve a more balanced and aligned posture. Say goodbye to slouching and hello to a confident and healthy stance!

123FW24

1 Class Mon

6:00-7:30p Nov 4 \$29

#### SOOTHE THOSE ACHY JOINTS (18+) - Janice Novak, M.S.

Do you have achy joints, knees, hips or back? Whether you have arthritis, bursitis or just creaky joints, this workshop is for you. Joint lubrication exercises are quite simple and easy to do and produce rather remarkable results by helping to free your joints of pain. In class, we will discuss which nutrients are needed to help keep your joints healthy.

124FW24

1 Class Thurs

6:00-7:30p Sept 26 \$29

# Fitness



#### BELLYDANCE RHYTHM & TONE! (8+) - Amanda Stubbs

Discover the perfect low impact exercise with our bellydance fitness class! If you're seeking a workout that's gentle on the body yet delivers significant results, this is the class for you. Dive into the mesmerizing world of bellydance as you learn hip shimmies, basic isolation movements inspired by dances from North Africa, Southwest Asia, Turkey, and Greece. This class is designed for everyone, regardless of prior experience or fitness level—it's all about having fun while getting fit. Grab your friends and join us on a journey to a healthier, more vibrant you!

125FW24 - Mustang North Middle School Cafe

4 Classes \$49

6:00-7:00p Sept 3-24

# Mastering Skills

# CANVA PRO BASICS FOR BUSINESS OWNERS (18+)

Do you struggle to understand and use Canva? In this class, Holly will guide you step-by-step to make it easy to navigate Canva's interface, harness its tools and develop a consistent and compelling brand presence. We will unlock the power of stunning visuals for your business with this beginner-friendly class. Solopreneurs & small business owners, this class will equip you with the skills to create professional graphics that captivate your audience and elevate your brand.

126FW24 - Mustang High School - C109

Thur 1 Class 6:00-7:30p Nov 7

\$35

Canva 9 Learn the Basics for your Business



Don't have an account? Scan the QR code and register your account today and discover the possibilities.

**Register Your Account** 

# **GROW YOUR BUSINESS WITH INSTAGRAM (18+)**

- Nickie Welsh

What can you do on Instagram to achieve significant growth in your customer base and sales? Join our fun and engaging beginner-level class to unlock the secrets of growing your business with Instagram. You'll discover key strategies to boost your company's bottom line and attract more followers. Learn how to create irresistible content that captivates your audience, all while having a great time. Don't miss this opportunity to transform your Instagram presence and elevate your business!

127FW24 ONLINE

Tues 1 Class \$25

12:00-1:00p Sept 10

# LEVERAGING AI WITH CHATGPT FOR BUSINESS SUCCESS (18+) - Holly Miller

Are you a business owner eager to dive into the world of AI but don't know where to start? This is your perfect launchpad! Designed specifically for those new to AI, this course will empower you to harness the transformative power of ChatGPT to revolutionize your business operations. Join Holly to discover how ChatGPT can enhance your customer engagement, streamline your internal processes, and take your business to new heights. By the end of class, you'll have a solid understanding of ChatGPT's capabilities and practical skills to implement AI solutions, keeping you ahead in today's competitive market landscape.

128FW24 - Mustang High School - C109

Thur 1 Class \$35

6:00-7:30p Nov 21

# MASTERING GOOGLE SHEETS: A BEGINNER'S GUIDE TO SPREADSHEETS (18+) - Nickie Welsh

Expand your skills with Google Sheets and use this training for a lifetime! Whether it's for work or for play, you will learn to enter, organize, refine, analyze, and visualize your data. This class will teach you comprehensive skills which will turn you from a sheets novice into a sheets expert.

**129FW24 ONLINE**Tues 1 Class \$25

12:00-1:00p Sept 26

# MASTERING SEO FOR SOCIAL MEDIA & WEBSITES (18+)

- Holly Miller

Dive into the dynamic world of Search Engine
Optimization (SEO) and discover how to
boost your digital marketing game.
This hands-on class is perfect for
entrepreneurs, digital marketers, and
business owners eager to skyrocket
their online presence. Unlock powerful
SEO strategies and elevate your skills
to drive organic traffic and achieve
lasting success. Get ready to transform

NEW

\$35

your understanding and mastery of SEO!

130FW24 - Mustang High School - C109

Thur 1 Class 6:00-7:30p Oct 24

Don't just find a job. Start a career!



# **Advance Career Training:**

## **Careers offered:**

Adobe Certified Professional Certified Master Wedding & Event Planner Digital Marketing Strategist Medical Billing & Coding Payroll Manager

# Six-Week Enrichment Classes:

## Categories include:

Business - Computer - Health Language - Medical - Writing and more!

# Choose from over 100+ courses.



Advance career training courses: careertraining.ed2go.com/mustangce-career

Six-week classes: ed2gp.com/mustangce



24-HOUR ACCESS | EXPERT INSTRUCTORS
CONVENIENT | AFFORDABLE



# Parent Empowerment

# PARENTING WITH PURPOSE (16+)

#### - Amanda Stubbs, CDS

The first five years of a child's life are crucial for their development, with their brains developing faster than at any other time. Join our educational series designed for parents, guardians, and caregivers to gain a deeper understanding of key developmental milestones for children from birth to 12 years. Participants will be introduced to the Ages and Stages Questionnaire screening tool and learn fun, intentional strategies to incorporate into everyday caregiving routines. Enhance your caregiving skills and support your child's development effectively with this informative and engaging series.

#### Location - Mustang High School - C109

131FW24 - Session 1 Intellectual Development \$15

1 Class Tues 6:00-7:30p Oct 1

132FW24 - Session 2 Gross Motor Development

Tues 1 Class \$15

6:00-7:30p Oct 8

133FW24 - Session 3 Fine Motor Development

Tues 1 Class \$15

Oct 15 6:00-7:30p

134FW24 - Session 4 ISpeech & Language Devel.

1 Class \$15 Tues

Oct 22 6:00-7:30p

135FW24 - Session 5 Social & Emotional Devel.

1 Class Tues

6:00-7:30p Oct 29

# FIRST CROCHET STEPS: BEGINNER WORKSHOP FOR KIDS & TEENS (Ages 10-15) - Trish Miller

Discover the vibrant world of crochet in this engaging class! Learn the fundamentals, including yarn types, hook sizes, and essential techniques. By the end, you'll master basic stitches and complete a delightful crochet bracelet. Join us and unlock the magic of crochet!

137FW24 - Mustang High School - C116

\$49 Tues 4 Classes

5:30-6:30p Oct 8-29

# KNOTS AND LOOPS: A BEGINNER'S GUIDE TO CROCHET (16+) - Trish Miller

Embark on a crochet adventure and become a yarn wizard! In this class, you will learn popular stitches, master working in rows and circles, and create beautiful projects like granny squares and trendy beanies. Join us for a journey of creativity and self-expression. Unleash your inner yarn maestro and elevate your crochet skills!!

138FW24 - Mustang High School - C116

\$89 Tues 4 Classes

5:30-7:30p Sept 3-24

NEW

# THE TIMELESS GRANNY SQUARE (16+) - Trish Miller

Join Trish in this delightful class and learn the art of crafting your very own granny squares. Pieces that can be used in everything from cozy blankets to stylish clothing. Beginners welcomed. Explore various patterns and techniques, guiding you step by step through the process of creating these classic squares. Let's start stitching and bring your crochet dreams to life!

139FW24 - Mustang High School - C116

\$29

Sat 1 Class 2:00-5:00p Jan 18

# Sewing/Needle Work

# AMIGURUMI BASICS: CRAFTING CROCHET PLUSHIES (16+) - Trish Miller

In this class, students will learn the art of Amigurumi, a Japanese craft that involves knitting or crocheting small stuffed yarn creatures. Participants will be taught how to work in the round and will have the opportunity to create their own unique creature by the end of the course. This class is perfect for beginners and those looking to expand their crochet skills in a fun and creative way.

136FW24 - Mustang High School - C116

Tues 4 Classes 5:30-7:30p Nov 12-Dec 10

Auditions for this musical will take place over two days. Prepare a one-minute vocal selection from a song that best showcases your voice (note: selections cannot be from Sound of Music or The SpongeBob Musical). You may perform your piece a cappella or with a karaoke track, which must be provided by you. If selected, a registration and production fee will be required at a later date. Rehearsal and performance dates are located at www.mytokc.org.

Theatre

MUSICAL AUDITIONS (GR 2nd-12th) - Metro Youth

# 140FW24 - THE SOUND OF MUSIC Audition Dates

Mon Tues Aug 19 Aug 20 6:30-9:00p 6:30-9:00p

# 141FW24 - THE SPONGEBOB MUSICAL Audition Dates

Tues Nov 18 **Nov 19** 6:30-9:00p 6:30-9:00p



NFW

\$99

# ENROLLMENT IS OPEN

Our quality after school program provides supervised activities for children in Pre-K through 6th grade at their respective schools. Hours of operation are:

•Elementary schools 2:40-5:40pm

•Intermediate schools 3:05-6:05pm

A contract for care must be submitted 7 days prior to your child's start date. At the time of acceptance, you will be charged a non-refundable registration fee.

Pre-K spots are limited to 10 per teacher. Enrollment is based on a first come first served basis. If we receive more than 10 enrollments, your child may be placed on a wait list until we secure additional staff.





## For more information contact us:







# Registration POLICY AND PROCEDURES

# REGISTRATION DEADLINES:

All enrollments are online through the following website: https://mustangps.ce.eleyo.com.

# **ENROLLMENT DEADLINES:**

Deadline for classes is either two (2) days or seven (7) days prior to the start of class unless otherwise noted. Please check the link above for the class registration deadline. Classes are filled on a first-come, first-served basis. Many classes fill quickly, and instructors may need to order supplies; prompt registration helps ensure you will get in the class. It also helps avoid the disappointment of cancelling class due to low enrollment, only to find that last-minute registrations would have filled the class. \*Only those registered for the class may attend.

# **PAYMENT:**

Class fees must be paid in full at time of registration. We accept Visa, Discover, MasterCard, American Express, ACH payments, and cash or check by mail or in person.

# **SENIOR ADULT DISCOUNT:**

Senior adults receive 10% discount at time of registration.

# **CANCELLATIONS:**

Community Education reserves the right to cancel a course due to insufficient enrollment. If a class is cancelled for any reason, we will make every effort to contact enrollees. Please ensure all phone contact and email addresses in your Eleyo account are up to date. Community Education assumes no responsibility for reaching registrants who do not provide up to date contact information. Community Education will utilize text messages, email and/or social media to alert registrants of cancellations.

# **REFUNDS:**

Requests for refunds of registration fee must be received seven (7) days prior to the course/program start date unless otherwise noted. No refunds thereafter. A refund, minus a \$10 processing fee, will be processed within 14 days of receipt of request.

# REFUNDS OF SINGLE SESSION VS. MULTIPLE SESSION COURSES:

Refunds will be issued if a course is cancelled except for those quoted on a per month basis. If one session of a course is cancelled and no make-up session is offered, a prorated refund will be issued. Refund/withdrawal requests cannot be made online, you must contact the Community Education office by phone or email; 405-376-7843 or communityed@mustangps.org.



# **LOST OR STOLEN ITEMS:**

Community Education is not responsible for lost, stolen, or damaged items.

# **INCLEMENT WEATHER & EMERGENCIES:**

When the regular school day or after school activities are cancelled due to inclement weather or emergencies, Community Education classes and activities are likely to also be canceled. These sessions will be rescheduled whenever possible. \*Bronco Club after school program may be cancelled if the school day or after school activities are cancelled. Community Education will utilize text messages, email and/or social media to alert registrants of cancellations.

## **PRIVACY:**

The information requested during registration will be used to verify eligibility as well as, determine staff, facility, and equipment needs. Your and your child's registration information may be provided to school district staff, instructors, the school district attorney, insurer, and auditor. Your email is for internal use only and will not be sold or solicited.

#### PHOTO/VIDEO:

Photographs and videos of classes may be taken and used for district publications and web pages. By registering for a Community Education class, you are agreeing to the use and publication of these photos and videos.

## **BEHAVIOR:**

Appropriate behavior is expected of both instructors and enrollees. Instructors have the right to dismiss anyone from their class for inappropriate behavior. Parents will be called and expected to pick their child up immediately. No refunds will be given.

# **NON-ENDORSEMENT:**

Community Education contracts with specialists in their field who are interested in presenting classes in their areas of expertise to the community. We do not endorse the opinions or business affiliations of the instructors.

# 4WAYS TO REGISTER





Register Online Visit mustangps.ce.eleyo.com



**By Phone** Call 405-376-7843 or 405-376-7838



# Register by Mail

Mail your form and payment to: Community Education 12400 S.W. 15th Street Yukon, OK 73099



# Register In-person

Drop-off your registration at the Mustang Education Resource Center located at 909 S. Mustang Rd, Monday-Friday, 8:30 a.m.-4 p.m.

<b>&gt;</b> <	
≫	

# **COMMUNITY EDUCATION REGISTRATION FORM**

Community Education, 12400 S.W. 15th Street, Yukon, OK 73099 Phone: 405-376-7838 or 405-376-7843 | Email: communityed@mustangps.org

Please complete a separate form for each participant with a different last name or address. Forms can be printed at www.mustangps.org/departments/community-education

Participant's Name \_\_\_\_\_\_ Birth date \_\_\_\_\_\_ Birth date \_\_\_\_\_

	11130140		Edde Name				
Address					Apt/Unit#		
City State Zip	Sta	ate Zip Email:					
Home Phone(	)	Work or Ce	II ()				
Father/Gu	Mother/Guardian						
Course #	Course Title	Class Date	Class Fee	Discount	Final Fee		
MAKE CHECKS PA	AYABLE TO MUSTAN	G COMMUNITY EDI	JCATION	TOTAL	\$		
Charge My: WSA FOR OFFICE USE ONLY				LY			
			Date Amt. Pd				
Exp. Date	CVV <u>#</u>		Check#		Mail or Walk-In		
Signature	Signature Cash		Cash Receipt#		Mail or Walk-In		



**COMMUNITY EDUCATION** 12400 S.W. 15th Street Yukon, OK 73099 405-376-7843





Dates, times, and locations may change. View the most up to date information

# How to scan the QR code







Open

experiences.

Click pop-up

# www.mustangps.ce.eleyo.com



Our printed catalog is filled with a variety of enrichment opportunities including dance, crafts, cooking, afterschool care, and summer camps. The catalog is mailed to more than 25,000 postal customers. Communities include Bethany, Blanchard, El Reno, Moore, Mustang, Newcastle, Oklahoma City, Tuttle, Yukon, and Wheat-

