



**College Bound Academy BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**Tulsa Charter: College Bound Academy Brookside**  
**June 11, 2024 - 12 P.M.**

The Tulsa Charter, College Bound Academy Brookside Building at 1110 E 45th Pl. Tulsa, Ok 74105 at 12 P.M. on the 11th day of June, 2024, with President, Andrew Witter presiding.

With the exception of the agenda item calling the meeting to order, the Board reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma.

**Item 1.** Call to order at 12:01 PM and on **Roll Call** the following were present:

**PRESENT MEMBERS OF THE BOARD: (Name, Title, Member or Non-Member)**

- Andrew Witter, President, Member
- Caleb Leggett, Member
- Chris Mahnken, Member
- Julie Peters, Member
- Samantha Powell, Member
- Sarah Schemmer, Member

**ABSENT MEMBERS OF THE BOARD:**

- Elian Hurtado, Member
- Christopher Gnaedig, Member

**STAFF MEMBERS:**

- Daisy Salgado-Garay, Board Clerk and Non-Member
- Andrea Warren, Executive Director; CFO, Non-Member, Advisory
- Olivia Ehle, Staff Member
- Haven Ferguson, Staff Member
- Silvia Turmero, Staff Member
- Thom Golden, Staff Member
- Robin Peterson, Staff Member
- Angela Ido, Staff Member
- Metria Jackson, Staff Member

**PUBLIC:**

PUBLIC:

<p><b><u>Roll Call:</u></b></p>	<p>Call to order at 12:01 pm and on <b>Roll Call</b> the following were present:</p> <p>The meeting was called to order at 12:01 P.M by Mr. Andrew Witter president.</p> <p><b>Present:</b></p> <ul style="list-style-type: none"><li>● Andrew Witter, President, Member</li><li>● Caleb Leggett, Member</li><li>● Chris Mahnken, Member</li><li>● Julie Peters, Member</li><li>● Samantha Powell, Member</li><li>● Sarah Schemmer, Member</li></ul>
<p>Item 1) Opening Exercises</p>	<p>I. Opening Exercises</p> <ol style="list-style-type: none"><li>a. Welcome</li><li>b. Call the meeting to order and confirm that a quorum of the board is present.</li></ol> <p>Quorum is present:</p> <ul style="list-style-type: none"><li>● Andrew Witter, President, Member</li><li>● Caleb Leggett, Member</li><li>● Chris Mahnken, Member</li><li>● Julie Peters, Member</li><li>● Samantha Powell, Member</li><li>● Sarah Schemmer, Member</li></ul>
<p>Item 2) Consent Agenda-Motion and vote on recommendations.</p>	<p>All of the following items, those items of a routine nature normally approved at Board meetings, will be approved by one vote unless any Board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and action on the following items:</p> <p>a.</p> <p>Motion to approve <b>the Consent Agenda</b> was made by Board Member Caleb Leggett and seconded by Board Member Chris Mahnken.</p> <p><i>The motion carried 6-0 with the following votes:</i></p>

	<ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>Item 3) Action Agenda- Motion and vote on recommendations.</p>	
<p>3A)</p>	<p>A) Possible discussion and vote to enter into Executive Session pursuant to 25 O.S. § 307(B)(1) to discuss the annual review of the Executive Director and possible merit raise for the Executive Director.</p> <p style="padding-left: 40px;">I. Vote to Convene in Executive Session</p> <p style="padding-left: 40px;">II. Vote to Acknowledge Return to Open Session</p> <p style="padding-left: 40px;">III. Discussion and possible action regarding the matters discussed in the Executive Session</p> <p>Vote to approve convening in Executive Session was made by Board Member Samantha Powell and seconded by Board Member Sarah Schemmer.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul> <p>Andrew Witter announced that the board entered into executive session at 12:03 pm to discuss the annual review of the Executive Director and possible merit raise for the Executive Director as authorized by 25 O.S. Section 307 (B) (1). No action was taken by the board of education.</p>

	<p>Board Member Present:</p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member</li> <li>● Caleb Leggett, Member</li> <li>● Chris Mahnken, Member</li> <li>● Julie Peters, Member</li> <li>● Samantha Powell, Member</li> <li>● Sarah Schemmer, Member</li> </ul> <p>* The Executive Session concluded at 12:11 pm.</p>
<p>3B)</p>	<p>B. Consider and take action on the contract for Andrea Warren, Superintendent &amp; CEO for the FY25 school year.</p> <p>Discussion: None</p> <p>Motion to approve the contract for Andrea Warren, Superintendent &amp; CEO for the FY25 school year was made by Board Member Chris Mahnken and seconded by Board Member Samantha Powell.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3C)</p>	<p>C) Consider and take action on the 2024-2025 school calendar and approve the length of the 2024-25 school year to be calculated in hours as allowed by House Bill 1864.</p> <p>Rationale: House Bill 1864 provides for calculation of the school year by days or school hours. It also modifies time allowed for professional meetings and the number of hours for parent-teacher conferences to be counted as classroom instruction and clarifies language relating to the extended-day schedule. Using the school-hour method of calculation will allow calendar flexibility, if needed, and will not impact the district's average daily membership or average daily attendance calculations.</p> <p>Discussion: There were no changes made from the draft submitted during last month's board meeting.</p>

	<p>Motion to approve the 2024-2025 school calendar and approve the length of the 2024-25 school year to be calculated in hours as allowed by House Bill 1864 was made by Board Member Caleb Leggett and seconded by Board Member Julie Peters..</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3D)	<p>D) Consider and take action on the 2024-25 Family &amp; Scholar Handbook.</p> <p>Rationale: The Family and Scholar Handbook has been updated to reflect current policies and safety guidelines across the district.</p> <p>Discussion: updated to reflect current policies and safety guidelines districtwide.</p> <p>Motion to approve the 2024-25 Family &amp; Scholar Handbook was made by Board Member Sarah Schemmer and seconded by Board Member Samantha Powell. .</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3E)	<p>E) Consider and take action on the 2024-25 Staff Handbook.</p> <p>Rationale: The Staff Handbook has been updated to reflect current policies across the district.</p> <p>Discussion: No changes from draft.</p>

	<p>Motion to approve the 2024-25 Staff Handbook was made by Board Member Julie Peters and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3F)</p>	<p>F) Consider and take action on a middle school handbook addendum.</p> <p>Rationale: To provide clarity on middle school-specific items that may not be outlined in the Family &amp; Scholar Handbook.</p> <p>Discussion: Expanded from last year; addendum more specific on middle school needs, including Yndr pouch, substances related and supplies.</p> <p>Motion to approve a middle school handbook addendum. was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3G)</p>	<p>G) Consider and take action on the disclosure of free and reduced-price information agreement between College Bound Academy and Cherokee Nation</p> <p>Rationale : To allow Cherokee Nation access to free and reduced lunch information for our families to provide summer food benefits to families who qualify as free or reduced for Child Nutrition</p>

	<p>Discussion: This is to allow communication with the Cherokee Nation about lunch benefits, this facilitates meals to be paid by them.</p> <p>Motion to approve the disclosure of free and reduced-price information agreement between College Bound Academy and Cherokee Nation was made by Board Member Caleb Leggett and seconded by Board Member Julie Peters.  <i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3H)	<p>H) Consider and take action on a contract with CDW.G for the 24-25 school year</p> <p>Rationale : To provide 20 Zoom licenses for district and site needs.</p> <p>Cost : \$2000.00</p> <p>Discussion: none</p> <p>Motion to approve a contract with CDW.G for the 24-25 school year was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer.  <i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3I)	<p>I) Consider and take action on a contract between College Bound and Tulsa Public Schools Child Nutrition Services</p> <p>Rationale : To provide meals for the Brookside campus for the 24-25 school year</p>

	<p>Cost : Not to exceed \$500,000: \$2.50 for each child's breakfast and \$4.90 for each child's lunch.</p> <p>Discussion: none</p> <p>Motion to approve a contract between College Bound and Tulsa Public Schools Child Nutrition Services was made by Board Member Samantha Powell and seconded by Board Member Chris Mahnken.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3J)	<p>J) Consider and take action on contract between College Bound Academy and Tulsa Public Schools Child Nutrition Services.</p> <p>Rationale : to provide meals for the Eastside campus for the 24-25 school year</p> <p>Cost : Not to exceed \$500,000: \$2.50 for each child's breakfast and \$4.90 for each child's lunch.</p> <p>Discussion: none</p> <p>Motion to approve a contract between College Bound Academy and Tulsa Public Schools Child Nutrition Services was made by Board Member Samantha Powell and seconded by Board Member Chris Mahnken.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>



<p>3K)</p>	<p>K) Consider and take action on the contract between College Bound Academy and Community Care Employee Assistance Program</p> <p>Rationale : to provide staff access to Employee Assistance Program services</p> <p>Cost : Not to exceed \$2500 annually for the district- \$0.99 per employee per month</p> <p>Discussion: This is a counseling service available to all staff and their families, if needed, they have a phone number available to initiate services.</p> <p>Motion to approve the contract between College Bound Academy and Community Care Employee Assistance Program was made by Board Member Sarah Schemmer and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3L)</p>	<p>L) Consider and take action on the lease between College Bound Academy and Tulsa Public Schools</p> <p>Rationale : To renew the lease, custodial services, groundskeeping, and maintenance for the Eastside campus located at 2525 S. 101st E. Ave. Tulsa, OK 74129</p> <p>Discussion: Building rent has been increased by cents per sq foot. Starting in 2025 we will no longer use the cafeteria, grounds or maintenance services from TPS per their request.</p> <p>Motion to approve the lease between College Bound Academy and Tulsa Public Schools was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer.</p> <p><i>The motion carried 6-0 with the following votes:</i></p>

	<ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>								
<p>3M)</p>	<p>M) Consider and take action on OCAS contract for 24-25 school year  Rationale: Accounting services as follows:</p> <table border="1" data-bbox="724 694 1396 1102"> <thead> <tr> <th data-bbox="724 694 1061 757">Services</th> <th data-bbox="1061 694 1396 757">FY25 Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="724 757 1061 862">District Treasurer</td> <td data-bbox="1061 757 1396 862">\$9,600 annually</td> </tr> <tr> <td data-bbox="724 862 1061 967">District Payroll</td> <td data-bbox="1061 862 1396 967">\$16,200 annually</td> </tr> <tr> <td data-bbox="724 967 1061 1102">District Accounts Payable</td> <td data-bbox="1061 967 1396 1102">\$12,000 annually</td> </tr> </tbody> </table> <p>Discussion: There is no increase from last year.</p> <p>Motion to approve the OCAS contract for 24-25 school year was made by Board Member Chris Mahnken and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>	Services	FY25 Cost	District Treasurer	\$9,600 annually	District Payroll	\$16,200 annually	District Accounts Payable	\$12,000 annually
Services	FY25 Cost								
District Treasurer	\$9,600 annually								
District Payroll	\$16,200 annually								
District Accounts Payable	\$12,000 annually								
<p>3N)</p>	<p>N) Consider and take action on Jenkins and Kemper engagement letter</p> <p>Rationale: To provide tax filings for College Bound Academy</p>								

	<p>Cost : \$750 annually</p> <p>Discussion: none</p> <p>Motion to approve the Jenkins and Kemper engagement letter was made by Board Member Sarah Schemmer and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
30)	<p>O) Consider and take action on Possip services for the 24-25 school year</p> <p>Rationale : To provide periodic “pulse checks” to families that assess how families feel about the school as a whole, and allows families to submit feedback, praise, and questions to the school (named or anonymously).</p> <p>Cost : \$4740 annually for district services</p> <p>Discussion: This program helps us obtain data and feedback from parents, including information about what parents like or find useful.. This would pay for the 24-25 school year.</p> <p>Motion to approve the Possip services for the 24-25 school year was made by Board Member Caleb Leggett and seconded by Board Member Chris Mahnken.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>

<p>3P)</p>	<p>P) Consider and take action on Oklahoma School Assurance Group contract for 24-25 school year</p> <p>Rationale : To provide workers compensation insurance</p> <p>Cost : \$13,169 annually for district</p> <p>Discussion: none</p> <p>Motion to approve the Oklahoma School Assurance Group contract for 24-25 school year was made by Board Member Caleb Leggett and seconded by Board Member Samantha Powell.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3Q)</p>	<p>Q) Consider and take action on RLI Surety contract for 24-25 school year</p> <p>Rationale : To provide surety bonds for all necessary parties as outlined in state and federal laws.</p> <p>Cost : Not to exceed \$3,000</p> <p>Discussion: none</p> <p>Motion to approve the RLI Surety contract for 24-25 school year was made by Board Member Chris Mahnken and seconded by Board Member Julie Peters</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>

<p>3R)</p>	<p>R) Consider and take action on OnSolve contract for 24-25 school year</p> <p>Rationale : To provide the district with text and voice messaging services to families</p> <p>Cost : \$1665.43 annually for the district.</p> <p>Discussion: none</p> <p>Motion to approve the OnSolve contract for 24-25 school year was made by Board Member Samantha Powell and seconded by Board Member Julie Peters.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3S)</p>	<p>S) Consider and take action on a contract with the Oklahoma Schools Insurance Group.</p> <p>Rationale: To provide insurance coverage for the district.</p> <p>Cost: \$52,263 annually for the district</p> <p>Discussion: none</p> <p>Motion to approve a contract with the Oklahoma Schools Insurance Group was made by Board Member Sarah Schemmer and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>

<p>3T)</p>	<p>T) Consider and take action on a lease between College Bound Academy and Tulsa Public Schools.</p> <p>Rationale: To renew the lease for the Brookside campus located at 1110 E. 45th. Pl. Tulsa, OK 74145.</p> <p>Discussion: There is an Increase in lease amount, custodial and security systems amount.</p> <p>Motion to approve a lease between College Bound Academy and Tulsa Public Schools was made by Board Member Sarah Schemmer and seconded by Board Member Caleb Leggett.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
<p>3U)</p>	<p>U) Consider and take action on 3M Psychometric Services contract for the 2024-2025 school year</p> <p>Rationale: To renew a continued contract to provide the district psychometric services, aligned with special education regulations and requirements, for the 24-25 school year.</p> <p>Cost: Approximately \$125,000 for district services</p> <p>Discussion: none</p> <p>Motion to approve a 3M Psychometric Services contract for the 2024-2025 school year was made by Board Member ChrisMahnken and seconded by Board Member Sarah Schemmer.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> </ul>

	<ul style="list-style-type: none"> <li>● Sarah Schemmer, Member - yes</li> </ul>
3V)	<p>V) Consider and take action on a continuing contract with Bledsoe, Hewett &amp; Gullekson Certified Public Accountants contract for the 2024-2025 school year</p> <p>Rationale: To provide the annual audit for College Bound Academy as a district.</p> <p>Cost: Not to exceed \$10,000</p> <p>Discussion: none</p> <p>Motion to approve a continuing contract with Bledsoe, Hewett &amp; Gullekson Certified Public Accountants contract for the 2024-2025 school year was made by Board Member Caleb Leggett and seconded by Board Member Julie Peters.  <i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3W)	<p>W) Consider and take action on an application for temporary appropriations for the 2024-2025 fiscal year.</p> <p>Rationale: To approve temporary appropriations to the extent of and not to exceed one hundred percent (100%) of the total estimated funds available to said board allocated to the general fund.</p> <p>Discussion: none</p> <p>Motion to approve an application for temporary appropriations for the 2024-2025 fiscal year was made by Board Member Sarah Schmmmer and seconded by Board Member Caleb Leggett.  <i>The motion carried 6-0 with the following votes:</i></p>

	<ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3X)	<p>X) Consider and take action on EAS Consulting Inc contract for 2024-2025 school year</p> <p>Rationale: To renew a continued contract to provide consulting services for federal programs and compliance for the 2024-2025 school year for College Bound Academy as a district.</p> <p>Cost: Not to exceed \$20,000</p> <p>Discussion: This is the consulting firm we use for federal fundraising guidance and assistance.</p> <p>Motion to approve a EAS Consulting Inc contract for 2024-2025 school year was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer.  <i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3Y)	<p>Y) Consider and take action on purchase orders: PO # 101-102 with amendments to College Bound Academy purchase order # 59.</p> <p>Discussion: Amendment to number PO 17, Facebook for CBA, increasing to \$2500</p> <p>Motion to approve purchase orders: PO # 101-102 with amendments to College Bound Academy purchase order # 59 was made by Board Member Chris Mahnken and seconded by Board Member Caleb Leggett.</p>



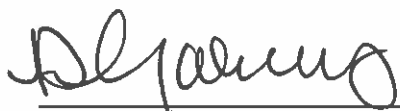
	<p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3Z)	<p>Z) Consider and take action on the purchase order list for FY25.</p> <p>Rationale: To create and approve a list of vendors for the 24-25 school year beginning July 1, 2024.</p> <p>Discussion: these are PO vendors for next school year</p> <p>Motion to approve the purchase order list for FY25 was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>
3AA)	<p>AA) Consider and take action on an amendment to the Charter School Contract.</p> <p>Rationale: To reduce the administrative fee paid to Tulsa Public Schools from 3% to 1%.</p> <p>Discussion: this is a percentage fee change, being reduced from 3% to 1%.</p> <p>Motion to approve an amendment to the Charter School Contract was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> </ul>

	<ul style="list-style-type: none"> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul> <p>Andrew Witter stepped out at 12:54pm</p>
Item 4	
4A	<p>a. Executive Updates</p> <ul style="list-style-type: none"> <li>i. Renewal Updates</li> <li>ii. FY25 &amp; FY26 Program Planning</li> <li>iii. Enrollment Updates</li> </ul> <p>i Process similar to expansion last year, due June 30th, 2024.  ii FY25 and F25, with custodial, paper and supplies is also something that will be needed.  iii Enrollment wrapping up but will continue throughout the rest of summer.</p>
4B	b. Finance Updates
4C	c. Development Updates
4D	d. Governance Updates
Item 5	<p>I. Announcements</p> <ul style="list-style-type: none"> <li>a. The next meeting of the Board will be held on July 23, 2024 at 5:30pm at the CBA Eastside location at 2525 S. 101st E. Ave. Tulsa, OK 74129</li> </ul> <p>* Andrew Witter returned at 1:04pm</p>
Item 6	Public Comments:
Item 7	New Business:

<p>Item 8</p>	<p>I. Motion and Vote to Adjourn</p> <p>This concludes the business that came before the Board on June 11, 2024 and the <b>motion to Adjourn the meeting</b> was made by Board Member Caleb Leggett and seconded by Board Member Sarah Schemmer at 1:11 P.M.</p> <p><i>The motion carried 6-0 with the following votes:</i></p> <ul style="list-style-type: none"> <li>● Andrew Witter, President, Member- yes</li> <li>● Caleb Leggett, Member- yes</li> <li>● Chris Mahnken, Member- yes</li> <li>● Julie Peters, Member -yes</li> <li>● Samantha Powell, Member- yes</li> <li>● Sarah Schemmer, Member - yes</li> </ul>

The Agenda for the Regular Meeting on June 11, 2024 was posted on the website of College Bound Academy at 8:10am on June 10, 2024 by Daisy Salgado-Garay, District Operations Specialist. Notice of the meeting was filed with the Tulsa County Court Clerk at 7:53 am on June 10, 2024.

College Bound Academy BOARD OF EDUCATION

  
 Daisy Salgado-Garay, Minute Clerk

7/23/24  
 Date

Attest:

  
 President, Andrew Witter

7/23/24  
 Date