

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
FEBRUARY 28, 2018 SPECIAL MEETING MINUTES

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A meeting of the Amity Regional Board of Education Finance Committee was held on Wednesday, February 28, 2018 at 4:30 p.m. at 25 Newton Road in Woodbridge.

COMMITTEE MEMBERS PRESENT: Chairperson John Belfonti, Ms. Patricia Cardozo, Mr. Matthew Giglietti, Mr. John Grabowski, Mr. Joseph Nuzzo, and Dr. Jennifer Turner

COMMITTEE MEMBERS ABSENT: None

BOARD OF EDUCATION MEMBERS PRESENT: None

STAFF MEMBERS PRESENT: Dr. Charles Dumais, Ms. Theresa Lumas, Mr. Scott Cleary

1. Call to Order

Chairman Belfonti called the meeting to order at 4:34 p.m.

2. Public Comment

None

3. Discussion and Possible Action on Superintendent's Recommended Budget

Motion by Ms. Cardozo, Second by Mr. Giglietti to approve the proposed 2018-2019 budget for the fiscal year 2018-2019 in the gross amount of \$49,026,535 and the net amount of \$48,190,256 to be submitted to Referendum on Tuesday, May 8, 2018 (Enclosure) *page 3*

Votes in favor, 4 (Ms. Cardozo, Mr. Giglietti, Mr. Grabowski, and Dr. Turner)

Vote opposed, 1 (Mr. Nuzzo)

MOTION CARRIED

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
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Motion by Mr. Giglietti, Second by Mr. Grabowski to authorize Amity Regional School District No. 5 to prepare an Explanatory Text for the Budget Referendum Question: BE IT RESOLVED, that the Secretary of the Board of Education of Amity Regional School District No. 5 is authorized to prepare, print and distribute a concise explanatory text of the budget referendum question which, by vote of the Board of Education, has been submitted to a referendum vote on the voting machines of each of the member towns, which text shall not advocate either the approval or disapproval of the question and shall otherwise be prepared in accordance with Connecticut General Statutes Section 9-369b.

Votes in favor, 5 (unanimous)

MOTION CARRIED

4. Adjourn

Motion by Mr. Giglietti, Second by Mr. Grabowski to adjourn the meeting at 5:24 p.m.

Votes in favor, 5 (unanimous)

MOTION CARRIED

Respectfully submitted,

*Pamela Pero
Recording Secretary*

AMITY REGIONAL SCHOOL DISTRICT NO. 5
Bethany Orange Woodbridge
25 Newton Road, Woodbridge Connecticut 06525



Theresa Lumas
Director of Finance and Administration
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Phone (203) 397-4813
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To: Dr. Charles S. Dumais, Superintendent of Schools
From: Theresa Lumas, Director of Finance and Administration
Re: Action on 2018-2019 Amity Board of Education Operating Budget
Date: March 1, 2018

The Amity Board of Education will need to take action on the 2018-2019 Amity Board of Education Operating Budget so it can be presented to the voters. The recommended motions are shown below:

Amity Board of Education:

Move to approve the proposed 2018-2019 budget for the fiscal year 2018-2019 in the gross amount of \$49,026,535 and the net amount of \$48,190,256 to be submitted to Referendum on Tuesday, May 8, 2018.

Move to authorize Amity Regional School District No. 5 to prepare an Explanatory Text for the Budget Referendum Question: BE IT RESOLVED, that the Secretary of the Board of Education of Amity Regional School District No. 5 is authorized to prepare, print and distribute a concise explanatory text of the budget referendum question which, by vote of the Board of Education, has been submitted to a referendum vote on the voting machines of each of the member towns, which text shall not advocate either the approval or disapproval of the question and shall otherwise be prepared in accordance with Connecticut General Statutes Section 9-369b.

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
REVENUES AND EXPENDITURES
2018-2019 BUDGET ORIGINAL REQUESTS**

SUPERINTENDENT'S BUDGET

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6
		2016-2017	2017-2018	2017-2018	2018-2019	VAR. \$ TO	VAR. %
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
1	MEMBER TOWN ALLOCATIONS	46,289,573	48,250,162	47,534,391	48,190,256	(59,906)	-0.12%
2	OTHER REVENUE	179,151	136,510	241,424	186,902	50,392	36.91%
3	OTHER STATE GRANTS	1,012,502	0	715,771	573,805	573,805	100.00%
4	MISCELLANEOUS INCOME	55,402	46,000	54,422	75,572	29,572	64.29%
5	BUILDING RENOVATION GRANTS	6,491	6,491	6,491	0	(6,491)	-100.00%
6	TOTAL REVENUES	47,543,119	48,439,163	48,552,499	49,026,535	587,372	1.21%
7	SALARIES	24,458,195	25,474,101	25,437,383	25,985,048	510,947	2.01%
8	BENEFITS	6,002,563	6,418,372	6,366,316	6,092,697	(325,675)	-5.07%
9	PURCHASED SERVICES	7,498,587	8,394,700	7,688,218	8,495,258	100,558	1.20%
10	DEBT SERVICE	4,709,213	4,406,650	4,406,650	4,595,576	188,926	4.29%
11	SUPPLIES (INCLUDING UTILITIES)	2,701,384	2,897,963	2,889,559	2,978,862	80,899	2.79%
12	EQUIPMENT	180,929	322,392	322,392	380,655	58,263	18.07%
13	IMPROVEMENTS / CONTINGENCY	62,460	367,000	367,000	331,000	(36,000)	-9.81%
14	DUES AND FEES	136,290	157,985	157,985	167,439	9,454	5.98%
15	TRANSFER ACCOUNT	0	0	484,391	0	0	0.00%
16	TOTAL EXPENDITURES	45,749,621	48,439,163	48,119,894	49,026,535	587,372	1.21%
17	SUBTOTAL	1,793,500	0	432,605	0	0	0.00%
18	CANCELLATION OF PRIOR YEAR'S ENCUMBRANCES	25,133	0	0	0	0	0.00%
19	DESIGNATED FOR SUBSEQUENT YEAR'S BUDGET	0	0	0	0	0	0.00%
20	NET BALANCE / (DEFICIT)	1,818,633	0	432,605	0	0	0.00%
21	AVERAGE DAILY MEMBERSHIP	2,320	2,294	2,224	2,216	(8)	-0.35%
22	PER PUPIL EXPENDITURE	16,533	17,918	18,442	18,698	780	4.35%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
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		2016-2017	2017-2018	2017-2018	2018-2019	VAR. \$ TO	VAR. %
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
1	BETHANY ALLOCATION	9,437,981	9,495,632	9,354,768	9,295,901	(199,731)	-2.10%
2	ORANGE ALLOCATION	22,561,538	24,017,483	23,661,194	24,181,870	164,387	0.68%
3	WOODBIDGE ALLOCATION	14,290,054	14,737,047	14,518,429	14,712,485	(24,562)	-0.17%
4	MEMBER TOWN ALLOCATIONS	46,289,573	48,250,162	47,534,391	48,190,256	(59,906)	-0.12%
5	ADULT EDUCATION	3,177	3,042	3,042	3,042	0	0.00%
6	PARKING INCOME	30,109	29,000	29,788	29,000	0	0.00%
7	INVESTMENT INCOME	16,565	10,000	35,000	20,000	10,000	100.00%
8	ATHLETICS	23,230	23,000	23,000	23,000	0	0.00%
9	TUITION REVENUE	86,570	49,368	127,194	88,460	39,092	79.18%
10	TRANSPORTATION INCOME	19,500	22,100	23,400	23,400	1,300	5.88%
11	TRANSPORTATION BOWA AGREEMENT	0	0	0	0	0	0.00%
12	OTHER REVENUE	179,151	136,510	241,424	186,902	50,392	36.91%
14	SPECIAL EDUCATION GRANTS	1,012,502	0	715,771	573,805	573,805	100.00%
15	OTHER STATE GRANTS	1,012,502	0	715,771	573,805	573,805	100.00%
16	RENTAL INCOME	19,988	21,000	21,000	21,000	0	0.00%
17	INTERGOVERNMENTAL	0	0	8,422	29,572	29,572	0.00%
18	OTHER REVENUE	35,414	25,000	25,000	25,000	0	0.00%
19	TRANSFER IN	0	0	0	0	0	0.00%
20	MISCELLANEOUS INCOME	55,402	46,000	54,422	75,572	29,572	64.29%
21	BUILDING RENOVATION GRANTS	6,491	6,491	6,491	0	(6,491)	-100.00%
22	TOTAL REVENUES	47,543,119	48,439,163	48,552,499	49,026,535	587,372	1.21%

**AMITY REGIONAL SCHOOL DISTRICT NO. 5
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SUPERINTENDENT'S BUDGET

		COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4	COLUMN 5	COLUMN 6
LINE	CATEGORY	2016-2017	2017-2018	2017-2018	2018-2019	VAR. \$ TO	VAR. %
		ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
1	5111-CERTIFIED SALARIES	20,160,271	20,975,448	20,923,020	21,397,312	421,864	2.01%
2	5112-CLASSIFIED SALARIES	4,297,924	4,498,653	4,514,363	4,587,736	89,083	1.98%
3	SALARIES	24,458,195	25,474,101	25,437,383	25,985,048	510,947	2.01%
4	5200-MEDICARE - ER	333,749	353,376	356,892	374,913	21,537	6.09%
5	5210-FICA - ER	272,102	277,127	280,361	283,586	6,459	2.33%
6	5220-WORKERS' COMPENSATION	232,488	251,584	234,947	246,900	(4,684)	-1.86%
7	5255-MEDICAL & DENTAL INSURANCE	3,820,370	4,369,049	4,321,810	4,083,941	(285,108)	-6.53%
8	5860-OPEB TRUST	157,272	105,537	105,537	62,910	(42,627)	-40.39%
9	5260-LIFE INSURANCE	42,163	44,211	44,211	45,537	1,326	3.00%
10	5275-DISABILITY INSURANCE	9,276	9,373	9,733	9,924	551	5.88%
11	5280-PENSION PLAN - CLASSIFIED	862,404	886,831	886,831	892,845	6,014	0.68%
12	5281-DEFINED CONTRIBUTION RETIREMENT PLAN	48,776	54,384	59,093	64,867	10,483	100.00%
13	5282-RETIREMENT SICK LEAVE - CERT	77,835	19,936	19,936	1,921	(18,015)	-90.36%
14	5283-RETIREMENT SICK LEAVE - CLASS	1,137	1,587	1,587	1,000	(587)	-36.99%
15	5284-SEVERANCE PAY - CERTIFIED	118,398	25,477	25,477	1,000	(24,477)	-96.07%
16	5290-UNEMPLOYMENT COMPENSATION	25,360	17,900	17,900	21,353	3,453	19.29%
17	5291-CLOTHING ALLOWANCE	1,233	2,000	2,000	2,000	0	100.00%
18	BENEFITS	6,002,563	6,418,372	6,366,316	6,092,697	(325,675)	-5.07%
19	5322-INSTRUCTIONAL PROG IMPROVEMENT	19,287	15,500	20,500	28,500	13,000	83.87%
20	5327-DATA PROCESSING	74,490	94,178	94,178	93,590	(588)	-0.62%
21	5330-OTHER PROFESSIONAL & TECHNICAL SRVC	959,298	1,277,466	1,252,466	1,332,265	54,799	4.29%
22	5440-RENTALS - LAND, BLDG, EQUIPMENT	88,456	97,947	97,947	119,185	21,238	21.68%
23	5510-PUPIL TRANSPORTATION	2,684,145	2,928,073	2,697,881	2,995,119	67,046	2.29%
24	5521-GENERAL LIABILITY INSURANCE	217,543	234,767	234,767	242,601	7,834	3.34%
25	5550-COMMUNICATIONS: TEL, POST, ETC.	134,313	172,374	144,934	163,224	(9,150)	-5.31%
26	5560-TUITION EXPENSE	3,235,655	3,486,509	3,057,659	3,427,580	(58,929)	-1.69%
27	5590-OTHER PURCHASED SERVICES	85,400	87,886	87,886	93,194	5,308	6.04%
28	PURCHASED SERVICES	7,498,587	8,394,700	7,688,218	8,495,258	100,558	1.20%
29	5830-INTEREST	1,249,213	821,650	821,650	745,576	(76,074)	-9.26%
30	5910-REDEMPTION OF PRINCIPAL	3,460,000	3,585,000	3,585,000	3,850,000	265,000	7.39%
30a	INTEREST OWED TO STATE	0	0	0	0	0	100.00%
30b	BONDING OF FACILITIES CAPITAL ITEMS	0	0	0	0	0	100.00%
31	DEBT SERVICE	4,709,213	4,406,650	4,406,650	4,595,576	188,926	4.29%

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		2016-2017	2017-2018	2017-2018	2018-2019	VAR. \$ TO	VAR. %
LINE	CATEGORY	ACTUAL	BUDGET	FORECAST	BUDGET	BUDGET	TO BUDGET
32	5410-UTILITIES, EXCLUDING HEAT	669,181	681,950	666,564	703,234	21,284	3.12%
33	5420-REPAIRS, MAINTENANCE & CLEANING	703,831	720,055	720,055	723,928	3,873	0.54%
34	5611-INSTRUCTIONAL SUPPLIES	361,671	385,274	380,274	396,905	11,631	3.02%
35	5613-MAINTENANCE/CUSTODIAL SUPPLIES	201,900	219,965	219,965	219,965	0	0.00%
36	5620-OIL USED FOR HEATING	36,763	37,870	37,870	46,500	8,630	22.79%
37	5621-NATURAL GAS	63,982	53,845	65,827	52,512	(1,333)	-2.48%
38	5627-TRANSPORTATION SUPPLIES	87,411	117,341	117,341	151,900	34,559	29.45%
39	5641-TEXTS & DIGITAL RESOURCES	70,197	111,221	111,221	176,013	64,792	58.26%
40	5642-LIBRARY BOOKS & PERIODICALS	18,970	21,615	21,615	21,615	0	0.00%
41	5690-OTHER SUPPLIES	487,478	548,827	548,827	486,290	(62,537)	-11.39%
42	SUPPLIES (INCLUDING UTILITIES)	2,701,384	2,897,963	2,889,559	2,978,862	80,899	2.79%
43	5730-EQUIPMENT - NEW	47,837	72,200	72,200	215,879	143,679	199.00%
44	5731-EQUIPMENT - REPLACEMENT	133,092	250,192	250,192	164,776	(85,416)	-34.14%
45	EQUIPMENT	180,929	322,392	322,392	380,655	58,263	18.07%
46	5715-IMPROVEMENTS TO BUILDING	32,160	51,000	51,000	50,000	(1,000)	-1.96%
47	5715-FACILITIES CONTINGENCY	0	100,000	100,000	100,000	0	0.00%
48	5720-IMPROVEMENTS TO SITES	30,300	66,000	66,000	31,000	(35,000)	-53.03%
49	5850-CONTINGENCY	0	150,000	150,000	150,000	0	0.00%
50	TRSF. FROM CONTINGENCY TO OTHER ACCTS.	0	0	0		0	0.00%
51	IMPROVEMENTS / CONTINGENCY	62,460	367,000	367,000	331,000	(36,000)	-9.81%
52	5580-STAFF TRAVEL	19,264	22,432	22,432	22,432	0	0.00%
53	5581-TRAVEL - CONFERENCES	28,433	36,520	36,520	35,975	(545)	-1.49%
54	5810-DUES & FEES	88,593	99,033	99,033	109,032	9,999	10.10%
55	DUES AND FEES	136,290	157,985	157,985	167,439	9,454	5.98%
56	5856-TRANSFER ACCOUNT	0	0	484,391	0	0	0.00%
57	TOTAL EXPENDITURES	45,749,621	48,439,163	48,119,894	49,026,535	587,372	1.21%