

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE
APRIL 9, 2018 MEETING MINUTES

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A meeting of the Amity Regional Board of Education Finance Committee was held on Monday, April 9, 2018 at 5:30 p.m. at 25 Newton Road in Woodbridge.

COMMITTEE MEMBERS PRESENT: Chairperson John Belfonti, Ms. Patricia Cardozo, Mr. John Grabowski, Mr. Joseph Nuzzo (5:47 p.m.), and Dr. Jennifer Turner

COMMITTEE MEMBERS ABSENT: Mr. Matthew Giglietti

BOARD OF EDUCATION MEMBERS PRESENT: Mr. Christopher Browe, Ms. Paula Cofrancesco, and Mr. Hurley

STAFF MEMBERS PRESENT: Dr. Charles Dumais, Ms. Theresa Lumas, Mr. Scott Cleary, and Mr. James Saisa

1. Call to Order

Chairman Belfonti called the meeting to order at 5:40 p.m.

2. Discussion and Possible Action on Minutes

a. Finance Committee Meeting – March 12, 2018

Motion by Mr. Grabowski, Second by Ms. Cardozo, to accept the minutes as submitted

Vote in favor, 3 (unanimous)

MOTION CARRIED

3. Public Comment

None

4. **Discussion and Possible Action on the Healthy Food Certification Statement for July 1, 2018 through June 30, 2019** (Enclosure)

Motion by Ms. Cardozo, Second by Dr. Turner, to approve both motions as listed.

Friendly amendment by Ms. Cardozo, Second by Dr. Turner to vote for each motion separately.

Votes in favor, 3 (unanimous)

MOTION CARRIED

Motion by Ms. Cardozo, Second by Dr. Turner, to recommend to the Amity Board of Education to comply with Connecticut General Statutes Section 10-215f and to authorize the Superintendent of Schools to sign Form ED-099 indicating that Amity Regional School District No. 5 will certify that all food items offered for sale to students in the schools under our jurisdiction and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will meet said standards during the period of July 01, 2018 through June 30, 2019.

Votes in favor, 2 (Ms. Cardozo and Dr. Turner)

Abstained, 1 (Mr. Grabowski)

MOTION CARRIED

Motion by Ms. Cardozo, Second by Dr. Turner, to recommend that the Superintendent of Schools be authorized to sign Form ED-099, indicating that Amity Regional School District No. 5 will exclude from certification food items that do not meet the Connecticut Nutrition Standards, provided that 1) such food is sold in connection with an event occurring after the end of regular school day or on the weekend, 2) such sale is at the location of the event, and 3) such food is not sold from a vending machine or school store.

Votes in favor, 3 (unanimous)

MOTION CARRIED

5. **Discussion and Possible Action on Contract of \$35,000 or More** (Enclosure)

a. **Athletic Training Contract**

Motion by Mr. Nuzzo, Second by Mr. Grabowski, to recommend the Board authorize the Director of Finance and Administration to award the contract for all of the services of a certified athletic trainer to Rehabilitation Associates, Inc. of Fairfield, Connecticut, for the 2018-2019 academic year at the annual fee of \$60,863. The Board waives bidding this contracted service. The Board reserves the right to cancel the contract if Rehabilitation Associates, Inc. of Fairfield, Connecticut fails to perform in a satisfactory manner.

Votes in favor, 4 (unanimous)

MOTION CARRIED

b. **Air Handling Units at Amity Regional High School**

Motion by Mr. Nuzzo, Second by Mr. Grabowski, to recommend the Board award the contract to replace air handler units 17 and 18, including three (3) alternate options for a total price of \$140,045 to Tucker Mechanical, a division of EMCOR in Meriden, CT.

Votes in favor, 4 (unanimous)

MOTION CARRIED

6. **Discussion of Monthly Financial Statements** (Enclosure)

7. **Director of Finance and Administration Approved Transfers Under \$3,000** (Enclosure)

8. **Discussion and Possible Action on Transfers Over \$3,000** (Enclosure)

Motion by Ms. Cardozo, Second by Dr. Turner, to recommend the Amity Board of Education approve the following budget transfer to cover snow removal costs through March:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Building Improvements/Contingency	\$4,525	
03-14-2600-5420	Repair & Maintenance		\$4,525

Votes in favor, 4 (unanimous)

MOTION CARRIED

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Motion by Mr. Grabowski, Second by Dr. Turner, to recommend the Amity Board of Education approve the following budget transfer to cover additional building repairs at Amity Middle School in Bethany:

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>FROM</u>	<u>TO</u>
05-14-2600-5715	Building Improvements/Contingency	\$8,000	
01-14-2600-5420	Repair & Maintenance		\$8,000

Votes in favor, 4 (unanimous)

MOTION CARRIED

9. Other

10. Adjourn

Motion by Mr. Nuzzo, Second by Mr. Grabowski, to adjourn at 6:05 p.m.

Vote in favor, 4 (unanimous)

MOTION CARRIED

Respectfully submitted,

Pamela Pero
Recording Secretary