

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION FINANCE COMMITTEE  
MAY 13, 2019 MEETING MINUTES  
5:30 pm, 25 Newton Road, Woodbridge, CT

**COMMITTEE MEMBERS PRESENT**

Chairperson John Belfonti, Patricia Cardozo, Matthew Giglietti, John Grabowski, Joseph Nuzzo, Jennifer Turner

**COMMITTEE MEMBERS ABSENT**

None

**STAFF MEMBERS PRESENT**

Dr. Jennifer Byars, Theresa Lumas, Kathleen Kovalik, James Saisa, Ernest Goodwin, Matthew Stanley, Shaun DeRosa, Anna Mahon, Kathleen Burke, Dr. Richard Dellinger, Kristi Bellara

**BOARD OF EDUCATION MEMBERS PRESENT**

Christopher Browe, Sheila McCreven

**1. Call to Order**

Chairperson John Belfonti called the meeting to order at 5:35 p.m.

**2. Discussion and Possible Action on Minutes**

**a. Finance Committee Meeting – March 11, 2019**

*MOTION by Patricia Cardozo, Second by Joseph Nuzzo, to approve minutes as submitted*

*VOTES IN FAVOR, 3 (Cardozo, Nuzzo, Turner)*

*ABSTAINED, 2 (Giglietti, Grabowski)*

*MOTION CARRIED*

*MOTION by Matthew Giglietti, Second by Jennifer Turner, to move agenda item #4 (First Quarter 2019 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust) later in the meeting*

*VOTES IN FAVOR, 5 (unanimous)*

**3. Public Comment**

None

**5. Discussion and Possible Action on the Tuition Rate for 2019-2020**

*MOTION by Patricia Cardozo, Second by Matthew Giglietti, to recommend that the Amity Board of Education approve the non-resident tuition rate for 2019-2020 school year at \$18,525.*

*VOTES IN FAVOR, 5 (unanimous)*

**6. Discussion and Possible Action on Contracts of \$35,000 or More**

Dr. Byars invited James Saisa to present the contracts in 6a-6g of this section and address questions.

**a. Security Vestibules**

*MOTION by Matthew Giglietti, Second by Jennifer Turner, to recommend the Amity Board of Education approve the construction and modifications to each of the three school entrances to create security vestibules to John L. Simpson Company of Bridgeport, CT at a total bid price of \$259,113.09.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**b. Snow Removal, Ice Control & Sanding Services**

*MOTION by Joseph Nuzzo, Second by Matthew Giglietti, to recommend the Amity Board of Education approve the snow removal, ice control and sanding services to Denny Landscaping Ltd. of Orange, CT for July 1, 2019 to June 30, 2020, the first year of a three-year contract. The Board reserves the right to cancel the contract, if Denny Landscaping Ltd. of Orange, CT fails to perform in a satisfactory manner.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**c. District Chiller Maintenance Contract**

*MOTION by John Grabowski, Second by Matthew Giglietti, to recommend the Amity Board of Education approve the district chiller maintenance contract to Trane Building Services (local Trane office in Rocky Hill, Connecticut) for the third year of a three-year contract commencing June 2019, through May 2020, for \$13,910.00. The total of the three-year contract is \$40,524.00. This is a sole source vendor for the District's Trane equipment, and thereby, the sealed bid requirements are not required. The Board reserves the right to cancel the contract if Trane Building Services fails to perform in a satisfactory manner.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**d. Siemens Building Controls**

*MOTION by Matthew Giglietti, Second by Jennifer Turner, to recommend the Amity Board of Education approve the building controls contract to Siemens Industry, Inc. for the third year of a three-year contract at the price of \$27,083.00. The Board reserves the right to cancel the contract if Siemens Industry, Inc. fails to perform in a satisfactory manner.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**e. Trash and Recycling Removal Services**

*MOTION by John Grabowski, Second by Joseph Nuzzo, to recommend the Amity Board of Education approve year two of a three-year contract for the Trash and Recycling Removal Services to All American Waste, LLC at a price of \$38,614.98 not including extra charges for additional pickups. This is Option year two of a three-year contract totaling \$115,844.94. The Board reserves the right to cancel the contract if All American Waste, LLC fails to perform in a satisfactory manner.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**f. Glycol Loop**

*MOTION by Patricia Cardozo, Second by John Grabowski, to recommend the Amity Board of Education approve United Mechanical Resources, Inc. of Meriden, CT the glycol loop maintenance project at Amity Middle School – Orange Campus at a regular hourly rate of \$90.00 per hour and \$135.00 per premium hour.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**g. Site-Based Maintenance Program**

*MOTION by Matthew Giglietti, Second by Joseph Nuzzo, to recommend the Amity Board of Education approve the site-based grounds maintenance program for July 1, 2019 to June 30, 2022 to Sports Turf of Connecticut of Orange, Connecticut, at the price of \$218,000.00 per year for a three-year contract period. The Board reserves the right to cancel the contract if Sports Turf of Connecticut of Orange, Connecticut, fails to perform in a satisfactory manner.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**h. Athletic Trainer Services**

*MOTION by John Grabowski, Second by Patricia Cardozo, to recommend the Amity Board of Education waive the bid requirement and award the athletic trainer services to Rehab Associates for \$62,081.00, for one year.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

**7. Discussion of Monthly Financial Statements**

**8. Director of Finance and Administration Approved Transfers Under \$3,000**

**9. Discussion and Possible Action on Budget Transfers of \$3,000 or More**

**a. Glycol Loop Maintenance**

*MOTION by Matthew Giglietti, Second by Patricia Cardozo, to recommend the Amity Board of Education approve the following budget transfer to cover the cost of glycol loop repairs and purchase of glycol at Amity Middle School – Orange Campus.*

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FROM</b>	<b>TO</b>
05-15-0000-5850	Contingency	\$52,137	
05-15-2512-5220	Workers' Compensation	\$20,074	
05-15-2512-5290	Unemployment	\$ 8,980	
02-14-2600-5420	Repairs and Maintenance		\$81,191

*VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

**b. Security Vestibules**

*MOTION by Patricia Cardozo, Second by Jennifer Turner, to recommend the Amity Board of Education approve the following budget transfer to fund the construction and modifications to the each of the three school entrances to create security vestibules a bid price of \$259,114.*

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FROM</b>	<b>TO</b>
04-12-6110-5560	Tuition – Special Education Public	\$139,011	
04-12-6111-5560	Tuition – Special Education Private	\$ 46,000	
01-11-1005-5111	Certified Salaries	\$ 42,295	
02-11-1005-5111	Certified Salaries	\$ 31,808	
05-14-2600-5720	Improvements to Site		\$259,114

*VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

**c. Special Education**

*MOTION by Jennifer Turner, Second by Matthew Giglietti, to recommend the Amity Board of Education approve the following budget transfer to cover the additional transportation costs.*

<b>ACCOUNT NUMBER</b>	<b>ACCOUNT NAME</b>	<b>FROM</b>	<b>TO</b>
04-12-6110-5560	Tuition – Public Out	\$20,000	
04-12-6116-5510	Transportation – Public In-District		\$20,000

*VOTES IN FAVOR, 5 (unanimous)  
MOTION CARRIED*

**10. Other**

a. End of Year Planned Purchases (from April agenda)

b. Update on Results from Budget Referendum of May 8, 2019

Matthew Giglietti requested that he go on record as stating that the referendum process is very expensive to the District.

Dr. Byars introduced Kathleen Kovalik as the new Assistant Director of Finance and Administration to the Committee.

**4. First Quarter 2019 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust**

Presented by Mr. Michael Goss from FIA.

**11. Adjourn**

*MOTION by Matthew Giglietti, Second by John Grabowski, to adjourn the meeting.*

*VOTES IN FAVOR, 5 (unanimous)*

*MOTION CARRIED*

Meeting adjourned at 6:23 p.m.

*Respectfully submitted,*

*Pamela Pero*

Pamela Pero

Recording Secretary