



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees
Monday, January 9, 2023
6:00 PM

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Monday, January 9, 2023, at 6:00 p.m. This meeting will be held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Perez Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

The Board President called the meeting to order at 6:00 p.m.

ESTABLISH QUORUM

Present:

Adolfo Hinojosa, President
Javier Jimenez, Jr., Vice President
Michele Garcia, Member
Marco Aleman, Member
Casey Espinoza, Secretary
Miguel Zavala, Member
Andrew "Andy", Member – Arrived at 6:05pm

PLEDGE OF ALLEGIANCE OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

It was noted to the Board President that no one signed up for public comment



ACTION AGENDA

1. Awards & Recognition

1) Recognition of SMISD Board Members in Honor of School Board Appreciation Month

TGE Principal, Jacob Camacho and TGE Student Council members and Representative, Middle School Principal, Mr. Jay Viera and Middle School Student Council members and Santa Maria High School Principal, Yadira Flores and the Santa Maria FFA students presented the School Board Members with a small gift in appreciation.

Construction

1.) Discussion, presentation, and possible direction of Concession Stand Project.

Presentation by Joseph Palacios, Brighton Group stated the designer was wrapping up the drawings, we added the canopy awnings on the front side of the concession stands and we also added the ticket booth as well as the awning that cover the ticket booth. We added about eight hundred square feet of storage facility. We did add a pad sight that will be fenced in for items that don't require climate control. We got the exhibits and the only thing that is pending is the electrical and plumbing we do have the existing power box. There's enough breakers to cover. We will have that wrapped up by the end of the week. That is all that is needed to put the bidding packets together and assist the district on advertising. And we should start advertising for that final bid for the concession stand. Again on the inside it will have two roll up doors, that will allow six individuals to service the people. It does have multiple outlets. It has a floor drain. We're anticipating around 200 sq ft. around \$100k we have gone out before. The two times we went out construction index was very high we only had like one or two bidders at that time. We think at this time we should get more participation, we are going to advertise. We will issue those exhibits tomorrow morning to the district. We will work by submittal. Colors on the exterior will match with what we have on the bathrooms. Polished floor concrete similar but a little different than the one you have in the bathroom right now is an epoxy paint but we are going to do a polish finish in the concession. Mr. Hinojosa stated that it was said it would have room for six people.

Mr. Palacios stated that each window has six foot opening, which should be enough for multiple people to service from the window, so it has two windows. And beyond that you will have about another twelve feet. Which is where the coolers and all there is going to be a lot of space inside for about another dozen individuals in the inside. On the exhibits we also put the dimensions on the inside. It has the electrical plan. It is big enough to hostess a track meet or a football game. Should be than enough space to put a commercial cooler in there. You're not limited at all. There is going to be counter top running through the inside of the wall by the windows. And stainless steal that will be on the outside of the windows. It is also outfitted for an Ice machine and enough space to stack some of the food items. It is equipped with a mini split similar to the bathroom system. You can set it to climate control it will be up to the district as to how you utilize it whether you store stuff in it.

It's the same design we are just pushing the wall back all the way to the width of the restrooms. We also put a canopy on the back but the design did not show that. There is no cost for the design, mechanical extra plumbing. It was not taken to an outside architect, we used our staff.

Mr. Hinojosa stated we get the design tomorrow and then fourteen days to go for bids, so we can have a meeting to discuss it. We don't want to rush it.



Attorney, Ramirez suggested we can have a workshop if there is going to be no action. We can schedule a Special Board Meeting/Workshop in case there is action for Wednesday, January 18, 2023 at 6 O'clock.

Mr. Jimenez asked Mr. Palacios if they could stake out the area to get an idea of it.

Ms. Garcia asked about the electrical outlets if they are only on the inside or outside as well.

Mr. Palacios stated there will be some on the outside as well, they will be on three corners. Front, side and back just in case we need them. The ticket booth will have some too.

And just a reminder it will also take an extra week for permits from Cameron County.

Mr. Hinojosa asked about the timeline to break ground.

Mr. Palacios stated around the end of February.

Mr. Hinojosa's concern was because we will be hosting track meets. How would the construction impact? We just don't want to have any liability issues.

Mr. Palacios stated we can fence of the area. It won't affect the restrooms.

Mr. Zavala asked how big is the area.

Mr. Palacios stated about 200 sq. ft. We are going to add another 8ft to the back. Enough to put the gators in the back. An area that doesn't need climate control but still needs to be under lock and key.

It will be right next to the restrooms, that's where the power is at. All your utilities are right there, if we do anything else we will need to run plumbing and electricity. It will be a larger project.

We can have an exhibit and take a walk out there.

No action.

2.) Status update of completion by TerraFuerte of ESSER Roof Projects.

Mr. Palacios stated TerraFuerte is done with the roof projects. We just need to get the punch list and warranty phase. We are getting their close out docs. They'll be providing them to us. They were going to join us today for the meeting but I guess they had a conflict in their schedule. The new metal roof system is completed, all gutters and down spots have been completed at one hundred percent. All existing penetrations, vents, curves have been flashed and sealed as per specifications. All ceiling tiles that were damaged have been replaced as of December 27th. There was a clean up on site and demobilization. Will be completed as of today. We will take a look at it later tomorrow. They are working on the closeout documents. As soon as we get them from TerraFuerte we will be issuing them to the district. All three of the projects that they worked on are finished. We will be getting all the vendor and manufacture information and so forth.

3. Finance

- 1.) Discussion, consideration and approval of TerraFuerte pay application #4 for Project #3 Library/Cafeteria and Project #4 High School Annex for the amount of \$36,187.79.

Motion to approve by Marco Aleman, second by Miguel Zavala. Motion passed unanimously.



- 3.) Discussion, consideration and approval of TerraFuerta pay application #5 for Project #3 Library/Cafeteria and Project #4 High School Annex for the amount of \$32,423.06.

Motion to approve by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

4. Curriculum & Instruction/Presentations:

- 1) Presentation and possible action to approve the Campus Improvement Plan for Tony Gonzalez Elementary Mr. Jacob M. Camacho, Principal (Tony Gonzalez Elementary)
- 2) Presentation and possible action to approve the Campus Improvement Plan for Mr. Jay Viera, Principal (Middle School)
- 3) Presentation and possible action to approve the Campus Improvement Plan for Mrs. Yadira Flores, Principal (High School)
- 4) Presentation and possible action to approve the District Improvement Plan for Santa Maria ISD Mrs. Doralee Munoz, Director of Student Support Services.

Motion to approve Campus and District Improvement Plans by Marco Aleman, second by Andrew De la Rosa. Motion passed unanimously.

CONSENT AGENDA

Motion to approve the Consent Agenda by Andrew De la Rosa, second by Casey Espinoza. Motion passed unanimously.

1. Finance

- 1) Approval of Check Payments since last report unaudited for December 2022
- 2) Approval of Monthly Investment Report for the period of December 2022
- 3) Approval of Revenue and Expenditure Report unaudited ending December 2022
- 4) Approval of the Tax Collection Report for December 31, 2022

2. Governance

- 1) Approval of Policy Update 120

3. Minutes

- 1) Approval of the Minutes for the Regular Board Meeting of December 14, 2022
- 2) Approval of the Minutes for the Special Board Meeting of December 19, 2022

EXECUTIVE SESSION

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government



Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board’s attorney on any or all subjects or matters authorized by law.

1. A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. B. Section 551.072—Deliberation Regarding Real Property
3. C. Section 551.073—Deliberation Regarding Prospective Gift
4. D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent’s personnel recommendations
5. E. Section 551.076 – Deliberations on Security Devices or Security Audits
6. F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
7. G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

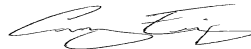
ADJOURNMENT

Motion to adjourn meeting Miguel Zavala, second by Andrew De la Rosa. Motion passed unanimously. Meeting was adjourned at 7:29 pm.

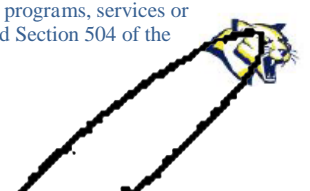
This notice was posted in compliance with the Texas Open Meetings Act on Friday, January 6, 2023, 6:00 p.m.



Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary



This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President

Javier E. Jimenez, Jr., Vice-President

Casey Espinoza, Secretary

Marco Aleman, Member

Andrew "Andy" De La Rosa, Member

Michele Garcia, Member

Miguel Zavala, Member

