



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Tuesday, February 21, 2023

6:00 PM

Minutes

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Tuesday, February 21, 2023, at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent, at (956) 565-6308 for assistance.

CALL TO ORDER

Meeting was called to order by Adolfo Hinojosa, Board President at 6:00 p.m.

ESTABLISH QUORUM

Present:

Adolfo Hinojosa, Board President

Casey Espinoza, Board Secretary

Michele Garcia, Board Member

Andrew De la Rosa, Board Member

Absent:

Javier Jimenez, Board Vice-President (6:01pm)

Miguel Zavala, Board Member

Marco Aleman, Board Member

Present from the District:

Mr. Martin Cuellar, Superintendent

Elizabeth Stenhouse, HR

Salvador Acosta, Director of District Operations & Special Programs

School Attorney

Joseph Palacios, Brighton

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding



officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No one signed up for Open Forum

ACTION AGENDA

1. Construction

1.) Discussion, presentation, and possible direction of Concession Stand Project.

Mr. Joseph Palacios provided layouts as discussed in the last board meeting, made the changes that were discussed during the walk through we made it inclusive as to some of the comments that were raised on that walk through so that we can get the final renderings approved. So we can move to construction documents. As discussed if there is any changes, let us know. The highlights is the expanding of the concession stand to the width of the existing bath rooms, and the storage facility will have two entrances, two exits one main on the back end and an alternate on the north side which will be for the gators on concrete. There are three rollup doors as recommended. The width has changed a little bit on it. We included on square feet, what was recommended. We're just recommending that if the board is good with that, then we can move to final and making plans and construction and prepare packages, to go out for bid.

Mr. Martin Cuellar stated that pretty much everything that was discussed during the walk through was included. Mr. Palacios stated that it was. The concession expanding to the width of the existing bathrooms and the storage going all the way to the floor length of the bathroom and concession. We added the three windows and centralized the door.

Mr. Adolfo Hinojosa asked what the total square feet.

They also asked if the walk way in front of the concession stand which has five-foot pads could be expanded. Because it's a walk way for the restrooms and concession stand. Once the lines start forming for the concession stand the people going to the restrooms it is going to be congested and the people won't be able to get through and they will need to walk on the grass.

Mr. Palacios said yes, right now it's a six-footer but we can add another six feet for a total of about twelve feet and yes he would recommend that.

The storage is about fifteen hundred square feet and the concession is about six hundred and sixty square feet. Larger than a typical average garage. And the ticket booth has a capacity of about two people. We can add a mini-split. Maybe adding another window to the ticket booth.

Also suggested the third window on the side for the ticket booth.

Being that it will be the only entrance it was recommend two windows.

Maybe making the ticket booth a little bigger to fit two people.

Eight by eight windows for the concession stand.

Mr. Hinojosa asked about the color of the building. If we are going to keep the same colors of the restrooms.

Ms. Michele Garcia asked about the gate. Are they going to extend it?

Mr. Hinojosa asked if they could add a second window to the ticket booth for those games that we have a big audience.

Mr. Palacios stated they will make changes and present to the district to get packets together and out for bids.

2.) Status update of completion by TerraFuerte of ESSER Roof Projects

As per Mr. Palacios, AJ from TerraFuerte is present and the project is complete. Just pending the sign off on the document for the warranty.



2. Finance

1.) Discussion, consideration and approval of TerraFuerta pay application #6-Retainage for Project #3 Library/Cafeteria and Project #4 High School Annex for the amount of \$11,755.00.

Motioned to approve by Javier Jimenez, Jr., second by Andrew De la Rosa. Motion passed unanimously.

2.) Discussion, consideration and approval of Brighton Group's Invoice #15 for 2021 SMISD Bond Program Project Management Service for the total of \$1,700.00.

Motioned to approve by Javier Jimenez, Jr., second by Casey Espinoza . Motion passed unanimously.

3. School Facilities

1. Second School Safety and Security Audit by the Texas State, Texas School Safety Center and Region One.

Mr. Cuellar present report only, no action taken.

4. Board Travel

1.) Discussion and action to amend School Board Policy BBG (local) Board Members: Compensation and Expenses.

Mr. Cuellar presented. Mr. Hinojosa proposed to attend four conferences. Mr. Cuellar recommended to place conferences on board agendas.

Motioned to approve by Andrew De la Rosa, second by Casey Espinoza. Motion passed unanimously.

CONSENT AGENDA

Motioned to approve Consent Agenda by Casey Espinoza, second by Javier Jimenez, Jr. Motion passed unanimously.

1. Finance

- 1) Approval of Check Payments since last report unaudited for January 2023
- 2) Approval of Monthly Investment Report for the period of January 2023
- 3) Approval of Revenue and Expenditure Report unaudited ending January 31, 2023
- 4) Approval of the Tax Collection Report for January 2023

2. Minutes

- 1) Approval of the Minutes for the Regular Board Meeting for January 9, 2023
- 2) Approval of the Minutes for the Special Board Meeting for January 18, 2023

EXECUTIVE SESSION

Motioned to go into Executive Session by Javier Jimenez, Jr., second by Andrew De la Rosa. Motion passed unanimously at 6:52 p.m.



Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may

concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

1. A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. B. Section 551.072—Deliberation Regarding Real Property
3. C. Section 551.073—Deliberation Regarding Prospective Gift
4. D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
5. E. Section 551.076 – Deliberations on Security Devices or Security Audits
6. F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
7. G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motioned to reconvene in open session by Casey Espinoza, second by Andrew De la Rosa. Motion passed unanimously at 7:11 p.m.

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.


Motioned to approve by Casey Espinoza, second by Miguel Zavala. Motion passed unanimously.

ADJOURNMENT

Motioned to adjourn meeting by Andrew De la Rosa, second by Casey Espinoza. Motion passed unanimously. Meeting adjourned at 7:11 p.m.



This notice was posted in compliance with the Texas Open Meetings Act on Saturday, February 18, 2023 at 10:30 a.m.



Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President
Javier E. Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew "Andy" De La Rosa, Member
Michele Garcia, Member
Miguel Zavala, Member

