

# SANTA MARIA INDEPENDENT SCHOOL DISTRICT



Regular Meeting of the Board of Trustees  
Wednesday, March 22, 2023  
6:00 PM

## MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Wednesday, March 22, 2023 at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Perez Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

*Meeting was called to order by Adolfo Hinojosa, Board President at 6:00 p.m.*

ESTABLISH QUORUM

### **Present:**

Adolfo Hinojosa, Board President  
Casey Espinoza, Board Secretary  
Miguel Zavala, Board Member  
Marco Aleman, Board Member  
Michele Garcia, Board Member (6:09 p.m.)  
Javier Jimenez, Board Vice-President (6:10 p.m.)

### **Absent:**

Andrew De la Rosa, Board Member

### **Present from the District:**

Mr. Martin Cuellar, Superintendent  
Ida Torres, Administrative Assistant  
Salvador Acosta, Director of District Operations & Special Programs  
Yadira Flores, Santa Maria High School Principal  
Jay Viera, Santa Maria Middle School Principal  
Jacob Camacho, Tony Gonzalez Elementary Principal  
Eden Ramirez, School Attorney  
Joseph Palacios, Brighton  
Alice Rodriguez, Brighton

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to



participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

*No one signed up for Open Forum*

## **ACTION AGENDA**

### **1. Construction**

- 1) Discussion, presentation, and possible direction of Development of Construction Documents for the Concession Stand Project, as well as Cameron County requirements, advertisements, and bid requirements.

Mr. Joseph Palacios stated they did finalize all the schematics. We have a subcontractor, the architecture that is affiliated with ERO architects on the MEP sites Trenity , they will be doing the mechanical, electrical and plumbing. ERO will be doing the final documents for what we've already gotten. I talked to Mr. Cuellar one of the things we did, on additional service that we did on our contract. We have no intend to charge an extra cent. Its about seven percent on construction total. I will get with Mr. Cuellar and submit to the district from ERO and Trenity. The building is going to be about two thousand one hundred ninety sq. ft. It went from six hundred to two thousand one hundred ninety just because of the expansion of what was wanted for the storage facilities and the concession. Again the construction we're thinking somewhere from two hundred fifty to three hundred. We could go out for RFQ's. I'm trying to negotiate maybe even hourly rate, might be even cheaper. But my objective is, I need plans at the Cameron county within thirty days. We did visit with Cameron county. The fact that it's going to be two thousand square foot and the new adoption of building codes we will need to have signed sealed documents by an architecture firm as well as a MEP because of the new electrical meter that we're going to need on site. Basically the only action of the board is proceed to work with the district to get this over to the district so that they can approve it.

Mr. Hinojosa asked if they have a picture.

Mr. Palacios stated they are working on it right now on the electrical, plumbing and there's no really mechanical because of the split system and I told them that. The highest is the electrical and plumbing. But it's the same as discussed in last meeting we're working with that model, that's what we turned in to the architect and that's what they are working on. So the direction to approve is to negotiate with the district on the special service that we are going to ask for ERO to do these final documents.

Mr. Ramirez stated we could do that, where you give the Superintendent the authority to negotiate and finalize any pending work needed to be done for the completion of project.

Giving the Superintendent the authority to negotiate and finalize any pending contracts or documents in order to finalize the concession stand project.

*Motion to approve by Casey Espinoza, second by Marco Aleman. Motion passed unanimously.*

As per Mr. Palacios everything should be done in the summer.

### **2. Presentations/Curriculum**

- 1) Campus Updates
  - a.) *Presentation by Jacob Camacho, Principal Tony Gonzalez Elementary*
  - b.) *Presentation by Jay Viera, Principal Santa Maria Middle School*
  - c.) *Presentation by Yadira Flores, Principal Santa Maria High School*



### **3. Governance**

- 1) Discussion and possible action to approve Region One ESC board of Directors Official Ballot for 2023.

*Motion to approve board of Directors Official Ballots for 2023 as submitted by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.*

### **4. Board Travel**

- 1) Discussion and possible action to approve School Board travel to Orlando, FL for Annual NSBA Conference on March 31, 2023 - April 4, 2023.

*Motion to approve by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.*

### **CONSENT AGENDA**

*Motion to approve Consent Agenda by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.*

#### **1) Finance**

- a. Approval of Check Payments since last report unaudited for February 2023.
- b. Approval of Monthly Investment Report for the period of February 2023.
- c. Approval of Revenue and Expenditure Report unaudited ending February 28, 2023.
- d. Approval of the Tax Collection Report for February 2023.

- 1.) Discussion and possible action on Statement of Impact from Vanguard Academy Charter School

#### **3) Minutes**

- 1.) Approval of the Minutes for the Special Board Meeting for January 26, 2023.

### **EXECUTIVE SESSION**

*Motion to go into Executive Session by Marco Aleman, second by Casey Espinoza. Motion passed unanimously at 6:52 p.m..*

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

1. A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited



- 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
2. B. Section 551.072—Deliberation Regarding Real Property
3. C. Section 551.073—Deliberation Regarding Prospective Gift
4. D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code
  - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
  - 2) Discuss all items as appropriate on Superintendent’s personnel recommendations
5. E. Section 551.076 – Deliberations on Security Devices or Security Audits
6. F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
7. G. Section 551.0821—Personally Identifiable Information about Public School Student

**RECONVENE IN OPEN SESSION**

*Motion to Reconvene in Open Session by Casey Espinoza, second by Javier Jimenez, Jr. Motion passed unanimously at 7:07pm.*

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.


*Motion to approve by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.*

**ADJOURNMENT**

*Motion to adjourn meeting by Javier Jimenez, Jr., second by Miguel Zavala. Motion passed unanimously. Meeting adjourned at 7:07 p.m.*

This notice was posted in compliance with the Texas Open Meetings Act on Friday, March 10, 2023.

  
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 Adolfo Hinojosa  
 Board President

  
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 Casey Espinoza  
 Board Secretary



This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site ([www.smisd.net](http://www.smisd.net))

*Consent Agenda:* All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

**Board of Trustees**

**Adolfo Hinojosa, President**

**Javier E. Jimenez, Jr., Vice-President**

**Casey Espinoza, Secretary**

**Marco Aleman, Member**

**Andrew "Andy" De La Rosa, Member**

**Michele Garcia, Member**

**Miguel Zavala, Member**

