



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees

Monday, May 8, 2023

6:00 P.M.

MINUTES

Notice is hereby given that a scheduled Special Meeting of the Board of Trustees of Santa Maria Independent School District was held on Monday, May 8, 2023 at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida P. Torres, Administrative Assistant to the Superintendent, at (956) 565-6308 for assistance.

CALL TO ORDER

Mr. Hinojosa called the Regular Meeting of Trustees to order at 6:00p.m.

ESTABLISH QUORUM

Present

Adolfo Hinojosa

Andrew De la Rosa

Marco Aleman

Casey Espinoza

Javier Jimenez, Jr

Michele Garcia - 6:10 p.m.

Miguel Zavala – 6:18 p.m.

PLEDGE OF ALLEGIANCE

OPEN FORUM

At special meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No one signed up for open forum.



ACTION AGENDA

1. Construction

- 1.) Presentation, Discussion and Direction regarding separation of existing restroom facilities with the proposed stadium concession/storage project as recommended by ERO Architects in order to complete construction documents and specifications for bids and permitting.

Mr. Joseph Palacios addressed the board members, update on ERO has been working on the layouts. They came up with a couple of things that pose an issue with Cameron County. One of the issues was the way we were butting up the buildings together. The fact that we would have to remove the existing roof off and its brand new, kind of triggered a little code issue where they would have to look at all the area. The best thing to do was to move it out a bit, so if you look at the arrangement that we are doing now it actually lends itself to having the four windows together on your concession stand. This will allow a canopy between the two buildings. And add the corridor with a metal paneling where the ticket booth is going to be. It's not a separate building, it's attached to the concession stand. There will be a window for the ticket booth right where the entrance will be. It will add lighting where the canopy is. The storage facility will have better access to the field, rather than work around the traffic of the pedestrians going to the restrooms. It is a seam roof, it makes it a whole lot cheaper and easier where we would have had to rip it off. In regards to square feet, we're right under where we first started with. It did kind of set us back a little because of Cameron County codes. They should wrap up everything within the next seven days. We might have to call a Special Meeting to get those construction documents and then go off for bids. They took everything that we thought of and they came up with some better ideas. We also looked at the flat work, as far as sidewalks and how they will wrap up to your ticket booth. I think they are right where we need them to be. We just need your approval on the layout, so they can finish the construction documents. They took every note on the plumbing and electrical needs they are going to coordinate where we are pulling power for the existing transformer. That is something they will determine tomorrow. Other than that, everything is good to go. It should be a good façade, I think we thought of a stone veneer for that. The way they are going about it and tying the two buildings together and the way they are going to put mural they cut cost on that as well. Making decisions on decals, logos and colors. There will be submittals to the district and you will decide the final. But that doesn't stop us from going out to bid or anything like that.

Mr. Cuellar stated that we had looked at about the 26th of May to award, so where does this put us?

Mr. Palacios stated seven days out after that, we're not that far out. After the storms hit in McAllen it just displaced them for about three to four days from their office. But they are working through the weekends. I told them we are pretty good with the layout. They are going straight to the construction documents, straight to ninety percent. About a week or so just to wrap up the construction documents. They can go up for bids at ninety percent but I worry about well that wasn't in the documents. As to where one hundred percent will show more. Now there is another idea.

Mr. Cuellar asked, so you're looking at the last week in May or maybe the last week of June?

Mr. Palacios replied, the latest. There is another idea, you do have an existing construction manager on hand right now, which is D. Wilson. One of the ideas that the ERO came up with was to ask D. Wilson. You already have a contract with D. Wilson. I don't even know if they can do it right now, if you go up and down the valley they are working on STCC and other projects. I can ask them to do it to have this ready before football season starts.

Mr. Cuellar stated it has to be before football season starts.

Mr. Palacios stated he could ask them, they are contractually on staff right now. I would need your direction to approach them and ask them to start looking and pricing it.



Mr. Javier Jimenez stated other than that it would be around a week out, right?

Mr. Palacios stated a week out to finish the plans but then your yes and we would lose all that time. If I had them now if I give them instruction to start pricing right now.

Mr. Eden Ramirez, District Attorney stated, on the procurement side though, I don't know, would this be under the change order of value?

Mr. Palacios stated it would be under CMAR amendment proposal. They are under contract and it states the expansion of the high school and all the athletics. There is language in there, it is within the scope, we just never gave them an amendment.

Mr. Ramirez stated before taking any action on it, let legal review to make sure we cover the legal basis and he can get the conversation going so long as he stipulates that legal is looking at it. And if legal sign off then.

Mr. Adolfo Hinojosa stated, so with doing all this and getting the pricing are we going to go with D. Wilson.

Mr. Palacios stated we can go with D. Wilson or we can turn to a CSP.

Mr. Hinojosa stated he is ok with D. Wilson.

Mr. Ramirez stated it was just a procure issue, like will the original contract cover the language for any changes like this. You can choose whoever you want. It's your decision, I just want to look at the language.

Mr. Palacios stated he just wants him to start pricing it. It's not something that will take long. They're just going to go straight to pricing. And give them up to June to advertise. They will be charging their CMAR rates as on contract. That's the fastest, smoothest way to get that building in. I highly advocate for that, they move fast.

Mr. Hinojosa asked Ms. Yliana Gonzalez, Business Manager how much we have.

Ms. Gonzalez stated the reports say \$650,000 for the month of April.

Mr. Ramirez stated they will look at it tomorrow morning and get with Mr. Cuellar.

Mr. Palacios stated this is what he recommends. It's a small project and it shouldn't take that long.

Mr. Andrew De la Rosa asked about the distance between the southern side of the building to the bleachers.

Mr. Palacios stated there was room but he needs to measure. We need to add the flag pole.

Mr. Hinojosa would like to add like a statue of a cougar.

Mr. Jimenez asked about the eight-foot door and if the gators will be able to go in.

Mr. Hinojosa asked about making the doors bigger.

Mr. Palacios stated that whatever they ask for, he can get with the designer to add. There is fencing that was added. Every wall will have outlets.

Mr. Jimenez stated about adding water faucets and electricity on the southside of the building.

Motion to approve as presented by legal by Marco Aleman, second by Javier Jimenez, Jr. Motion passed unanimously.

2. School Facilities

- 1) School Safety and Security Audit report by them Texas State, Texas School Safety Center

Mr. Cuellar announce that we are one of the few districts that have passed all three audits.

3. Finance

- 1) Discussion, consideration and possible action for approval of the Resolution Amending Authorized Representatives, for TexPool Investment Services.

Motion to approve by Javier Jimenez, Jr., second by Miguel Zavala. Motion passed unanimously.



4. Travel

- 1) Discussion and possible action to approve out of valley trip for the Senior Class traveling to San Antonio, TX from May 26-27, 2023.

Motion to approve by Andrew de la Rosa, second by Casey Espinoza. Motion passed unanimously.

5. Board Travel

- 1) Discussion and possible action to approve School Board travel to South Padre Island, Tx for the 2023 Spring ROSBA Conference on May 19-20, 2023.

Motion to approve by Marco Aleman, second by Javier Jimenez, Jr. Motion passed unanimously.

- 2) Discussion and possible action to approve School Board travel for the Summer Leadership Institute (SLI), on June 14-17, 2023 in San Antonio, Tx or June 21-24, 2023 in Fort Worth, Tx.

Motion to approve by Miguel Zavala, second by Javier Jimenez, Jr. Motion passed unanimously.

CONSENT AGENDA

Motion to approve Consent Agenda by Casey Espinoza, second by Marco Aleman. Motion passed unanimously.

1. Finance

- 1) Approval of Check Payments since last report unaudited for April 2023
- 2) Approval of Monthly Investment Report for the period of April 2023
- 3) Approval of Revenue and Expenditure Report unaudited ending April 2023
- 4) Approval of Tax Collection Report for April 1,2023

2 Minutes

- 1) Approval of the Minutes for the Regular Board Meeting for April 12, 2023

EXECUTIVE SESSION

Motion to go into Executive Session by Marco Aleman, second by Miguel Zavala. Motion passed unanimously at 6:28 p.m.

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited

- 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege

B. Section 551.072—Deliberation Regarding Real Property



- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code

- 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
- 2) Discuss all items as appropriate on Superintendent’s personnel recommendations
- 3) Discussion on recommendation(s) of proposed probationary contract personnel for 2023-2024
- 4) Discussion on recommendation(s) of proposed term contract personnel for 2023-2024

- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion to Reconvene in Open Session by Miguel Zavala, second by Andrew de la Rosa. Motion passed unanimously at 7:39 p.m.

- 1. Discussion and possible action on items discussed in Executive Session
- 2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.
- 3. Discussion on recommendation(s) of proposed probationary contract personnel for 2023-2024
- 4. Discussion on recommendation(s) of proposed term contract personnel for 2023-2024

Motion to approve all items and recommendations as discussed in Executive Session by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

Motion to adjourn this meeting by Miguel Zavala, second by Andrew de la Rosa. Motion passed unanimously at 7:40 p.m.

This notice was posted in compliance with the Texas Open Meetings Act on Friday, May 5, 2023 at 5:00 p.m.





Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above-mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President

Javier E. Jimenez, Jr., Vice-President

Casey Espinoza, Secretary

Marco Aleman, Member

Andrew "Andy" De La Rosa, Member

Michele Garcia, Member

Miguel Zavala, Member

