



SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Special Meeting of the Board of Trustees
Wednesday, July 5, 2023
6:00 P.M.

MINUTES

Notice is hereby given that a scheduled Special Meeting of the Board of Trustees of Santa Maria Independent School District was held on Wednesday July 5, 2023 at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, 11119 Military Road, Santa Maria, TX 78592.

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent, at (956) 565-6308 for assistance.

CALL TO ORDER

Adolfo Hinojosa, Board President called the Special Meeting of Trustees to order at 6:00 p.m.

ESTABLISH QUORUM

Present:

Adolfo Hinojosa
Javier Jimenez, Jr.
Casey Espinoza
Michele Garcia
Andrew de la Rosa
Marco Aleman
Miguel Zavala

PLEDGE OF ALLEGIANCE

OPEN FORUM

At special meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No one signed up for open forum.

ACTION AGENDA

Construction

Santa Maria Independent School District
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It is the policy of Santa Maria ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

“An Equal Opportunity Employer”



1. Discussion and possible action to advertise procurement of construction services for the new concession stand to service the stadium as designed by ERO Architects final plan set.

Joseph Palacios from Brighton Group, stated they have been working with ERO Architects on the plans for the concession stand and storage facility. We should have the schematics to the plans tomorrow and we can upload to the district. We did have some discussion with the attorney on uploading on the district website. Bidding is projected to start next weekend. All bids will be received here at the district. Once they are submitted sealed and documented we will assist the district on opening of the bids and make sure they are bonded and all the insurances in line.

Adolfo Hinojosa asked if there was anything for us to see right now.

Mr. Palacios stated they had to make some modifications because the canopy was connecting both buildings, they are done today as requested by legal counsel. We should have it done by tomorrow.

Mr. Hinojosa asked that that if by next meeting we are going to have the GMP.

Mr. Palacios stated they will proceed with the advertisements with the dates of the submission of all bids. From this point on is the receiving of all bids, qualifying the bid, awarding the bid and awarding the construction.

Javier Jimenez, Jr. asked if they actually moved the power from three phase to..

Mr. Palacios stated that right now Trinity came back and looked at the panels that we have and now that it's just the concession stand. They believe it's a smaller box. We'll know that once we see the plans tomorrow.

So knowing that we backed up about a thousand square feet with the storage I believe that now we are within the budget

Mr. Hinojosa asked, do you have a forecast of more or less how range we might be in.

Mr. Palacios stated it might be within four and five, you might be less than that. It just depends of what might be on the market right now and how competitive it is. What was driving the cost is that we had a thousand more square feet of finished on the exterior.

Mr. Cuellar asked how much we had looked at and Mrs. Yliana Gonzalez, Business Manager stated about \$560,000.

Mr. Cuellar said well around \$600,000.

Mr. Palacios stated the bidding will open up to everyone to go ahead and bid. It should be more favorable now. Virtual and in person pre bid here at the district. The project isn't overly huge so it's not going to require a lot of bonding.

Mr. Hinojosa asked if this would shorten up the amount of time.

Mr. Palacios said we will be able to evaluate with price and time table both high in hand. Some contracts are a bit cheaper but then they might be elongated on the schedule and it might take you into four months. When you might have someone just as competitive that might bring into ninety days. We can work with the legal counsel on that timing when the contract is issued and make sure we have liquidated damages beyond the date of the executed contract. To make sure that there is an incentive for them to finish early.

Motion to approve to go out for RFQ

Human Resources

1. Discussion and possible action on revising the current district's pay scale for Teacher, Librarians, RN (Nurses) and Counselors to reflect 3% increase (all steps) effective 2023-2024 school year

Motion to approve by Javier Jimenez, Jr., second by Michele Garcia. Motion passed unanimously

2. Discussion and possible action on increasing the hourly pay rate for all employees by 3% effective 2023-2024 school year



Motion to approve by Andrew De la Rosa, second by Miguel Zavala. Motion passed unanimously

EXECUTIVE SESSION

Motion to go into Executive Session by Marco Aleman, second by Andrew De la Rosa. Motion passed unanimously at 6:18pm.

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

- A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
 - 1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
- B. Section 551.072—Deliberation Regarding Real Property
- C. Section 551.073—Deliberation Regarding Prospective Gift
- D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code and Attorney consultation pursuant to Section 551.071 of the Texas Government Code
 - 1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
 - 2) Discuss all items as appropriate on Superintendent's personnel recommendations
 - 3) Discussion on matters related to Superintendent's employment contract.
- E. Section 551.076 – Deliberations on Security Devices or Security Audits
- F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
- G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion to Reconvene in open session by Marco Aleman, second by Miguel Zavala. Motion passed unanimously at 6:42pm.

1. Discussion and possible action on items discussed in Executive Session



2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

Motion to approve by Michele Garcia, second by Casey Espinoza. Motion passed unanimously

3. Discussion and possible action on Superintendent's Contract.

Motion to amend the Superintendent's Contract by Andrew De la Rosa, second by Marco Aleman. Motion passed unanimously

EXECUTIVE SESSION

(May be reconvened, if necessary)

ADJOURNMENT

Motion to adjourn meeting by Miguel Zavala, second by Casey Espinoza. Motion passed unanimously at 6:43pm.

This notice was posted in compliance with the Texas Open Meetings Act on Thursday, June 29, 2023 at 5:00 p.m.





Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President

Javier E. Jimenez, Jr., Vice-President

Casey Espinoza, Secretary

Marco Aleman, Member

Andrew "Andy" De La Rosa, Member

Michele Garcia, Member

Miguel Zavala, Member

