SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees
Thursday, December 14, 2023
6:30 PM

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Thursday, December 14, 2023 at 6:30 p.m. This meeting was held at the Santa Maria ISD Board Room, in the Administration Bldg. located at 11119 Military Road, Santa Maria, TX 78592.
Zoom Link: https://us06web.zoom.us/j/81221741076?pwd=gAXcCoKMIaTaDRWyLNvDCpt0ax5o8o.1

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

Adolfo Hinojosa, Board President called the Regular Meeting of Trustees to order at 6:30 p.m.

ESTABLISH QUORUM

Present:
Adolfo Hinojosa
Javier E. Jimenez
Michele Garcia
Marco Aleman
Miguel Zavala

Absent:
Andrew De La Rosa
Casey Espinoza

Present from the District:
Martin Cuellar, Superintendent
Ida Torres, Administrative Assistant to the Superintendent
Yliana Gonzalez, Business Manager
Arturo Hinojosa Jr., Technology Coordinator

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

Board President was advised that no one signed up for Open Forum.

It is the policy of Santa Maria ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

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ACTION AGENDA

1) Construction

1. Presentation and discussion by Brighton Group of the construction status of 2021 SMISD Bond Program Project Management Service-Concession Stand/Ticket Booth Project with J Pena Construction.

Mr. Joseph Palacios presented construction status on Concession Stand/Ticket Booth Project. Estimated completion time is March/April. Work should be going on during the Christmas break. Maintenance department will be available to give them access.

2) School Facilities

1. Second School Safety and Security Audit by the Texas State, Texas School Safety Center and Region One.

Mr. Cuellar reported that on Monday, December 11, 2023 the district was visited for the second time this year by the Texas School Safety Center and Region One. We had zero findings once again.

3) Governance

1. Discussion and possible action to approve the Resolution to vote for the Cameron Appraisal District Director Nominee of the Cameron Appraisal District Board of Directors.

Motion to approve by Marco Aleman, second by Miguel Zavala. Motion passed unanimously.

4) Travel

1. Discussion and possible action to approve out of valley trip for SMHS Boys Soccer team to Pleasanton Eagles Men's Soccer Tournament from January 11, 2024 to January 13, 2024 in Pleasanton.

Motion to approve by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

2. Discussion and possible action to approve out of valley trip for Santa Maria FFA to San Antonio Livestock Show from February 5, 2024 to February 8, 2024 in San Antonio.

Motion to approve by Marco Aleman, second by Javier Jimenez, Jr. Motion passed unanimously.

3. Discussion and possible action to approve out of valley trip for Santa Maria FFA to Houston Livestock Show from February 28, 2024 to March 1, 2024 in Houston.

Motion to approve by Marco Aleman, second by Miguel Zavala. Motion passed unanimously.

CONSENT AGENDA

Motion to approve Consent Agenda by Miguel Zavala, second by Marco Aleman. Motion passed unanimously.

1) Finance

1. Approval of Check Payments since last report unaudited for November 2023.
2. Approval of Monthly Investment Report for the period of November 2023.
3. Approval of Revenue and Expenditure Report unaudited ending November 30, 2023.
4. Approval of the Tax Collection Report for November 2023.

2) Governance

1. Approval of Policy Update 122

EXECUTIVE SESSION

Motion to go into Executive Session by Javier Jimenez, Jr., second by Marco Aleman. Motion passed unanimously at 6:41pm.

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Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
   1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
B. Section 551.072—Deliberation Regarding Real Property
C. Section 551.073—Deliberation Regarding Prospective Gift
D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code
   1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
   2) Discuss all items as appropriate on Superintendent's personnel recommendations
E. Section 551.076 – Deliberations on Security Devices or Security Audits
F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
G. Section 551.0821—Personally Identifiable Information about Public School Student
H. Section 552.0031- Discussion with legal counsel on matters related to designation of nonbusiness days during the calendar year in accordance with Government Code.

RECONVENE IN OPEN SESSION

Motion to Reconvene in Open Session by Javier Jimenez, Jr., second by Michele Garcia. Motion passed unanimously at 6:47 pm.

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.
3. Discussion and action to adopt Resolution of the Board of Trustee Designating Non-Business Days during the 2023 and 2024 Calendar Year.

Motion to approve the Superintendent's recommendations by Marco Aleman, second by Michele Garcia. Motion passed unanimously.

Mr. Eden Ramirez clarified that the motion for the Resolution only applies for open records purposes. It is not intended for any other use of school business. School Business days and Non Business days are still according to the board approved academic calendar. This Resolution does not apply to anything else, except open records.

ADJOURNMENT

Motion to Adjourn meeting by Marco Aleman, second by Javier Jimenez, Jr. Motion passed unanimously at 6:48 pm.

This notice was posted in compliance with the Texas Open Meetings Act on Monday, December 11, 2023, at 5:00 p.m.

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Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through 551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees
Adolfo Hinojosa, President
Javier E. Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew "Andy" De La Rosa, Member
Michele Garcia, Member
Miguel Zavala, Member

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