SANTA MARIA INDEPENDENT SCHOOL DISTRICT

Regular Meeting of the Board of Trustees
Thursday, March 21, 2024
6:00 PM

MINUTES

Notice is hereby given that a scheduled Regular Meeting of the Board of Trustees of Santa Maria Independent School District was held on Thursday, March 21, 2024 at 6:00 p.m. This meeting was held at the Santa Maria ISD Board Room, in the Administration Bldg. located at 11119 Military Road, Santa Maria, TX 78592.

Zoom Link: https://us06web.zoom.us/j/86894568192?pwd=I0ZayssL7q9MjMWZLZKXz7dhugCrmr.1

The Santa Maria Independent School District offers reasonable accommodations for persons accessing its school facilities, as required by the Americans with Disabilities Act (ADA). If you require special accommodations, please contact Ida Torres, Administrative Assistant to the Superintendent/District Receptionist, at (956) 565-6308 for assistance.

CALL TO ORDER

Board President, Adolfo Hinojosa called the meeting to order at 6:00 p.m.

ESTABLISH QUORUM

Present:
Adolfo Hinojosa, President
Javier Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew De la Rosa, Member
Michele Garcia, Member (6:05 p.m.)
Miguel Zavala, Member (6:12 p.m.)

Present from the District:
Martin Cuellar, Superintendent of Schools
Yliana Gonzalez, Business Manager
Elizabeth Stenhouse, Human Resources
Rene Salinas, Director of Student Support Services
Arturo Hinojosa Jr., Technology Coordinator
Eden Ramirez, Attorney
Andrea Vela, Attorney
Jacob Camacho, TGE Principal
Yadira Flores, HS Principal

PLEDGE OF ALLEGIANCE

OPEN FORUM

At regular meeting the Board shall allot no more than 30 minutes to hear persons who desire to make comments to the Board. However, no one presentation shall exceed three minutes. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak. The topics for discussion are limited to the topics listed on the posted agenda. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting. The presiding officer or designed shall determine whether a person addressing the Board has attempted to solve a matter administratively through resolution channels established by policy.

No body signed up for Open Forum.

It is the policy of Santa Maria ISD not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 504 of the Rehabilitation Act of 1973, as amended.

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ACTION AGENDA

1) Construction

1) Project update by JPena Construction and Brighton Group of the construction status of the 2021 SMISD Bond Project-Concession Stand/Ticket Booth with JPena Construction.

Presentation only on updates by Joseph Palacios and Alice Rodriguez, Brighton Group. About forty five (45) days to completion. No action was taken.

2) Discussion, consideration and approval of JPena Construction Pay App #2 for the total of $48,741.70 for the construction activity as indicated in Pay App #2 which has been reviewed by Brighton Group.

Presented by Joseph Palacios and Alice Rodriguez, Brighton Group. Motion to approve by Javier Jimenez, Jr., second by Marco Aleman . Motion passed unanimously.

2) Finance

1) Presentation, discussion and possible action to approve invoice #20 to Brighton Group for the total of $2,900 for SMISD Bond Program Project Management Services as indicated below and $2,500 for the final architectural services with ERO Architects balance to Amendment #1:
   - Site Observations
   - Review of Submittals
   - Project Meetings
   - Pay Application Review
   - Project Administration
   - Public Board Meeting Presentations

Motion to approve by Marco Aleman, second by Casey Espinoza. Motion passed unanimously.

3) Presentations

1) Campus Updates
   a.) Presentation by Jacob Camacho, Principal Tony Gonzalez Elementary
   b.) Presentation by Jay Viera, Principal Santa Maria Middle School
   c.) Presentation by Yadira Flores, Principal Santa Maria High School

Presentations for TGE, Jacob Camacho for Middle School, Rene Salinas and for High School, Yadira Flores.
No action was taken.

4) School Facilities

1) Texas Education Agency School Safety and Security Audit report.

Superintendent Cuellar, reported that once again there was zero findings.

5) Curriculum & Instruction

1) Discussion and possible action to approve Instructional Calendar for 2024-2025 school year.

Motion to approve by Marco Aleman, second by Michele Garcia. Motion passed unanimously.

6) Governance

1) Discussion and possible action to approve Region One ESC board of Directors Official Ballot for 2024.

No motion taken.

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CONSENT AGENDA

Motion to approve Consent Agenda by Javier Jimenez, Jr., second by Marco Aleman. Motion passed unanimously.

1) Finance

1. Approval of Check Payments since last report unaudited for February 2024.
2. Approval of Monthly Investment Report for the period of February 2024.
3. Approval of Revenue and Expenditure Report unaudited ending February 29, 2024.
4. Approval of the Tax Collection Report for February 2024

EXECUTIVE SESSION

Motion to go into Executive Session by Michele Garcia, second by Marco Aleman. Motion passed unanimously at 6:42 p.m.

Discussion under the authority of Section 551, Texas Government Code: If, during the course of the meeting covered by this Notice, the Board should determine that a closed session of the Board should be held or is required in relation to any item included in this Notice, then such closed session as authorized by Section 551.001 et. seq. of the Texas Government Code (the Open Government Act) will be held by the Board after the commencement in open session of the meeting covered by this Notice. Such closed session may concern any or all of the subjects and be conducted for any and all purposes permitted by Section 551.071 through and including Section 551.084 of the Texas Open Meetings Act, including, but not limited to, private consultation with the Board's attorney on any or all subjects or matters authorized by law.

A. Section 551.071—Consultation with Attorney on Any Permitted Subject Including, But Not Limited
   1) Discussion with School Attorney on Item(s) Exempted under Attorney-Client Privilege
B. Section 551.072—Deliberation Regarding Real Property
C. Section 551.073—Deliberation Regarding Prospective Gift
D. Section 551.074—Personnel Matters, pursuant to Section 551.074 of the Texas Government Code And Attorney consultation pursuant to Section 551.071 of the Texas Government Code
   1) Resignations, retirements, terminations, proposed terminations, appointments, evaluations, reassignments, duties and discipline of Professional, Paraprofessional and Non-Contract Employees; Teacher Substitutes and Substitutes for Maintenance, Transportation, and Cafeteria Department
   2) Discuss all items as appropriate on Superintendent's personnel recommendations
   3) Discussion on Matters Related to Superintendent's Retirement.
   4) Discussion on matters related to Superintendent's Voluntary Retirement Separation Agreement.
E. Section 551.076 – Deliberations on Security Devices or Security Audits
F. Section 551.082—School Children; School District Employees; Disciplinary Matters or Complaint
G. Section 551.0821—Personally Identifiable Information about Public School Student

RECONVENE IN OPEN SESSION

Motion to go Reconvene in Open Session by Marco Aleman, second by Michele Garcia. Motion passed unanimously.

1. Discussion and possible action on items discussed in Executive Session
2. Discussion and possible action on recommendations on all items as appropriate on Superintendent's personnel recommendations.

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Motion to approve on all items as appropriate on Superintendent's personnel recommendations by Michele Garcia, second by Javier Jimenez, Jr. Motion passed unanimously.

EXECUTIVE SESSION

(May be reconvened, if necessary

ADJOURNMENT

Motion to adjourn by Marco Aleman, second by Casey Espinoza. Motion passed unanimously at 8:18 p.m.

This notice was posted in compliance with the Texas Open Meetings Act on Monday, March 18, 2024 at 5:00 p.m.



Adolfo Hinojosa
Board President



Casey Espinoza
Board Secretary

This notice has been publicly posted at the administrative offices of the Santa Maria Independent School District, 11119 Military Rd., Cameron County, Santa Maria, Texas, at least seventy-two (72) hours in advance of the above mentioned meeting, as required by the following sections of the Texas Government Code: 551.071 through
551.084. During the regular school year, this notice is also posted in all schools in the District. The school district also posts its board meeting agendas on the District's internet web site (www.smisd.net)

Consent Agenda: All matters listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired on a specific item(s), that item will be removed from the Consent Agenda and considered separately.

Board of Trustees

Adolfo Hinojosa, President
Javier E. Jimenez, Jr., Vice-President
Casey Espinoza, Secretary
Marco Aleman, Member
Andrew "Andy" De La Rosa,Member
Michele Garcia, Member
Miguel Zavala, Member

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