

**OFFICIAL MINUTES**  
**GENESEE VALLEY CENTRAL SCHOOL**  
**BOARD OF EDUCATION REGULAR MEETING /**  
**ADOPT BOCES BUDGET**  
**TUESDAY, APRIL 16, 2024 – 5:30 P.M.**  
**MEDIA LAB ROOM #1121**

*The meeting was live-streamed on the school's website: [www.genvalley.org](http://www.genvalley.org)*

**The meeting was called to order at 5:30 p.m. by Heath Gordon, President presiding.**

**Roll Call was taken by District Clerk:**

**Members Present:** Heath Gordon, President, Eric Knapp, Vice-President, (via phone-ended 5:46 p.m., Tim Hand, Fred Grusendorf, Max Gilluly, Michelle Kelley, and Jamie Willson  
**District Personnel:** Brian Schmitt, Superintendent, Sara Donlon, 7-12 Principal, Brian Edmister, PK-6 Principal, Paula Mighells, Dean of Students/Curriculum Coordinator, Sarah Taylor, Director of Special Education & CSE Chair, and Pam Winterhalter, District Clerk  
**Staff Member:** Jeff LaBenne, Tory Rounds, Chelsea Dunham, Kim Marciano  
**Guests:** Jade Rounds, Molly Hannon, Kendra Bigelow

**The Pledge of Allegiance was recited.**

**Persons to Address the Board:**

- No scheduled guests

**Presentations to the Board:**

- Jeff LaBenne presented on updating our existing security camera system. Six different camera systems have been researched and recommends the Milestone System. This system has more of what we are looking for and we would receive aide back from BOCES. A lot of area schools are using this system. We currently have 115 cameras which are around 11 years old. With the new system and the abilities of being quicker and eliminating more blind spots, we could decrease to approximately 110 cameras.

**APPROVE MINUTES:** Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting dated March 12, 2024, as submitted.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**ADMINISTRATORS' REPORTS:** Printed copies available for public

- **Sara Donlon:** Mrs. Donlon mentioned that 4 of the 13 National Honor Society for CTE BOCES were GV students. Congratulations to all!

**FINANCIAL REPORTS:**

- Dr. Schmitt scheduled a Safety Committee Meeting on May 7, 2024 at 4:00 p.m. to review Smart Schools, and Mike Saglibene from HUNT will present at the BOE meeting at 5:30 p.m.
- As of today the state budget is still not balanced. He asked if everyone could meet on Monday, April 22, 2024 at 4:30 p.m. to review the proposed budget and hopefully adopt it. We have to adopt a budget by the end of next week.

**APPROVE TREASURER’S REPORTS:** Motion made by Jamie Willson, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer’s Reports as submitted: Extra-Curricular Activity 3/1-3/31/2024; Payroll Account 3/1-3/31/2024; Agency Account 3/1-3/31/2024; General Fund – Community Bank, N.A. 3/1-3/31/2024, School Lunch Fund 3/1-3/31/2024, Scholarship Fund 3/1-3/31/2024, Risk Retention (U.I. Reserve) 3/1-3/31/2024, Capital Fund 3/1-3/31/2024, Special Aid Account 3/1-3/31/2024.  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

**APPROVE WARRANT REPORTS:** Motion made by Jamie Willson, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports - Dated March 26, 2024 as submitted: Federal Fund #9, General Fund #10, School Lunch Fund #10, Capital Fund (HADD).  
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

*\*\*Eric Knapp left the meeting at 5:46 p.m.*

**APPROVE REVENUE STATUS AND APPROPRIATION STATUS DETAIL REPORTS:** Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Revenue Status and Appropriation Status Detail Reports dated 7/1/20232 – 3/31/2024 as submitted.  
VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE COOPERATIVE NATURAL GAS BID:** Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following resolution:

**GENERAL RESOLUTION  
FOR THE PURPOSE OF  
PARTICIPATING IN A COOPERATIVE BID COORDINATED BY  
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF  
ONTARIO, SENECA, WAYNE AND YATES COUNTIES  
FOR**

<b>Cooperative Natural Gas Bid WFL 2022-19</b>
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**WHEREAS,** The Board of Education, *Genesee Valley School District* of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of natural gas. *And...*

**WHEREAS,** The Board of Education, *Genesee Valley School District* of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... *And...*

**WHEREAS,** The Board of Education, *Genesee Valley School District* of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, *Genesee Valley School District* of New York State and making recommendations thereon...

**THEREFORE...**

**BE IT RESOLVED**, That The Board of Education, **Genesee Valley School District** of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above...**And...**

**BE IT FURTHER RESOLVED**, That The Board of Education **Genesee Valley School District** of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services...**And...**

**BE IT FURTHER RESOLVED**, That The Board of Education **Genesee Valley School District** of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... **And...**

**NOW, THEREFORE, BE IT RESOLVED**, That The **Superintendent** on behalf of the Board of Education, **Genesee Valley School District** of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE SUB-SURFACE GEOTECHNICAL INVESTIGATION RECOMMENDATION:**

Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Sub-Surface Geotechnical Investigation recommendation to contract with CME Associates, Inc. Proposals provided for soil borings and testing to be performed at the proposed storage facility building site near the existing bus garage and repairs to existing asphalt pavement areas on Jaguar Drive in Belmont, New York. Two proposals were received and the recommendation is based on the comparison of equal boring lengths and average testing costs as submitted.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**CONSENT AGENDA/GENERAL ACTION ITEMS:**

**APPROVE CONSENT AGENDA:** Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda consent agenda items as follows:

1. Approve overnight trip from Jill Vossler for the **Destination Imagination Club** to attend State Competition on March 22-23, 2024 at Broome Community College in Binghamton.
2. Approve overnight trip from Carolyn Wright for the **Future Farmers of America (FFA) Club** to attend SUNY Cobleskill on April 11-12, 2024 to compete in the State level career development event.

3. Approve overnight trip request from Lisa Scott-Schneider for the *Archery Club* to attend the National Archery Competition in Louisville, Kentucky on May 8-11, 2024.
4. Appoint the following *County Vote Inspectors* for the May 21, 2024 Annual School Budget vote, pay shall be \$15.15 per hour. *Angelica Site:* 11:30 a.m. to 4:00 p.m. – Jeaneane Finnemore & Marilyn Warner; and 4:00 p.m. to 8:30 p.m. – Eileen Ostrander, Penny Miller & David Fleming. *Belmont Site:* 11:30 a.m. to 4:00 p.m. – Mary Presutti, Suzanne Thomas; and 4:00 p.m. to 8:30 p.m. – Joyce Bledsoe, Bob Drosendahl & Dirk Knapp.
5. Approve to *change the 2023-24 school year calendar* to close school on Friday, May 24, 2024 due to excess snow days.
6. Set the *last day of school for student attendance* for the 2023-24 school year as follows: Grades 7-12 last full day of attendance will be June 13, 2024. Last full day for PK-6 will be Monday, June 24, 2024; and 1:00 p.m. dismissal on June 25, 2024.
7. Approve the *CSE/CPSE Recommendations* dated April 5, 2024 as submitted.
8. Approve the following *transportation request* to Parker-Jordan Christian Academy (a non-public school) for the 2024-25 school year: Bradlee (Eli) Allen, Jezaree (Lilly) Allen, Lincola Voccolla, and McKinley Voccolla.
9. Approve *Samuel McCumiskey* as a volunteer with the Varsity Baseball Team under the supervision of Dennis Miles.
10. Approve *Maike Zillgitt* as an After School Sports Aide with the Track and Field Team under the supervision of Darren Bradt for the 2023-24 sports season, pay shall be \$15.00 per hour.
11. Approve *Erin White* as Scorekeeper, etc. for the remainder of the 2023-24 sports season.
12. Approve *Mackenzie Edmister* as a Substitute Bus Monitor effective March 22, 2024, pay shall be per CSEA contract.
13. Approve *Jillian Grooms* as a Substitute Teacher Aide and in the Cafeteria, pending fingerprint clearance.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**APPROVE BOCES 2023-24 BUDGET:** Motion made by Tim Hand, seconded by Max Gilluly – BE IT RESOLVED that the Board of Education of Genesee Valley Central School adopts the 2024-25 Cattaraugus-Allegany-Erie-Wyoming BOCES Administrative Budget.

VOTE: Yes 5, No 1, Abs. 0 (Jamie Willson) Motion carried.

**CAST VOTE FOR BOCES BOARD MEMBERS:** Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School casts the following vote for the BOCES Board of Education Member:

**YOU MAY CAST ONE VOTE FOR EACH VACANCY:**

**Area 2 – Vacancy – 3 year term**

Charles Bessette           X            
 2588 Harland Ames Road  
 Bolivar, NY 14715

**Area 5 – Vacancy – 3 year term**

Andrew Caya           X            
 717 King Street  
 Olean, NY 14760

**Area 6 – Vacancy – 3 year term**

Michael Conroy           X            
 6355 Stinson Road  
 Arcade, NY 14009

**\*\*Our Board of Education Abstained from voting on Area 8\*\***

**Area 8 – Vacancy – 1 year term: VOTE FOR ONE**

Dale Colton  
8402 West Bucktooth Run  
Little Valley, NY 14755

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**-OR-**

Richard Rivers  
4884 Route 219, Lot 167  
Great Valley, NY 14741

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VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**PERSONNEL ACTION ITEMS:**

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the March 12, 2024 Board meeting for Payton Watson. **Amend her start date from on or about April 8, 2024 to March 18, 2024.**

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**GRANT TENURE:** Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby grants tenure to **Chelsea Dunham** in the Elementary area effective July 1, 2024. Mrs. Dunham is permanently certified in the Elementary certification area.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**GRANT TENURE:** Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School hereby grants tenure to **SueAnn Lindquist** in the Spanish / Foreign Language tenure area effective July 1, 2024. Ms. Lindquist is permanently certified in the Spanish certification area, and English to Speakers of other Languages certification area.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**AMEND MOTION:** Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves to amend the motion made at the January 9, 2024 Board meeting for Marilyn Barnes. **Amend her end date from June 30, 2024 to September 1, 2024.**

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

**INFORMATIONAL/DISCUSSION:**

Upcoming Board Meetings:

- Monday, April 22, 2024 at 4:30 p.m. – Budget Work Session/Adopt GV Budget
- Tuesday, May 7, 2024 at 4:00 p.m. – Safety Committee Meeting
- Tuesday, May 7, 2024 at 5:30 p.m. – Budget Hearing & Regular Meeting
- Tuesday, May 21, 2024 Noon to 8:00 p.m. – District Election & Accept Vote Results  
(after votes have been tallied)
- Tuesday, June 11, 2024 at 5:30 p.m. - Regular Meeting

Informational / Discussion:

- 2024-25 Board of Education Meeting Schedule draft (~~to be approved at the May 7<sup>th</sup> meeting~~) – a ***New Draft*** of the meeting schedule will be provided at the May 7<sup>th</sup> BOE meeting.
- BOCES Annual Spring Dinner Meeting is scheduled for Thursday, April 25, 2024 at 6:00 p.m. at Moonwinks. Please let Pam Winterhalter know before April 19<sup>th</sup> if you plan to attend.
- Tentative Budget Work Session / Adopt Budget – they all agreed to have this meeting on Monday, April 22, 2024 at 4:30 p.m.
- Set date for Reorganizational Meeting / Retreat – they all agreed to review their personal calendars and will discuss this more at a later time. The reorganizational meeting has to take place sometime between July 1<sup>st</sup> and July 15<sup>th</sup>.

**ADJOURNMENT:** Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:16 p.m.

VOTE: Yes 6, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter  
District Clerk