

OFFICIAL MINUTES
GENESEE VALLEY CENTRAL SCHOOL
BOARD OF EDUCATION
REGULAR MEETING
TUESDAY, JUNE 11, 2024 AT 5:15 P.M.
MEDIA LAB ROOM #1121

The meeting was livestreamed on the school's website: www.genvalley.org

The Public Hearing Meeting to present the Smart School Plan by Jeff LaBenne, and to review GVCS Code of Conduct was called to order at 5:16 p.m. by Heath Gordon, President presiding. This meeting closed at 5:36 p.m.

The regular meeting was called to order at 5:36 p.m. by Heath Gordon, President presiding.

Roll Call was taken by District Clerk:

Members Present: Heath Gordon, President, Eric Knapp, Vice-President, Tim Hand, Fred Grusendorf, Max Gilluly (in at 5:23p.m.), Michelle Kelley, Jamie Bump

District Personnel: Brian Schmitt, Superintendent; Brian Edmister, PK-6 Principal; Sara Donlon, 7-12 Principal; Paula Mighells, Curriculum Coordinator/Dean of Students; Sarah Taylor, Director of Special Education & CPSE/CSE Chair; Pam Winterhalter, District Clerk

Staff Members: Kim Marciano, Donna Slawson, Jeff LaBenne, Chris Graham, Jaci Rizzo (left at 5:38 p.m.), Nicole Norasethaporn (in at 5:41 p.m.)

Guests: Shawn Grusendorf, James Cartwright, Bev Evans, Jacob Rizzo (left at 5:38 p.m.), Kenda Bigelow, Jen Bigelow & Bill Bigelow (left at 5:38 p.m.), Ruth Grusendorf, Thai & Kenndi Norasethaporn & Avery Grusendorf (in at 5:41 p.m.), Bron Norasethaporn (in at 5:58 p.m.)

The Pledge of Allegiance was recited.

Persons to Address the Board:

- No scheduled guests

Presentations to the Board:

- Mrs. Donlon recognized Jacob Rizzo, as Valedictorian and Kendra Bigelow, as Salutatorian
- Mrs. Horne presented via video, a possible trip to Italy for the Foreign Travel Trip Club. She asked if the trip could be in the Fall of 2025 instead of the Spring.

APPROVE MINUTES: Motion made by Tim Hand, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the Board of Education minutes of the regular meeting and to accept vote results dated May 21, 2024, as submitted.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

ADMINISTRATORS' REPORTS: Printed copies available for public

- **Sara Donlon & Brian Edmister:** Nothing new to report from Mrs. Donlon. Mr. Edmister mentioned on Thursday, June 13th there will be an Elementary activity day.

FINANCIAL REPORTS:

APPROVE TREASURER’S REPORTS: Motion made by Fred Grusendorf, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Treasurer’s Reports as submitted: Extra-Curricular Activity 4/1-4/30/24; Payroll Account 4/1-4/30/24 Agency Account 4/1-4/30/24.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

APPROVE WARRANT REPORTS: Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the following Accounts Payable Warrant Reports – Dated May 30, 2024, as submitted: School Lunch Fund #12, Federal Fund #11, General Fund #12.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

APPROVE PRELIMINARY SMART SCHOOLS INVESTMENT PLAN: Motion made by Fred Grusendorf, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the preliminary Smart Schools Investment Plan, as follows:

WHEREAS, The Smart Schools Bond Act (the “Act”) was passed as part of the 2014-15 enacted state budget and was approved by voter referendum during the 2014 general election; and

WHEREAS, the Act authorizes New York State to issue \$2 billion in general obligation bonds to finance improved educational technology and infrastructure projects for public schools; and

WHEREAS, the District was allocated \$904,135 to finance technology projects in the District; and

WHEREAS, the monies allocated are paid out as refunds to the District upon expenditure of funds under an approved Smart Schools Investment Plan (“SSIP”); and

WHEREAS, the District, pursuant to its allocation of funds through the Act, has developed a Preliminary SSIP to expend \$904,135 for upgrade and replacement of Network Connectivity and High Tech Security resources.

WHEREAS, the Board of Education has reviewed the preliminary SSIP and determined that approval of the preliminary SSIP is in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED, that the proposed preliminary Smart Schools Investment Plan to expend \$904,135 for Network Connectivity and High Tech Security is hereby approved.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

APPROVE BOCES COOPERATIVE ELECTRICITY BID: Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the cooperative electricity bid, as follows:

GENERAL RESOLUTION

FOR THE PURPOSE OF

PARTICIPATING IN A COOPERATIVE BID COORDINATED BY

THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF

ONTARIO, SENECA, WAYNE AND YATES COUNTIES

FOR

Cooperative Electricity Bid WFL 2025-12
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WHEREAS, The Board of Education, *Genesee Valley School District* of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, *Genesee Valley School District* of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, *Genesee Valley School District* of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, *Genesee Valley School District* of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The Board of Education, *Genesee Valley School District* of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That The Board of Education *Genesee Valley School District* of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That The Board of Education *Genesee Valley School District* of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That The *Superintendent* on behalf of the Board of Education, *Genesee Valley School District* of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

AUTHORIZE FUNDS TRANSFER: Motion made by Michelle Kelley, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes a funds transfer into reserves as follows:

- Up to \$50,000 into Compensated Absences Reserve (A867)
- Up to \$150,000 into Transportation Reserve (A878)
- Up to \$100,000 into Capital Improvements Reserve (A878.02)

VOTE: Yes 7, No 0, Abs.0 Motion carried.

CONSENT AGENDA/GENERAL ACTION ITEMS:

APPROVE CONSENT AGENDA: Motion made by Max Gilluly, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the consent agenda items as follows:

1. Approve *Second Reading/Approval* of the following Board of Education Policy: #7317 Cell Phone Policy 2024-25 for Grades PK3-12.
2. Approve *David Fleming* as a substitute driver for the 2023-24 school year.
3. Approve the *GVCS Class of 2024 Graduates and Honor Grad List*, as submitted.
4. Accept the *2023-24 Fire Drill Report*, as submitted.
5. Approve updated *Professional Development Plan* for the period of July 1, 2024 to June 30, 2026, as submitted.
6. Approve *Summer Recreation Transportation Agreement* with the Village of Angelica for the period of July 1, 2024 – August 31, 2024, as submitted.
7. Approve Della Mulvey as *Bus Driver for the Angelica Summer Recreation Program*, from July 1, 2024 – August 31, 2024, pay shall be \$18.15 per hour plus fringe with a maximum of 75 hours, as per contract with the Village of Angelica
8. Approve Della Mulvey as a *Bus Garage Worker* during the summer of 2024 under the supervision of William Weaver pay shall be \$15.00 per hour, hours to be determined.
9. Approve to *Excise Textbooks/Workbooks list* dated May 9, 2024, as submitted.
10. Approve the *CSE/CPSE Recommendations* dated June 5, 2024, as submitted.
11. Approve the following *Student Maintenance Workers* during the summer of 2024, under the supervision of Chris Graham, pay shall be \$15.00 per hour, hours to be determined:
 - ~ Ryan Daciw, Fisher Herdman, Evan Turybury, Mackenzie Button (*returning*)
 - ~ Kallie Burdick, Chrystal Larson (*new*)
12. Approve Alyssa Heitman as a *Clerical Substitute* during the summer of 2024 to help as needed, pay shall be 1/200th of salary, pro-rated to hourly.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

PERSONNEL ACTION ITEMS:

AMEND MENTOR POSITION: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves *to amend mentor position for Kathy Johnson*. At the July 11, 2023 Board of Education meeting Kathy Johnson was appointed as mentor for Rachel Drake, new PK3 Teacher. At the September 12, 2023 Board of Education meeting Kathy Johnson was reassigned and approved to mentor Jamie Bump, new 2nd grade teacher, and Nichole Bagley was appointed to take over to mentor Rachel Drake, PK3 Teacher.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE SUMMER PROGRAM CAFETERIA WORKERS: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School as follows:

- 1) *Kelli Zenoski and Michelle Haggstrom* to work during the 2024 summer program, rate of pay shall be per 2024-25 salary, pro-rated to a daily rate.
- 2) *Tammy Gleason, Nichole Chamberlain, Jody Clancy and Denise Brownell* as substitute cafeteria workers during the 2024 summer program, rate of pay shall be per CSEA contract.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SUMMER ACADEMIC CLINIC TEACHERS: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following summer school positions for Summer Academic Clinic 2024 for the period of July 8, 2024 – August 9, 2024. Pay shall be 1/200th of salary, pro-rated to hourly, up to 20 hours per week: 1) *Kaitlyn Bailey*, 2) *Alayna Grastorf* and 3) *Danyelle Bliven*

VOTE: Yes 6, No 0, Abs. 1 (Heath Gordon) Motion carried.

APPOINT SUMMER SCHOOL POSITIONS: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints the following summer school positions for summer school 2024 from July 8, 2024 - August 16, 2024:

- 1) Bus Driver, salary under CSEA contract, hours to be determined: *Karen Bliven and Della Mulvey*
- 2) Bus Monitors/Aides, salary under CSEA contract, hours to be determined: *Penny Shipman and Kay Kerswill*
- 3) 6:1:1 Autism K-3 Classroom Teacher, pay 1/200th of salary, pro-rated to hourly: *Donna Faller*
- 4) 6:1:1 Autism K-3 Classroom Teacher Assistant, pay 1/200th of salary, pro-rated to hourly: *Mackenzie Edmister*
- 5) 6:1:1 Autism K-3 Classroom Teacher Aide, salary under CSEA contract: *Kay Kerswill and Bridget Makeley*
- 6) 12:1:1 Elementary Classroom Teacher, pay 1/200th of salary, pro-rated to hourly: *April Cole*
- 7) 12:1:1 Elementary Classroom Teacher Aide, salary under CSEA contract: *Tracy George*
- 8) 12:1:1 Middle School/High School Classroom Teacher, pay 1/200th of salary, pro-rated to hourly: *Pat Kozlowski*
- 9) 8:1:1 Middle School Classroom Teacher, pay 1/200th of salary, pro-rated to hourly: *Sabrina Wesche*
- 10) 8:1:1 Middle School Classroom Teacher Aide, pay shall be \$15.00 per hour: *Jonathan Rizzo*
- 11) Substitute Teacher, pay 1/200th of salary, pro-rated to hourly, hours to be determined if needed: *Nanette Vossler*

- 12) Substitute Teacher Aide, salary under CSEA contract, hours to be determined if needed:
Nancy Brown
- 13) Speech Language Therapists, pay 1/200th of salary, pro-rated to hourly, up to 10 hours per week (can be split): **Erin Graham, Jaci Rizzo**

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE EXTRA WORKDAYS: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School authorizes extra work days during the 2024-25 school year for the following employees: : **Brook Bradt** ~ 2 days, **Kelly LaFever** ~ 5 days, **Josie Preston** ~ 30 days, **Tory Rounds** ~ 20 days, **Raegan Ryan** ~ 5 days, **Jenn Turybury** ~ 10 days, **Linda Warner** ~ 5 days, **Kelli Zenoski** – 10 days.

VOTE: Yes 7, No 0, Abs.0 Motion carried.

APPOINT WEBSITE DESIGNER: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Kim Marciano** as Website Designer for the 2024-25 school year, pay shall be \$4,031.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT SUBSTITUTE CALLER: Acting on the recommendation of the Superintendent – Motion made by Fred Grusendorf, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Linda Warner** as Substitute Caller for the 2024-25 school year, pay shall be \$5,779.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT INTERNAL CLAIMS AUDITOR: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Tim Hand - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Denise Baker** as Internal Claims Auditor for the 2024-25 school year, pay shall be \$2,835.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT JAG NEWS EDITOR: Acting on the recommendation of the Superintendent – Motion made by Max Gilluly, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Pam Winterhalter** as Jag News Editor for the 2024-25 school year, pay shall be \$2,409.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT EXTRA-CURRICULAR ACTIVITY OVERSIGHT MANAGER: Acting on the recommendation of the Superintendent – Motion made by Michelle Kelley, seconded by Jamie Willson - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Brittany Scholes** as Extra-Curricular Activity Account Oversight Manager for the 2023-24 school year, pay shall be \$4,016.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT MEDICAID CERTIFICATION OFFICER: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Michelle Kelley - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Erin Graham** as Medicaid Certification Officer to process claims for the 2024-25 school year, pay shall be \$4,403.

VOTE: Yes 6, No 0, Abs. 1 (Tim Hand) Motion carried.

APPOINT EDUCATION LAW 2-D POSITION: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Jeff LaBenne** as Education Law 2-d position for the 2024-25 school year, pay shall be \$5,628.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

ACCEPT RESIGNATION: Acting on the recommendation of the Superintendent – Motion made by Eric Knapp, seconded by Max Gilluly - BE IT RESOLVED that the Board of Education of Genesee Valley Central School accepts the resignation of **Rachel Drake** as PreK-3 Teacher, effective August 30, 2024.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPOINT FOOD SERVICE HELPER: Acting on the recommendation of the Superintendent – Motion made by Tim Hand, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School appoints **Denise Brownell** to the position of Food Service Helper, effective on or about August 26, 2024, fingerprint clearance on file. There is a 10-month probationary period from on or about August 26, 2024 - June 25, 2025. The rate of pay shall be per CSEA contract. *(Replaces Marilyn Barnes)*

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

APPROVE LEAVE OF ABSENCE: Acting on the recommendation of the Superintendent – Motion made by Jamie Willson, seconded by Fred Grusendorf - BE IT RESOLVED that the Board of Education of Genesee Valley Central School approves the leave of absence request for **Frances Young** from her position of cleaner, for the period of on or about June 10, 2024 through on or about July 15, 2024, unpaid days.

VOTE: Yes 7, No 0, Abs. 0 Motion carried.

INFORMATIONAL/DISCUSSION:

Upcoming Board Meetings:

- Tuesday, July 9, 2024, BOE Retreat/Reorganizational Meeting at L'Italia, Wellsville, NY ~ Retreat starting at 9:00 a.m., and the Reorganizational Meeting starting at 1:00 p.m.

Informational / Discussion:

- BOE Retreat/Reorganizational – please send any agenda items to Dr. Schmitt
- The Julia Deichmann Memorial Flag Day March is June 14th at 1:00 p.m.
- Kindergarten Graduation ~ Tuesday, June 18, 2024, at Noon in the Auditorium
- No School ~ Wednesday, June 19, 2024, Juneteenth Holiday Observed
- Staff End of Year Celebration ~ Wednesday, June 26th at 7:40 a.m. in the cafeteria.
- Class of 2024 Graduation ~ June 29, 2024, at 11:00 a.m. (please arrive by 10:45 a.m.)

****Dr. Schmitt recognized Fred Grusendorf and Eric Knapp for their years serving as members of the Board of Education. They were given plaques and cake was served to celebrate.**

- The Fun in the Jungle Program was removed from this agenda as we are revamping the program. The staff appointments will be on the July 9th BOE agenda
- We have received 3 responses regarding the RFP for Insurance. Looking for volunteers to meet with Dr. Schmitt, Erin Ostrander & Brittany Scholes to review these, and define the process. After reviewing the proposals most likely we will schedule interviews with either the entire board or a subcommittee.
- Discussed more about the YMCA daycare at GV and the cost of the exterior day. A survey will be available to the community for their input.

ADJOURNMENT: Motion made by Fred Grusendorf, seconded by Eric Knapp - BE IT RESOLVED that the Board of Education of Genesee Valley Central School adjourns the regular meeting at 6:09 p.m.
VOTE: Yes 7, No 0, Abs. 0 Motion carried.

Respectfully submitted:

Pamela A. Winterhalter
District Clerk