

Walla Walla High School  
ASB Student Council Approvals

Date: 6/15/21

Time: ASB CLASS (start and end time)

The meeting was called to order by Rachel Clark  
President or Designee

The following members were present: (initial)

- |   |  |
|---|--|
| <input type="checkbox"/> Jaden Bergevin – ASB President                       | <input type="checkbox"/> Emoree Lash – ASB Vice President                  |
| <input type="checkbox"/> Audrey Wells – ASB Secretary                         | <input type="checkbox"/> Lauren Johnson – ASB Treasurer                    |
| <input type="checkbox"/> Alex Mata – Senior Class President                   | <input checked="" type="checkbox"/> Rachel Clark – Junior Class President  |
| <input checked="" type="checkbox"/> Paige Harvey – Sophomore Class President  | <input checked="" type="checkbox"/> Scarlett Barton – Freshman Rep.        |
| <input type="checkbox"/> Ryan Martuscelli – Junior Class VP                   | <input checked="" type="checkbox"/> Brynn Watilo – Junior Class VP         |
| <input checked="" type="checkbox"/> Emerson Schulke – Sophomore Class VP      | <input type="checkbox"/> Taryn Bohanan - Senior Class Treasurer            |
| <input checked="" type="checkbox"/> Tallulah Sickels - Junior Class Treasurer | <input checked="" type="checkbox"/> Jack Wanichek - Soph. Class Treasurer  |
| <input type="checkbox"/> Neliah Williams - Senior Class Secretary             | <input checked="" type="checkbox"/> Natty Salazar - Junior Class Secretary |
| <input checked="" type="checkbox"/> Zack Wood - Soph. Class Secretary         | <input checked="" type="checkbox"/> Casey Ostrander - ASB Commissioner     |
| <input type="checkbox"/> Addie Baker - ASB Commissioner                       | <input type="checkbox"/> Jade Ilaoa - ASB Commissioner                     |
| <input checked="" type="checkbox"/> Becky Merca - ASB Commissioner            | <input type="checkbox"/> Chelan Yenney - ASB Commissioner                  |
| <input type="checkbox"/> Hayley Polley - ASB Commissioner                     | <input checked="" type="checkbox"/> Alex Saenz - ASB Commissioner          |
| <input checked="" type="checkbox"/> Manav Sandhu - ASB Commissioner           | <input checked="" type="checkbox"/> Lucy Kelly - ASB Commissioner          |
| <input type="checkbox"/> Kristina Millan - ASB Commissioner                   | <input checked="" type="checkbox"/> Claire Laville - ASB Commissioner      |
| <input checked="" type="checkbox"/> Lauryn Bergevin - ASB Commissioner        | <input checked="" type="checkbox"/> Maddy Sidebotham - ASB Student         |
| <input type="checkbox"/> Barbara Brown - ASB Bookkeeper                       | <input type="checkbox"/> Katharine Curles - ASB Advisor                    |
| <input checked="" type="checkbox"/> Marilyn Melgoza - ASB Advisor             |  |

**Purchase Orders**

The following purchase order requisitions were presented for approval:  
**Please refer to the attached list of purchase orders requiring ASB approval.**

The submitted total amount of **Purchase Orders** is \$ 1331.00.

Motion:  Approved  Denied  None

### Approval for Payment

All payment authorizations will be accepted without additional paperwork if they are within 5% of the authorized amount.

Please refer to the attached list of approvals for payment.

The submitted total amount of **Invoices** is \$ 2565.00.

Motion:  Approved  Denied  None

### Approval for Fund Balance/Budget Transfer Requests

The submitted total of **Fund Balance Transfers** is \$ \_\_\_\_\_. Transferring from \_\_\_\_\_ and \_\_\_\_\_ and transferring to \_\_\_\_\_.

The submitted total of budget transfers is \$ \_\_\_\_\_.  
(attach a copy of your transfer budget).

Motion:  Approved  Denied  None

### Approval for Constitutions

Please refer to attached Constitutions.  
(Attach a copy of your Constitutions)

*FCA - approved*

Motion:  Approved  Denied  None

### Approval for Fundraising/Activity

Please refer to attached ASB Fundraising Final Reconciliations.

Motion:  Approved  Denied  None



**Approval for Payments (Invoices)**

*The following invoices submitted for payment, were approved (list below or attach separate listing):*

Check # (to be assigned)	PO#	Payable To	Brief Description	Amount	Club
		Jostens	Invoice 2432	\$2495	6011
		Chiwana	Tournament	\$70.00	4010

\*The total amount must match the submitted total amount of **Invoices** on page 1.

**Fundraising Activities Requests**

*The following fundraising activities requests were approved:*

Club	Fundraiser Name	Proposed Date(s)	Brief Description	Revenue Potential (Est Revenues - Est. Expenses)
FFA	Flowers	6/19-6/19	Reception Flowers	\$150 - \$125 Profit: \$25

Ed T GL	PSS AA OBB IL	Description	Activity	Beginning Balance	2020-21		2020-21	Encumbered Amount	Unencumbered Balance
					+Revenues	+/- Transfers			
40 Q 819	1000 00 0000	41 GENERAL STUDENT BODY GENERAL							
40 Q 819	1001 00 0000	41 ASB	GENERAL	28,578.01CR	1,952.88	40,299.74CR	5,601.78		65,228.85CR
40 Q 819	1003 00 0000	41 ASB CARDS	GENERAL		30.00	10.00			20.00CR
40 Q 819	1004 00 0000	41 ASB CARDS REPLACEMENT	GENERAL	110.00CR		110.00			
40 Q 819	1006 00 0000	41 ASB EQUIPMENT	GENERAL						
40 Q 819	1008 00 0000	41 ASB POSTAGE	GENERAL						
40 Q 819	1009 00 0000	41 ASSEMBLIES	GENERAL	9,875.00CR		4,875.00			5,000.00CR
40 Q 819	1010 00 0000	41 BIG BLUE WEEKEND	GENERAL	9,138.04CR	225.00				9,363.04CR
40 Q 819	1012 00 0000	41 DANCE-FROLIC	GENERAL	2,824.92CR	3.00	1,827.92			1,000.00CR
40 Q 819	1013 00 0000	41 DANCE-HOMECOMING	GENERAL	11,579.92CR	15.00	4,579.92			7,015.00CR
40 Q 819	1014 00 0000	41 DANCE-PROM	GENERAL	5,733.63CR		266.37CR			6,000.00CR
40 Q 819	1015 00 0000	41 DANCE-SADIE HAWKINS	GENERAL	2,476.58CR		2,476.58			
40 Q 819	1016 00 0000	41 DRAMA/PRODUCTIONS	GENERAL	9,433.95CR	325.00		3,507.22		6,251.73CR
40 Q 819	1018 00 0000	41 FIELD TRIPS	GENERAL						
40 Q 819	1019 00 0000	41 INTRAMURALS	GENERAL						
40 Q 819	1020 00 0000	41 LEADERSHIP TRAINING	GENERAL	4,000.00CR	1,750.00CR	250.00	557.03		1,442.97CR
40 Q 819	1022 00 0000	41 POWDER PUFF FOOTBALL	GENERAL						
40 Q 819	1026 00 0000	41 SPECIAL PROJECTS	GENERAL	969.21CR		969.21			
40 Q 819	1029 00 0000	41 VENDING MACHINES	GENERAL						
40 Q 819	1030 00 0000	41 YEARBOOK SALES	GENERAL	13,509.48CR	15,857.99		12,462.20		16,905.27CR
40 Q 819	1031 00 0000	41 YEARBOOK BUSINESS	GENERAL	5,548.13CR	175.00				5,723.13CR
40 Q 819	1032 00 0000	41 MUSIC	GENERAL						
40 Q 819	1032 00 0005	41 MUSIC	TOURNAMENT PART						
40 Q 819	1033 00 0000	41 MUSIC-BAND	GENERAL						
40 Q 819	1033 00 0018	41 MUSIC-BAND	UNIFORMS						
40 Q 819	1034 00 0000	41 MUSIC-CHOIR	GENERAL						
40 Q 819	1034 00 0018	41 MUSIC-CHOIR	UNIFORMS						
40 Q 819	1037 00 0000	41 DANCE-WINTER WESTERN	GENERAL	5,112.06CR		5,112.06			
40 Q 819	1044 00 0000	41 Finals Frolic	GENERAL	8.00CR		8.00			
40 Q 819	1888 00 0000	41 CASH OVER/UNDER	GENERAL						
40 Q 819	1889 00 0000	41 ASB RESERVE	GENERAL	4,356.11CR					4,356.11CR
40 Q 819	1---	00 ---- 41 *GENERAL STUDENT BOD		113,253.04CR	16,833.87	20,347.42CR	22,128.23		128,306.10CR
Grand Equity Totals				113,253.04CR	16,833.87	20,347.42CR	22,128.23		128,306.10CR

Number of Accounts: 31

\*\*\*\*\* End of report \*\*\*\*\*

# Establishing a Club

## Requesting Approval for starting a new ASB Club or Activity

Name of Club or Activity requested **Fellowship of Christian Athletes (FCA)**

Describe proposed activities and goals of club:

**2 meetings a month, recreational activities (cornhold, pickleball, vb, etc)**

**\*The goal(s) of FCA is to spread the word of God/Faith to any and all students (they don't have to be athletes) in a respectful manner and educational manner. It's a group with positive intentions, that will handle themselves responsibly and hopefully an outlet for others to come to.**

Describe how money will be raised to fund activities:

**Money will be raised by: donation, church sponsorship (we have one already), and any fundraiser that is legally allowed by the school district. This will NOT be a money-hungry club, that will fundraise too much and annoy people.**

Funds raised will be used to:

**Help with food, refreshments, activities, apparel, curriculum, etc.**

Name of proposed advisor in charge of activities: **Eric Hisaw**

Budget capacity requested: **\$1,000**

Submitted by: **Jake Hisaw**  
Student signature

**6/7/2021**  
Date

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Approved:  \_\_\_\_\_

Not Approved: \_\_\_\_\_

ASB President: *Fahed Charde*  
Signature

ASB Advisor:   
Signature

Principal: \_\_\_\_\_  
Signature

Date \_\_\_\_\_

# Wa-Hi FCA Constitution

## **PREAMBLE**

We, the members of Wa-Hi Fellowship of Christian Athletes, to fully realize our purpose, do hereby adopt and establish this constitution as the guiding instrument of our club.

## **Article I – Name and Purpose**

The name of this club will be the Wa-Hi Fellowship of Christian Athletes (FCA). This organization will focus on creating friendships within our club, teaching, learning and appropriately spreading the word of Christ to its members and the WW community. FCA members will organize school & community functions, celebrations and events to promote our club and its mission through social media, and live events.

## **Article II – Membership**

All students enrolled in Walla Walla High School are eligible for membership. Membership shall not be limited to persons based on their race, color, athletics, religion, gender, national origin, ability, gender expression, gender identity or sexual orientation. Active membership shall be conferred upon those members who, in addition to the above requirements, have paid their ASB dues.

## **Article III – Meetings**

Regular meetings shall be held at least once a month during the school year at times set by the Club, and during the summer. Action on any business, old or new, will be decided by the FCA student-leadership team and the club advisor.

## **Article IV--Dues and Finances**

The club will finance its activities through fundraising projects or funding from Student Government Association allocations, and donations if permissible. All of which will be in accordance with Walla Walla High School ASB law, with help from the business office, administration and the club advisor.

## **Article V – Student Leadership Team**

The student leadership team shall consist of the following:

- President
- Vice President
- Treasurer
- Secretary
- Social Media Director

## **Article VI – Duties**

The **President** will have the following duties:

- To preside over club meetings
- To plan and prepare an agenda for the club meetings
- Serve as spokesperson for the Club
- Lead the setting and accomplishing of club goals
- Assess and fulfill the purpose and needs of the Club
- Assist all club officers
- Be aware of all money matters
- Coordinate club fundraisers
- Provide follow up to Club tasks
- Coordinate yearly club officer transition
- Create a shared vision with the group
- Provide motivation for the Club
- Be open to all opinions and input

The **Vice-President** will have the following duties:

- To serve as the club president if the president becomes unable to fulfill his or her duties either temporarily or permanently
- To support the club president
- Serve as secondary spokesperson for the Club
- Assist in club fundraisers
- Facilitate elections
- Perform other duties as determined by the needs of the Club

The **Treasurer** will have the following duties:

- To maintain complete and accurate record of all club receipts and disbursements
- To oversee club fund-raising efforts
- To supervise the preparation of club budget
- Prepare money request/deposit forms and submit according to school procedures
- Make regular club financial reports to the the Club-with Adivor's help
- Maintain an inventory of all equipment and its condition
- Serve and support other club officers

The **Secretary** will have the following duties:

- Carry out all correspondence for the club
- Maintain attendance (roll call) at all meetings
- Maintain a phone and e-mail directory of all members
- Maintain supplies; work with the treasurer when new supplies need to be purchased
- Maintain accurate minutes of each club meeting which should include the following information:
  - Date, time and place
  - Approval and/or amendments to previous meeting minutes
  - Record of proposals, resolutions, motions, seconding and final disposition (and the names of people making these)
  - A summary of the discussion
  - A record of voting
  - Time of adjournment
- Save minutes to club folder
- Maintain a calendar of events

The **Social Media Director** will have the following duties:

- Publicize all club activities and fundraisers through the school newspaper, school bulletin boards and appropriate channels of communication.
- Inform members of upcoming meetings and events
- Take club pictures
- Post club announcements and activities
- Promote club projects within the school and community
- Organize an end-of-the-year slideshow
- Oversee the Club's public relations and advertising
- Will be under the guidance & approval of the club advisor when posting

## **Article VII – Elections**

The club will hold the election of officers once a year in May. The voting will take place by secret ballot.

## **Article VIII--Removal from Office**

A club officer whose dereliction of duty adversely affects the operations of the Club shall be subject to disciplinary action or removal from office. A written request stating the reasons for dismissal and signed by at least three (3) active members of the Club must be submitted at a regularly scheduled meeting. Before the next regularly scheduled meeting, written notification of the request and the reasons for dismissal must have been given to the offending officer, who should come to that regular meeting prepared to speak. A two-thirds (2/3) affirmative vote of all active members is required to remove the officer from office.

## **Article IX – Amendment**

A two-thirds majority vote of the members in attendance is required to amend this club constitution.

	<b>2021-22</b>		<b>2020-21</b>
	Andrew Harvey		Dylan Ashbeck
	Brody Hartley		Anthony Parrish
	Cami Martin		Braden Hisaw
	Carly Martin		Chandler Turner
	Chandler Turner		Monica Miller
	Christopher Norris		Emmy Ogden
	Daniel Coram		Sergio Morales
	Diego Jaquez		Eliana Coburn
	Jake Hisaw		
	Logan Ashbeck		
	Matteo Caso		
	Paige Prudente		
	Peter Prudente		
	RJ Byrd		
	Talia Billingsley		
	Will Kytola		