

Walla Walla High School  
ASB Student Council Approvals

Date: 3 / 30 / 18

The meeting was called to order by Emma Case at 1:10pm  
President or Designee

The following members were present: (initial)

EC Emma Case – ASB President

AL Angel Liang – ASB Secretary

ED Emily Dimino – Senior Class President

RF Reese Fewell – Sophomore Class President

CG Courtney Gaines – ASB Commissioner

\_\_\_\_\_ Kiran Maini – ASB Commissioner

JM Jose Mendoza-Lopez – ASB Commissioner

HF Henry Farnum – Senior Class VP

CC Claire Clark – Jr. Class VP

LO Lacey Owens – Jr. Class Treasurer

JT Jordan Thrall – Soph Class Secretary

JW Jordan Wicklund – ASB Vice President

CW Chloe Williams – ASB Treasurer

AB Alexis Barreras – Junior Class President

BB Brianna Beuck – ASB Commissioner

ST Sydney Tacheny – ASB Commissioner

\_\_\_\_\_ Stephen Butler – ASB Commissioner

CS Campbell Shulke – Senior Class Secretary

LH Lauren Hoe – Senior Class Treasurer

NG Nels Gregorie – Soph Class Treasurer

MH Megan Harvey – Soph Class SVP

AM Arch McHie – ASB Advisor

**Purchase Orders**

The following Purchase Order requisitions were presented for approval.

Please refer to the attached list of PO's requiring ASB approval.

The submitted total amount of PO's is \$ \_\_\_\_\_ Time period: \_\_\_\_\_ to \_\_\_\_\_

Motion ☐ Approved ☐ Denied ☐ None

**Approval for Constitutions**

Future Medical Professionals Club / Indoor Soccer Club / K-Pop Club

Motion ☒ Approved ☐ Denied ☐ None

**Approval for Added ASB Actions**

Motion ☐ Approved ☐ Denied

**Approval for Fundraiser Activity**

Girls Soccer

Motion ☒ Approved ☐ Denied Final Reconciliation Due: 8/10/18

Paint Night

Motion ☒ Approved ☐ Denied Final Reconciliation Due: 5/15/18

**Approval for Fundraiser Activity**

Outdoor Club - Sell Healthy Snacks - Tennis / Track  
Motion ☒ Approved ☐ Denied Final Reconciliation Due: 5/25/18

Motion ☐ Approved ☐ Denied Final Reconciliation Due: 5/25/18

**Approval for ASB Sponsored Activities**

Motion ☐ Approved ☐ Denied Budget Allocation \$ \_\_\_\_\_

Motion ☐ Approved ☐ Denied Budget Allocation \$ \_\_\_\_\_

**Approval for Fundraising Final Reconciliation**

Band 3/8 Concert FCCLA - Community Cupcakes  
Motion ☒ Approved ☐ Denied Returned within Timeline ☒ Yes ☐ No

Motion ☐ Approved ☐ Denied Returned within Timeline ☐ Yes ☐ No

Motion ☐ Approved ☐ Denied Returned within Timeline ☐ Yes ☐ No

Motion ☐ Approved ☐ Denied Returned within Timeline ☐ Yes ☐ No

Motion ☐ Approved ☐ Denied Returned within Timeline ☐ Yes ☐ No

Motion ☐ Approved ☐ Denied Returned within Timeline ☐ Yes ☐ No

**ASB Fund Balance Report**

Please see attached Fund Balance Report

Motion ☐ Approved ☐ Denied ☐ None

**ASB Budget**

Please see attached ASB Budget and Allocation Report

Motion ☐ Approved ☐ Denied ☐ None

Arch McHie - ASB Advisor

Angel Liang - ASB Secretary

Emma Case - ASB President

## Establishing a Club

### Requesting Approval for starting a new ASB Club or Activity

Name of Club or Activity requested K-pop Club

Describe proposed activities and goals of club: about  
To make friends and learn ~~about~~ Korean music  
and culture. We could have K-pop trivia, have a  
pot luck with Korean dishes and snacks, and  
watch and discuss K-pop music videos.

Describe how money will be raised to fund activities:

NO money will be needed for activities

Funds raised will be used to

N/A

Name of proposed advisor in charge of activities Julie Cox

Budget capacity requested: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Signature

Date

Principal \_\_\_\_\_ Primary Advisor Julie Cox

Signature

Signature

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature

Date

Accepted by Board of Directors \_\_\_\_\_ Date \_\_\_\_\_

*Constitution/List of Potential Members*

Walla Walla High School

ASB Constitution and Bylaws for

Kpop Club

Article 1- Name, Purpose and Authority

The name of this organization will be the "Kpop Club" of "Walla Walla High School".

This organization will have as its purpose of exploring Korean music and culture as directly approved by the student council and indirectly by the school site administrator and the governing board of Walla Walla High School.

Article 2- Membership

All students enrolled in Walla Walla High School are eligible for membership.

Article 3- Meetings

Meetings will be held the first Thursday of every month, unless a special meeting is called.

Article 4- Club Officers

The club officers shall consist of the following:

President

Vice-President

Treasurer

Secretary

Article 5- Duties

The club president will have the following duties:

To preside over meetings of the club

To plan and prepare the club meetings

To call special meetings of the club

The club vice-president will have the following duties:

To serve as the club president if the president is unable to fulfill his/her duties

To support the club president

The club treasurer will have the following duties:

To maintain a complete and accurate record of all club receipts and disbursements

To oversee club fundraising efforts

To supervise the preparation of club budget

The club secretary will have the following duties:

To maintain accurate minutes of each club meeting

To carry out all correspondence for the club

The publicity chair will have the following duty:

To publicize all club activities and fundraisers

#### Article 6- Elections

The club will hold elections of officers once a year. The voting will take place by

secret ballot.

#### Article 7- Amendment

A two-thirds majority vote of the members in attendance is required to amend this club constitution.

## Potential Members

Mikele Zavala

Jealousy Snell

Hailee Rutherford

Marisa Zavala

Britney Walters

Kalea Soto

Tony Pham

## **ASB Constitution**

Article 1 The Club shall organize for the year during the first month of school.

Article 2 The Club shall have one advisor who shall be on the school staff.

Article 3 All high school students are eligible to be members of the Kpop Dance club.

Article 4 By the fourth week of the new school year, members shall nominate club members to fill the following positions: club president, club secretary, club treasurer, activities chair, ASB representative. These positions make up the club cabinet. No person shall hold more than one office. Positions are elected by secret ballot.

### **Article 5**

A. Each member of the cabinet shall serve the term of the school year and the following year until a new cabinet is elected, if possible.

B. Each cabinet member shall find a substitute if absent from a meeting.

C. Each cabinet member shall meet the following requirements:

1. President: May be any member.

a. The duties of the President:

1. Schedule and conduct meetings.
2. Make sure meetings and activities are announced.
3. Coordinate the cabinet, the activities, and lead the club.

2. Secretary: May be any member

a. The duties of the Secretary:

1. Taking minutes, in ink, at the meetings and include signature.
2. Maintain permanent file of minutes and file yearly with the ASB Bookkeeper.
3. Being involved in club activities.

3. Treasurer: May be any member

a. The duties of the Treasurer:

1. Coordinating business obligations of the club with the President.
2. Maintaining all financial records of club's receipts and expenses.
3. Work closely with the ASB Bookkeeper on district and school policies for securing club money and records.
4. Being prepared to give regular financial reports.

4. Activities Chair: May be any member

a. The duties of the Activities Chair:

## Establishing a Club

Requesting Approval for starting a new ASB Club or Activity

Name of Club or Activity requested Indoor Soccer Club (ISC)

Describe proposed activities and goals of

club: Wahi students will participate in competitive intramural-style indoor soccer open gyms, leagues, tournaments, and activities for the purpose of keeping students engaged in positive, healthy activities and to keep students connected with trusting, caring adult mentors.

Describe how money will be raised to fund activities:

Activities will be funded by the strategic plan student engagement "seed" money (\$500.00) and supported from a supervisor and staff perspective by 21st CCLC programs. Additional fundraising activities will occur throughout the year.

Funds raised will be used to

Purchase indoor soccer balls and "penny" jerseys. Also, money will be used to support tournament costs like trophies, ribbons, and certificates.

Name of proposed advisor in charge of activities Andrew Sayers

Budget capacity requested: \$500.00

Submitted by: [Signature] 3/9/18  
Signature Date

Principal [Signature] Primary Advisor [Signature]  
Signature Signature

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature

Date

Accepted by Board of Directors \_\_\_\_\_ Date \_\_\_\_\_



## ASB Activity Advisor Job Description

Position Indoor Soccer Club Advisor

Position Description: Supervisor of TSC activities

Activity advisors are responsible for providing general supervision,  
direction and counseling to student leadership of the sponsored activity.

### POSITION GOALS:

- Provide adult supervision and direction to the sponsored activity
- Supervise club administrative requirements
- Support the goals and objectives of the activity

### SPECIFIC DUTIES AND RESPONSIBILITIES:

- Coordinate and schedule activities
- Schedule meetings
- Serve as a resource person
- Supervise handling and accounting of money
- Supervise and chaperone activities
- Consider activity risk factors in order to protect the school district
- Supervise election of officers
- Supervise fund raising activities
- Supervise transportation arrangements
- Guidance in problem solving and conflict resolution

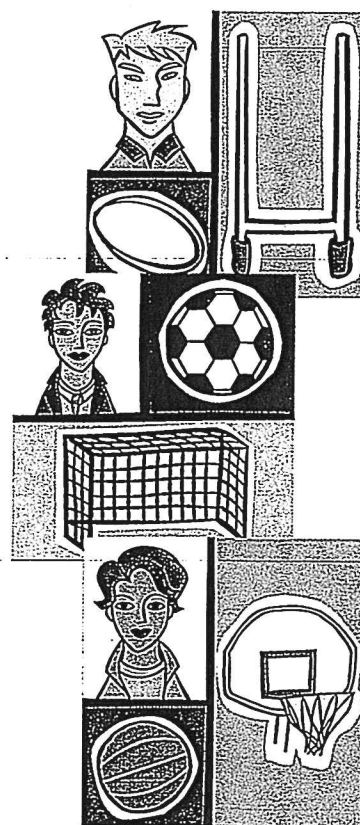
### QUALIFICATIONS REQUIRED:

- Rapport with students
- Interest in activity
- Willingness to spend time and effort

### SUPERVISION: Primary Advisor

Advisors are encouraged to:

1. Attend appropriate advisor training workshops
2. Receive a standard first-aid card
3. Complete a self-evaluation at the end of the school year
4. Have members complete a year-end evaluation of the club or organization and of activities performed throughout the year



# **WaHi Indoor Soccer Club Constitution & Bylaws**

## **Article I – Name**

The Indoor Soccer Club at Walla Walla High School; hereinafter, the “Indoor Soccer Club” or “ISC.”

## **Article II – Purpose**

The purpose of the Indoor Soccer Club is to provide a competitive team-like atmosphere between fellow WaHi students. The Indoor Soccer Club is dedicated to improving the soccer skills of the members, while encouraging them to participate in friendly, intramural-style competition. Additionally, the ISC aims to keep students engaged in positive, healthy activities and to keep students connected with trusting, caring adults.

## **Article III – Membership**

- All Walla Walla High School students are entitled to participate in the ISC.
- Our club agrees with and follows WWPS non-discrimination policy
- ISC members will belong to the greater WaHi ASB.
- Members are required to adhere to the rules and regulations laid out in the club contract, as well as those of Walla Walla High School and Walla Walla Public Schools.
- Members are required to adhere to all club rules concerning open gyms, league play, tournaments, events, etc., as well as additional policies governing fundraising, community service participation, and appropriate behavioral conduct.

## **Article IV – Meetings**

The Indoor Soccer Club will have member meetings during open gym times, as deemed necessary by the officers and the club advisor(s). The officers will have separate monthly meetings to discuss issues and improvements of the club. Any issues, suggestions, and concerns may be brought up by any and all officers and compiled by the secretary into an agenda so it can be discussed at the weekly meeting. Amendments to the constitution will be made at the last meeting of every year during spring quarter. In order for the constitution to be amended and passed, a  $\frac{3}{4}$  vote of the officers is required.

## **Article V – Officers**

*All officers must be full-time students at Walla Walla High School and members of the ASB.*

**President:** Responsibilities include, but are not limited to, overseeing and organizing the club. He/She will work with the advisor to schedule open gyms, league play, tournaments, and fill out all other required paperwork. He/She will coordinate the recruitment of new members. He/She will make sure the club is meeting all requirements of the ASB.

**Vice President:** Responsibilities include, but are not limited to, making sure all players belong to the ASB. He/She will help the president in their scheduling duties, as deemed necessary. He/She will assume any presidential responsibilities when the president is unable to fulfill them (i.e. attending president meetings, coordinating “play,” etc.).

Secretary: Responsibilities include, but are not limited to, responding and sending emails on the club's (and/or advisor's) email account and typing out any amendments to the constitution. He/She will put together minutes for the officer meetings and share them in the ISC's Google Drive folder. He/She is responsible for the End of the Year Student Engagement Report. To fill this out, the Secretary must keep track of attendance and other participation-based outcomes.

Treasurer: Responsibilities include, but are not limited to, keeping track of all money, incoming and outgoing. This record will be kept in a shared budget document in Google Drive and accessible to all club members. He/She is responsible for projecting next year's budget, as well as auditing the current/past year's budget. Other responsibilities include assisting in any fundraising events/activities and coordinating ASB scholarship opportunities within the Walla Walla High School membership base.

#### **Article VI – Captains**

Responsibilities include, but are not limited to, enforcing the rules and regulations of competitive play and assisting the officers and advisor(s) in management of all competition events. There are no limits on the number of captains designated.

#### **Article VII – Elections**

Current officers must hold positions for a full school year. Nominations will be held at the beginning of spring quarter. Elections will be held at the end of spring quarter for eligible nominees. Voting will take place on paper ballot. The President and advisor will count the votes, with a non-officer member as witness.

#### **Article VIII – Officer Removal**

Any member of the club can call for a vote to impeach an officer. Three-fourths of the club must agree on the impeachment vote.

#### **Article IX – Advisor**

The advisor of the Indoor Soccer Club shall be a staff member of Walla Walla High School, and/or WWPS, that has an interest in the club's stated mission and goals. He/She will also oversee the club and will assist in any manner necessary.

#### **Article X – Coaches**

He/She are volunteers and/or paid adult member outside the club that will supervise open gyms, league play, tournaments, and other events.

#### **Article XI – Code of Student Conduct**

The Walla Walla High School and broader Walla Walla Public Schools Code of Student Conduct applies to the all members of the ISC.

#### **Article XII – Dismissal of a Member**

If any member is caught doing any acts of misconduct—i.e. not following the rules listed above—then said member is subject to dismissal from the club.

**Article XIII – Non-Discrimination**

Discrimination against any individual based upon protected status, which is defined as age, color, disability, gender identity or expression, national origin, race, religion, sex, sexual orientation, or veteran status, is prohibited.

**FRESHMAN**

JUAN	PEREZ CUELLAR
DAVID	MENDOZA
CARLOS	MEZA NEGRETE
LUZ	VASQUEZ-PEREZ
ANTONIO	LEOS
DIEGO	ZAMORA
GABRIEL	MERCADO
DANIEL	LEOS
DANIEL	VEGA
DANIEL	FERRUSCA
FRANCISCO	MACIAS CUELLAR
DANIELA	ROMERO ANGULO
KALEE	SCHRAG
CALVIN	WATSON
DAHLYLA	GONZALEZ
JAYDEN	MACARIO
SEAN	ENTRIKIN
JEFFREY	RUIZ URIBE
JAQUELINE	VILLAGOMEZ

**Nominated Officers**

<i>President</i>	Nels	Gregorie
<i>Vice Pres</i>	Aldo	Feria
<i>Tres</i>	Luiz	Meza
<i>Sec</i>	Daniel	Vega

**Non-Freshmen**

Kate	Marin
Julian	Mendoza
Mayra	Arizmendi
Amaya	Ramires
Brehna	Rios
Isaac	Madrigal
Andres	Tapia
Aldo	Teria
Erick	Perez
Juan	Gomez
Daniel	Osorio
Alan	Sifuentes
Roman	Garibay
Eliazar	Gonzales
Abraham	Diaz
Joel	Nunes
Rubari	Gaines
Tara	Gonzales
Gabby	Gonzales
Agustin	Arced
Hernm	Jurim
Francisco	Gonzales
Amber	Gaines
Lail	
Nels	Gregorie
Reese	Fewell
Jose	Gonzales
Josh	Courtney
Nathan	Feistner
Jacky	Medina
Daniela	Romero
David	Ramirez
Luis	Meza
Alejandro	Martinez
Miles	Plucker
Ulises	Garcia
Pedro	Lizard
Andy	Ramos
Manuel	Meza
Abel	Pena
Armando	Vega
Ben	Pena
Adrian	Cruz
Hernan	Duran
Kevin	Arizmendi
Mark	Ramirez
Lee	Kate
Jesus	Alejandro
Albert	Garcia
Allan	Escalante
Oscar	Chavez
Tara	Gaines
Esteban	Moreno
Francisco	Maya

## Establishing a Club

### Requesting Approval for starting a new ASB Club or Activity

Name of Club or Activity requested Future Medical Professionals of America

Describe proposed activities and goals of club: To provide students interested in the medical/health field with opportunities that will further allow them to pursue medical interests.

Describe how money will be raised to fund activities:

Fundraising activities will be determined by officers, club members and advisor and communicated to ASB.

Funds raised will be used to

Fund field trips, such as medical-knowledge competitions or college visits and for donations/drives for local hospitals

Name of proposed advisor in charge of activities Mary Burt

Budget capacity requested: \$500

Submitted by: Britany Walker

Signature

May 3, 2018

Date

Principal Rebecca Hays

Signature

Primary Advisor Mary Burt

Signature

Approved \_\_\_\_\_

Not Approved \_\_\_\_\_

Signature

Date

Accepted by Board of Directors \_\_\_\_\_ Date \_\_\_\_\_

# Future Medical Professionals of America

A Club Outline and constitution

*Goal: Encouraging students interested in the medical field to accomplish their aspirations by offering various opportunities.*

**Name:** Future Medical Professionals of America (FMPA)

Contact information:

Organizer/President: Britany Walters

Phone: 843-518-8203

Email: [Britanydwalters3@gmail.com](mailto:Britanydwalters3@gmail.com)

Advisor: Mary Burt

Phone/Ext.: 509-527-3020 ext: 4657

Email: [mburt@wwps.org](mailto:mburt@wwps.org)

**Club Purpose:** To provide students interested in the medical/health care field with opportunities that will further allow them to pursue medical interests.

Objectives:

- 1) To educate students about the medical field.
- 2) To provide opportunities to students interested in pursuing a medical career.
- 3) To help students meet individuals with similar passions and interests.
- 4) To help students improve leadership and communication skills necessary for a professional role in medical community.
- 5) To broaden student's knowledge of medical care topics and information that may be applied in their medical career later on.

Summary: FMPA will allow students to explore the medical care field. This will be done by organizing events that will involve possible job shadowing and volunteering at local medical care facilities. FMPA will also organize various opportunities to visit possible local pre-med schools and explore options for a future medical career. FMPA will also host fundraisers to help local hospitals. FMPA will also have opportunities for students to be introduced to medical care professionals that can provide insight on their experience in the medical care field.

### **Roles of Officers:**

- Leader/President: Britany Walters
  - Voted upon in club introduction meetings (along with other officers), under authority of advisor following the school year 2018-2019.
- Vice President:
  - Assume duties of President in case of president absence
  - Help organize club and council meetings
  - Perform duties authorized by president
  - Take on leadership roles necessary during meetings
- Secretary
  - Read and keep track of meeting hours
  - Act as correspondence clerk
  - Print and distribute agenda for all meetings
- Treasurer
  - Handle funds and finances for the club
  - Keep financial records
  - Organize fundraising events

### **FMPA Club Election Procedures:**

Officers will be voted upon by club members during the club introduction meetings. Every member will be given the opportunity to run as an officer. Each individual officer will need to present to class a set of initiatives that they will accomplish as an officer for FMPA.

Qualifications: An individual will qualify to be an officer if he/she:

- 1) Is a member of the club and plans to attend club meetings regularly.
- 2) Has a set of initiatives for the officer role.
- 3) Has presented these initiatives to club, and has undergone the club voting process

Club members will vote for officers following presentation/campaign process. Officers will be selected by majority vote. If a tie takes place for a single officer position, advisor of club will decide on a process of fair selection of the individual officer.

### **Club Meeting Schedule**

Club Meetings:

- Club meetings will be once a week. Time of club meetings will be 3:00-4:00 P.M. Day of week may vary, as may time. Remind app may be used to communicate dates and times of meetings with members.



Council Meetings:

- May occur once a month as to review club initiatives and operations. All officers will be required to come to meetings.

**Fundraising:**

FMPA will organize several fundraising opportunities both for FMPA itself and for local hospitals seeking additional aid in resources. Aid to local hospitals may include toy drives for children in local hospitals (particularly around Christmas time). FMPA fundraising will be geared toward raising money for FMPA trips (such as medical-knowledge competitions or college visits) or may also be used for aid for additional resources for FMPA study (such as experimental resources).

**Only the Advisor of the club is authorized to make changes to club outline, and may authorize President to do so if necessary.**