

MODEL

American International School Articles of Association

UPDATED JULY 2024

ARTICLE I – NAME OF ORGANIZATION

The name of this association shall be XYZ American International School Association

ARTICLE II – PURPOSE

The purpose of The American International School shall be to provide an educational program, with instruction in the English language, and based on American educational philosophy, standards, and methods. The school shall be a non-profit, private day school serving the needs of the children of the AIS community who would benefit from such an educational program.

ARTICLE III – SCHOOL

The school operated by the Association shall be known as the American International School or AIS.

ARTICLE IV - NON-PROFIT, NON-DISCRIMINATORY CHARACTER

AIS is a non-profit entity. It shall not discriminate on grounds of race, religion, national origin, political affiliation, gender, or sexual orientation.

ARTICLE V – MEMBERSHIP

Association membership will be granted to each parent or guardian of full-time students of AIS. Each individual member will have one vote in the event of any election or matter to be decided by a vote of the Association.

ARTICLE VI –GOVERNANCE

The governance of the school shall be exercised by the Board of Trustees ("the Board"). The Board shall establish such policies as needed to enable the school to function effectively and efficiently.

ARTICLE VII – FINANCES

The Board shall ensure that financial planning and execution supports the mission of the School on a year-to-year basis and in the long term. Fees shall be set from time to time by the School Board, in consultation with the Director. The School shall set fees at a level consistent with sound business management, sufficient to cover the expenses of the school, to allow for emergency contingencies and to ensure the school's financial viability.

ARTICLE VIII – ASSOCIATION MEETING

The School Board will hold an Annual General Meeting (AGM) each year during the last quarter of the school year. In addition, the Board may call a special meeting of the Association at any time, provided a minimum of 10 days' notice is given. A special meeting can only be called by 2/3 of the voting members of the School Board.

Meetings of the Association may be held on location or remotely via electronic media as determined by the Board of Trustees.

Decisions of the Association will be determined by vote, either at the AGM or a Special Meeting or through electronic voting as determined by the Board of Trustees. All voting requires a quorum of the Association, physically present or participating electronically. For the purposes of conducting Association business, a quorum is defined as twenty percent (20%) of the Association members. A majority (50% plus one) of the votes cast at a meeting at which a quorum is physically or electronically present shall carry the vote.

Should a quorum not be reached, physically present and/or electronically, the Board of Trustees shall call a Special Meeting of the Association, duly warned at least ten (10) days prior, at which those Association members present, physically and/or electronically, shall constitute a quorum.

ARTICLE IX - CURRICULUM

A standards-based curriculum consistent with American education standards shall be used, with such adaptations as necessary to meet the needs of the multi-national background of the student body.

ARTICLE X – DISSOLUTION

The Association may be dissolved and its activities terminated only upon recommendation of the Board of Trustees and approval by a majority (50% plus one) of Association members present at any meeting, on location or electronically, provided that notice in writing of such a proposal shall have been given to the members at least ten (10) days prior.

In the event of the school being closed and after all obligations are satisfied, the remaining assets shall be distributed to appropriate non-profit organizations as determined by the Board of Trustees. In such case, the Association shall thereafter be dissolved.

ARTICLE XI – AMENDMENTS OF ARTICLES

These Articles may only be amended by action of the Association and that action must be carried by a majority (50% plus one) of all Association Members.

Date Adopted and Amended: