



# Oregon School District Co-Curricular Code of Conduct



<b>SECTION 1 - GENERAL</b>	<b>1</b>
<b>SECTION 2 - STANDARDS FOR PARTICIPATION</b>	<b>5</b>
<b>SECTION 3 - APPEALS PROCESS</b>	<b>11</b>
<b>SECTION 4 - INSURANCE/MEDICAL</b>	<b>12</b>
<b>SECTION 5 - EQUIPMENT</b>	<b>13</b>
<b>SECTION 6 - TRAVEL</b>	<b>14</b>

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## **SECTION 1 - GENERAL**

### **Section 1.01 - Co-Curricular Philosophies**

The Oregon School District ("District") believes Co-Curricular activities are an integral part of the total educational process. Through participation in these opportunities, students can experience activities that will enrich their lives and teach them lessons of personal growth, sportsmanship and teamwork. The District strives to provide quality experiences for students. Co-Curricular activities provide unique opportunities for participants to promote their intellectual, social, artistic and physical development.

Although Co-Curricular activities are a valuable part of the total educational experience, participation in them is a privilege, not a right. With this privilege carries responsibilities and expectations that promote growth towards becoming a responsible member of society. Participants must abide by the rules and responsibilities that apply to each Co-Curricular program in which they are involved in order to continue participating in these activities. Co-Curricular participants are expected to be responsible to themselves and their family, school and community.

### **Section 1.02 - Goals of Co-Curricular Activity Participation**

The District's goals in making Co-Curricular activities available to students are:

- Educate participants to strive for excellence;
- Encourage participation and help participants realize that participation in Co-Curricular activities is a privilege with accompanying responsibilities;
- Provide activities for participants with varied needs, interests and abilities that teach self-discipline, loyalty, team play, cooperation, personal and team pride, respect for the rights of others and leadership skills; and
- Provide school experiences of interest in an effort to develop a sense of connectedness and commitment to both school and community

### **Section 1.03 - Standard of Administration**

In providing Co-Curricular opportunities for its students, the District will comply with all applicable federal and state laws, including those prohibiting discrimination and with standards established by the Wisconsin Interscholastic Athletic Association ("WIAA").

#### **Section 1.04 - Purpose of the Co-Curricular Code**

The purpose of the Co-Curricular Code ("Code") is to:

- Establish clear and consistent academic and behavioral expectations for participants to follow when participating in District, athletic, and other Co-Curricular opportunities; and
- Inform participants and their parents/guardians of the consequences that will occur for rule violations.

#### **Section 1.05 - Term of Code Applicability**

The Code will be enforced for the participant's entire enrollment period, beginning with the date of first participation in a Co-Curricular activity through the last date of participation in all activities, including during the summer months and off seasons. Participants must sign an online form acknowledging receipt of and agreeing to abide by the Code.

#### **Section 1.06 - Definition of Co-Curricular Activities**

Co-Curricular activities include any organized school activity that is offered outside of academic class requirements and that participants choose to participate in voluntarily.

#### **Section 1.07 - Categories of Co-Curricular Activities**

Co-Curricular activities for grades 6-12 are summarized in the following chart:

<b>Category</b>	<b>Activity</b>
<b>1. Athletics</b> The District's Co-Curricular Code and the WIAA govern interscholastic athletics. WIAA standards and other applicable federal and state rules apply to this Code.  Students may not participate in two sports during the same season.	<b>Fall</b> Cheerleading, Cross Country (Boys & Girls), Dance/Poms, Football, Golf (Girls), Soccer (Boys), Swimming (Girls), Tennis (Girls), Volleyball (Girls)
	<b>Winter</b> Basketball (Boys & Girls), Cheerleading, Dance/Poms, Hockey (Boys & Girls), Swimming (Boys), Wrestling
	<b>Spring</b> Baseball, Golf (Boys), Lacrosse (Boys & Girls), Soccer (Girls), Softball, Tennis (Boys), Track & Field (Boys & Girls)
<b>2. Performance Based and Competitive Clubs</b> These are activities that have performances and/or competitions.	May include but not limited to: Badger Girls/Boys, DECA, FBLA, FCCLA, FFA, Forensics, KEYS, Skills USA, Math Team, Mock Trial, Musicals, Plays, Science Olympiad, Student Council, Thespians, Ultimate Frisbee, etc.

#### **Section 1.08 - Conditions for Participation**

Each school year participants and their parents/guardians must attend a Co-Curricular Code meeting prior to the start date of their activity. A Participation Acknowledgement Form must be signed by all participants and their parents/guardians and turned in to the advisor/coach/director prior to participation.

##### **Section 1.08.01 - Form Completion**

Participants must also complete the following forms to become eligible for a Co-Curricular activity:

Category	Necessary Participation Forms
<b>1. Athletics</b>	<ul style="list-style-type: none"> <li>● WIAA Physician Signed Physical</li> <li>● Online Athletic Registration</li> </ul>
<b>2. Clubs and Other Activities</b>	<ul style="list-style-type: none"> <li>● Updated Medical Information in Infinite Campus</li> <li>● Participation Acknowledgement Form</li> </ul>

### **Section 1.08.02 -Dropping Out or Removal from Co-Curricular Activity**

A participant who quits or is dropped from an activity/team for disciplinary reasons cannot participate in another activity/team until the original activity is completed, unless approved by the Director of Athletics or building administrator.

### **Section 1.08.03 - Code Compliance**

A participant must meet the standards outlined in Section 2 to participate in District Co-Curricular activities.

### **Section 1.09 - Parent/Guardian Responsibilities**

Parents/Guardians of participants in District Co-Curricular activities are expected to:

- Discuss mutual expectations of participation with their child;
- Read and agree to support the Code;
- Be a positive role model at all events;
- Support the advisor/coach/director and reinforce activity rules; and
- Communicate concerns to the coach/advisor/director.

### **Section 1.10 - Participant Responsibilities**

Participants in District Co-Curricular activities are expected to:

- Know and understand the expectations of participation;
- Read, support and abide by the Co-Curricular code;
- Be a positive role model at all times;
- Support the activity rules and decisions of the advisor/coach/director;
- Communicate any concerns to the advisor/coach/director;
- Put forth 100% effort in the classroom and in the activities in which they participate; and,
- Positively represent themselves, the parents, the school and community at all times.

### **Section 1.11 - Director of Athletics/Advisor/Coach/Director Responsibilities**

The Director of Athletics and Advisors/Coaches/Directors are expected to:

- Host a meeting at the beginning of the year to present the Code;
- Read, support and uniformly enforce the Co-Curricular Code;
- Be a positive role model at all times;
- Communicate activity rules and expectations to participants and their parents/guardians;
- Communicate any concerns to participants and their parents/guardians;

- Communicate selection process and decisions for activity or teams to the participants;
- Model appropriate behavior and/or sportsmanship;
- Provide a safe and organized environment for all activities; and,
- Positively represent themselves, and their parents, school and community at all times.

## **SECTION 2 - STANDARDS FOR PARTICIPATION**

The following are standards for participation applicable to all District Co-Curricular participants.

### **Section 2.01 - Interaction with Other Standards**

Co-Curricular sanctions will be imposed in addition to those imposed for violation of the code of conduct set forth in the school handbook or other sanctions imposed by the District.

### **Section 2.02.01 - Attendance Standards**

Participants and their parents/guardians must follow District attendance procedures. Participants are expected to be in school and attend their classes unless their absence is approved as allowed by Board Policy and/or the Family Handbook. If a participant is going to miss a co-curricular activity (practice, competition, performance, etc.), the participant should inform the coach or advisor in advance.

Parents/Guardians and students should monitor their student attendance status through the parent portal in Infinite Campus.

#### Practice Day

In order to participate in practice or an activity, the student must attend at least 3/4 of their school day unless excused by:

- written documentation from a medical professional;
- attending an approved school event;
- a parent /guardian provided the student attends at least one class period; or
- the Director of Athletics or other administrator.

For most students, 3/4 of the regular school day is 6 classes per day not including lunch.

#### Performance or Competition Day

In order to participate in a performance or competition, the student must attend all of the school day unless excused by:

- written documentation from a medical professional for a medical appointment (and not illness);
- attending an approved school event; or
- the Director of Athletics or other administrator.

Any unexcused absence during any day of the season, as indicated by Code A in Infinite Campus, will result in the student not competing in the next scheduled contest or performance, regardless of the level of competition or performance.

- Students will have one business day to correct any marking errors with the teacher, or other school staff, or to obtain the necessary documentation to correct their attendance record. Thereafter, an unexcused absence will result in the loss of eligibility the next date of competition or performance.
- It is the responsibility of the student to clear the attendance issue.

### **Section 2.02.02 - Involvement in Multiple Co-Curricular Activities:**

Conflicts may occur when a participant is involved in more than one Co-Curricular activity at the same time. Ideally, arrangements will be made in advance, with the advisors/coaches/directors to allow the participant to engage in both activities. If the conflict cannot be resolved at this level, the participant may contact the building administrator to resolve the conflict.

### **Section 2.02.03 - Suspension**

An out-of-school suspension renders the participant ineligible to participate in all performances, competitions or activities throughout the duration of the suspension. A participant receiving an in-school suspension may be ineligible to participate in activities at the building administrator's discretion. When a suspension and a code violation occur simultaneously, the participant must serve the applicable code violation penalty after the conclusion of the suspension. Time missed from the activity for the suspension shall not count toward service of the Code penalty.

### **Section 2.03 - Academic Standards**

A participant shall maintain the following academic requirements in order to participate in Co-Curricular activities:

#### **Section 2.03.01 - Enrollment**

A participant must meet District and Department of Public Instruction requirements defining a full-time participant and be enrolled and receiving passing grades a minimum of five classes or the equivalent of twenty-five hours of course work per week. A WIAA sports participant may be a Home-based Private Education (home school) student who resides in the school district and meets the state law definition of Home-based Private Education student and meets all WIAA requirements.

#### **Section 2.03.02 - Grade Point Average**

A participant must maintain a minimum of 2.0 grade point average ("GPA") at the end of each semester grading period (not cumulative) starting in ninth grade.

A participant not meeting the semester GPA standard will be suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights during the school year. For 2nd semester GPA suspensions, see the WIAA Fall Ineligibility Chart in section 2.03.05. Students unable to demonstrate passing grades at the end of the ineligibility period will be ineligible until they can demonstrate passing grades. The Building Administrator or Director of Athletics will have to approve any grade adjustments that occur after the official grade report is produced.

Students' GPAs will be checked at the start of each season based on their GPA from the most recently completed semester. If a participant did not meet the GPA standard, they must demonstrate passing grades to be eligible for participation. See the Grade Check Time Periods listed in Appendix A for more information.

#### **Section 2.03.03 - Mid-Quarter Reports**

A participant who has an "F" at progress report time (twice a semester) will be required to turn in a weekly Co-Curricular Progress Report Form (see Appendix B) to their Advisor/Director until the participant meets the academic standard. Athletes must turn in the Progress Report Form to the Director of Athletics.

#### **Section 2.03.04 - Quarter Report Cards**

A participant who has an "F" or an incomplete on a quarter report card will be academically ineligible until the participant achieves a passing grade in the class or eliminates the incomplete. A Co-Curricular Progress Report Form (see Appendix B) must be submitted to their Advisor/Director to show passing grades. Prior to that occurring, the participant will be able to practice or participate, but will not be allowed to participate in competition or performance.

If a participant receives two or more failing grades and/or incompletes, the participant is immediately ineligible for all Co-Curricular activities. A participant with two or more failing grades must complete an academic eligibility form signed by teachers and parents/guardians detailing plans to demonstrate learning progress to regain academic eligibility for participation. This form will be provided by the Director of Athletics.

### Section 2.03.05 – Semester Report Cards

A participant who has an incomplete on a semester report card will be academically ineligible until the participant eliminates the incomplete. Prior to that occurring, the participant will be able to practice or participate, but will not be allowed to participate in competition or performance.

A participant who has an “F” on a semester report card will be academically ineligible and suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights. The participant will be able to practice, but will not be allowed to participate in competition or performance.

If a participant receives two or more failing grades and/or incompletes, the participant is immediately ineligible for all Co-Curricular practices, activities and competition or performance. A participant will be academically ineligible and suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights.

Students unable to demonstrate passing grades at the end of the ineligibility period will be ineligible until they can demonstrate passing grades. The Building Administrator or Director of Athletics will have to approve any grade adjustments that occur after the official grade report is produced.

The following chart sets forth the WIAA’s academic eligibility timeline for all athletic activities when a participant fails to meet the academic requirements in the fourth quarter of the previous school year.

**2024 Fall Ineligibility- Determined by WIAA (See [WIAA Handbook for Details](#))**

<b>Sport</b>	<b>Boys Soccer</b>	<b>Volleyball</b>	<b>Football</b>	<b>Cheer &amp; Dance</b>	<b>Cross Country</b>	<b>Girls Golf</b>	<b>Girls Tennis</b>	<b>Girls Swimming</b>
<b>Ineligibility Period:</b> 21 days (beginning with the date of the earliest allowed competition) or	8 games	5 meets	3 games	3 games	4 meets	5 meets	5 meets	5 meets
<b>Student Regains Eligibility on:</b>	Sept. 17	Sept. 14	Sept. 12	Sept. 12	Sept. 17	Sept. 3	Sept. 5	Sept. 11

Participants are first eligible for participation in fall Co-Curricular activities on the basis of the prior year’s second semester grades after serving the appropriate suspension in the following fall.

For a 2<sup>nd</sup> semester (4<sup>th</sup> quarter) failure a student can avoid the ineligibility period if the failed course work is made up before August 1<sup>st</sup>. Earning a passing grade in an approved summer school course or correspondence course will make a participant eligible.

### Section 2.03.06 - Exemptions

A participant who is enrolled in any state-approved EEN program may be eligible for participation in Co-Curricular activities if the participant is making satisfactory progress in the participant’s total school program as indicated by the participant's IEP or as determined by the building administrator.

## **Section 2.04 - Drug and Alcohol Standards**

### **Section 2.04.01 - Prohibited Conduct**

These rules are in effect for the participant's entire enrollment period, beginning with the date of first participation in a Co-Curricular activity and apply to conduct occurring when participants are not at school and when school is not in session.

All participants in Co-Curricular activities will be subject sanctions for violation of any of the following rules.

#### **Section 2.04.01.01**

Purchase, possession, or the consumption of alcoholic beverages, including non-alcoholic beer.

#### **Section 2.04.01.02**

Distribution, purchase, possession, or the use of illegal drugs, prescription medications, controlled substances, street drugs, or banned performance-enhancing substances (PES). This prohibition does not apply if the participant is legally authorized to purchase, possess or use the substance.

#### **Section 2.04.01.03**

Possession of drug paraphernalia.

#### **Section 2.04.01.04**

Purchase, possession, or use of any tobacco products. This includes e-cigarettes (regardless of nicotine level), vaporizers and non-nicotine vapor products.

#### **Section 2.04.01.05**

Hosting, sponsoring, organizing, or otherwise arranging a party or gathering at which alcohol or drugs are being used.

#### **Section 2.04.01.06**

Being in attendance in settings at which substances prohibited by this Code are present and being consumed.

The following are not included in this prohibition:

- Presence at a residence in which no minor is consuming, using or possessing prohibited substances;
- Attendance at or participation in bona fide religious practices;
- Presence at an establishment or gathering licensed to sell or dispense alcoholic beverages if:  
The establishment or gathering engages in other activities not related to alcohol consumption and the participant is using the facility for those activities; (e.g., restaurant, weddings, concerts, golf courses, bowling alleys, sporting events);  
The participant is accompanied by a parent or guardian; or,  
The participant is employed by the establishment.

A participant will be found in violation of this provision by the following evidence:

- The participant's admission;
- A police report/citation with corroboration;
- A digital or photographic image of the participant that includes alcohol, drugs or evidence thereof in the photo; or
- A District investigation of incident which show evidence of a violation.

In order to avoid violation of this provision, the participant must:

- Immediately leave the premises/situation in which prohibited activity is occurring upon becoming aware of the presence of prohibited substances; **and**
- Report to the Director of Athletics or building administrator the morning of the next school day to explain what occurred. If the infraction occurs on any non-school day, the participant must report on the day following the incident to a building administrator by calling the administrator's listed District phone or sending an e-mail to the administrator's District email address.

#### **Section 2.04.01.07 - Self Referral**

A student who violates the Code may report the violation to an administrator by phone, in person or by email/text message. If the student does so within twenty-four (24) hours of the violation, the student may be eligible for a reduced penalty for the violation. Any violation that is being investigated by law enforcement or school officials on or before the time of self-referral is not eligible for a reduced penalty.

Completing a self referral does not require students to share details about others who may have been present.

#### **Section 2.04.01.08 - Cooperation/Honesty**

A student who is completely honest, forthcoming, and cooperative upon being questioned by an administrator may reduce their suspension by one contest. According to WIAA policy, a suspension must be a minimum of 1 contest.

#### **Section 2.04.02 - Consequences**

##### **Section 2.04.02.01 - Ineligibility Timeline**

- First Violation: The consequences for a first violation shall be suspension from 15% or 25% of a season schedule or contests based on the category 1 flowchart.
- Second Violation: The consequences for a second violation shall be suspension from 50% of a season schedule or contests based on the category 1 flowchart.
- Third Violation: The consequences for a third violation shall be suspension of a season schedule or contests for one calendar year from the date of the violation based on the category 1 flowchart.
- Fourth Violation: The consequence for a fourth violation is permanent removal from all future co-curricular activities at the middle- and high-school level.

Per WIAA rules, when the suspension percentage results in a fraction of a game, the number shall be rounded up to the next whole number of games (i.e. 2.1 or 2.8 games equals 3 games).

In order for a suspension to be served: 1) the participant must continue to attend all practices and contests as they normally would in order to support their team, except that they do not dress in uniform for contests; and 2) the participant must otherwise be eligible to participate in the activity, including meeting academic and attendance eligibility standards under this Code of Conduct and WIAA rules.

See flow chart in Appendix C for visual representation of the violation process.

#### **Game Suspension Varies by Sport**

<b>Sport</b>	<b>WIAA Game Maximum</b>		<b>Sport</b>	<b>WIAA Game Maximum</b>
Baseball	26		Lacrosse	18
Basketball	24		Soccer	24
Cheerleading	-		Softball	26
Cross Country	11		Swimming	15
Dance/Poms	-		Tennis	14
Football	9		Track & Field	20
Golf	15		Volleyball	15
Hockey	24		Wrestling	14

#### **Section 2.04.02.03 - Assessment**

In addition to the sanctions set forth above, the participant must follow all the treatment recommendations as developed by the District's Student Assistant Program Coordinator and/or an approved community health care provider. The participant and/or parent/guardian will be required to provide a medical release so that the District has access to the health care provider's treatment plan and is knowledgeable of the participant's progress on such treatment plan.

#### **Section 2.04.02.04 - Extension of Suspension Periods**

##### **Section 2.04.02.04.01 - Continued Presence of Substance**

Because some illegal drugs remain in the body for a period of time after usage, the return to participation in Co-Curricular activities of a participant found to have used an illegal drug will be made on a case-by-case basis by the building administrator. This determination will be based on the nature of the drug, the extent of usage, the length of time since usage, and the level of the drug in the most recent urinalysis.

#### **Section 2.05 - Other Conduct**

The Student agrees to follow: municipal ordinances, Wisconsin and federal law; the applicable Student Handbook; and Oregon School Board Policies, particularly Board Policy 157 (Anti-Harassment / Non-Discrimination), Board Policy 163 (Bullying), Board Policy 164 (Anti-Hate Speech), and Board Policy 771 (Electronic Communications).

Failing to comply with the Code may result in a violation. This includes inappropriate conduct that occurs on school property, at school-sponsored events, on school-sponsored transportation. This also includes inappropriate conduct that occurs off-campus including on social media, as permitted by law.

In addition to the penalties set forth in this Code, athletes may also be withheld from competition for insubordination or disrespect to any school employee, coach, or official, as determined by the Director of Athletics, and as permitted by law.

The District will impose a penalty appropriate for the circumstances of the conduct in accordance with Board policies, the Student Handbook, District guidelines and procedures, and state or federal law.

## **SECTION 3 - APPEALS PROCESS**

A participant's parents/guardian will be notified in writing of the participant's infraction and its consequences by the Sport's Administrator or building administrator. A copy of the letter will be sent to the Superintendent. The following sets forth the process by which such decisions may be appealed. *The penalty imposed by the Director of Athletics or the building administrator (or designee) will be in effect unless the decision is changed in the appeal process.*

### **Section 3.01 - Appeal to Building Administrator**

The participant or a parent/guardian may request an appeal if they disagree with the decision made by the Director of Athletics or building administrator. The appeal must be directed to the building administrator within five (5) business days of the initial decision. The appeal must be in writing and must include the rationale for the appeal. The building administrator or designee will review the appeal. The finding and decision of the building administrator or designee will be in writing and sent to the participant and the parent/guardian within five (5) business days.

### **Section 3.02 - Appeal to Superintendent**

The participant or a parent/guardian may appeal the building administrator's decision to the Superintendent. This appeal must be made in writing within five (5) business days of the decision of the building administrator.

The Superintendent or designee shall review the record of the process. The Superintendent shall rule on the appeal within five (5) business days of receipt of the appeal. The Superintendent or designee's decision shall be final.

## **SECTION 4 - INSURANCE/MEDICAL**

### **Section 4.01 - Insurance**

Each participant must have insurance covering possible injuries stemming from participation in Co-Curricular activities. If a private insurance carrier is providing this coverage an Insurance Waiver Form certifying coverage must be completed and submitted to the Director of Athletics or building administrator. Insurance coverage is available for purchase through the District. A complete coverage breakdown is available from the advisor/coach/director.

### **Section 4.02 - Injuries**

#### **Section 4.02.01 - Emergency Treatment**

In case of an emergency, all reasonable attempts to contact the participant's parents/guardian will be made. Participants will be taken to an Oregon Clinic or the nearest hospital, unless the parents/guardians indicate that their child should be sent elsewhere. An attempt will be made to have a doctor at all contests involving physical contact to render emergency aid and to give advice.

#### **Section 4.02.02 - Medical Information**

If a participant has a special medical condition, the advisor/coach/director must be informed.

If possible, all participants should be inoculated against tetanus.

#### **Section 4.02.03 - Injuries**

All injuries must immediately be reported to the supervising advisor/coach/director. Unreported injuries can lead to serious complications and increased time lost from competition/participation. If an injury is discovered after a participant has returned home, the advisor/coach/director of the Co-Curricular should be contacted at once.

All injuries requiring a doctor's care must be reported to the main office. A participant will not be readmitted to the activity after an injury without written authorization from the participant's health care provider releasing the participant to participation in Co-Curricular activities.

The District will comply with §118.293, Wis. Stats., with respect to concussion injuries.

## **SECTION 5 - EQUIPMENT**

### **Section 5.01 - Issuance and Return**

Each participant is responsible for reasonable care of all school-issued equipment. School-issued equipment should be used only for school activities. Equipment must be returned when the activity or season is completed. Participants are responsible to reimburse the District for damages to District equipment not caused by normal usage.

### **Section 5.02 - Sanctions**

If a participant does not return equipment or reimburse the District for damaged equipment

- The participant will not be given a participation award;
- The District will not issue equipment for the next season or activity to the participant;
- The District will assess the participant a fee for equipment damaged or not returned; and,
- Seniors may not be allowed to participate in commencement exercises.

## **SECTION 6 - TRAVEL**

Participants will observe all District rules regarding safety when traveling. A participant who travels to an activity with a school group must return with the group if transportation is provided. If a participant is not returning with the group, the parent/guardian must sign and return to the school transportation form to the advisor/coach/director a minimum of twenty-four hours in advance to allow the participant to return with the parent/guardian. Transportation forms are available in the main office and included at the end of this handbook.

Any other exceptions must be approved by the Director of Athletics or building administrator or designee in writing twenty-four hours prior to the event.

Revised: July 28, 2003  
Revised: July 23, 2007  
Revised: July 15, 2009  
Revised: November 2, 2011  
Revised: July 23, 2012  
Revised: February 11, 2013  
Revised: January 2015  
Revised: April 2016  
Revised: July 24, 2023

## Appendix A

Grade Check Time Period	Mid-Quarter Grades	Quarter Grades	Semester Grades
Expectation for Students	★ No failing grades	★ No failing grades ★ No grades recorded as incompletes	★ A minimum of a 2.0 grade point average ("GPA") at the end of each semester grading period ★ No failing grades ★ No grades recorded as incompletes
Next Steps if Expectations are Not Met	❖ The student is required to turn in a weekly Co-Curricular Progress Report Form to the Athletic Director until the participant meets the academic standard.  ❖ When the student is earning a passing grade, this should be indicated on the Progress Report Form and submitted to the Athletic Director.	❖ If the student has <b>one failing grade or incomplete</b> , the student is ineligible to compete until the student achieves a passing grade in the class or eliminates the incomplete. The student may practice.  ❖ If the student earns <b>two or more failing grades and/or incompletes</b> , the student is immediately ineligible for all Co-Curricular activities. <ul style="list-style-type: none"> <li>➤ A student with <b>two or more failing grades and/or incompletes</b> must complete a progress form signed by teachers and parents/guardians detailing plans to regain academic eligibility for participation by achieving a passing grade and eliminating the incomplete.</li> </ul>	❖ If the student has <b>one failing grade or incomplete</b> , the student is suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights. While academically ineligible, the student may practice but may not compete.  ❖ If the student has <b>two or more failing grades and/or incompletes</b> , the student is suspended from all activities for a minimum of fifteen (15) consecutively scheduled school days and nights. While academically ineligible, the student may not practice nor compete. <ul style="list-style-type: none"> <li>➤ If unable to demonstrate passing grades at the end of the 15-day ineligibility period, the student will be ineligible until they can demonstrate passing grades.</li> </ul>

- ➔ The Building Administrator or Director of Athletics will have to approve any grade adjustments that occur after the official grade report is produced.
- ➔ The GPA of a student will be checked at the start of each season and eligibility is based on their GPA from the most recently completed semester.
- ➔ If a student has a failing grade or an incomplete on the **second semester report card**, the student may avoid an ineligibility period by making up course work to achieve a passing grade before August 1.

## Appendix B

## Co-Curricular Progress Report

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Class	Current Grade	Teacher Signature

Comments from Teacher(s):

### Section 2.03.03 - Mid-Quarter Reports

A participant who has an "F" at progress report time (twice a semester) will be required to turn in a weekly Co-Curricular Progress Report Form to their Advisor/Director until the participant meets the academic standard. Athletes must turn in the Progress Report Form to the Director of Athletics.

## Section 2.03.04 - Quarter Report Cards

A participant who has an "F" or an incomplete on a quarter report card will be academically ineligible until the participant achieves a passing grade in the class or eliminates the incomplete. A Co-Curricular Progress Report Form must be submitted to their Advisor/Director to show passing grades. Prior to that occurring, the participant will be able to practice or participate, but will not be allowed to participate in competition or performance.

If a participant receives two or more failing grades and/or incompletes, the participant is immediately ineligible for all Co-Curricular activities. A participant with two or more failing grades must complete an academic eligibility form signed by teachers and parents/guardians detailing plans to demonstrate learning progress to regain academic eligibility for participation. This form will be provided by the Director of Athletics.

