

HAWORTH PUBLIC SCHOOLS
205 Valley Road, Haworth, NJ 07641
(201) 384-5526

INVITATION TO BID
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The Haworth Board of Education hereby advertises for competitive bids in accordance with N.J.S.A. 18A:18A-21(a,b) on the following project:

<u>Bid No.</u>	<u>Title of Bid</u>	<u>Bid Date</u>
2023-001	New MPR Kitchen at Haworth Public School Haworth, NJ	Wednesday, May 3, 2023

Bids will be received for a Single Overall Contract where the entire project will be executed by a single firm with undivided responsibility for performance and other requirements.

All necessary bid specifications, bid forms, proposal forms, drawings, specifications, etc. may be secured at: RSC Architects, 3 University Plaza Drive, Suite 600, Hackensack, NJ. A hardcopy of the Drawings and Specifications shall be available for inspection at the Architect's Office from 9:00 am to 4:00 p.m. M-F. All necessary bid specifications and bid forms may be secured upon E-mail request to:

RSC Architects

E-mail: Bidding@rscarchitects.com

Subject: HAWORTH PUBLIC SCHOOL NEW MPR KITCHEN

Bids must be sealed and delivered to the Business Office of the Haworth Board of Education **on or before** date and time indicated below. Bids may either be mailed or delivered in person on or before 10:00 A.M., prevailing time, on Wednesday, May 3, 2023 to Haworth Public Schools c/o Paul Wolford, Business Administrator, 205 Valley Road, Haworth, NJ, 07641:

The envelope to bear the following information:

Title: **BID FOR HAWORTH PUBLIC SCHOOL – NEW MPR KITCHEN**
Bid No.: **#2023-001**
Name and Address of the Bidder
Date: May 3, 2023
Time: 10:00 am

The bid opening process will begin on the above advertised date and time in the Business Office. New Jersey Bids may also be submitted to the School Business Administrator/Board Secretary or his designee at the bid opening meeting, in the Board Meeting Room, prior to the advertised date and time. On the advertised date and time, the School Business Administrator/Board Secretary shall publicly receive and open all bids. **No bids shall be received after the time designated in the advertisement.** (N.J.S.A. 18A:18A-21(b)).

A pre-bid meeting will be held on Monday, April 17 at 11am at the Haworth Public School located at 205 Valley Road, Haworth, NJ. The meeting is non-mandatory but bidders are strongly encouraged to attend.

The Board of Education does not accept electronic (e-mail) submission of bids.

FAXED proposals do not qualify as written sealed bid. The bid opening process will begin on the above advertised date and time. It is the Bidder's sole responsibility to ensure that its bid is received at the designated

Bid Opening location prior to the bid deadline. No bids shall be received after the time designated in the advertisement. (N.J.S.A. 18A:18A-21(b)). Each bid shall be accompanied by the information listed on the Bid Specifications and Checklist. All RFI's (Request for Information) are required to be in writing, via Bidding@rscarchitects.com with the subject line HAWORTH PUBLIC SCHOOL NEW MPR KITCHEN at least ten (10) business days prior to the scheduled bid opening date.

All bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et. Seq., Affirmative Action Against Discrimination (N.J.A.C. 17:27 et. Seq.) All bidders must submit a photocopy of their Federal Letter of Affirmative Action Plan Approval or a photocopy of their Certificate of Information Report, or a completed Affirmative Action Employee Information Report Compliance with Ch. 33, Laws of 1977. An Initial Project Workforce Report will be required from the successful bidder (Form AA-201).

Contractors bidding on this project are to comply with the requirements of the Prevailing Wage Rate Determination pursuant to N.J.S.A. 34:11-56.25.

A bidder on a public works project for a Board of Education where the cost of the work exceeds \$20,000.00 must first have been qualified by the Department of the Treasury, Division of Property Management and Construction, pursuant to N.J.S.A. 18A:18A-27 through 33, and shall submit with his bid a Prequalification Affidavit, a copy of a valid and active NOTICE OF CLASSIFICATION, a certified copy of a Total Amount of Uncompleted

Contracts Form and an Affidavit that subsequent to the latest such statement submitted by him, there has been no material adverse change in his qualification information except as set forth in said Affidavit

Each bid shall be accompanied by a bid bond, cashier's check or certified check made payable to the Haworth Board of Education, for ten percent (10%) of the amount of the total bid, however, not to exceed \$20,000.00.

Each bidder must submit a Certificate from a surety company stating that it will provide a performance, payment and maintenance bond in such sum and for as is required in the specifications satisfactory to the Board of Education in form, execution and sufficiency. Corporate bidders are required by law (Chapter 33, Laws of 1977) to submit a list of names and addresses of all stockholders owning 10% or more of their stock. A Non-Collusion Affidavit also must be filed with the bid. The bid package will also include other documents that must be completed and returned with the bid. Failure to comply with Instructions to Bidders and to complete and submit all required forms may be cause for disqualification and rejection of the bid.

All contractors named in this proposal, shall possess a valid Public Works Contractor's Registration Certificate pursuant to N.J.S.A. 34:11-56.48 et. Seq., at the time the proposal is received by the Board of Education.

No bidder who is on the List of Debarred, Suspended, or Disqualified Bidders or the List of Individuals Engaged In Prohibited Activities In Iran of the New Jersey State Treasurer, the New Jersey Economic Development Authority, or the Federal government shall be eligible to bid on this project.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-18, 18A:18A-2(s),(t), (x), (y), 18A:18A-4(a-c), 18A:18A-22, and to waive any informalities.

Dated: April 5, 2023
Haworth Public Schools,
Paul Wolford, Business Administrator