

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
July 19, 2023

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan - **ABSENT**
Mrs. Deborah Munoz-Maniscalco
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Acting Superintendent/Business
Administrator
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:32 p.m. - NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. **2022-23 Board Goal Completion Review - Mr. Paul Wolford**
PowerPoint presentation on file in the Board Office.

Mr. Wolford updated the BOE on the progress of the new Admin. team. He announced that the master class schedule has been completed and the team is moving forward with all the tasks assigned to prepare for the upcoming school year. He shared that we are significantly growing in student enrollment for the new school year.

Mrs. Maniscalco - asked if the criteria for qualifying for advanced math gets more difficult for the middle school grades, specifically grades 7th and 8th?

P. Wolford - explained that we try to avoid tracking students and work with the teachers and Northern Valley to keep the rubric the same throughout, so if students either excel or decline over time that they are put into the correct sections.

V. Villanueva, 365 Pleasant Lane - asked what does inclusion mean and co-teaching?

Mr. Wolford - explained that co-teaching is the practice of pairing teachers together in a classroom (general education and SE) to share the responsibilities of planning, instructing, and assessing students. Both teachers are considered equally responsible and accountable for the classroom and share in the mission of creating a more inclusive classroom. It is an ideal environment for the sharing of ideas, social interactions, and blending ability levels that allows for both academic and social growth without “ability restrictions”

V. Villanuava - asked how the school was going to handle the new influx of students and the blending of different cultures. Would there be any Cultural sensitivity lessons, different cultural holidays on the school calendar?

P. Wolford - answered that schools are a great place for attaining cultural awareness. The classroom is the ideal place for students to share and recognize their cultural experiences and differences. It is a safe place to share customs and expose students and staff to various cultures while learning to appreciate one another’s background and heritage.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - N/A**
- b. **Emergency & Crisis Situations Drill Record: June**
 - Fire Drill: June 20, 2023
 - Security Drill: June 6, 2023
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

c. Approval of meeting minutes from the June 14, 2023 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- d. 2023-24 Kindergarten & Pre-Kindergarten Data
- e. 2022-23 Student Safety Data System
- g. 2022-23 HIB Self Assessment
- h. 2023-24 Comprehensive Equity Plan Statement of Assurance
- i. 2022-23 School Registry Report
- j. **HIB Report for June, 2023:**

Reported Cases: 0
 Number of Cases Open: 0
 Number of Cases Closed: 0

S. Wunsch Moved, R. Rose Seconded
 Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan				✓
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. **Be it resolved** that the Board of Education re-adopt all current written curriculum, courses, textbooks, supplemental resources, and software platforms of the district.

Be it further resolved, that the Board of Education approve the following 2023 Northern Valley Curriculum Center Curriculum Guides Updates/Revisions:

2023 Updated K-8 Core Content Curriculum Guides

- English Language Arts
- Mathematics
- Science
- Social Studies
- World Languages
- Comprehensive Health and Physical Education
- Visual/Performing Arts: Visual Art & Music
- Visual/Performing Arts: Dance/Theatre/Media Arts
- English as a Second Language (ESL)
- Computer Science Design Thinking

C. Crowley Moved, S. Wunsch Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan				✓
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

P. Wolford - shared that he and Mrs. Wunsch attended the Joint Boards meeting with the Northern Valley district representatives to review these curriculum guides.

S. Wunsch - added that the NVCC is very beneficial to all 7 districts as they revamped 7 curriculum guide standards this year alone. She emphasized what a big undertaking that was.

XI. PERSONNEL

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2023-24 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michele Robson	LIT 5373 21st Century Literacies LIT 5323 Investigating Literacy Fundamentals LIT 5083 New Literacies in Curriculum Integration LIT 5333 Integrating Literacy Concepts	American College of Education
2.	Katelyn Arbadji	CS 562 Methods of Classroom Supervision & Coaching	Pennsylvania State University

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Pamela Bagot	October 30 & 31, 2023	Art Educators of New Jersey - Fall Conference	New Brunswick, NJ	\$150.00
2.	Nancy Polifroni	October 18, 2023	Annual School Health Conference	Somerset, NJ	\$260.00

- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members for the Jump Start Math & ELA Programs at a rate of \$75.95 per hour:

- **ELA** - Abigail Ronberg - August 21 through August 25, 2023
- **Math** - Lori Jankuloski - August 28 through September 1, 2023

- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves a temporary monthly stipend for the following employees for the 2023-2024 school year.

1.	Erin Carr	CST Coordinator	\$500.00 (August through
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			December, 2023)
2.	Derick Talty	Testing Coordinator	\$500.00
3.	Nicole Chamberlain	School Culture Coordinator	\$500.00

- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Ron Cuneo as a per diem Math Consultant for the 2023-24 school year, at a rate of \$360.00 per day, 3 days per week, not to exceed 100 days. Cost to be encumbered by ESSER funds.
- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Nicole Chamberlain and Melissa Jackson to provide a Morning Math Program for the 2023-24 school year for grades 1-5 for three 4 week cycles (5 sessions per week, one session per grade level), at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, cost to be encumbered by ESSER funds.
- g. **WHEREAS**, Kristi Giambona (hereinafter referred to as "Giambona") has agreed to accept the appointment of Secretary of the Board of Education effective July 1, 2023.

WHEREAS, the Board wishes to compensate Giambona for her services as Board Secretary in the amount of Five Hundred Fifteen Dollars (\$515) per month, which shall be in addition to her pensionable base salary and shall be subject to all deductions including pension, taxes and check-offs at the source of wages. An additional non-pensionable, taxable Five Hundred Dollars (\$500) will be paid for Work Session meetings as applicable.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Giambona as the Board Secretary effective July 1, 2023 through January 31, 2024.

- h. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Arielle Ashkenase as a Full Time Classroom Aide for the 2023-24 school year at an annual salary of \$23,500.00, benefit eligible.
- i. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Jaelyn Honovich, School Counselor as the liaison to the Region I McKinney-Vento Education of Homeless Children/Youth Program for the 2023-2024 school year.
- j. **BE IT RESOLVED** that the Haworth Board hereby appoints Paul Wolford (“Wolford”) as the Acting Superintendent of Schools from July 1, 2023 through September 30, 2023.

BE IT FURTHER RESOLVED that the Employment Agreement shall be submitted to the Interim Executive County Superintendent for review and approval, according to standards adopted by the Acting Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement with Wolford for the position of Acting Superintendent of Schools for the foregoing period of appointment, conditional upon the approval of the Employment Agreements between the Board and Wolford by the Interim Executive County Superintendent, pursuant to N.J.S.A. 18A:7-8(j).

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Wolford following receipt of the approval by the Interim Executive County Superintendent.

- k. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Nancy Polifroni as the district Affirmative Action Officer and Kylie Porcelli as the Alternate Affirmative Action Officer for the 2023-24 school year.
- l. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Victoria Binetti, Teacher for the 2023-24 school year at an annual salary of \$61,927.00 (MA, Step 4) pending transcript review, benefit eligible.
- m. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Devin Zukofsky, Teacher for the 2023-24 school year at an annual salary of \$66,943.00 (MA, Step 6) pending transcript review, benefit eligible.
- n. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following job descriptions:
 - Superintendent/Assistant Business Administrator
 - Business Administrator/Middle School Supervisor
 - Board Secretary

R. Rose Moved, C. Crowley Seconded
Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through n.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan				✓
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

Mrs. Maniscalco - asked what grade would the new hire in Item m. be teaching.

Mr. Wolford - responded that it would most likely be grade 4.

Mr. Rodino - congratulated Mr. Wolford on behalf of the board for passing all of the courses and obtaining his Administrator certification with all that he had on his plate at the end of the last school year.

Mr. Wolford - thanked the board for their continued support.

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2023 to June 30, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	6/15/2023	\$388,575.13
Board Share - FICA	6/15/2023	\$12,841.00
State Share - FICA	6/15/2023	\$15,773.89
	TOTAL:	\$417,190.02

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	6/30/2023	\$319,599.02
Board Share - FICA	6/30/2023	\$4,588.81

State Share - FICA	6/30/2023	\$15,743.14
	TOTAL:	\$339,930.97

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2023.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May & June, 2023.
- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the additional private school services contract (7/5/23 - 6/30/23) for student ID number 9550623737, for a total cost of \$35,000.00.
- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the New Jersey Coalition for Inclusive Education 2023-24 Professional Services Agreement which includes 10 sessions at \$1,250.00 each, for a total cost of \$12,200.00.
- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves ParentSquare to provide parent and staff communication services for the 2023-24 school year, at an annual cost of \$2,981.55, plus services fees as applicable.
- g. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Securly to provide Dyknow classroom student monitoring services for the 2023-24 school year, at an annual cost of \$2,250.00, plus services fees as applicable.
- h. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the purchase of 60 student MacBook Air laptops for the 2023-24 school year, at a total cost of \$46,740.00.

R. Rose Moved, T. Chang Seconded

Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through h.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			

Dr. Egan				✓
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

Mrs. Maniscalco - inquired about Item h.

Mr. Wolford - explained that every new school year MacBooks are purchased for the 3rd graders and the old 8th grade MacBooks are recycled or used as loaners.

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and/or regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 2419	School Threat Assessment Teams	New	Mandated	July 19, 2023	

S. Wunsch Moved, C. Crowley Seconded

Roll Call: 6/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			

Dr. Egan				✓
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

Finance & Facilities - Mr. Rodino updated the Board members that the referendum committee met with the preliminary winner of the referendum bid. The committee presented their requirements and the known cap of the budget to the company. The committee will be meeting with them again next week to review their findings. Mr. Rodino will update the board as soon as there is some news to report. He shared that ideally the company comes back with a reasonable price within the budget.

- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 8:10 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes.

We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

J. Samples, 560 Sylvan Place - asked if the before extra help and the Saturday extra help was advertised to the parents. She also inquired if the shift in 1st grade will effect the morning math program?

Mr. Wolford - responded that yes, parents are notified via the teachers. He also shared that the morning math program should not be effected by the change in teaching assignments.

Close the Public portion: 8:12 p.m.

XX. MOTION TO ADJOURN

R. Rose Moved, S. Wunsch Seconded
All in favor

ADJOURNMENT: 8:14 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary