

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**September 20, 2023**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Tae Chang  
Mr. Charles Crowley  
Dr. Danielle Insalaco-Egan  
Mrs. Deborah Munoz-Maniscalco - **ABSENT**  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Superintendent  
Mr. Kevin Lane, Business Administrator/MS Supervisor  
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs. - **ABSENT**  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

*P. Wolford - remarked that last night’s K-4 Back to School Night was a success and that our new principal did a great job to kick start the school year. He informed the BOE that next week the Back to School Night for the middle school will be led by Mr. Lane. He exclaimed that he is very happy with the way the school year has started and that the teachers and staff have all done an outstanding job.*

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 460**
- b. **Emergency & Crisis Situations Drill Record: August**
  - Fire Drill: N/A
  - Security Drill: N/A
  - Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the August 23, 2023 Regular Business meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- d. 2023-24 Nursing Services Plan
- e. 2023-24 District Report of Transported Resident Students (DRTRS)
- f. 2023-24 Statement of Assurance Regarding the Use of Paraprofessional Staff
- g. **HIB Report for August, 2023:**
  - Reported Cases: N/A
  - Number of Cases Open: N/A
  - Number of Cases Closed: N/A

D. Egan Moved, R. Rose Seconded  
Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through g.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			

Mrs. Maniscalco				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2023-24 Board of Education District Goals.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	October 25 - 27, 2023	8th grade	Washington D.C.	\$682.00	G. Cobb
2.	May 29 - 31, 2024	7th grade	Frost Valley in Claryville, NY	\$400.00	M. Rucereto
3.	October 24, November 29, 2023 & January 17, January 30 & March 7, 2024	Debate Club	Tenafly, NJ Cresskill, NJ Hackensack, NJ Old Tappan, NJ	0	S. Paulillo
4.	October 13, 2023	8th grade	Demarest, NJ	0	J. Honovich

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves students in kindergarten through eighth grades to take the following walking and NVRHS transported field trips for the for the 2023-2024 school year:
  - Haworth Municipal Library
  - Bank of New Jersey in Haworth
  - Haworth Pond
  - Memorial Field in Haworth

- Haworth Post Office
- Haworth Town Hall
- Haworth Swim Club
- Downtown Haworth
- Veolia Water Company in Haworth
- First Congregational United Church of Christ
- Sacred Heart Catholic Church
- Northern Valley Demarest High School
- Haworth Historic Marker

d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2023-24 School Improvement Panel (ScIP) members:

- Paul Wolford
- Kevin Lane
- Adrienne Huettenmoser
- Kylie Porcelli
- Jessica Buchheister
- Nicole Chamberlain
- Jennifer Eisberg
- Nancy Polifroni, RN
- Angelica Talamo

R. Rose Moved, C. Crowley Seconded  
Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through d.**

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

*S. Wunsch - shared that she is happy to see the debate club doing meets and getting out there.*

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Kylie Porcelli	October 5, 2023	Strengthening Special Education Leadership	virtual	\$450.00

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2023-2024 school year.

Jill Iela Burgy	Science Olympiad	\$1,968.00
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- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the sidebar agreements for the following stipends for the 2023-24 school year.

Melissa Jackson	ESL Coordinator	\$2,547.00
Gregg Cobb	Softball Coach	\$2,200.00
Paul Doran	Boy's Volleyball Coach	\$2,200.00

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain to perform the SeeSaw for Schools 2023-24 rollover over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 6 total hours.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 10 month certified staff assignment changes for the 2023-24 school year, pursuant to Policy 3130 Assignment and Transfer:

<u>STAFF MEMBER</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
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Pam Alderton	Elementary Special Education	Middle School Special Education
Kelsey Ardizzone	Grade 1	Grade 3
Meredith Budinich	Elementary Special Education	Grade 2
Jina Choi	Grade 5	Grade 3
Meghan Ferraro	Grade 2	Elementary Special Education
Kerry-Ann Ross	Middle School Special Education	Grade 4
Heather Santostefano	Elementary Special Education	Pre-K

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the STRONGE Teacher Evaluation System for the 2023-24 school year for all teaching staff members.

The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the increase of the substitute classroom aide per diem rate for the 2023-24 school year:

- Full Time Aide Substitute - \$100.00
- Part Time Aide Substitute - \$75.00

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff member:

1.	Employee #90814138	10/10, 10/11, 10/12, 10/13, 12/22/23 & 1/2, 1/3, 1/4, 1/5, 1/8, 1/9, 1/10/24	12 days
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i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 8 field trip to Washington D.C. on October 25, 26, & 27, 2023, at a rate of \$116.00 per overnight, per chaperone (2 nights each):

- Gregg Cobb - Lead Teacher
- Alicia Kosakowski
- Dawn Hoyng
- Rebekah Chung
- Vanessa Vaglio

- Michael Rucereto
- Nurse - TBD
- Kevin Lane - Administrator in Charge

D. Egan Moved, C. Crowley Seconded  
Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through i.**

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

*P. Wolford - explained that Item c. is a result of the BOE discussion at the Work Session last week and that these stipends will be a side bar agreement from the HTA Collective Bargaining Agreement for this year. He shared that even though the Boys' Volleyball will not happen this year, that the school will be able to start promoting it for next year. Mr. Wolford explained that the staff noted in Item c. were the staff members who brought the proposals to the Board for consideration and that these stipends will be advertised to the entire staff to apply if interested; with the exception of the ELL coordinator, for which Mrs. Jackson is the only qualified/certified staff member in the district that can perform these responsibilities, and is already doing so.*

*R. Rose - noted that he is encouraged that there are more sports teams offered now than there ever was and that aligns to the health and wellness district goal.*

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2023 to August 31, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	8/15/2023	\$90,744.93
Board Share - FICA	8/15/2023	\$5,592.66
State Share - FICA	8/15/2023	\$1,156.74
	<b>TOTAL:</b>	<b>\$97,494.33</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	8/30/2023	\$57,143.29
Board Share - FICA	8/30/2023	\$3,022.14
State Share - FICA	8/30/2023	\$1,135.71
	<b>TOTAL:</b>	<b>\$61,301.14</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2023.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July & August, 2023.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the PIE 2.0 Program tuition (7/1/23 - 7/31/23) for student ID number 4878502312 for a total cost of \$5,597.21.



- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Antonella Scofield from Region III to provide Pre-K Speech and Language Therapy for the 2023-24 school year, at a rate of \$65.00 per session.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves 2023-24 Teachers College Reading Writing Project Network contract for staff professional development and site based coaching, at a cost of \$15,000.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration and accommodation costs for the Superintendent, Business Administrator, and Board of Education members, to attend the 2023 New Jersey School Boards Association Conference in Atlantic City, NJ from October 23, 2023 through October 26, 2023.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves CEIA USA, Ltd. for the installation of a metal detector device for the main school lobby at a rate of \$22,634.00
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Curriculum Associates to provide the district iReady an online assessment and instruction platform and staff professional development for the 2023-24 school year at a rate of \$20,562.50.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves JAMF Software, LLC to provide software for laptop management for the 2023-24 school year at a rate of \$12,240.00.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education retroactively approves the New Jersey Coalition for Inclusive Education 2022-23 Professional Services Agreement, for a total cost of \$10,000.00.

S. Wunsch Moved, D. Egan Seconded

Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through k.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco				✓

Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

*P. Wolford - explained that Item h. is a result of the Superintendent's Coffee that was held last spring and that it was brought up by the parents that there are events that take place in the building that there is not sufficient security for. Now they will walk through a metal detector in the main lobby to alleviate this concern.*

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

NO RESOLUTIONS

**XV. EDUCATION**

- a. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Addendum to the Settlement Agreement and Release (hereinafter referred to as "Addendum") between the Board and the Parents of student #4008664741, and which Addendum is located in the student's file, are hereby adopted and approved by the Board. The Board President and Board Secretary are hereby authorized and directed to execute the Addendum, and any other documents necessary to effectuate the Addendum.

S. Wunsch Moved, C. Crowley Seconded  
Roll Call: 6/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XV. a.**

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			

Mrs. Maniscalco				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XVI. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 7:39 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*P. Wolford - shared a referendum update that the contract was received from Catcord Construction this morning and is currently being reviewed by the attorneys for both sides for the final time.*

**Close the Public portion: 7:40 p.m. NO PUBLIC COMMENT**

**XX. MOTION TO ADJOURN**

D. Egan Moved, R. Rose Seconded  
All in favor

**ADJOURNMENT: 7:42 p.m.**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary