

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**January 4, 2024**

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**I. CALL TO ORDER – 7:50 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On September 21, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Tae Chang  
Mr. Charles Crowley  
Dr. Danielle Insalaco-Egan  
Mr. Drew Krasny  
Mrs. Deborah Munoz-Maniscalco  
Mrs. Courtney Russell  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Superintendent - ABSENT  
Mr. Kevin Lane, Business Administrator/MS Supervisor  
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:51 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:52 p.m. NO PUBLIC COMMENT**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. Board of Education Ethics Training - Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.  
*Presentation on file in the Board office*
- b. **Kids with Character Award Presentation** – the theme for the months of December is “Kindness”. For December the following students have been awarded:

**Kindergarten:** Billie Doris, Gia Orkando, Presley Son, Ariana Zobnina

**Grade 1:** Sahana Kancherla, Charlie Lamberta, Claire Mun, Zachary Ng, Coby Placona

**Grade 2:** Julia Figlio

**Grade 3:** Maddie Caulfield, Arin Chung, Nina Crowley, Ayaan Dhongde, Mia Lamberta, Abigail Samples, Ian Shin, Penny Vattes

**Grade 4:** Noah Agosto, Chloe Chabbad, Ariana Do, Etan Peles

**Grade 5:** Jonathan Abuhsira, Ella Aviv

**Grade 6:** Yeji Choi, Sasha DeCosta, Olivia Guetierrez, Abby Jacobs, James Kim, James McLaughlin, Luke Miller

**Grade 7:** Theo Gilbert, Andreas Miltiadou, Benjamin Porcaro

**Grade 8:** Nina Chang, Victoria Martin, Allison Park, Alex Sabbagh, Roally Vijay

**Staff Shout Out’s:** Jessica Buchheister, Rebekah Chung, Maria DiCarlantonio, Ali Gjana, Rebecca Hall, Alicia Kosakowski, Melissa Mohr, Michael Rucereto, Gianna Russo, Derick Talty

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - 465
- b. **Emergency & Crisis Situations Drill Record: December**
  - Fire Drill: December 11, 2023
  - Security Drill: December 22, 2023
  - Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the December 20, 2023 Regular Business meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- d. 2023-24 Statement of Assurance Regarding the Use of Paraprofessional Staff
- e. 2023-24 Immunization Audit Report
- f. 2023-24 Student Safety Data System - Report Period 1
- g. **HIB Report for December, 2023:**
  - Reported Cases: 1

Number of Cases Open: 1  
Number of Cases Closed: 1

D. Egan Moved, S. Wunsch Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item IX. a. through g.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

NO RESOLUTIONS

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Diana Caporino as a Leave Replacement Reading Specialist for the remainder of the 2023-24 school year, at a prorated annual salary of \$30,965.76 (BA+30, Step 6 (.8)), benefit eligible after 60 days of employment. Start date on or about January 5, 2024, pending criminal history review.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Stacy Socha as a Leave Replacement Special Education teacher for the remainder of the 2023-24 school year, at a prorated annual salary of \$24,099.48 (MA, Step 6 (.6)), not benefit eligible. Start date on or about January 5, 2024, pending criminal history review.

S. Wunsch Moved, D. Ega Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. and b.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

*S. Wunsch: asked if the new hire for Item a. is Orton Gillingham certified?*

*K. Lane: responded, yes.*

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of December 1, 2023 to December 31, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><u>Bills Description</u></b>	<b><u>Dated</u></b>	<b><u>Amount</u></b>
Payroll - Operating	12/15/2023	\$331,239.29
Board Share - FICA	12/15/2023	\$5,998.60

State Share - FICA	12/15/2023	\$17,591.58
	<b>TOTAL:</b>	<b>\$354,829.47</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	12/22/2023	\$305,634.85
Board Share - FICA	12/22/2023	\$4,036.02
State Share - FICA	12/22/2023	\$17,595.43
	<b>TOTAL:</b>	<b>\$327,266.30</b>

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January, 2024.

c. Be It Resolved, that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves **the appropriation of the 2022-2023 Extraordinary Aid Excess funds** in the amount of \$23,938.00 into the 2023-2024 budget as allowable and as awarded by the New Jersey State Department of Education. The District's total amount to be appropriated was \$188,938.00 of which \$165,000.00 was utilized in the 2023-2024 budget building process. The excess funds shall be appropriated in the 2023-2024 fiscal year as follows:

11-000-100-562-050-00	Tuition Public Special Education	\$23,938.00
	<b>Total</b>	<b>\$23,938.00</b>

d. Be it resolved that the Board, upon the recommendation of the School Business Administrator acknowledges receipt of the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2023 and the Auditor's Management Report on Administrative Findings Financial Compliance and

Performance. The District’s Corrective Action Plan (attached) includes methods of implementation to address the following:

- Detailed payroll balance analysis
- Receipts and disbursements posted to the accounting records
- Obtain County Superintendent approval for all budget transfers
- Adhere to NJ OMB’s travel expense reimbursement requirements

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Parental Contract for Student Transportation for student ID# 394010 from 1/15/24 - 6/30/24 at a cost of \$1,000.00 per month.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of November, 2023.

D. Egan Moved, T. Chang Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through f.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco	✓			
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

NO RESOLUTIONS

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum & Instruction  
Negotiations - *first meeting will take place on 1/17/24.*  
Public Relations  
BCSBA/NJSBA - *next virtual meeting is on 2/6/24.*  
Haworth Home & School Association  
Northern Valley Regional High School & NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:48 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion: 8:49 p.m. NO PUBLIC COMMENT**

**XX. MOTION TO ADJOURN**

**HAWORTH BOARD OF EDUCATION  
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S. Wunsch Moved, D. Egan Seconded  
All in favor

**ADJOURNMENT: 8:50 p.m.**

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Charles Crowley, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary