

**HAWORTH BOARD OF EDUCATION  
HAWORTH, NEW JERSEY 07641  
REORGANIZATION MEETING  
January 4, 2024  
AGENDA**

**I. CALL TO ORDER – 7:30 PM**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT.**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On September 21, 2023, advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted – May 28, 2013.

- V. ROLL CALL:** Mr. Tae Chang  
Mr. Charles Crowley  
Dr. Danielle Insalaco-Egan  
Mrs. Deborah Munoz-Maniscalco  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Superintendent  
Mr. Kevin Lane, Business Administrator/Supervisor of Secondary Ed.  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. BOARD SECRETARY’S REPORT ON ELECTION RESULTS**

1. Election Results - It is hereby moved that the Haworth Board of Education acknowledges the election results from the November 7, 2023 election, as reported herein by the Superintendent

<b>Three Year candidates</b>	<b>Election Day/Early</b>	<b>Absentee by Mail</b>	<b>Provisional</b>	<b>Total</b>
Taylor Feygin	254	79	3	336
Drew Krasny	303	65	9	377
Courtney Russell	443	121	15	579

Oath is administered by the Board Secretary based on these results to the following newly elected Board Members:

Drew Krasny  
Courtney Russell

2. **ROLL CALL** of the 2024 Haworth Board of Education Trustees:

<u><b>Trustee</b></u>	<u><b>Expiration of Term</b></u>
Tae Chang	2025
Charles Crowley	2024
Danielle Insalaco-Egan	2025
Drew Krasny	2026
Deborah Munoz-Maniscalco	2025
Courtney Russell	2026
Stacey Wunsch	2024

ROLL CALL:

3. **Nomination and Election of President** - The Board Secretary receives nominations for the election of the President of the Board. **Board Secretary relinquishes the chair to the newly elected president.**

4. **Nomination and Election of Vice-President** - The Board President receives nominations for the election of the Vice-President of the Board.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**VII. MOTION TO OPEN TO THE PUBLIC FOR AGENDA ITEMS ONLY –**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**VIII. CLOSE THE PUBLIC PORTION -**

5. **Meeting Dates** - It is hereby moved, that the Board of Education approves the Public Board meetings to be held once per month (unless otherwise advertised) at 7:30 p.m. as follows:

**2024**

**Haworth Board of Education Meeting Dates**

Thursday, January 4, 2024 - Reorganization

(Snow Date: Monday, January 8, 2024)

Wednesday, February 7, 2024

Wednesday, March 13, 2024 – “tentative” Budget approval

Wednesday, April 24, 2024 – Budget Hearing

Wednesday, May 15, 2024

Wednesday, June 12, 2024

Wednesday, July 17, 2024

Wednesday, August 21, 2024

Wednesday, September 18, 2024

Wednesday, October 16, 2024

Wednesday, November 20, 2024

Wednesday, December 18, 2024

**Note: Action is taken at all Public Meetings. Action may be taken at Work Session Meetings, if they are scheduled for necessity. Closed session meetings may precede and/or follow any of the scheduled meetings. Meeting location, dates & times subject to change. Notices for all meetings (scheduled, non-scheduled, canceled or changed) are posted in the hall outside the Superintendent’s Office, the hall outside the Haworth School main office, Haworth Public Library and the Haworth Town Hall. Public Notice is also published in The Record & The Ridgewood News newspapers.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

6. **Board Meeting Conduct-** It is hereby moved that the Board adopt “Robert’s Rules of Order” for parliamentary procedures in conducting board business.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

7. **Official Depository** - It is hereby moved that the Board approves Valley National Bank as official depository for funds of this Board of Education for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

8. **MOTION to designate the following accounts as the official accounts** which the Board of Education of the Borough of Haworth will use during the remainder of the 2023-2024 school year and through the next reorganization meeting.

Valley National Bank for the Haworth School District located at 205 Valley Road, Haworth, NJ 07641. The check supplier for Haworth is MGL Forms, 154 South Street, New Providence, NJ 07974.

- **Agency Account** – Any 1 of 2 - Business Administrator, Superintendent or Board President.
- **After School Account** - Any 1 of 2 – Business Administrator, Superintendent or Board President.
- **Capital Projects Referendum Account** – 3 Signatures Required – Business Administrator, Superintendent and Board President.
- **Capital Reserve Account** – 3 Signatures Required - Business Administrator, Superintendent and Board President.
- **Flexible Spending Account** – Any 1 of 2 – Business Administrator, Superintendent or Board President.

- **Operating Account** – 3 Signatures Required – Business Administrator, Superintendent and Board President.
- **Payroll Account** – Any 1 of 2 – Business Administrator, Superintendent or Board President.
- **Petty Cash Account** – Any 1 of 2 – Business Administrator, Superintendent or Board President.
- **Student School Fund Account** – Any 2 of 3 – Business Administrator, Superintendent or Board President.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

9. **Official Newspapers** - It is hereby moved that the Haworth Board of Education approve The Record and The Ridgewood News as the official newspapers of the Haworth Board of Education for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

10. **Approval of Chart of Accounts** - It is hereby moved that the Haworth Board of Education approve the Chart of Accounts for the remainder of the 2023-2024 school year through the next reorganization meeting, which are on file in the Business Office.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

11. **Appointment of Title VI Coordinator** - It is hereby moved that the Haworth Board of Education appoints Paul Wolford, Superintendent as the Title VI Coordinator (race, color, national origin) for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

12. **Appointment of Board Secretary** – It is hereby moved that the Haworth Board of Education appoint Kristi Giambona as Board Secretary for the remainder of the 2023-2024 school year and through the next reorganization meeting at a rate of \$515 per meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

13. **Petty Cash Account** - It is hereby moved that the Haworth Board of Education establish a petty cash account for the remainder of the 2023-2024 school year and through the next reorganization meeting in the amount of \$500.00.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

14. **Professional Consultant/School Physician/Medical Examiner** - It is hereby moved upon recommendation of the Superintendent, that Nancy Rothenberg, D.O., be appointed as professional consultant/school physician/ medical inspector, at an annual salary of \$2,500 (extra \$500 bi-annually for scoliosis screening) for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

15. **Professional Services Agreement/Architect** — It is hereby moved upon the recommendation of the Superintendent, that RSC Architects be approved as the District’s Architect of Record for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

16. **Professional Services Consultant/Auditor** - It is hereby moved upon the recommendation of the Superintendent, that Nisivoccia, LLP, Certified Public Accountants & Advisors, be approved as the District’s auditor for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

17. **Professional Services Consultant-Board Attorney** – It is hereby moved that the Haworth Board of Education appoints the firm of Fogarty and Hara as Board Attorney at a rate of \$175 per hour for a partner and \$155 for an associate, for the remainder of the 2023-24 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

18. **Professional Consultant/Comprehensive Computer Management Services-Budgeting/Accounting** – It is hereby moved that Asbury Park Computer System be approved to provide comprehensive financial management services for the remainder of the 2023-2024 school year and through the next reorganization meeting at a cost of \$16,950.00. Furthermore, the Business Administrator or Superintendent is hereby authorized and directed to execute an agreement with the aforementioned company.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

19. **Professional Consultant/Environmental Services** – It is hereby moved that ER&M, be approved to provide the following environmental and consulting services during for the remainder of the 2023-2024 school year and through the next reorganization meeting at the contracted rate for the following services:

AHERA 6-month surveillance Inspection, AHERA 3-Year Re-inspection,  
General and technical asbestos compliance as needed.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

20. **Contract for Nursing Services** - It is hereby moved, by the recommendation of the Superintendent that Bayada Home Health Care. Inc., Priority Nursing Services, Best Choice Home Care, Delta-T and Starlight Home Care Agency be approved to provide substitute nursing services to the Haworth School District at their individual contracted rates per hour for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

21. **Medical and Prescription Plan** - It is hereby moved that the Haworth Board of Education approves participation of the district in the State Health Benefits Plan for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

22. **Delta Dental and Vision Service Plan** - It is hereby moved that the Haworth Board of Education approves participation in the Delta Dental Plan and the Vision Service Plan for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

23. **Affirmative Action Officer** - It is hereby moved that the Haworth Board of Education appoints Nancy Polifroni, RN, as the Affirmative Action Officer and Title IX Compliance Coordinator and Kylie Porcelli as the Alternate for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

24. **504 Compliance Officer** – It is hereby moved that the Haworth Board of Education appoints Jaclyn Honovich, School Counselor, as the 504 Compliance Officer for the for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**



25. **School Safety Officer** – It is hereby moved that the Haworth Board of Education appoints Paul Wolford, Superintendent, as the School Safety Officer for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

26. **Integrated Pest Management Coordinator** – It is hereby moved, upon the recommendation of the Superintendent, that the Board approves the appointment of Donald Turner, Supervisor of Building & Grounds, as the Integrated Pest Management Coordinator for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

27. **Custodian of Records** – It is hereby moved that the Haworth Board of Education appoints Kevin Lane, Business Administrator/Supervisor of Secondary Education, as the Custodian of Records for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

28. **OPRA Requests**- Upon the recommendation of the Superintendent, the Haworth Board of Education establishes a fee request for public documents for the remainder of the 2023-2024 school year and through the next reorganization meeting.

- \$0.05 for letter-size copies, and
- \$0.07 for legal-size copies

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

29. **Liaison for the Haworth Public Library Board of Trustees** – It is hereby moved, upon recommendation of the Superintendent that the Board approves the appointment of Jennifer Eisberg, Media Specialist, as the district’s liaison to the Haworth Public Library Board of Trustees for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

30. **Liaison for Homeless Children** – It is hereby moved that the Board upon recommendation of the Superintendent approves the appointment of Jaclyn Honovich, School Counselor, as the District’s Liaison for Homeless Children for the remainder of the 2023-2024 school year and through the next Reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

31. **403 B Agent Authorization** - It is hereby moved that the Board approve the following 403 B plans for the remainder of the 2023-2024 school year and through the next reorganization meeting.

- AXA Equitable Life Insurance Company
- Security Benefits
- Vanguard

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

32. **Public Agency Compliance Officer (P.A.C.O.)** – It is hereby moved that the Haworth Board of Education appoints Paul Wolford, Superintendent, as the Public Agency Compliance Officer for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
**ROLL CALL VOTE:**

33. **Job Descriptions** – It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education re-adopts the existing job descriptions covering all employees of the Haworth Board of Education, for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

34. **Policies and Bylaws** - It is hereby moved that the Haworth Board of Education re-adopts existing policies and bylaws of the Board of Education for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

35. **Curriculum Guides and Materials** - It is hereby moved that upon the recommendation of the Superintendent, that the Haworth Board of Education affirm/approve the existing curriculum guides and materials for the remainder of the 2023-2024 school year through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

36. **Membership in Bergen County Region III** – It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education continues its membership in the Bergen County Region III Consortium for Special Education for the remainder of the 2023-2024 school year and through the next reorganization meeting; does hereby accept, adopt and agree to comply with the Region III Bylaws; designate the Superintendent as its representative to Region III; empower him/her to cast all votes and take all other actions necessary to represent its interest in Region III.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

37. **Risk Management Services** — It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education approves the Burton Agency as broker of record to provide Risk Management Services to the district and approves a contract for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**38. Membership in Northeast Bergen County School Board Insurance Group**

**(NESBIG)** – It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education approves, pursuant to the provision of Title 18A:18A-42, participation of the District through the administration of Burton Agency as a member of the Northeast Bergen County School Board Insurance Group (NESBIG) in the Workers Compensation Pool and as a member for other joint insurance services for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**39. Membership in New Jersey School Boards Association (NJSBA)** – It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education approves membership in the New Jersey School Boards Association for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**40. Prescribed Mileage Reimbursement** – It is hereby moved, upon the recommendation of the Superintendent, that the Haworth Board of Education approves the reimbursement rate for auto travel at \$.47 per mile for the remainder of the 2023-2024 school year and through the next reorganization meeting, to conform with the per mile rate established by the OMB Circular for the calendar year 2023.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**41. Student Accident Insurance** – It is hereby moved that the Haworth Board of Education approves the appointment of Bob McCloskey Insurance as the student insurance carrier for the remainder of the 2023-2024 school year and through the next reorganization meeting per individual subscription (premiums are paid by the parents) and until the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

42. **Cash Management** – It is hereby moved that the Haworth Board of Education authorizes Paul Wolford, Superintendent, or Kevin Lane, Business Administrator/Supervisor of Secondary Education to perform the following for the remainder of the 2023-2024 school year and through the next reorganization meeting:

- a. Transfer funds among the various bank accounts of the District.
- b. Transfer line item accounts among the various budgetary accounts.
- c. Invest school funds as The Investment Officer of the Board, as permitted by statute.
- d. Make payment on the Bills and Claims, prior to their approval by the Board when it is deemed necessary, and then present them for approval at the next Board Meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

43. **Procurement of Goods/Services** – It is hereby moved, upon the recommendation of the Superintendent, that the Board authorizes the procurement of goods and services from vendors through the state agency/state contracts for the remainder of the 2023-2024 school year and through the next reorganization meeting as provided for in Title 18A:18A-10 without advertising for bids, or after having rejected all bids obtained pursuant to advertising.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

44. **School Funds Investor** - It is hereby moved that the Haworth Board of Education appoints Paul Wolford, Superintendent, Kevin Lane, Business Administrator/Supervisor of Secondary Education as the School Funds Investor for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

45. **Debt Service** - Upon the recommendation of the Superintendent, the Haworth Board of Education approves the allocation of interest on bonds to the debt service fund, if applicable, for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

46. **Memorandum of Agreement** -Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Memorandum of Agreement between the Haworth Public School and the Haworth Police Department for the remainder of the 2023-2024 school

year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**47. Organization Chart**--Upon the recommendation of the Superintendent, the Haworth Board of Education approves the organizational chart for the 2023-2024 school year and ending on June 30, 2024 (Attachment).

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**48. Request for state and federal funds**--Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Wolford, Superintendent, or Kevin Lane, Business Administrator/Supervisor of Secondary Education, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this Organization Meeting to the Board Organization Meeting in the next calendar year.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**49. 2023-2024 School Budget** - Upon the recommendation of the Superintendent, the Haworth Board of Education approves the implementation of the 2023-2024 school budget through June 30, 2024.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**50. Technical Services** -Upon the recommendation of the Superintendent, the Haworth Board of Education approves Bergen Academies Technical Services for software/technology equipment maintenance for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**51. Budget Transfers**--It is hereby moved that the Haworth Board of Education appoints Paul Wolford, Superintendent, or Kevin Lane, Business Administrator/Supervisor of Secondary Education as provided by N.J.S.A. 18A:22-8.1, to approve such line item budget transfers as are necessary between Board of Education meetings, and that such transfers shall be reported to the

Board of Education ratified and duly-recorded in the minutes of such meetings not less than monthly until the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

52. **School Safety Plan** - Upon the recommendation of the Superintendent, the Haworth Board of Education approves the emergency procedures described in the official Haworth School Safety Plan for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

53. **District Plans** -Plan Approval- Upon the recommendation of the Superintendent, the Haworth Board of Education reaffirms the approval of the following plans:

- Long Range Facility Plan
- Three-Year Comprehensive Maintenance Plan
- Technology Plan
- Comprehensive Equity Plan
- Mentoring & Professional Development Plans

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

54. **Insurance Broker** -Upon the recommendation of the Superintendent, the Haworth Board of Education approves Wex-Leap, Inc as broker/administrator for the flexible spending plan, cafeteria 125 plan and summary plan description for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

55. **Emergency Contact System** – It is hereby moved that the Haworth Board of Education reaffirm the Realtime Notification Alert System at a rate of \$2.17 per student/staff member for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

56. **Student Information Management System** - It is hereby moved that the Haworth Board of Education affirm Realtime Information Technology, Inc. to provide student information data management for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

57. **Staff Attendance Management System** - It is hereby moved that the Haworth Board of Education affirm Frontline Technologies, Inc. (Aesop - Automated Substitute Placement & Absence Management System) to provide staff and substitute attendance data management for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

58. **Staff Attendance Plan** - It is hereby moved that the Haworth Board of Education affirm the Staff Attendance Plan for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

59. **District Website** - It is hereby moved that the Haworth Board of Education affirm Finalsite, Inc. to provide website management for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

60. **Staff Evaluation Management System** - It is hereby moved that the Haworth Board of Education affirm Frontline Technologies, Inc. (My Learning Plan) to provide staff evaluation data management for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**



61. **District Policy Management System** - It is hereby moved that the Haworth Board of Education affirm Strauss Esmay, Inc. to provide policy updates and management for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

62. **Student Code of Conduct** - It is hereby moved that the Haworth Board of Education affirm the Elementary and Middle School Student Code of Conduct Handbooks for the remainder of the 2023-2024 school year and through the next reorganization meeting.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

63. **Code of Ethics** – It is hereby moved, that the Haworth Board of Education adopts the following Code of Ethics developed by the New Jersey School Boards Association as the code to which each Haworth Board Member subscribes:

I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.

I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.

I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.

I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.

I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.

I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.

I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.

I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.

I will support and protect school personnel in proper performance of their duties.

I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**IX. MEETING OPEN TO THE PUBLIC \_\_\_\_\_ p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

**X. CLOSED SESSION \_\_\_\_\_ p.m.**

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, January 4, 2024, pursuant to Sections 7 & 8 of the Open

Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

**Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ hour to discuss personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.**

**XI. MOTION TO RECONVENE INTO PUBLIC SESSION at \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

**XII. ADJOURNMENT \_\_\_\_\_ p.m.**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

**ROLL CALL VOTE:**

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\_\_\_\_\_  
President  
Haworth Board of Education

\_\_\_\_\_  
Board Secretary  
Haworth Public School District