

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
January 4, 2024

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On September 21, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan
Mr. Drew Krasny
Mrs. Deborah Munoz-Maniscalco
Mrs. Courtney Russell
Mrs. Stacey Wunsch
Mr. Paul Wolford, Superintendent
Mr. Kevin Lane, Business Administrator/MS Supervisor
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Board of Education Ethics Training - Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.

_____ Moved, _____ Seconded
Roll Call:

- b. **Kids with Character Award Presentation** – the theme for the months of December is “Kindness”. For December the following students have been awarded:

Kindergarten: Billie Doris, Gia Orkando, Presley Son, Ariana Zobnina
Grade 1: Sahana Kancherla, Charlie Lamberta, Claire Mun, Zachary Ng, Coby Placona
Grade 2: Julia Figlio
Grade 3: Maddie Caulfield, Arin Chung, Nina Crowley, Ayaan Dhongde, Mia Lamberta, Abigail Samples, Ian Shin, Penny Vattes
Grade 4: Noah Agosto, Chloe Chabbad, Ariana Do, Etan Peles
Grade 5: Jonathan Abuhsira, Ella Aviv
Grade 6: Yeji Choi, Sasha DeCosta, Olivia Guetierrez, Abby Jacobs, James Kim, James McLaughlin, Luke Miller
Grade 7: Theo Gilbert, Andreas Miltiadou, Benjamin Porcaro
Grade 8: Nina Chang, Victoria Martin, Allison Park, Alex Sabbagh, Roally Vijay
Staff Shout Out’s: Jessica Buchheister, Rebekah Chung, Maria DiCarlantonio, Ali Gjana, Rebecca Hall, Alicia Kosakowski, Melissa Mohr, Michael Rucereto, Gianna Russo, Derick Talty

_____ Moved, _____ Seconded
Roll Call:

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 465**
b. **Emergency & Crisis Situations Drill Record: December**
Fire Drill: December 11, 2023
Security Drill: December 22, 2023
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the December 20, 2023 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- d. 2023-24 Statement of Assurance Regarding the Use of Paraprofessional Staff
- e. 2023-24 Immunization Audit Report
- f. 2023-24 Student Safety Data System – Report Period 1
- g. **HIB Report for December, 2023:**
 - Reported Cases: 1
 - Number of Cases Open: 1
 - Number of Cases Closed: 1

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

NO RESOLUTIONS

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Diana Caporino as a Leave Replacement Reading Specialist for the remainder of the 2023-24 school year, at a prorated annual salary of \$30,965.76 (BA+30, Step 6 (.8)), benefit eligible after 60 days of employment. Start date on or about January 5, 2024, pending criminal history review.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Stacy Socha as a Leave Replacement Special Education teacher for the remainder of the 2023-24 school year, at a prorated annual salary of \$24,099.48 (MA, Step 6 (.6)), not benefit eligible. Start date on or about January 5, 2024, pending criminal history review.

_____ Moved, _____ Seconded
Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of December 1, 2023 to December 31, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

| <u><i>Bills Description</i></u> | <u><i>Dated</i></u> | <u><i>Amount</i></u> |
|---------------------------------|---------------------|----------------------|
| Payroll - Operating | 12/15/2023 | \$331,239.29 |
| Board Share - FICA | 12/15/2023 | \$5,998.60 |
| State Share - FICA | 12/15/2023 | \$17,591.58 |
| | TOTAL: | \$354,829.47 |

| <u><i>Bills Description</i></u> | <u><i>Dated</i></u> | <u><i>Amount</i></u> |
|---------------------------------|---------------------|----------------------|
| Payroll - Operating | 12/22/2023 | \$305,634.85 |
| Board Share - FICA | 12/22/2023 | \$4,036.02 |
| State Share - FICA | 12/22/2023 | \$17,595.43 |
| | TOTAL: | \$327,266.30 |

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January, 2024.

c. Be It Resolved, that the Haworth Board of Education, upon the recommendation of the School Business Administrator, approves **the appropriation of the 2022-2023 Extraordinary Aid Excess funds** in the amount of \$23,938.00 into the 2023-2024 budget as allowable and as awarded by the New Jersey State Department of Education. The District's total amount to be appropriated was \$188,938.00 of which \$165,000.00 was utilized in the 2023-2024 budget building process. The excess funds shall be appropriated in the 2023-2024 fiscal year as follows:

| | | |
|-----------------------|----------------------------------|-------------|
| 11-000-100-562-050-00 | Tuition Public Special Education | \$23,938.00 |
| | Total | \$23,938.00 |

- d. Be it resolved that the Board, upon the recommendation of the School Business Administrator acknowledges receipt of the Comprehensive Annual Financial Report for the fiscal year ended June 30, 2023 and the Auditor's Management Report on Administrative Findings Financial Compliance and Performance. The District's Corrective Action Plan (attached) includes methods of implementation to address the following:
- Detailed payroll balance analysis
 - Receipts and disbursements posted to the accounting records
 - Obtain County Superintendent approval for all budget transfers
 - Adhere to NJ OMB's travel expense reimbursement requirements
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Parental Contract for Student Transportation for student ID# 394010 from 1/15/24 - 6/30/24 at a cost of \$1,000.00 per month.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of November, 2023.

_____ Moved, _____ Seconded
 Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

NO RESOLUTIONS

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction
Negotiations
Public Relations
BCSBA/NJSBA
Haworth Home & School Association
Northern Valley Regional High School & NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

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Close the Public portion:

XX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Thursday, January 4, 2024 pursuant to Sections 7 & 8 of the Open Public

Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded
Roll Call:

XXI. MOTION TO ADJOURN

_____ Moved, _____ Seconded
Roll Call:

ADJOURNMENT:

President
Haworth Board of Education

Kristi Giambona
Board Secretary