

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**July 20, 2022**

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**I. CALL TO ORDER – 7:32 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis - **LATE 7:34 p.m.**  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:33 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS**

- a. Discussion regarding revising the 2022-23 district calendar to include the Juneteenth holiday (June 19th), as well as the end of the year one session days.  
*The Board asked to inquire about what the other 7 districts are doing for Juneteenth. Dr. Egan supported the recognition of the holiday by the district.*
  
- b. 2022 Election location  
*The HTA is concerned about having political election voting in the school building. The police are not aloud to be in the building, they must monitor the voting place from 100 feet or more away. The Board agreed that the safety of the school is the priority and would prefer it be moved to another location. The Board suggested that private security could be a short-term solution until the process of the polls being moved is complete.*
  
- c. Link-It C test scores update - Dr. Peter Hughes  
*Presentation on file in the Board office.*

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - N/A**
- b. **Emergency & Crisis Situations Drill Record: June**  
Fire Drill: June 21, 2022  
Security Drill: June 13, 2022  
Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the June 15, 2022 Regular Business meeting.
- d. Approval of meeting minutes from the June 15, 2022 Closed Executive session.

**SUBMISSIONS AND CERTIFICATIONS:**

- e. 2023 ESEA Application
- f. 2021-22 School Register Summary
  
- g. **HIB Report for June 2022:**  
Reported Cases: 1  
Number of Cases Open: 1  
Number of Cases Closed: 0

S. Wunsch Moved, D. Egan Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through g.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 school year Grade 6 Philadelphia overnight field trip dates of April 20 - April 21, 2023.

D. Egan Moved, I. Borek Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Jennifer Horne, Supervisor of Special Education, effective August 11, 2022.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	Pam Bagot	October 13 & 14	Art Educators of NJ Fall Conference	Long Branch, NJ	\$200.00
2.	Michelle Corsentino	Asynchronous	Anti-Bullying Specialist Certificate Program	Virtual	\$500.00

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ali Gjiana as a Computer Technician for the 2022-23 school year, at an annual salary of \$45,000.00, benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Shari Peykar and Michele Corsentino to obtain their Anti-Bullying Specialist certifications over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 6 total hours each.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kevin Lane and Lori Scheps to assist with the 2022-23 master class scheduling over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 20 total hours each.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain to perform the SeeSaw for Schools 2022-23 rollover over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 6 total hours.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain and Melissa Jackson to provide a Morning Math Program for the 2022-23 school year for grades 1-5 for three 6 week sessions (4 sessions per week, one session per grade level), at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, cost to be encumbered by ESSER funds.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2022-2023 school year.

Lisa Ferrara	Volleyball Coach	\$2,200.00
Vanessa Vaglio	Student Council	\$1,968.00

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff member:

1.	Employee #55812242	June 21, 2022	1 day
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- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Fatima Azmi as a substitute teacher for the 2022-23 school year, not benefit eligible.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jaclyn Honovich as a School Guidance Counselor for the 2022-23 school year, at an annual salary of \$57,110.00 (MA, Step 1), benefit eligible.
- m. **WHEREAS**, Dina Mattessich (hereinafter referred to as "Mattessich") has agreed to accept the appointment of Treasurer of School Monies Coordinator, for the 2022-23 school year.

**WHEREAS**, the Board wishes to compensate Mattessich for her services as Treasurer of School Monies Coordinator in the amount of Seven Thousand Nine Hundred and Four dollars (\$7,904.00), which shall be in addition to her base salary and shall be subject to all deductions including pension, taxes and check-offs at the source of wages.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby appoints Mattessich as the Treasurer of School Monies Coordinator; with compensation as stated above.

- n. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Lauren Burkholder, Middle School Teacher, effective July 12, 2022.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Anne Marie Dunn to provide supplemental instruction for Student ID# 2144959534, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 30 total hours.
- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kylie

Porcelli as the Supervisor of Special Education for the 2022-23 school year, at a (prorated) annual salary of \$107,000.00, benefit eligible. Start date: on or about August 1, 2022.

- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kylie Porcelli to work at her daily rate of \$445.86 for training purposes, not to exceed 5 days.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jessica Nunes as a Grade 2 Leave Replacement Teacher from September 1, 2022 through approximately December 1, 2022, at a (prorated) annual salary of \$53,464.00 (BA, Step 1), benefit eligible.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Laura LaPorta, Middle School Teacher, effective July 19, 2022.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Gregg Cobb as a Middle School Teacher for the 2022-23 school year, at an annual salary of \$57,564.00 (BA, Step 5), benefit eligible.

I. Borek Moved, R. Rose Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through t.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2022 to June 30, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	6/15/22	
Board Share - FICA	6/15/22	
State Share - FICA	6/15/22	
	<b>TOTAL:</b>	

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	6/21/22	
Board Share - FICA	6/21/22	
State Share - FICA	6/21/22	
	<b>TOTAL:</b>	

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
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Payroll - Operating	6/30/22	
Board Share - FICA	6/30/22	
State Share - FICA	6/30/22	
	<b>TOTAL:</b>	

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2022.
- d. Be it resolved that the existing approved contract with Fogarty & Hara, Attorneys at Law will include the services of law clerks, as needed, to be billed at \$125.00 per hour.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Sage Alliance 2022 Extended School Year (6/27/22 - 7/29/22) and 2022-23 school year tuition contract for student ID number 4008664741, for a total cost of \$73,075.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the construction contract with Corby Associates, Inc. to repair and/or replace the kindergarten playground surface, at a cost of \$13,520.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves 2022-23 Teachers College Reading Writing Project Network contract for staff professional development, at a cost of \$35,350.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc as the district Right to Know and Hazard Communication consultant for the 2022-23 school year, at an annual cost of \$2,315.00, plus service fees as applicable for PEOSH Hazard Communication training as needed.



- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Pesh-E-Lectric to supply and install electric for the new outdoor classroom, at a total cost of \$8,775.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Metro Landscaping Irrigation to install additional outdoor sprinkler system zones, at a total cost of \$5,500.00.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves RSC Architects for architectural and engineering services for the design and documentation of the proposed referendum additions and renovations, at a total cost of \$362,000.00.

l. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) desires to locate ELL, BSI and some Resource Room classes as a shared space in Room #12 of the Haworth Public School (hereinafter referred to as the “School”); and

**WHEREAS**, the Board believes it is in the best interest of the school district to maximize efficiency by reassigning Room #12 located on the 2nd floor of the school to a “dual usage” classroom for a resource room and for Basic Skills Instruction (hereinafter referred to as BSI), English Language Learners (hereinafter referred to as “ELL”), and some Resource Room classroom space.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

Room #12 is hereby reassigned to a “dual usage” classroom consisting of a resource room classroom, a classroom for BSI and a classroom for ELL, subject to the approval of the Executive County Superintendent (hereinafter referred to as ECS”). The group size of the resource room shall not exceed the maximum capacity specified in N.J.A.C. 6A:14-4.6.

**BE IT FURTHER RESOLVED** that the School Business Administrator is hereby directed to request approval of the ECS for the dual usage classroom. The Long Range Facility Plan shall be amended accordingly.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 Closter Board of Education Preschool Disabled Program tuition contract for student ID number 350401 commencing September 6, 2022 and terminating June 30, 2023, for a cost of \$31,952.00.

C. Crowley Moved, D. Egan Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through m.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			

Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 0163	Quorum	Revised	Recommended	July 20, 2022	
P 1511	Board of Education Website Accessibility	Revised	Mandated	July 20, 2022	
P 2415	Every Student Succeeds Act	Revised	Mandated	July 20, 2022	
P&R 2432	School Sponsored Publications	Abolished	Recommended	July 20, 2022	
P 3216	Dress & Grooming	Revised	Recommended	July 20, 2022	
P 3270	Professional Responsibilities	Revised	Recommended	July 20, 2022	
R 3270	Lesson Plans & Plan	Revised	Recommended	July 20, 2022	

	Books				
P 4216	Dress & Grooming	New	Recommended	July 20, 2022	
P&R 5513	Care of School Property	Revised	Mandated	July 20, 2022	
P 5517	School District Issued Student Identifications	Revised	Mandated	July 20, 2022	
P 5722	Student Journalism	New	Mandated	July 20, 2022	

I. Borek Moved, R. Rose Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum & Instruction  
Negotiations  
Public Relations

BCSBA/NJSBA  
Haworth Home & School Association  
Northern Valley Regional High School & NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:56 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion: 8:56 p.m. NO PUBLIC COMMENT**

**XX. CLOSED SESSION**

A. Davis Moved, D. Egan Seconded  
All in favor

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, July 20, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 30 minutes for the purpose of discussing HIB. Action will not be taken in public after the executive session.

Motion to move back into public session - 9:12 p.m.

R. Rose Moved, C. Crowley Seconded  
All in favor

**XXI. MOTION TO ADJOURN**

R. Rose Moved, D. Egan Seconded  
All in favor

**ADJOURNMENT: 9:14 p.m.**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary