

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**August 24, 2022**

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**I. CALL TO ORDER – 7:35 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis - **ABSENT**  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President - **ABSENT**  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mr. Vic LaPira, Esq., Fogarty & Hara, Esqs.  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:36 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:36 p.m. NO PUBLIC COMMENT**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. Discussion regarding revising the 2022-23 district calendar to include the Juneteenth holiday (June 19th). Review Northern Valley survey.

*The BOE decided that the district should close for the Juneteenth holiday on Monday, June 19, 2023. The district can't start the year early due to HTA contract stating cannot start before 9/1. The BOE recommended only building in 2 snow days to the end of the year and have the 3rd snow day be pulled from the April break.*

- b. 2022-23 District Goal discussion.

*Dr. Hughes outlined his proposed four goals. The BOE would like to see another goal added for academic rigor and possibly one for STEM. They also requested once per month assemblies for Social and Emotional Learning.*

- c. HPS New Jersey Quality Single Accountability Continuum (NJQSAC) district placement.

*Dr. Hughes reviewed the districts scores. The BOE is satisfied with the district's scores.*

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - N/A 24 new families and 441 students registered
- b. **Emergency & Crisis Situations Drill Record: July**
  - Fire Drill: July 19, 2022
  - Security Drill: July 26, 2022
  - Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the July 20, 2022 Regular Business meeting.
- d. Approval of meeting minutes from the July 20, 2022 Closed Executive session.

**SUBMISSIONS AND CERTIFICATIONS:**

- e. 2022-2023 Professional Development Plan
- f. 2022-2023 District Mentoring Plan
- g. 2021-2022 School Safety Data System
- h. 2021-2022 Educator Evaluation Information System
- i. 2022-2023 Virtual or Remote Instructional Plan

- j. **HIB Report for July 2022:**  
 Reported Cases: 0  
 Number of Cases Open: 1  
 Number of Cases Closed: 0

R. Rose Moved, D. Egan Seconded  
 Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through j.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

**X. CURRICULUM**

- a. **Be it resolved** that the Board of Education re-adopt all current written curriculum, courses, textbooks, supplemental resources, and software platforms of the district.

**Be it further resolved,** that the Board of Education approve the following 2022 Northern Valley Curriculum Center Curriculum Guides Updates/Revisions:

**2022 Updated K-8 Core Content Curriculum Guides**

- English Language Arts
- Mathematics
- Science
- Social Studies
- World Languages

- Comprehensive Health and Physical Education
- Visual Arts & Music
- Performing Arts: Dance/Theatre/Media Arts
- English as a Second Language (ESL)
- Computer Science Design Thinking
- Career Readiness, Life Literacies, and Key Skills

D. Egan Moved, I. Borek Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jennifer Horne for mentoring and special assistance for Kylie Porcelli, Supervisor of Special Education, at an hourly rate of \$85.00, not to exceed 20 total hours.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	Kylie Porcelli	September 14, 21 & 28, 2022	Stronge Evaluation New Administrator Training	Virtual	\$585.00
2.	Rosina Siniscalchi	October 14, 2022	International Dyslexia Association Fall Conference	Virtual	\$175.00

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Robert Lally as a Full Time Custodian without black seal for the 2022-23 school year, at an annual salary of \$40,000.00, benefit eligible.

d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2022-2023 school year.

Suzanne Paulillo	Debate Club	\$1,390.00
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e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Robin Alex as a substitute teacher for the 2022-23 school year, not benefit eligible.

f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Meredith Budinich as a Special Education teacher for the 2022-23 school year, at an annual salary of \$63,562.00 (MA+15, Step 4), benefit eligible.

g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jaclyn Honovich, School Counselor as the liaison to the Region I McKinney-Vento Education of Homeless Children/Youth Program for the 2022-2023 school year.

h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022 graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Anna Premseelaar	EDUC 40177 Motivating & Engaging Middle & High School Students (6-12)	University of California - San Diego
2.	Katelyn Arbadji	CI 501 Teaching as Inquiry	Pennsylvania State University

i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to work for the Before and/or After School Care Program for the 2022-23 school year, at rate of \$25.75 per hour:

- Patricia Alderton
- Lori DiVite
- Kristi Giambona
- Jeanne Gregg
- Rebecca Hall
- Dawn Hoyng
- Terry Leeshock
- Dina Mattessich
- Michael Rucereto
- Lori Scheps
- Sandra Van Horn

j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Aisha Sadiqulla as a lunch aide for the 2022-23 school year, at a rate of \$24 per lunch session.

k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Phyllis Viole as a Teacher for the 2022-23 school year, at an annual salary of \$57,110.00 (MA, Step 1), not benefit eligible.

l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Lori Jankuloski as a Teacher for the 2022-23 school year, at an annual salary of \$66,148.00 (MA, Step 6), benefit eligible.

C. Crowley Moved, D. Egan Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through l.**

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			

Mrs. Wunsch				✓
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**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of July 1, 2022 to July 31, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	7/15/22	\$58,450.74
Board Share - FICA	7/15/22	\$2,537.97
State Share - FICA	7/15/22	\$1,746.71
	<b>TOTAL:</b>	<b>\$62,735.42</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	7/31/22	\$54,273.60
Board Share - FICA	7/31/22	\$2,218.42
State Share - FICA	7/31/22	\$1,746.71
	<b>TOTAL:</b>	<b>\$58,238.73</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of August, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of June, 2022.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the SLICE Summer Program tuition (7/1/22 - 7/30/22) for student ID number's 6364626587, 6179185435, 5970990952, 9288066229 and 8921511217, for a total cost of \$8,960.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Valley Program tuition (9/1/22 - 6/30/23) for student ID number's 6446349802, 9550623737 and 9288066229 for a total cost of \$294,840.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the TIP Program tuition (7/1/22 - 6/30/23) for student ID number 5392979738 for a total cost of \$52,005.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the SLICE Program tuition (9/1/22 - 6/30/23) for student ID number's 6364626587, 3376442175, 3633273838, 8921511217 and 5970990952 for a total cost of \$67,188.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves ParentSquare to provide parent and staff communication services for the 2022-23 school year, at an annual cost of \$2,710.50, plus services fees as applicable.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the new transportation bids and renewals awarded by the Northern Valley Regional High School Board of Education for Region III transportation routes and accepts participation in this program for the 2022-23 school year.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement from July 1, 2022 to June 30, 2023 with Bergen County Technical Schools to provide network monitoring and maintenance on an as needed basis, at the contracted hourly rates.
- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the district financial audit by Nisivoccia, LLP at an estimated cost of \$26,000.00.
- n. Upon the recommendation of the Superintendent, the Haworth Board of Education approves New Bridge Medical Center in Paramus, NJ through Bergen County Special Services to provide Hospital Instruction for the 2022-23 school year for students who are confined during school hours for medical and/or rehabilitative care, at a rate of \$65.00 per hour.



- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves MAP Restaurant and Equipment Supply Superstore to provide the necessary lunch program equipment at a cost of \$10,200.00.

I. Borek Moved, D. Egan Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through o.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

*Mr. Wolford updated the BOE on the new outdoor classroom. He said that it should be fully completed and useable in approximately four weeks.*

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

<b>Policy or</b>	<b>Policy Title</b>	<b>New/Revised/</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
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**HAWORTH BOARD OF EDUCATION  
MINUTES - 8-24-22**

<b>Regulation</b>		<b>Abolished</b>			
P 0163	Quorum	Revised	Recommended	July 20, 2022	August 24, 2022
P 1511	Board of Education Website Accessibility	Revised	Mandated	July 20, 2022	August 24, 2022
P 2415	Every Student Succeeds Act	Revised	Mandated	July 20, 2022	August 24, 2022
P&R 2432	School Sponsored Publications	Abolished	Recommended	July 20, 2022	August 24, 2022
P 3216	Dress & Grooming	Revised	Recommended	July 20, 2022	August 24, 2022
P 3270	Professional Responsibilities	Revised	Recommended	July 20, 2022	August 24, 2022
R 3270	Lesson Plans & Plan Books	Revised	Recommended	July 20, 2022	August 24, 2022
P 4216	Dress & Grooming	New	Recommended	July 20, 2022	August 24, 2022
P&R 5513	Care of School Property	Revised	Mandated	July 20, 2022	August 24, 2022
P 5517	School District Issued Student Identifications	Revised	Mandated	July 20, 2022	August 24, 2022
P 5722	Student Journalism	New	Mandated	July 20, 2022	August 24, 2022

I. Borek Moved, D. Egan Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch				✓

**XV. EDUCATION**

- a. **BE IT RESOLVED** that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in the HIB Investigation reported on July 20, 2022 for the reasons set forth in the Superintendent’s decision, and hereby directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

C. Crowley Moved, R. Rose Seconded

Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis				✓
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

**XVI. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum & Instruction - *will schedule to meet before the September BOE meeting.*
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation

Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:27 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion: 8:27 p.m. NO PUBLIC COMMENT**

**XX. MOTION TO ADJOURN**

R. Rose Moved, I. Borek Seconded  
All in favor.

**ADJOURNMENT: 8:28 p.m.**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary