

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
September 21, 2022**

I. CALL TO ORDER – 7:32 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:34 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:34 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Update on Standard Based Report Cards for Middle School
 - *Coffee with the Superintendent to be held on September 28, 2022*
 - *FAQ document has been created for reference*
- b. The district will participate in "Start with Hello" week (Sandy Hook's Promise) of making sure all kids feel welcome in school.

Andrew Weatherly, a renowned author, artist and poet will be doing an assembly to speak to all grades about inclusion.

I. Borek asked if the SBRC have been uploaded for people to see yet.

Dr. Hughes said that RealTime has the upload and they are working on getting it done. He said the teachers will be trained once the report cards are uploaded and ready to go.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 436**
- b. **Emergency & Crisis Situations Drill Record: August**
 - Fire Drill: N/A
 - Security Drill: N/A
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the August 24, 2022 Regular Business meeting.

SUBMISSIONS AND CERTIFICATIONS:

- d. 2022-23 NJQSAC District Performance Review
- e. 2022-23 Statement of Assurance Regarding the Use of Paraprofessional Staff
- f. **HIB Report for August 2022:**
 - Reported Cases: 0
 - Number of Cases Open: 0
 - Number of Cases Closed: 1

D. Egan Moved, I. Borek Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through f.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2022-2023 district calendar.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the revised 2022-2023 12 month staff calendar.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 School Improvement Panel members:
 - Peter Hughes
 - Kylie Porcelli
 - Lori Scheps
 - Nancy Polifroni
 - Jessica Buchheister
 - Angelica Talamo
 - Pam Alderton
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 8 field trip to Washington D.C. on November 16, 17, & 18, 2022, at a rate of \$116.00 per overnight, per chaperone (2 nights each):
 - Lori Scheps
 - Alicia Kosakowski
 - Dawn Hoyng

- Gregg Cobb
- Vanessa Vaglio
- Michael Rucereto
- Nurse - TBD
- Isabelle Epstein (alternate)
- Paul Wolford - Administrator in Charge

e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	10/19/22, 11/15/22, 12/19/22, 1/19/23, 2/8/23, 3/31/23 <u>ALT. DATES:</u> 10/20/22, 11/22/22, 12/20/22, 1/20/23, 2/9/23, 4/3/23	BrainBusters	various Northern Valley Regional schools	0	A. Kosakowski

I. Borek Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through e.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

I. Borek asked what the School Improvement Panel works on?

Dr. Hughes explained that it is state mandated to have a School Improvement Panel (SciP) in place based upon the provisions of TEACHNJ Act and AchieveNJ whose role is to ensure, oversee, and support the implementation of the district's evaluation, professional development, and mentoring policies.

The Board would like one more staff representative from the Middle School on the panel.

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following 10 month staff assignment changes for the 2022-23 school year, pursuant to Policy 3130 – Assignment and Transfer:

<u>STAFF MEMBER</u>	<u>MOVE FROM</u>	<u>MOVE TO</u>
Jina Choi	Grade 3	Grade 5
Rebecca Hall	Grade 4	Grade 5
Cynthia Talty	Grade 5	Kindergarten

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Teni Lori Kudyan as a substitute teacher for the 2022-23 school year, not benefit eligible.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following staff member to work for the Before and/or After School Care Program for the 2022-23 school year, at rate of \$25.75 per hour:
- Jacqueline Rogan
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education retroactively approves the following staff member as an Aide for the Jump Start ELA & Math programs at a rate of \$72.75 per day:
- Andrew Paspalas
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022 graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	<u>NAME</u>	<u>COURSE</u>	<u>COLLEGE/UNIVERSITY</u>
1.	Jennifer White	ED 501-5405 Auditory and Language Processing Disorders	Colorado State University - Pueblo
2.	Kelsey Ardizzone	GED 3304 Teaching of Writing: Early Childhood & Childhood GESP 2601 Exceptional Children GESP 5307 Instructional Strategies GED 3302 Literacy Strategies - Early Childhood & Childhood GED 3322 Reading & Writing in Content Areas GED 6204 Organizing & Supervising the Literacy Program GED 7100 Comprehensive Assessment GED 6202 Literacy Practicum: Early Childhood & Childhood	St. Thomas Aquinas College
3.	Nicole Chamberlain	EL 5033 Principal's Role in Creating Successful Schools EL 5023 Instructional Leadership	American College of Education
4.	Angelica Talamo	SPED 5013 Strategies for Teaching Diverse Learners	American College of Education

- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff member:

1.	Employee #17309899	September 6, 7, 8 & 9, 2022	4 days
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- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Maria LoPiccolo as a substitute teacher for the 2022-23 school year, not benefit eligible.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	Kylie Porcelli	December 2, 2022	NJCIE Winter Inclusion	Cherry Hill, NJ	\$0

			Leadership Conference		
2.	Alison Homan	October 14, 2022	NJIDA Fall Conference	virtual	\$125.00
3.	CST Team	October 28, 2022	CST Team Retreat	Hawthorne, NJ	\$400.00

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the STRONGE Teacher Evaluation System for the 2022-23 school year for all teaching staff members.

The STRONGE evaluation rubrics have four defined annual ratings: ineffective, partially effective, effective, and highly effective, which are the standards set forth in N.J.A.C. 6A:10-2.1. The evaluation rubrics for teachers, principals, vice principals, and assistant principals include all other relevant minimum standards set forth in N.J.S.A. 18A:6-123 (P.L. 2012, c. 26, § 17c).

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the registration and accommodation costs for the Superintendent, Business Administrator, and Board of Education members, to attend the 2022 New Jersey School Boards Association Conference in Atlantic City, NJ from October 24, 2022 through October 26, 2022.

C. Crowley Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of August 1, 2022 to August 31, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	8/15/22	\$92,469.89
Board Share - FICA	8/15/22	\$5,076.78
State Share - FICA	8/15/22	\$1,746.71
	TOTAL:	\$99,293.38

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	8/30/22	\$68,268.40
Board Share - FICA	8/30/22	\$3,560.63
State Share - FICA	8/30/22	\$1,474.50
	TOTAL:	\$73,303.53

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of September, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of July, 2022.

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the West Bergen Mental Healthcare contract for all Region III districts for the 2022-2023 school year.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Dell Technologies for the purchase and installation of a new server (PowerEdge R7525) at a total cost of \$22,057.29.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Shared Services Agreement with the Northern Valley Regional High School District for a part-time Occupational Therapist for the 2022-23 school year.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves LinkIt! to provide student testing services for the 2022-23 school year, at an annual cost of \$12,150.00, plus service fees as applicable.

A. Davis Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

Motion to add the following resolution to the September 21, 2022 BOE meeting Agenda and recorded in the Minutes:

A. Davis Moved, R. Rose Seconded
All in favor.

- h. Upon the recommendation of the Superintendent and pursuant to BOE policy 5111, the Haworth Board of Education hereby accepts student #HAW 202201 as a tuition student through January 1, 2023 or until residency is established (pending execution of a tuition contract).

I. Borek Moved, S. Wunsch Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. h.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

NO RESOLUTIONS

XV. EDUCATION

- a. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release

(hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

D. Egan Moved, C. Crowley Seconded
Roll Call: 7/0

XVI. COMMITTEE REPORTS

Finance & Facilities
Curriculum & Instruction
Negotiations
Public Relations
BCSBA/NJSBA
Haworth Home & School Association
Northern Valley Regional High School & NV Educational Foundation
Legislative Chairperson
Senior Citizens Liaison
Town Council Liaison
Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 7:50 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion: 7:50 p.m. NO PUBLIC COMMENT

XX. MOTION TO ADJOURN

I. Borek Moved, R. Rose Seconded
All in favor.

ADJOURNMENT: 7:50 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary