

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**October 19, 2022**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mrs. Ilisha Borek  
Mr. Charles Crowley  
Mrs. Alanna Davis  
Dr. Danielle Insalaco-Egan  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Business Administrator  
Dr. Peter Hughes, Superintendent  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:31 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION - 7:32 p.m. NO PUBLIC COMMENT**

## VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Kids with Character Award Presentation – the theme for the months of September/October is “Respect”. For September/October the following students have been awarded:

Kindergarten: Zachary Ng, Coby Placona, Emaan Qaiser  
Grade 1: Lizzie Baldino, Gavin Fleischer, Katharine McGuirk  
Grade 2: Mason Feygin, Ellie Lebel, Noah Silverstein  
Grade 3: Jake Boyev, Lilly Yoskovitz  
Grade 4: Logan Scott, Julianne Shen  
Grade 5: Olivia Gutierrez, Zoe Lebel, Kyle Quayle  
Grade 6: Lea Lee, Jhoel Mateo  
Grade 7: Maeve Natale, Lauren Szukics  
Grade 8: Julia Tejada, Brody Calvert

- b. Data Walk Response of the 2021-2022 NJSLA District Scores Presentation on 10/12/22 & Referendum Update and BOE Options  
*PowerPoint presentation on file in the Board Offices.*

*M. Rodino requested having a referendum update done at the Finance & Facilities committee meetings. Dr. Hughes will inform the BOE of any unexpected plan changes that may come up.*

*Dr. Hughes reviewed the opt out forms that will be provided to the parents if they choose to opt their children out of any of the new health and sex education curriculum units and standards.*

## IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 437**  
b. **Emergency & Crisis Situations Drill Record: September**  
Fire Drill: September 28, 2022  
Security Drills: September 7 & 9, 2022  
Bus Evacuation Drill: September 28, 2022  
Administrator in charge: Mr. Paul Wolford

### MINUTES:

- c. Approval of meeting minutes from the September 14, 2022 Work Session meeting.  
d. Approval of meeting minutes from the September 14, 2022 Closed Executive Session.  
e. Approval of meeting minutes from the September 21, 2022 Regular Business meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- f. 2022-23 Memorandum of Agreement Between Education & Law Enforcement Officials
- g. 2022-23 Nursing Services Plan

**h. HIB Report for September, 2022:**

Reported Cases: 0  
 Number of Cases Open: 0  
 Number of Cases Closed: 0

D. Egan Moved, S. Wunsch Seconded  
 Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through h.**

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	1/10/23	Gr. 5 & 6	Englewood Cliffs Upper	0	J. Eisberg

	<i>ALT DATES: 1/12/23 &amp; 1/13/23</i>	Gifted & Talented	School in Englewood Cliffs, NJ		
2.	10/14/22	Grade 8	Northern Valley Demarest High School	0	J. Honovich
3.	11/1/22 & 11/30/22	Debate Club	Tenaflly Middle School	0	S. Paulillo
4.	1/19/23	Debate Club	Northern Valley Old Tappan High School	0	S. Paulillo

b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves students in kindergarten through eighth grades to take the following walking field trips for the for the 2022-2023 school year:

- Haworth Municipal Library
- Bank of New Jersey in Haworth
- Haworth Pond
- Memorial Field in Haworth
- Haworth Post Office
- Haworth Town Hall
- Haworth Swim Club
- Downtown Haworth
- Veolia Water Company in Haworth
- First Congregational United Church of Christ
- Sacred Heart Catholic Church
- Northern Valley Demarest High School

c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 District Goals.

*The BOE discussed the 2022-23 District Goals and Dr. Hughes answered any questions.*

*The BOE requested that a quantitative measure be added to Goal 1.*

*The BOE would like to see more definition around Goal 5. Would like it read “to define and promote” instead of “meaning”.*

I. Borek Moved, C. Crowley Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items X. a. through e.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
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Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Kylie Porcelli	October 14, 2022	NJ Special Education Code - Timelines	Oradell, NJ	\$0
2.	Vanessa Vaglio	December 13, 2022	Sewn Circuits Grades K-12	Piscataway, NJ	\$95.00
3.	Erin Carr	March 10, 2023	Providing Support to Classroom Teachers	Oradell, NJ	\$0
4.	Melissa Jackson	November 3, 2022	Catching Up Your English Language Learners Who Have Fallen Behind	Virtual	\$279.00
5.	Kylie Porcelli & Michelle Corsentino	November 21, 2022	Region 3: Overview of the Children's System of Care (Bergen's Promise)	Virtual	\$0
6.	Erin Carr	February 10, 2023	Explaining Reports to Parents	Oradell, NJ	\$0

7.	Erin Carr	December 9, 2022	I&RS and Preferred Intervention	Oradell, NJ	\$0
8.	Erin Carr	January 13, 2023	Eligibility Criteria Workshop	Oradell, NJ	\$0
9.	Vanessa Vaglio	webinar video	3D Printing Prosthetics to Teach Engineering, Anatomy & Empathy	Virtual	\$250.00
10.	Vanessa Vaglio	webinar video	Prototyping with Purpose: Human Centered Engineering Design Challenges	Virtual	\$97.00
11.	Vanessa Vaglio	October 20, 2022	2022 Annual STEM Leadership Forum	Newark, NJ	\$0

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the guide for the following staff members for the 2021-22 school year:

#	NAME	TITLE	MOVING FROM	MOVING TO
1.	Katelyn Arbadji	Gr. 4 Teacher	BA	BA + 15
2.	Kelsey Ardizzone	Gr. 1 Teacher	BA + 15	MA
3.	Jessica Buchheister	Gr. 5 Teacher	MA	MA + 15
4.	Michele Robson	K Teacher	BA	MA

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2022-2023 school year.

Rebekah Chung	Battle of the Books	\$579.00
Alison Homan	Overnight Field Trip Advisor - Philadelphia	\$290.00

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Lori Scheps, Middle School Teacher, effective December 14, 2022.

*The BOE acknowledged that they are sorry to see Ms. Scheps resign but they are happy to see her grow in her career. They exclaimed their appreciation for all she has done for the Haworth School.*

I. Borek Moved, D. Egan Seconded

Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through d.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of September 1, 2022 to September 30, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><u>Bills Description</u></b>	<b><u>Dated</u></b>	<b><u>Amount</u></b>
Payroll - Operating	9/15/22	\$290,792.12
Board Share - FICA	9/15/22	\$4,561.98
State Share - FICA	9/15/22	\$16,666.67
	<b>TOTAL:</b>	<b>\$312,020.77</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	9/30/22	\$297,674.02
Board Share - FICA	9/30/22	\$5,118.24
State Share - FICA	9/30/22	\$16,636.86
	<b>TOTAL:</b>	<b>\$319,429.12</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of October, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of August, 2022.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Kindler (NJ State Police/SORA) for Election Day (11/8/22) security at a cost of \$800.00.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts the donation of a Strunal three quarter size string bass with bow and carrying case from Mr. Robert Deutsch of Haworth, with no cost to the district.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Business Administrator’s 2022-2023 Merit Goal to be submitted to the Executive County Superintendent of Schools for approval:
- Successfully implement and oversee an “In-House” Food Service program at Haworth Public School to offer a variety of nutritional lunch options for students and staff (with a target average of 100 meals per in-person school day). The program will include a convenient online ordering system with electronic payment options and monthly online menus accessible through a link on the school website. - Quantitative 3.3% - \$4,769.00
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Move



Your Chains, LLC Speaker Series on mental health and creating purposeful identity. Cost to be encumbered by ESSER funds, not to exceed \$10,000.00.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the JCK Foundation to provide mental health assemblies for the middle school, at a cost of \$3,000.00 to be partially encumbered by ESSER funds.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the SLICE Program tuition (10/10/22 - 6/30/23) for student ID number 5234986362 for a total cost of \$9,912.78.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Didgeridoo Down Under assembly on kindness, acceptance & anti-bullying for grades K-5 on November 30, 2022, at a cost of \$1,500.00 to be partially encumbered by ESSER funds.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kelsey Tainish, LLC for two keynote presentations on strength, perseverance and overcoming physical obstacles for grades K-8 on February 2, 2023, at a cost of \$2,250.00 to be partially encumbered by ESSER funds.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a rate increase for certified substitute teachers to \$125.00 per diem, effective November 1, 2022.

*Mr. Rodino will be setting up a meeting with the Town Council to request moving election voting out of the school.*

C. Crowley Moved, I. Borek Seconded  
Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through l.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised/Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 5512	Harassment, Intimidation & Bullying	Revised	Mandated	October 19, 2022	

*A. Davis suggested that once the new HIB policy is adopted that a communication explaining it should go out to the parents, as well as it be explained on the HIB section of the website.*

S. Wunsch Moved, D. Egan Seconded

Roll Call: 7/0

**BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan	✓			

Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

*I. Borek shared that there has been a lot of discussion around the 8th grade student recommendations to the high school. With the turnover of teachers in the 8th grade this year, the Board suggests input from the 7th grade teachers as well for the current 8th grade class during the high school recommendation process. They would also like to see administrative oversight over this process this year.*

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:43 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is*

*no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*J. Samples, 560 Sylvan Place noted that Election day is on 11/8/22, not 11/6/22. That typo error to item XII. d. will be updated in the meeting minutes.*

**Close the Public portion: 8:44 p.m.**

**XX. CLOSED SESSION**

R. Rose Moved, I. Borek Seconded  
All in favor.

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, October 19, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 20 minutes for the purpose of discussing legal matters. Action will not be taken in public after the executive session.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XXI. MOTION TO ADJOURN**

D. Egan Moved, R. Rose Seconded  
All in favor.

**ADJOURNMENT: 9:36 p.m.**

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Michael Rodino, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary