

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
November 16, 2022

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan - **ABSENT**
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President - **ABSENT**
Mr. Paul Wolford, Business Administrator - **ABSENT**
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:30 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:31 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. State of the District: Goals & Strategic Plan Update
PowerPoint presentation on file in the Board Office. Dr. Hughes reviewed all of the district accomplishments over the past 5 years towards accomplishing the strategic plan. He reviewed the 2022-23 district goals and outlined what has been accomplished so far and what is still being worked on and gave an update on the status of each goal.
- b. Kids with Character Award Presentation – the theme for the month of November is “Honesty”. For November the following students have been awarded:

Kindergarten: Harley Harris, Daniel Lamberta, Robert Sandor
Grade 1: Claire Esposito, Elizabeth Liu, William Yanofsky
Grade 2: Nina Crowley, Harleigh Green, Skyler Molluzzo
Grade 3: Dylan Gladstein, Sabrina Saperstein
Grade 4: Lulu Garcia, Elly Kim
Grade 5: Josh Kang, Vicky Martin, Avery Miskovitz
Grade 6: Ivy Firestone, Max Garcia
Grade 7: Chloe Guevarra, Michael Yelizarov
Grade 8: Mia Finkelstein, Dana Kim

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 438**
- b. **Emergency & Crisis Situations Drill Record: October**
Fire Drill: October 20, 2022
Security Drill: October 27, 2022
Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the October 12, 2022 Work Session meeting.
- d. Approval of meeting minutes from the October 12, 2022 Closed Executive Session.
- e. Approval of meeting minutes from the October 19, 2022 Regular Business meeting.
- f. Approval of meeting minutes from the October 19, 2022 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- g. IDEA Final Report for FY 2022
- h. 2022-23 District Report of Transported Resident Students (DRTRS) Report
- i. 2022-23 M-1 Comprehensive Maintenance Plan
- j. 2022-23 School Safety and Security Plan Statement of Assurance
- k. **HIB Report for October, 2022:**

Reported Cases: 3
Number of Cases Open: 0
Number of Cases Closed: 3

R. Rose Moved, C. Crowley Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through k.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	6/16/23	Gr. 8	Haworth Swim Club in Haworth, NJ	0	A. Kosakowski
2.	2/28/23	Gr. 8/ASPIRE	Meadowlands Environmental Center	0	A. Kosakowski
3.	1/24/23	Gr. 6/ASPIRE	Meadowlands Environmental Center	0	V. Vaglio

I. Borek Moved, A. Davis Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Kylie Porcelli	November 18, 2022	Special Education Director's Toolkit: Bringing it Back to Basics Using Data to Enhance Programming & Services for Students with Disabilities	Virtual	\$149.00
2.	Kylie Porcelli	November 29, 2022	NJPSA: Hot Issues in Special Education Law	Virtual	\$150.00

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022

graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Jessica Buchheister	DL 5013 Engaging Diverse Learners in Digital Environments DL 5023 Empowering Digital Educators in Virtual Environments DL 5103 Designing Instruction for the Digital Age	American College of Education
2.	Angelica Talamo	CI 5523 Interventions for Students with Challenging Behaviors ED 5403 The Exceptional Child	American College of Education

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2022-2023 school year.

Lisa Ferrara	Girl's Basketball Coach	\$2,200.00
Gregg Cobb	School Store	\$1,968.00 (prorated)

- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Adam Fahmy as a substitute teacher for the 2022-23 school year, not benefit eligible.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rachel White as a substitute nurse for the 2022-23 school year, not benefit eligible.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Susan Livson as a Teacher for the remainder of the 2022-23 school year, at an annual salary of \$74,776.00 (MA+15, Step 10), benefit eligible. Approximate start date: 12/5/2022
- g. **RESOLVED** that a staff member whose name is on file (hereinafter referred to as "Employee #23873607") be granted a leave of absence due to their own disability under the Federal Family and Medical Leave Act ("FMLA") from March 6, 2023 through March 17, 2023 with pay and with medical benefits, subject to the use and continued availability of 10 sick days; and

BE IT FURTHER RESOLVED that Employee #23873607 shall be granted a leave of absence from March 20, 2023 to June 2, 2023 under the FMLA and from April 18, 2023 to June 23, 2023 under the New Jersey Family Leave Act, without pay, but with medical benefits, subject to Employee #23873607 payment of their contribution for same; and

BE IT FURTHER RESOLVED that subject to their renewal for the 2023-2024 school year, Employee #23873607 shall return to work on the first day of the school year, or on an earlier return date subject to

advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

BE IT FURTHER RESOLVED that any requests to extend or change the terms of Employee #23873607 leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Teachers Association; and

BE IT FURTHER RESOLVED that the dates of said leave may be adjusted based on certification from Employee #23873607 physician or changes to the District’s calendar.

I.. Borek Moved, R. Rose Seconded
Roll Call: 5/0

A. Davis inquired if the Trep\$ program will still be offered with the new ELA Teacher. She stated that it is a great program and she would like to ensure that it continues.

Dr. Hughes said that the district plans on keeping the program moving forward and that he does not foresee any changes.

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of October 1, 2022 to October 31, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	10/15/22	\$308,365.40
Board Share - FICA	10/15/22	\$5,899.62
State Share - FICA	10/15/22	\$16,654.02
	TOTAL:	\$330,919.04

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	10/30/22	\$290,127.04
Board Share - FICA	10/30/22	\$4,504.38
State Share - FICA	10/30/22	\$16,654.02
	TOTAL:	\$311,285.44

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of November, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of September, 2022.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Holocaust Museum & Center for Tolerance and Education to provide an assembly for the middle school, at an honorarium cost of \$250.00 to be partially encumbered by ESSER funds.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the shared services agreement with the Northern Valley Curriculum Consortium from July 1, 2022 - June 30, 2023, with total costs to be shared proportionally by the school districts of the Northern Valley.

C. Crowley Moved, I. Borek Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XII. a. through e.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
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P 5512	Harassment, Intimidation & Bullying	Revised	Mandated	October 19, 2022	November 16, 2022
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I. Borek Moved, R. Rose Seconded
Roll Call: 5/0

Dr. Hughes informed the BOE that the new HIB procedures will be reviewed with the staff at the next faculty meeting.

BE IT RESOLVED, that the Haworth Board of Education approves Items XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XV. EDUCATION

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 236399 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

I. Borek Moved, C. Crowley Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
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Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

- b. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 237036 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

C. Crowley Moved, R. Rose Seconded
Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

- c. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Superintendent’s decision in a HIB matter Case # 237339 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

A. Davis Moved, I. Borek Seconded

Roll Call: 5/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XV. c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mrs. Borek	✓			
Mr. Crowley	✓			
Mrs. Davis	✓			
Dr. Egan				✓
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch				✓

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

I. Borek asked if we have heard anything about the election winners.

M. RODINO said that the results should be released by Monday, November 21st.

XIX. Open to the Public on any item – 7:56 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion: 7:56 NO PUBLIC COMMENT

XX. MOTION TO ADJOURN

R. Rose Moved, I. Borek Seconded
All in favor.

ADJOURNMENT: 7:57 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary