

**HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
MINUTES
January 18, 2023**

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan
Mrs. Deborah Munoz-Maniscalco
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Acting Superintendent/Business
Administrator
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

C. Czerny - 392 Schraalenburgh Road: asked if there is a predetermined list of field trips per grade?

P. Wolford: explained that only the middle school overnight trips and any walking trips are predetermined. He said some grades typically do the same trips every year, but they do not have to and many times the grades look for what is available for them that work into their lesson plans. Parents can reach out to their grade level teacher to find out which trips are being planned.

VII. CLOSE THE PUBLIC PORTION - 7:35 p.m.

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Kids with Character Award Presentation – the theme for the month of January is “Responsibility”. For January the following students have been awarded:

Kindergarten: Isabel Liu, James Nakshian, Lia Shin
Grade 1: Alicia Garcia, Emily Spence, Melior Weiner
Grade 2: Shayne Hereghty, Catherine Knaggs, Fletcher Volpi
Grade 3: Enzo Cammalleri, Oona Jordan-Filetto
Grade 4: Sam McGuirk, Zoe Schag
Grade 5: Yalim Cagler, Sydney Davis, Logan Lax
Grade 6: Emmeline Paneque, Sadie Poirot
Grade 7: Grace Noh, Claire Topor
Grade 8: Brooke Marchisio, Jessica Seitel

- b. Fall 2022 Start Strong Data Presentation - Mr. Paul Wolford
PowerPoint Presentation on file in the Board Office.

C. Czerny: asked if the parents can request to see their child's personalized plan based on their Start Strong performance?

P. Wolford: responded that parents can reach out to their child's teacher via email if they have any specific questions regarding their scores.

D. Egan: asked if the scores show that more attention is needed in certain areas from the previous grade level, can the standards be retaught in the next grade level?

P. Wolford: answered yes, and that is why Start Strong was started by the state after the pandemic and given at the beginning of the school year. It focuses on filling in any gaps in learning.

J. Harris - 226 Ivy Avenue: are there any other tests comparable to Start Strong?

P. Wolford: answered that Start Strong was in response to the pandemic from the state and so far there is nothing comparable. It is more of a tool than an assessment, it gives a data point early in the year, in conjunction with our LinkIt and iReady district benchmark assessments. Everything is aligned to the New Jersey core standards. The teachers use this data for their lesson planning.

C. Crowley: asked how is attendance for the extra help sessions?

P. Wolford: responded that attendance could be better. Extra help is offered in the morning and on Saturday's as well for the middle school students. At this time we are not offering afternoon sessions because most students have after school commitments such as, sports, enrichment, music lessons, etc. We find there is not much participation in afternoon sessions.

c. 2023 BOARD OF EDUCATION COMMITTEES:

It is hereby moved that the Haworth Board of Education accepts the 2023 Committees and updated committee structure as appointed by the BOE President, per Policy 0155:

- Curriculum & Instruction:** Stacey Wunsch (chair), Deborah Munoz-Maniscalco, Michael Rodino
- Finance & Facilities:** Robert Rose (chair), Tae Chang, Michael Rodino
- Negotiations:** Charles Crowley (chair), Stacey Wunsch, Michael Rodino
- Public Relations:** Danielle Insalaco-Egan (chair), Robert Rose, Michael Rodino
- Policy & Procedures:** AdHoc Committee
- Referendum & Expansion:** AdHoc Committee
- BCSBA/NJSBA Liaison:** Stacey Wunsch
- HSA Liaison:** Deborah Munoz-Maniscalco
- NVRHS/NVEF Liaison:** Danielle Insalaco-Egan
- Legislative Chairperson:** Charles Crowley
- Senior Citizens Liaison:** Robert Rose
- Town Council Liaison:** Tae Chang

D. Egan Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item VIII. c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 439**
- b. **Emergency & Crisis Situations Drill Record: December**
 - Fire Drill: December 9, 2022
 - Security Drill: December 21, 2022
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the December 7, 2022 Work Session meeting.
- d. Approval of meeting minutes from the December 14, 2022 Regular Business meeting.
- e. Approval of meeting minutes from the December 14, 2022 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- f. School Fire Suppression Survey
- g. 2022-23 Statement of Assurance Regarding the Use of Paraprofessional Staff
- h. 2022-23 School Safety Data System
- i. 2022 Right to Know Survey
- j. **HIB Report for December, 2022:**
 - Reported Cases: 0
 - Number of Cases Open: 0
 - Number of Cases Closed: 0

C. Crowley Moved, D. Egan Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items IX. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	7B: 2/1/23 7G: 2/2/23 7B: 2/8/23 7G: 2/9/23	Gr. 7 ELA classes	Haworth Public Library in Haworth, NJ	0	R. Chung
2.	4/26/23	Kindergarten	Bergen PAC in Englewood, N.J.	\$10	C. Talty

S. Wunsch Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item X. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XI. PERSONNEL

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Jennifer White	March 6-8, 2023	Prompt Training	Northern Valley Schools	\$636.00
2.	Donald Turner	March 20-22, 2023	2023 NJSBGA Expo & Conference	Atlantic City, NJ	\$325.00
3.	Alison Homan	March 15 & 22, 2023	NJIDA & NJSHA Joint Conference - Pathways to Reading Difficulties	virtual	\$90.00
4.	Kylie Porcelli	February 14, March 8 & 29, 2023	Special Education Litigation Certification Program	virtual	\$535.00

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Patricia Voigt, Principal, effective February 17, 2023.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Patricia Voigt as an Educator Evaluation Consultant from April 1, 2023 through June 23, 2023 at a rate of \$350.00 per evaluation and \$250.00 per summative.
- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following stipend positions and coordinating job descriptions for the remainder of the 2022-23 school year:

1.	Lead Teacher Testing Coordinator	\$2,500.00
2.	K-5 Discipline Coordinator	\$1,500.00
3.	6-8 Discipline Coordinator	\$1,500.00
4.	School Culture Coordinator	\$1,500.00

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves a temporary stipend for the following employee for the remainder of the 2022-2023 school year.

Derick Talty	Lead Teacher Testing Coordinator	\$2,500.00
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- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2022 graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Angelica Talamo	CI 5503 Principles & Practices of Classroom Management SPED 5033 Law & Policy in Special Education	American College of Education

- g. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Deborah Rothstein as a Special Education Leave Replacement Teacher from February 27, 2023 through approximately June 30, 2023, at a (prorated) annual salary of \$84,115.00 (MA+15, Step 13), not benefit eligible.

S. Wunsch Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Items XI. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			

Mr. Rose	✓			
Mrs. Wunsch	✓			

M. Rodino - thanked Mrs. Voigt on behalf of the entire Board for all of her work as the school principal and shared his appreciation of her strong leadership of our district.

S. Wunsch - thanked Mrs. Voigt for being a key force during the pandemic and getting the school through it, as well as keeping the schools spirit up during such tough time.

The entire Board wishes Mrs. Voigt all the best in her new role and shared their appreciation for all she has done in her years of service at the Haworth Public School.

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the bills for the period of December 1, 2022 to December 23, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	12/15/2022	\$318,551.07
Board Share - FICA	12/15/2022	\$6,184.95
State Share - FICA	12/15/2022	\$16,744.61
	TOTAL:	\$341,480.63

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
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Payroll - Operating	12/23/2022	\$289,963.03
Board Share - FICA	12/23/2022	\$4,380.10
State Share - FICA	12/23/2022	\$16,344.70
	TOTAL:	\$310,687.83

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of January, 2023.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of November, 2022.
- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Valley Program tuition (10/19/22 - 6/30/23) for student ID number 8247384878, for a total cost of \$65,861.05.
- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the PIE 2.0 Program tuition (12/5/22 - 6/30/23) for student ID number 374012, for a total cost of \$32,438.70.
- f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Title IIA, III, III-Immigrant, and IV-Part A Consortium Memorandum of Agreement between the Northern Valley Regional High School Board of Education, as Lead Applicant, and the Haworth School District.

D. Egan Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through f.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			

Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

S. Wunsch: inquired if there was an update from the architects on the design build yet.

P. Wolford: shared that a meeting is scheduled for tomorrow to review the draft.

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648.11	The Road Forward COVID-19 - Health and Safety	Abolished	Mandated	January 18, 2023	
P 1648.13	School Employee Vaccination Requirements	Abolished	Mandated	January 18, 2023	
P 0152	Board Officers	Revised	Recommended	January 18, 2023	
P 0161	Call, Adjournment, and Cancellation	Revised	Recommended	January 18, 2023	

**HAWORTH BOARD OF EDUCATION
MINUTES - 1-18-23**

P 0162	Notice of Board Meetings	Revised	Recommended	January 18, 2023	
P & R 2423	Bilingual & ESL Education	Revised	Mandated	January 18, 2023	
P 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	
R 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	
P & R 5200	Attendance	Revised	Mandated	January 18, 2023	
P 5512	Harassment, Intimidation, or Bullying	Revised	Mandated	January 18, 2023	
P 8140	Student Enrollments	Revised	Mandated	January 18, 2023	
R 8140	Enrollment Accounting	Revised	Mandated	January 18, 2023	
P & R 8330	Student Records	Revised	Mandated	January 18, 2023	
R 8420.2	Bomb Threats	Revised	Mandated	January 18, 2023	
R 8420.7	Lockdown Procedures	Revised	Mandated	January 18, 2023	
R 8420.10	Active Shooter	Revised	Mandated	January 18, 2023	

S. Wunsch Moved, D. Egan Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			

Mrs. Wunsch	✓			
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P. Wolford: explained that some of the COVID guidelines and restrictions have now been abolished by the state.

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 8:00 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

J. Harris - asked that since there has been mention of a potential of the PRE-K program for next year, is there a definitive timeline on that? Now is the time for parents to start to commit to pre-schools for the upcoming school year.

G. Wong 138 Beacon St. - asked if there is a definitive date on moving forward with a Principal replacement?

C. Czerny: when are policies updated for the public?

J. Harris: any discussion of having one Principal or two Principal's or a Principal and a Vice Principal for the elementary and the middle school? Also, is there anywhere in the budget that breaks down the teacher's salaries where the public can see those figures?

C. Czerny: inquired about the inspection process with the school as far as the permits and inspections for the construction. Is it done by the town, the county or the state? Is there a timeline on the construction?

P. Wolford: we are working on the pre-school idea daily and utilizing everything in our power to make it happen for next year. We are working on starting with a small group integrated program with a few tuition spots that will be given out by a lottery process. Right now there is no guarantee this will be in place for September. As far as the construction project, everyone is involved. Town officials, state officials, there will be many inspectors and the project will be done to code.

S. Wunsch: explained that the referendum and following construction is a state mandated run operation. The district has to go out to bid for the various projects and all is monitored by the state.

K. Giambona: answered that the policies have a two reading process. They are first given to the Policy Committee to review and make any adjustments needed. They are then forwarded to the Board members for a first reading. Once all the updates are approved, then the revised versions are given to the Board members to review for a second reading and approved at that meeting. They are then updated on the website for the public.

M. Rodino: explained that the short term plan for the principal position is to take the responsibilities and divide them up with staff members so we can hire the best candidate for Principal at the appropriate time of the school year when quality candidates are looking. As far as splitting the Principal job into one for the elementary and one for the middle school, it is being considered.

P. Wolford: exclaimed that we have a strong internal staff and the lead teacher model will be filled very nicely by our current staff to finish out this school year seamlessly. As far as the teacher salaries, they are approved every spring on the BOE Agenda per the HTA contracted salary guide.

Close the Public portion: 8:45 p.m.

XX. CLOSED SESSION

R. Rose Moved, S.Wunsch Seconded
All in favor

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, January 18, 2023 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately 40 minutes for the purpose of discussing personnel and HIB. Action will not be taken in public after the executive session.

XXI. MOTION TO ADJOURN

S. Wunsch Moved, R. Rose Seconded
All in favor

ADJOURNMENT: 9:17 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary