

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Minutes
February 15, 2023

I. CALL TO ORDER – 7:31 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mr. Tae Chang
Mr. Charles Crowley
Dr. Danielle Insalaco-Egan
Mrs. Deborah Munoz-Maniscalco
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Acting Superintendent/Business

Administrator

Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:32 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION - 7:33 p.m. NO PUBLIC COMMENT

VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS

- a. Kids with Character Award Presentation – the theme for the month of February is “Cooperation”. For February the following students have been awarded:

Kindergarten: Connor Dean, Gianna Mateo, Eva Samples
Grade 1: James Hall, Ryuji Tani, Alvin Wang
Grade 2: Maddie Caulfield, Kensleigh Erfurt, Brooke Schneider
Grade 3: Elijah Lee, Nathan Samples
Grade 4: Valentina Albert, Danielle Kadec
Grade 5: Cameron Giannini, Joshua Herstik, Abigail Spiegel
Grade 6: Elle Mulder
Grade 7: Addison Scott
Grade 8: Emma Graffeo, Sheridan Wertz

Mr. Wolford shared that the RFQ has been approved by council and public notice has been published that proposals will be accepted through March 3, 2023.

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 438**
b. **Emergency & Crisis Situations Drill Record: January**
 Fire Drill: January 13, 2023
 Security Drill: January 27, 2023
 Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the January 4, 2023 Reorganization meeting.
d. Approval of meeting minutes from the January 4, 2023 Work Session meeting.
e. Approval of meeting minutes from the January 4, 2023 Closed Executive Session.
f. Approval of meeting minutes from the January 18, 2023 Regular Business meeting.
g. Approval of meeting minutes from the January 18, 2023 Closed Executive Session.

SUBMISSIONS AND CERTIFICATIONS:

- h. Chapter 44 School District Employee Health Benefit Data Collection (2021-22 Actual/2022-23 Projected)
i. 2021-22 Certified Audit Findings Report (CAFR)
j. **HIB Report for January, 2023:**
 Reported Cases: 2
 Number of Cases Open: 1
 Number of Cases Closed: 1

D. Egan Moved, R. Rose Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. through j.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

X. CURRICULUM

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	3/1/23	Debate Club	Tenaflly Middle School in Tenaflly, NJ	0	S. Paulillo
2.	4/28/23	Gr. 4 G&T	Traphagen School in Waldwick, NJ	0	J. Eisberg
3.	6/5/23	Gr. 8 Brainbusters	Bergen Community College in Lyndhurst, NJ	0	A. Kosakowski
4.	6/13/23	Gr. 4 G & T	I Fly Indoor Skydiving in Paramus, NJ	\$45.00	J. Eisberg
5.	3/30/23	Gr. 2	Liberty Science Center in	\$16.00	G. DeNobile,

			Jersey City, NJ		E. Ehlers, M. Ferraro, H. Santostefano
6.	4/6/23	Gr. 3	Thomas Edison Center Museum in Edison, NJ	\$5.00	L Carboneri, A. Dunn, J. Rogan

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2023-24 district calendar.

S. Wunsch Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item X. a. and b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

Mr. Wolford explained the reasons that some of the Northern Valley districts 1st day of school are different.

S. Wunsch - shared that at the high school BOE meeting, the public were expressed their preference for having days off for other religious holidays, such as muslim, etc. She said our district should be aware of those holidays especially during the standardized testing windows, so those students can take off to celebrate their holidays without being penalized.

XI. PERSONNEL

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Michelle Corsentino Kathleen Simon Lori DiVite	2/1/23	Crisis Prevention Training	Hillside School in Closter, NJ	0
2.	Kylie Porcelli	3/28/23	HIB Law Update	virtual	\$150.00

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Theresa Repole as a substitute teacher for the remainder of the 2022-23 school year, not benefit eligible.

- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 6 field trip to Philadelphia, PA on April 20 & 21, 2023, at a rate of \$116.00 per overnight, per chaperone (1 night each):

- Alison Homan - Trip Coordinator
- Isabelle Epstein
- Gregg Cobb
- Dawn Hoyng
- Paul Wolford - Administrator
- Best Choice Nursing Services - Nurse

- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee #44746881	February 9, 10 & 17 2023 and May 18, 19, 22, 23, 24, 25 & 26, 2023	10 days
3.	Employee #10505279	June 12, 13, 14, 15, 16, 20, 21, 22 & 23, 2023	9 days

- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2023 graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

<u>#</u>	<u>NAME</u>	<u>COURSE</u>	<u>COLLEGE/UNIVERSITY</u>
1.	Jennifer White	ED501-5411 The Connection Between Spoken Language and Literacy Development	Colorado State University - Pueblo

f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves a temporary stipend for the following employees for the remainder of the 2022-2023 school year.

1.	Rebecca Hall	K-5 Discipline Coordinator	\$1,500.00
2.	Kevin Lane	6-8 Discipline Coordinator	\$1,500.00
3.	Nicole Chamberlain	School Culture Coordinator	\$1,500.00

g. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) approved the Volunteer Agreement between the Board and Flor Rubi. The Board President and Board Secretary are hereby authorized and directed to execute the Volunteer Agreement, and any other documents necessary to effectuate the agreement.

D. Egan Moved, C. Crowley Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. through g.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2023 to January 31, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	1/15/2023	\$305,295.39
Board Share - FICA	1/15/2023	\$5,806.77
State Share - FICA	1/15/2023	\$16,395.55
	TOTAL:	\$327,497.71

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	1/30/2023	\$281,530.00
Board Share - FICA	1/30/2023	\$3,988.72
State Share - FICA	1/30/2023	\$16,395.55
	TOTAL:	\$301,914.27

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2023.

- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of December, 2022.

R. Rose Moved, S. Wunsch Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised /Abolished	Designation	1st Reading	2nd Reading
P 1648.11	The Road Forward	Abolished	Mandated	January 18, 2023	February 15,

**HAWORTH BOARD OF EDUCATION
MINUTES - 2-15-23**

	COVID-19 - Health and Safety				2023
P 1648.13	School Employee Vaccination Requirements	Abolished	Mandated	January 18, 2023	February 15, 2023
P 0152	Board Officers	Revised	Recommended	January 18, 2023	February 15, 2023
P 0161	Call, Adjournment, and Cancellation	Revised	Recommended	January 18, 2023	February 15, 2023
P 0162	Notice of Board Meetings	Revised	Recommended	January 18, 2023	February 15, 2023
P & R 2423	Bilingual & ESL Education	Revised	Mandated	January 18, 2023	February 15, 2023
P 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	February 15, 2023
R 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	February 15, 2023
P & R 5200	Attendance	Revised	Mandated	January 18, 2023	February 15, 2023
P 5512	Harassment, Intimidation, or Bullying	Revised	Mandated	January 18, 2023	February 15, 2023
P 8140	Student Enrollments	Revised	Mandated	January 18, 2023	February 15, 2023
R 8140	Enrollment Accounting	Revised	Mandated	January 18, 2023	February 15, 2023
P & R 8330	Student Records	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.2	Bomb Threats	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.7	Lockdown Procedures	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.10	Active Shooter	Revised	Mandated	January 18, 2023	February 15, 2023

D. Egan Moved, S. Wunsch Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XIV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XV. EDUCATION

a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Acting Superintendent’s decision in a HIB matter Case # 240562 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

R. Rose Moved, S. Wunsch_ Seconded
Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. a.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			

Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

- b. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby affirms the Acting Superintendent’s decision in a HIB matter Case # 241826 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

C. Crowley Moved, S. Wunsch Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. b.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

- c. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

D. Egan Moved, S. Wunsch Seconded

Roll Call: 7/0

BE IT RESOLVED, that the Haworth Board of Education approves Item XV. c.

ROLL CALL VOTE	YES	NO	ABSTAIN	ABSENT
Mr. Chang	✓			
Mr. Crowley	✓			
Dr. Egan	✓			
Mrs. Maniscalco	✓			
Mr. Rodino	✓			
Mr. Rose	✓			
Mrs. Wunsch	✓			

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

S. Wunsch - shared that she attended the High School BOE meeting and she summarized that the presentation done by the Principal noted that their HIB cases have gone down dramatically, as well as their incidents of sending students out for drug testing. They also did a presentation on their technology and their updates on security measures. Overall it was a positive meeting and the biggest take away was their technology improvements. There was mention that they are also having issues with out of district transportation and insurance costs and it has significantly impacted their budget.

Mr. Wolford shared that the transportation costs increasing exponentially is because of a shortage of busses due to company mergers amongst other things, as well as a shortage of licensed bus drivers. He also noted that insurance costs have gone up dramatically and that this is an issue throughout the entire state.

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item – 7:48 p.m.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Cindy Erfurt: 187 Pine St. - asked why the flashing 25 mile per hour speed sign is never flashing during school hours?

Mr. Wolford responded that he was unaware of that and he will look into it with the police department.

C. Erfurt - asked that in light of recent tragedy at Michigan State University, how often are the police in the building and how is the preparation for an active shooter?

P. Wolford - explained that the police are in the building everyday doing walk throughs and also do frequent drive-by's. He explained that all staff and students are trained using action drills on the protocols and procedures in the event of an active shooter. He shared that every teacher can initiate a lockdown from any classroom.

S. Wunsch - explained that a Memorandum of Agreement between the school district and the police department is established every school year to review the procedures for school safety.

Close the Public portion: 7:54 p.m.

XX. MOTION TO ADJOURN

R. Rose Moved, D. Egan Seconded
All in favor.

ADJOURNMENT: 7:55 p.m.

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary