

HAWORTH BOARD OF EDUCATION
HAWORTH, NEW JERSEY 07641
Agenda
July 20, 2022

I. CALL TO ORDER – 7:30 p.m.

II. FLAG SALUTE

III. SUNSHINE LAW STATEMENT

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2022 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

IV. MISSION STATEMENT

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

V. ROLL CALL:

Mrs. Ilisha Borek
Mr. Charles Crowley
Mrs. Alanna Davis
Dr. Danielle Insalaco-Egan
Mr. Michael Rodino, President
Mr. Robert Rose
Mrs. Stacey Wunsch, Vice President
Mr. Paul Wolford, Business Administrator
Dr. Peter Hughes, Superintendent
Mrs. Stacey Cherry, Esq., Fogarty & Hara
Mrs. Kristi Giambona, Board Secretary

VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

VII. CLOSE THE PUBLIC PORTION -

VIII. SUPERINTENDENT'S/BOARD PRESIDENT'S REPORTS

- a. Discussion regarding revising the 2022-23 district calendar to include the Juneteenth holiday (June 19th), as well as the end of the year one session days.
- b. 2022 Election location
- c. Link-It C test scores update - Dr. Peter Hughes

IX. CONSENT AGENDA

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date** - N/A
- b. **Emergency & Crisis Situations Drill Record: June**
 - Fire Drill: June 21, 2022
 - Security Drill: June 13, 2022
 - Administrator in charge: Mr. Paul Wolford

MINUTES:

- c. Approval of meeting minutes from the June 15, 2022 Regular Business meeting.
- d. Approval of meeting minutes from the June 15, 2022 Closed Executive session.

SUBMISSIONS AND CERTIFICATIONS:

- e. 2023 ESEA Application
- f. 2021-22 School Register Summary
- g. **HIB Report for June 2022:**
 - Reported Cases: 1
 - Number of Cases Open: 1
 - Number of Cases Closed: 0

_____ Moved, _____ Seconded
Roll Call:

X. CURRICULUM

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 school year Grade 6 Philadelphia overnight field trip dates of April 20 - April 21, 2023.

_____ Moved, _____ Seconded
Roll Call:

XI. PERSONNEL

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Jennifer Horne, Supervisor of Special Education, effective August 11, 2022.
- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	COST (not to exceed)
1.	Pam Bagot	October 13 & 14	Art Educators of NJ Fall Conference	Long Branch, NJ	\$200.00
2.	Michelle Corsentino	Asynchronous	Anti-Bullying Specialist Certificate Program	Virtual	\$500.00

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Ali Gjana as a Computer Technician for the 2022-23 school year, at an annual salary of \$45,000.00, benefit eligible.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Shari Peykar and Michele Corsentino to obtain their Anti-Bullying Specialist certifications over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 6 total hours each.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kevin Lane and Lori Scheps to assist with the 2022-23 master class scheduling over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 20 total hours each.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain to perform the SeeSaw for Schools 2022-23 rollover over the summer, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 6 total hours.

- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Nicole Chamberlain and Melissa Jackson to provide a Morning Math Program for the 2022-23 school year for grades 1-5 for three 6 week sessions (4 sessions per week, one session per grade level), at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, cost to be encumbered by ESSER funds.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves stipends for the following employees for the 2022-2023 school year.

Lisa Ferrara	Volleyball Coach	\$2,200.00
Vanessa Vaglio	Student Council	\$1,968.00

- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff member:

1.	Employee #55812242	June 21, 2022	1 day
----	--------------------	---------------	-------

- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Fatima Azmi as a substitute teacher for the 2022-23 school year, not benefit eligible.
- l. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jaclyn Honovich as a School Guidance Counselor for the 2022-23 school year, at an annual salary of \$57,110.00 (MA, Step 1), benefit eligible.
- m. **WHEREAS**, Dina Mattessich (hereinafter referred to as "Mattessich") has agreed to accept the appointment of Treasurer of School Monies Coordinator, for the 2022-23 school year.

WHEREAS, the Board wishes to compensate Mattessich for her services as Treasurer of School Monies Coordinator in the amount of Seven Thousand Nine Hundred and Four dollars (\$7,904.00), which shall be in addition to her base salary and shall be subject to all deductions including pension, taxes and check-offs at the source of wages.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Mattessich as the Treasurer of School Monies Coordinator; with compensation as stated above.

- i. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Lauren Burkholder, Middle School Teacher, effective July 12, 2022.
- o. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Anne Marie Dunn to provide supplemental instruction for Student ID# 2144959534, at a rate of \$55.00 per hour, pursuant to Article X of the Haworth Teachers Association Collective Bargaining Agreement, not to exceed 30 total hours.

- p. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kylie Porcelli as the Supervisor of Special Education for the 2022-23 school year, at a (prorated) annual salary of \$107,000.00, benefit eligible. Start date: on or about August 1, 2022.
- q. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Kylie Porcelli to work at her daily rate of \$445.86 for training purposes, not to exceed 5 days.
- r. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Jessica Nunes as a Grade 2 Leave Replacement Teacher from September 1, 2022 through approximately December 1, 2022, at a (prorated) annual salary of \$53,464.00 (BA, Step 1), benefit eligible.
- s. Upon the recommendation of the Superintendent, the Haworth Board of Education accepts, with regret, the resignation of Laura LaPorta, Middle School Teacher, effective July 19, 2022.
- t. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Gregg Cobb as a Middle School Teacher for the 2022-23 school year, at an annual salary of \$57,564.00 (BA, Step 5), benefit eligible.

_____ Moved, _____ Seconded
Roll Call:

XII. FINANCE & FACILITIES

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of June 1, 2022 to June 30, 2022 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<u>Bills Description</u>	<u>Dated</u>	<u>Amount</u>
Payroll - Operating	6/15/22	
Board Share - FICA	6/15/22	
State Share - FICA	6/15/22	

	TOTAL:	
--	---------------	--

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	6/21/22	
Board Share - FICA	6/21/22	
State Share - FICA	6/21/22	
	TOTAL:	

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	6/30/22	
Board Share - FICA	6/30/22	
State Share - FICA	6/30/22	
	TOTAL:	

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of July, 2022.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of May, 2022.

- d. Be it resolved that the existing approved contract with Fogarty & Hara, Attorneys at Law will include the services of law clerks, as needed, to be billed at \$125.00 per hour.
- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Sage Alliance 2022 Extended School Year (6/27/22 - 7/29/22) and 2022-23 school year tuition contract for student ID number 4008664741, for a total cost of \$73,075.00.
- f. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the construction contract with Corby Associates, Inc. to repair and/or replace the kindergarten playground surface, at a cost of \$13,520.00.
- g. Upon the recommendation of the Superintendent, the Haworth Board of Education approves 2022-23 Teachers College Reading Writing Project Network contract for staff professional development, at a cost of \$35,350.00.
- h. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Rullo & Juillet Associates, Inc as the district Right to Know and Hazard Communication consultant for the 2022-23 school year, at an annual cost of \$2,315.00, plus service fees as applicable for PEOSH Hazard Communication training as needed.
- i. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Pesh-E-Lectric to supply and install electric for the new outdoor classroom, at a total cost of \$8,775.00.
- j. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the contract with Metro Landscaping Irrigation to install additional outdoor sprinkler system zones, at a total cost of \$5,500.00.
- k. Upon the recommendation of the Superintendent, the Haworth Board of Education approves RSC Architects for architectural and engineering services for the design and documentation of the proposed referendum additions and renovations, at a total cost of \$362,000.00.
- l. **WHEREAS**, the Haworth Board of Education (hereinafter referred to as the “Board”) desires to locate ELL, BSI and some Resource Room classes as a shared space in Room #12 of the Haworth Public School (hereinafter referred to as the “School”); and

WHEREAS, the Board believes it is in the best interest of the school district to maximize efficiency by reassigning Room #12 located on the 2nd floor of the school to a “dual usage” classroom for a resource room and for Basic Skills Instruction (hereinafter referred to as BSI), English Language Learners (hereinafter referred to as “ELL”), and some Resource Room classroom space.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Room #12 is hereby reassigned to a “dual usage” classroom consisting of a resource room classroom, a classroom for BSI and a classroom for ELL, subject to the approval of the Executive County Superintendent (hereinafter referred to as ECS”). The group size of the resource room shall not exceed the maximum capacity specified in N.J.A.C. 6A:14-4.6.

BE IT FURTHER RESOLVED that the School Business Administrator is hereby directed to request approval of the ECS for the dual usage classroom. The Long Range Facility Plan shall be amended accordingly.

- m. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2022-23 Closter Board of Education Pre-School Disabled Program tuition contract for student ID number 350401 commencing September 6, 2022 and terminating June 30, 2023, for a cost of \$31,952.00.

_____ Moved, _____ Seconded

Roll Call:

XIII. NEGOTIATIONS

NO RESOLUTIONS

XIV. POLICY

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the first reading of the following new/revised district policies and regulations:

Policy or Regulation	Policy Title	New/Revised/Abolished	Designation	1st Reading	2nd Reading
P 0163	Quorum	Revised	Recommended	July 20, 2022	
P 1511	Board of Education Website Accessibility	Revised	Mandated	July 20, 2022	
P 2415	Every Student Succeeds Act	Revised	Mandated	July 20, 2022	
P&R 2432	School Sponsored Publications	Abolished	Recommended	July 20, 2022	
P 3216	Dress & Grooming	Revised	Recommended	July 20, 2022	

P 3270	Professional Responsibilities	Revised	Recommended	July 20, 2022	
R 3270	Lesson Plans & Plan Books	Revised	Recommended	July 20, 2022	
P 4216	Dress & Grooming	New	Recommended	July 20, 2022	
P&R 5513	Care of School Property	Revised	Mandated	July 20, 2022	
P 5517	School District Issued Student Identifications	Revised	Mandated	July 20, 2022	
P 5722	Student Journalism	New	Mandated	July 20, 2022	

_____ Moved, _____ Seconded
Roll Call:

XV. EDUCATION

NO RESOLUTIONS

XVI. COMMITTEE REPORTS

- Finance & Facilities
- Curriculum & Instruction
- Negotiations
- Public Relations
- BCSBA/NJSBA
- Haworth Home & School Association
- Northern Valley Regional High School & NV Educational Foundation
- Legislative Chairperson
- Senior Citizens Liaison
- Town Council Liaison
- Ad-Hoc Committee Reports

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. Open to the Public on any item –

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.

Close the Public portion:

XX. CLOSED SESSION

_____ Moved, _____ Seconded

Roll Call:

WHEREAS the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

WHEREAS only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

BE IT RESOLVED at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, July 20, 2022 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately _____ for the purpose of discussing personnel, litigation, negotiations or HIB. Action will/will not be taken in public after the executive session.

_____ Moved, _____ Seconded

Roll Call:

XXI. MOTION TO ADJOURN

_____ Moved, _____ Seconded

Roll Call:

ADJOURNMENT:

Michael Rodino, President
Haworth Board of Education

Kristi Giambona
Board Secretary