

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Agenda**  
**February 15, 2023**

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**I. CALL TO ORDER – 7:30 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 5, 2023 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Tae Chang  
Mr. Charles Crowley  
Dr. Danielle Insalaco-Egan  
Mrs. Deborah Munoz-Maniscalco  
Mr. Michael Rodino, President  
Mr. Robert Rose  
Mrs. Stacey Wunsch, Vice President  
Mr. Paul Wolford, Acting Superintendent/Business  
Administrator  
Mrs. Stacey Cherry, Esq., Fogarty & Hara  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY -**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**VII. CLOSE THE PUBLIC PORTION -**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

- a. Kids with Character Award Presentation – the theme for the month of February is “Cooperation”. For February the following students have been awarded:

Kindergarten: Connor Dean, Gianna Mateo, Eva Samples  
Grade 1: James Hall, Ryuji Tani, Alvin Wang  
Grade 2: Maddie Caulfield, Kensleigh Erfurt, Brooke Schneider  
Grade 3: Elijah Lee, Nathan Samples  
Grade 4: Valentina Albert, Danielle Kadec  
Grade 5: Cameron Giannini, Joshua Herstik, Abigail Spiegel  
Grade 6: Elle Mulder  
Grade 7: Addison Scott  
Grade 8: Emma Graffeo, Sheridan Wertz

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 438**  
b. **Emergency & Crisis Situations Drill Record: January**  
    Fire Drill: January 13, 2023  
    Security Drill: January 27, 2023  
    Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the January 4, 2023 Reorganization meeting.  
d. Approval of meeting minutes from the January 4, 2023 Work Session meeting.  
e. Approval of meeting minutes from the January 4, 2023 Closed Executive Session.  
f. Approval of meeting minutes from the January 18, 2023 Regular Business meeting.  
g. Approval of meeting minutes from the January 18, 2023 Closed Executive Session.

**SUBMISSIONS AND CERTIFICATIONS:**

- h. Chapter 44 School District Employee Health Benefit Data Collection (2021-22 Actual/2022-23 Projected)  
i. 2021-22 Certified Audit Findings Report (CAFR)  
j. **HIB Report for January, 2023:**  
    Reported Cases: 2  
    Number of Cases Open: 1  
    Number of Cases Closed: 1

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**X. CURRICULUM**

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

#	DATE	GRADE/ CLUB	LOCATION	COST PER STUDENT	STAFF IN CHARGE
1.	3/1/23	Debate Club	Tenaflly Middle School in Tenaflly, NJ	0	S. Paulillo
2.	4/28/23	Gr. 4 G&T	Traphagen School in Waldwick, NJ	0	J. Eisberg
3.	6/5/23	Gr. 8 Brainbusters	Bergen Community College in Lyndhurst, NJ	0	A. Kosakowski
4.	6/13/23	Gr. 4 G & T	I Fly Indoor Skydiving in Paramus, NJ	\$45.00	J. Eisberg
5.	3/30/23	Gr. 2	Liberty Science Center in Jersey City, NJ	\$16.00	G. DeNobile, E. Ehlers, M. Ferraro, H. Santostefano
6.	4/6/23	Gr. 3	Thomas Edison Center Museum in Edison, NJ	\$5.00	L Carboneri, A. Dunn, J. Rogan

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2023-24 district calendar.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**XI. PERSONNEL**

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel &

accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

#	NAME	DATE(S)	CONFERENCE/ WORKSHOP	LOCATION	REGISTRATION COST
1.	Michelle Corsentino Kathleen Simon Lori DiVite	2/1/23	Crisis Prevention Training	Hillside School in Closter, NJ	0
2.	Kylie Porcelli	3/28/23	HIB Law Update	virtual	\$150.00

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves Theresa Repole as a substitute teacher for the remainder of the 2022-23 school year, not benefit eligible.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the following staff members to chaperone the Grade 6 field trip to Philadelphia, PA on April 20 & 21, 2023, at a rate of \$116.00 per overnight, per chaperone (1 night each):
- Alison Homan - Trip Coordinator
  - Isabelle Epstein
  - Gregg Cobb
  - Dawn Hoyng
  - Paul Wolford - Administrator
  - Best Choice Nursing Services - Nurse
- d. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves unpaid leave for personal reasons to the following staff members:

1.	Employee #44746881	February 9, 10 & 17 2023 and May 18, 19, 22, 23, 24, 25 & 26, 2023	10 days
3.	Employee #10505279	June 12, 13, 14, 15, 16, 20, 21, 22 & 23, 2023	9 days

- e. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the 2023 graduate level courses for the following staff members; reimbursement to be paid at the 2022-23 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Jennifer White	ED501-5411 The Connection Between	Colorado State University -

		Spoken Language and Literacy Development	Pueblo
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f. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves a temporary stipend for the following employees for the remainder of the 2022-2023 school year.

1.	Rebecca Hall	K-5 Discipline Coordinator	\$1,500.00
2.	Kevin Lane	6-8 Discipline Coordinator	\$1,500.00
3.	Nicole Chamberlain	School Culture Coordinator	\$1,500.00

g. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) approved the Volunteer Agreement between the Board and Flor Rubi. The Board President and Board Secretary are hereby authorized and directed to execute the Volunteer Agreement, and any other documents necessary to effectuate the agreement.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XII. FINANCE & FACILITIES**

a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the bills for the period of January 1, 2023 to January 31, 2023 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:

<b><u>Bills Description</u></b>	<b><u>Dated</u></b>	<b><u>Amount</u></b>
Payroll - Operating	1/15/2023	\$305,295.39
Board Share - FICA	1/15/2023	\$5,806.77
State Share - FICA	1/15/2023	\$16,395.55

	<b>TOTAL:</b>	<b>\$327,497.71</b>
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<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	1/30/2023	\$281,530.00
Board Share - FICA	1/30/2023	\$3,988.72
State Share - FICA	1/30/2023	\$16,395.55
	<b>TOTAL:</b>	<b>\$301,914.27</b>

- b. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of February, 2023.
- c. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of December, 2022.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

- a. Upon the recommendation of the Acting Superintendent, the Haworth Board of Education approves the second reading and adoption of the following new/revised district policies and regulations:

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<b>Policy or Regulation</b>	<b>Policy Title</b>	<b>New/Revised /Abolished</b>	<b>Designation</b>	<b>1st Reading</b>	<b>2nd Reading</b>
P 1648.11	The Road Forward COVID-19 - Health and Safety	Abolished	Mandated	January 18, 2023	February 15, 2023
P 1648.13	School Employee Vaccination Requirements	Abolished	Mandated	January 18, 2023	February 15, 2023
P 0152	Board Officers	Revised	Recommended	January 18, 2023	February 15, 2023
P 0161	Call, Adjournment, and Cancellation	Revised	Recommended	January 18, 2023	February 15, 2023
P 0162	Notice of Board Meetings	Revised	Recommended	January 18, 2023	February 15, 2023
P & R 2423	Bilingual & ESL Education	Revised	Mandated	January 18, 2023	February 15, 2023
P 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	February 15, 2023
R 2425	Emergency Virtual or Remote Instruction Program	Revised	Mandated	January 18, 2023	February 15, 2023
P & R 5200	Attendance	Revised	Mandated	January 18, 2023	February 15, 2023
P 5512	Harassment, Intimidation, or Bullying	Revised	Mandated	January 18, 2023	February 15, 2023
P 8140	Student Enrollments	Revised	Mandated	January 18, 2023	February 15, 2023
R 8140	Enrollment Accounting	Revised	Mandated	January 18, 2023	February 15, 2023
P & R 8330	Student Records	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.2	Bomb Threats	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.7	Lockdown Procedures	Revised	Mandated	January 18, 2023	February 15, 2023
R 8420.10	Active Shooter	Revised	Mandated	January 18, 2023	February 15,

					2023
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\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XV. EDUCATION**

- a. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby [*affirms, rejects, modifies*] the Acting Superintendent’s decision in a HIB matter Case # 240562 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

- b. BE IT RESOLVED that the Haworth Board of Education (hereinafter referred to as the “Board”) hereby [*affirms, rejects, modifies*] the Acting Superintendent’s decision in a HIB matter Case # 241826 and directs the Board Secretary to transmit a copy of the Board’s decision to the affected students’ parents forthwith.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

- c. BE IT RESOLVED by the Haworth Board of Education (hereinafter referred to as the “Board”) that the terms, stipulations and conditions as established in the Settlement Agreement and Release (hereinafter referred to as “Agreement”) between the Board and the Parents of a student whose name is on file in the Superintendent’s office, and which Agreement is located in the student’s file, are hereby adopted and approved by the Board. The Board President and Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XVI. COMMITTEE REPORTS**

Finance & Facilities



Curriculum & Instruction  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Haworth Home & School Association  
Northern Valley Regional High School & NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item –**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion:**

**XX. CLOSED SESSION**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded

Roll Call:

**WHEREAS** the following subject is not appropriate to be discussed in a public meeting and is within the exemptions which may be discussed and acted upon and,

**WHEREAS** only the following subject shall be discussed in private recess by the Board and the minutes made available to the public as soon as the reason for exemption no longer exists, it is therefore,

**BE IT RESOLVED** at the Public Meeting of the Borough of Haworth Board of Education on this day Wednesday, February 15, 2023 pursuant to Sections 7 & 8 of the Open Public Meetings Act, the following subject shall be discussed in a session of the Board closed to the public:

Please be advised that the Board will be going into executive session for approximately \_\_\_\_\_ for the purpose of discussing personnel, litigations, negotiations or HIB. Action will/will not be taken in public after the executive session.

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**XXI. MOTION TO ADJOURN**

\_\_\_\_\_ Moved, \_\_\_\_\_ Seconded  
Roll Call:

**ADJOURNMENT:**

\_\_\_\_\_  
Michael Rodino, President  
Haworth Board of Education

\_\_\_\_\_  
Kristi Giambona  
Board Secretary